Agenda Item No.

#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### **AGENDA ITEM SUMMARY**

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MEETING DATE:	October 18, 2022	[X] Consent	[] Regular
Department:	Office of Equal Opportunity	[] Workshop	[] Public Hearing
Submitted By:	Office of Equal Opportunity		
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#### I. EXECUTIVE BRIEF

#### Motion and Title: Staff recommends motion to:

- A) ratify the Mayor's signature on three cooperative agreements with the U.S. Department of Housing and Urban Development (HUD) totaling \$173,440 allowing the Office of Equal Opportunity (OEO) to receive revenue applying to FY 2022 for:
  - 1. Case processing (Cooperative Agreement No FF204K224041 in the amount of \$119,000) for the period of July 1, 2021 through June 30, 2022;
  - 2. Administrative cost (Cooperative Agreement No. FF204K224042 in the amount of \$32,000) for the period of October 1, 2021 through September 30, 2022;
  - 3. Training funds (Cooperative Agreement No. FF204K224043 in the amount of \$22,440) for the period of October 1, 2021 through September 30, 2022.
- **B)** approve a downward budget amendment in the General Fund (Fund 0001) in the amount of \$84,160 to recognize the actual award amount.
- C) ratify the Mayor's signature on one cooperative agreement with the U.S. Department of Housing and Urban Development (HUD) in the amount of \$24,000 allowing the Office of Equal Opportunity (OEO) to receive revenue applying to FY 2023 for Special Enforcement Effort (SEE) funds (Cooperative Agreement No. FF204K224086 in the amount of \$24,000) for the period of October 1, 2022 through June 30, 2023.

**Summary:** In order for OEO to receive revenue from HUD for processing and resolving housing discrimination complaints, execution of Cooperative Agreements No. FF204K224041, FF204K224042, FF204K224043 and FF204K224086 were required prior to October 18, 2022 because there was insufficient time to meet the application deadline under the regular agenda process. The current individual awards total \$197,440 and include \$119,000 for cases processed for the period July 1, 2021 through June 30, 2022; \$22,440 for training funds for the period of October 1, 2021 through September 30, 2022; \$32,000 for administrative costs for the period October 1, 2021 through September 30, 2022; and \$24,000 for SEE funds for the period of October 1, 2022 through June 30, 2023. Board ratification of the Mayor's signature will ensure the receipt of revenue under these Agreements. <u>Countywide</u> (DO)

**Background and Justification:** On February 4, 1997, the BCC approved an Agreement between OEO and HUD, which provided for the processing and referral of housing discrimination complaints between the respective agencies. In each year since 1997, HUD has provided revenue to OEO for the processing of dual-filed complaints of housing discrimination. Under the terms of the FY 2022 and FY 2023 contracts, HUD will provide funds to OEO in the total amount of \$197,440.

#### Attachments:

- 1. Cooperative Agreements (HUD Form 1044) with walkthrough Memo
- 2. Budget Amendment

	$\frown$	
Recommended by: _	Jamele M2 -	300051e 2022.
	Department Director	Date
Approved by:	1/1/	10/12/2022
	Assistant County Administrator	Date
	( °	/

#### **II. FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures	2022	2023	2024	2025	2026
Operating Costs External Revenues Program Income (County) In-Kind Match (County)	 (173,440) 	24,000 (24,000	)) 		
NET FISCAL IMPACT		0	0		
# ADDITIONAL FTE POSITIONS (Cumulative)	0		0	0	
Is Item Included in Current I	Budget?	Yes		Nox_	
Does this item include the u	ise of fede	eral fund	ls?Yes	X	No
Budget Account No :					

Revenues: Fund <u>0001</u> Agency <u>400</u> Org. <u>4130</u> Object <u>3169</u> Expenses: Fund <u>0001</u> Agency <u>400</u> Org. <u>4251</u> Object <u>Various</u>

#### B. Recommended Sources of Funds/Summary of Fiscal Impact:

These funds are to be paid to the County by the U.S. Department of Housing and Urban Development (HUD) for fair housing activities. The funds being received from HUD in the amount of \$173,440 are to reimburse for FY 2022 expenses and they were budgeted in that year. The budget amendment will recognize the actual award in funding by decreasing the budget by \$84,160. Due to vacant positions, lapsed salaries and other related expenses are available and will be utilized to absorb the difference in projected and actual funding.

The funds being received from HUD in the amount of \$24,000 are included in the budget for FY 2023. Because funds are appropriated annually by HUD, revenue for future years are indeterminable at this time.

#### C. Departmental Fiscal Review:

	III. REVIEW COMMENTS
<b>A</b> .	OFMB Fiscal and/or Contract Dev. and Control Comments:
В.	Legal Sufficiency: Assistant County Attorney
C.	Other Department Review:
	Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT



**Office of Equal Opportunity** 301 N. Olive Avenue, 10th Floor West Palm Beach, FL 33401 (561) 355-4884 Fax: (561) 355-4932 www.pbcgov.com/equalopportunity



**Palm Beach County Board of County** Commissioners

Robert S. Weinroth, Mayor

Gregg K. Weiss, Vice Mayor

Maria G. Marino

Dave Kerner

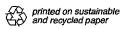
Maria Sachs

Melissa McKinlay Mack Bernard

#### **County Administrator**

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employe



TO:	Robert S. Weinroth, Mayor
	Board of County Commissioners Verdenia C. Baker, County Administrator
	IN HOUS
THRU:	Verdenia C. Baker, County Administrator
	Board of County Commissioners
FROM:	Pamela Guerrier, Director
	Office of Equal Opportunity

RE:

DATE: 14 September 2022

HUD FY 2022 Cooperative Agreements

The U.S. Department of Housing and Urban Development (HUD), Office of Fair Housing and Equal Opportunity, has awarded the Office of Equal Opportunity (OEO) a total of \$197,440.00 for processing and resolving dualfiled housing discrimination complaints. This revenue is for cases processed during the period of July 1, 2021 through June 30, 2022, administrative cost and training funds for the period of October 1, 2021 through September 30, 2022 and SEE funds for the period of October 1, 2022 through June 30, 2023.

In order for OEO to receive this revenue, the agreement requires approval by the Board of County Commissioners. To meet HUD's fiscal year end funding deadlines, these funds must be obligated immediately. Therefore, urgent approval is needed so that we can meet HUD's deadline.

It is requested that the attached HUD cooperative agreements (HUD Form 1044) be signed by the Mayor of the Board of County Commissioners so that it can be forwarded to HUD. Enclosed for signature are four (4) 1044s.

Pursuant to Palm Beach County Administrative Code Section 309.00, your signature is requested on the attached HUD cooperative agreements (HUD Form 1044) to forward to HUD. The emergency signature process is being utilized because there is not sufficient time to submit this funding request through the regular Board of County Commissioners' agenda process before the due date. OEO will prepare an agenda item to present this agreement to the Board for ratification of the Mayor's signature at the next available BCC meeting.

Please contact me at pguerrie@pbcgov.org or 355-2558 if there are any questions concerning this request.

Approved: Reginald Duren

Assistant County Administrator Dille

David R.F. Ottey, Chief Assistant County Attorney Attachments: HUD Form 1044 (4)

## **MEMORANDUM**

#### U.S. Department of Housing and Urban Development

Office of Administration

1. Assistance Instrument		2. Type of Action		
Cooperative Agreem	ent 🗌 Grant	Award Amendment		
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action 6. Control Number		
FF204K224041		9/22/2022	TIN 59-6000785	
7. Name and Address of R	ecipient	8. HUD Administering Office		
Palm Beach County Office	e of Equal Opportunity	U. S. Department of HUD/FHEO		
301 N. Olive Avenue, 10th	n Floor	Five Points Plaza, 16th Floor		
West Palm Beach, Florida		40 Marietta Street		
DUNS#: 078470481/ UEI:	XL2D NFMP CR44	Atlanta, GA 30303-2806		
		8a. Name of Administrator	8b. Telephone Number	
		Carlos Osegueda	678-732-2905	
10. Recipient Project Mana	ager	9. HUD Government Technical Rep	resentative	
Pamela Guerrier, Executiv	e Director	Anne Marie Dolce		
11. Assistance	12. Payment Method	13. HUD Payment Office		
Arrangement	Treasury Check Reimbursement	Fort Worth Field Accounting		
Cost Reimbursement	Advance Check	P. O. Box 2905		
Cost Sharing	Automated Clearinghouse	Fort Worth, TX 76113-2905		
14. Assistance Amount		15. HUD Accounting and Appropriation Data		
Previous HUD Amount	\$0.00 <u>.</u>	15a. Appropriation Number	15b. Reservation number	
HUD Amount this action	\$119,000.00	8622/230144 (C,22)	FHEO-04-22-1	
Total HUD Amount	\$119,000.00	Amount Previously Obligated	\$0.00	
Recipient Amount	\$0.00	Obligation by this action	\$119,000.00	
Total Instrument Amount	\$119,000.00	Total Obligation	\$119,000.00	
16. Description				

16. Description

This instrument authorizes the following funds to be obligated to the Agency.

s instrument	authorizes the following funds to be obligat	ted to the Agency.	The Cooperative Agreement/Amendment is comprised of the following documents:
Fund Code	Description	Amount Obligated in this Action	Cover Page – HUD-1044     2022 Contributions Agreement     Appendix A: Statement of Work
CPF	Case Processing Funds	\$87,000.00	4. Attachment A:Criteria for Processing
CPF	Case Processing Funds (Supplemental)	\$32,000.00	<ol> <li>Attachment B:Standards for Timeliness</li> <li>Attachment C: FHAP Case Payment Amounts for</li> </ol>
	Total	\$119,000.00	<ol> <li>FHAP Case Processing</li> <li>Attachment D: Using HUD Systems</li> <li>Attachment E: FY2022 Partnership and Special Enforcement Effort Funds</li> </ol>
			The performance period for this Agreement begins <u>July 1, 2021</u> and ends <u>June 30, 2022</u> . The funds obligated by this instrumen expire on June 30, 2026. The recipient must comply with all rule

and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2022 FHAP Guidance Package. 17. 🛛 18. Recipient is not required to sign this document. Recipient is required to sign and return three (3) copies of this documen to the HUD Administering Office 19. Recipient (By Name) 20. HUD (By Name) Robert S. Weinroth, Mayor Carlos Osegueda, Regional Director Palm Beach County, Board of County Commissioners Region IV, Office of FHEO/CAO Signature & Title Signature & Title Date (mm/dd/yyy) Date (mm/dd/yyyy) U 09/20/2022 9/22/2022 Approval as to terms and conditions HOWWE Pamela Guerrier, Director Approversity form and legal sufficiency Attorney Assistant County

Office of Equal Opportunity

# **U.S. Department of Housing and Urban Development** Office of Administration

1. Assistance Instrument		2. Type of Action			
🛛 Cooperative Agreeme	ent 🔲 Grant	Award Amendment			
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action 6. Control Number			
FF204K224042		9/22/2022	TIN 59-6000785		
7. Name and Address of Ro	ecipient	8. HUD Administering Office			
Palm Beach County Office		U. S. Department of HUD/FHEO			
301 N. Olive Avenue, 10th	Floor	Five Points Plaza, 16th Floor			
West Palm Beach, Florida	33401	40 Marietta Street			
DUNS#: 078470481/UEI:	XL2D NFMP CR44	Atlanta, GA 30303-2806			
		8a. Name of Administrator	8b. Telephone Number		
		Carlos Osegueda	678-732-2905		
10. Recipient Project Mana	lger	9. HUD Government Technical Rep	resentative		
Pamela Guerrier, Executive	Director	Anne Marie Dolce			
11. Assistance	12. Payment Method	13. HUD Payment Office			
Arrangement	Treasury Check Reimbursement	Fort Worth Field Accounting			
Cost Reimbursement	Advance Check	P. O. Box 2905			
Cost Sharing	Automated Clearinghouse	Fort Worth, TX 76113-2905			
14. Assistance Amount		15. HUD Accounting and Appropriation Data			
Previous HUD Amount	\$0.00	15a. Appropriation Number	15b. Reservation number		
HUD Amount this action	\$32,000.00	8622/230144 (C,22)	FHEO-04-22-1		
Total HUD Amount	\$32,000.00	Amount Previously Obligated	\$0.00		
Recipient Amount	\$0.00	Obligation by this action	\$32,000.00		
Total Instrument Amount	\$32,000.00	Total Obligation	\$32,000.00		
16. Description					

16. Description

is instrument	authorizes the following funds to be obligate	ed to the Agency.			rative Agreement/Amendment is comp	rised of the	
Fund Code	Description	Amount Obligated in this Action	1	following documents: 1. Cover Page – HUD-1044 2. 2022 Contributions Agreement			
ACF	Administrative Cost Funds	\$32,000.00	$\mathbf{x}$	3. 4.	Appendix A: Statement of Work     Attachment A:Criteria for Processing		
	Total	\$32,000.00	$\mathbf{b}$	5. 6.	5. Attachment B:Standards for Timeliness		
				7. 8.	Attachment D: Using HUD Systems Attachment E: FY2022 Partnership ar Enforcement Effort Funds	s	
	$\bigcirc$			and ends S instrument comply with Housing As Memorand	nance period for this Agreement begins ieptember 30, 2022. The funds obligat expire on <u>September 30, 2026</u> . The re n all rules and regulations in accordance isistance Program regulations (24 CFR um of Understanding between the Reci Ill subsequent addenda), and the FY200 Package.	ed by this cipient must e with the Fair § 115), the pient and HUD	
	ipient is required to sign and return three (3 his document to the JUD Administering Of		18.	Recipien	t is not required to sign this doc	ument.	
19. Recipient (	By Name)			D (By Name			
Robert S. W	einroth, Mayor IIIM				a, Regional Director ce of FHEO/CAO		
Palm Beach Signature & Ti	County, Board & County Commission		~	n IV, OII re & Title		Date (mm/dd/yyy)	
	09	20/2022	Jigualu	ie or i nic	40	9/22/2022	
Amele Pamela Gue	to terms and conditions	A A			and legal sufficiency		

## **U.S. Department of Housing and Urban Development** Office of Administration

<ol> <li>Assistance Instrument</li> <li>Cooperative Agreement</li> </ol>	Grant	2. Type of Action		
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action 9/22/2022	6. Control Number TIN 59-6000785	
FF204K224043			11IN 59-6000785	
7. Name and Address of Recipient		8. HUD Administering Office		
Palm Beach County Office of Equ	al Opportunity	U. S. Department of HUD/FHEO		
301 N. Olive Avenue, 10th Floor		Five Points Plaza, 16 <sup>th</sup> Floor 40 Marietta Street		
West Palm Beach, Florida 33401 DUNS#: 078470481/ UEI: XL2D	NEM CD 44			
DUNS#: 0784704817 UEI: AL2D	NFMP CR44	Atlanta, GA 30303-2806		
		8a. Name of Administrator	8b. Telephone Number	
		Carlos Osegueda	678-732-2905	
10. Recipient Project Manager		9. HUD Government Technical Representative		
Pamela Guerrier, Executive Direct	tor	Anne Marie Dolce		
11. Assistance 12. Pa	yment Method	13. HUD Payment Office		
Arrangement 🗌 Tro	easury Check Reimbursement	Fort Worth Field Accounting		
	lvance Check	P. O. Box 2905		
🗌 Cost Sharing 🛛 🖾 Au	tomated Clearinghouse	Fort Worth, TX 76113-2905		
14. Assistance Amount		15. HUD Accounting and Appropriation Data	l.	
Previous HUD Amount	\$0.00	15a. Appropriation Number	15b. Reservation number	
HUD Amount this action	\$22,440.00	8622/230144 (C,22)	FHEO-04-22-1	
Total HUD Amount	\$22,440.00	Amount Previously Obligated	\$0.00	
Recipient Amount	\$0.00	Obligation by this action	\$22,440.00	
	\$22,440.00	Total Obligation	\$22,440.00	

	Ű				erative Agreement/Amendment is com locuments:	prised of the
Fund Code	Description	Amount Oblig in this Action	ated	1. Cover Page – HUD-1044 2. 2022 Contributions Agreement		
TRF	Training Funds	\$22,44	0.00	3. 4.	Appendix A: Statement of Work Attachment A:Criteria for Processing	<b>,</b>
	Total	\$22,44	0.00	5. 6.	Attachment B:Standards for Timelin	
				0.	Attachment C: FHAP Case Paymen FHAP Case Processing	LAMOUNTS FOR
				7.	Attachment D: Using HUD Systems	- 10 - 11
				8.	Attachment E: FY2022 Partnership a Enforcement Effort Funds	and Special
	$\bigcirc$			and ends instrument comply wit Housing A Memorand	mance period for this Agreement begi <u>September 30, 2022</u> . The funds obliga expire on <u>September 30, 2026</u> . The r h all rules and regulations in accordan ssistance Program regulations (24 CF um of Understanding between the Rev all subsequent addenda), and the FY2 Package.	ated by this recipient must ce with the Fair R § 115), the cipient and HUD
	ipientlis required to sign and return th his document to the HUD Administer		18.	] Recipier	nt is not required to sign this do	ocument.
19. Recipient (				D (By Nam		
	einroth Mayor			-	la, Regional Director	
Signature & Ti	County, Board of County Comm	Date (mm/dd/yyyy)	1	n IV, OII	ice of FHEO/CAO	Date (mm/dd/yyyy
		09/20/2022	orginate	ne ærnie	10	
Approvah	as to verms and conditions	Appro	over	to nerm	and legal sufficiency	9/22/2022
famel				$\Rightarrow 0$	LD-	
	uerrier, Director	— Assis	tant Co	unity At	lorney	
Uffice of I	Equal Opportunity				N	

## **U.S. Department of Housing and Urban Development** Office of Administration

1. Assistance Instrument		2. Type of Action		
Cooperative Agreement	Grant	Award Amendment		
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action 6. Control Num		
FF204K224086		9/22/2022	TIN 59-6000785	
7. Name and Address of Recipier	nt	8. HUD Administering Office		
Palm Beach County Office of Eq	ual Opportunity	U. S. Department of HUD/FHEO		
301 N. Olive Avenue, 10th Floor		Five Points Plaza, 16th Floor		
West Palm Beach, Florida 33401		40 Marietta Street		
DUNS#: 078470481/UEI: XL21	D NFMP CR44	Atlanta, GA 30303-2806		
		8a. Name of Administrator	8b. Telephone Number	
		Carlos Osegueda	678-732-2905	
10. Recipient Project Manager		9. HUD Government Technical Representative		
Pamela Guerrier, Executive Direc	ctor	Anne Marie Dolce		
11. Assistance 12. P	ayment Method	13. HUD Payment Office		
	reasury Check Reimbursement	Fort Worth Field Accounting		
	dvance Check	P. O. Box 2905		
Cost Sharing	utomated Clearinghouse	Fort Worth, TX 76113-2905		
14. Assistance Amount		15. HUD Accounting and Appropriation Data		
Previous HUD Amount	\$0.00	15a. Appropriation Number	15b. Reservation number	
HUD Amount this action	\$24,000.00	8622/230144 (C,22)	FHEO-04-22-1	
Total HUD Amount	\$24,000.00	Amount Previously Obligated	\$0.00	
Recipient Amount	\$0.00	Obligation by this action	\$24,000.00	
Total Instrument Amount	\$24,000.00	Total Obligation	\$24,000.00	

his instrument	authorizes the following funds to be obligate	d to the Agency	ý.		erative Agreement/Amendment is comp locuments:	rised of the
Fund Code	Description	Amount Oblig in this Action		1. 2. 3.	Cover Page – HUD-1044 2022 Contributions Agreement Appendix A: Statement of Work	
S33	SEE Funds	\$24,00	00.00	5. 4.	Attachment A:Criteria for Processing	
	Total	\$24,00		<ol> <li>Attachment B:Standards for Timeliness</li> <li>Attachment C: FHAP Case Payment Amount FHAP Case Processing</li> <li>Attachment D: Using HUD Systems</li> <li>Attachment E: FY2022 Partnership and Spect Enforcement Effort Funds</li> </ol>		Amounts for
				and ends of perform comply wit Housing A Memorand	mance period for this Agreement begins June 30. 2023. No requests for extensis ance will be permitted for this award. Th th all rules and regulations in accordanc ssistance Program regulations (24 CFR lum of Understanding between the Reci all subsequent addenda), and the FY20 Package.	ons to the period he recipient must e with the Fair § 115), the pient and HUD
	pient is required to sign and return three (3) is document to the HUD Administering Off	-	18.	Recipier	nt is not required to sign this doo	eument.
19. Recipient ()	3 Name)			ID (By Nam		
Robert S. W	cinroib, Mayor				da, Regional Director	
	County, Buard of County Commissione		<u> </u>	-	ice of FHEO/CAO	
Signature & Ti		mm/dd/yyyy) 20/2022	Signatu	ire & Title	AR	Date (num/dd/yyyy 9/22/2022
pproval as	to terms and conditions	Approv	ed T	form ar	nd legal sufficiency	I
amela Guer ffice of Eq	rier, Director ual Opportunity	Assista	nt Cour	ity Attor	met	

**U.S. Department of Housing and Urban Development** Office of Administration

1. Assistance I					of Action		
Cooperat	ive Agreement	Grant		Award Amendment			
3. Instrument Number4. Amendment NumberFF204K224041			er	5. Effective Date of this Action 6. Control Num TIN 59-600078			
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10th Floor West Palm Beach, Florida 33401 DUNS#: 078470481/ UEI: XL2D NFMP CR44				<ul> <li>8. HUD Administering Office</li> <li>U. S. Department of HUD/FHEO</li> <li>Five Points Plaza, 16<sup>th</sup> Floor</li> <li>40 Marietta Street</li> <li>Atlanta, GA 30303-2806</li> </ul>			
				8a. Nam	e of Administ	rator	8b. Telephone Number
				Carlos C	segueda		678-732-2905
0. Recipient I	Project Manager					Fechnical Repr	
amela Guerri	er, Executive Dire	ctor		Anne M	arie Dolce	•	
1. Assistance		Payment Method		13. HUD Payment Office			
Arrangement		reasury Check Reimbu	rsement	Fort Worth Field Accounting			
Cost Reiml		Advance Check		P. O. Box 2905			
Cost Sharing Automated Clearinghouse			Fort Worth, TX 76113-2905				
14. Assistance Am						ppropriation Data	151 D (1 ) 1
Previous HUD	) Amount	\$0.00		15a. Appropriation Number 15b. Reservation			15b. Reservation number
HUD Amount	this action	\$119,000.00		8622/230144 (C,22)			FHEO-04-22-1
Total HUD Ar	nount	\$119,000.00		Amoun	t Previously Ob	oligated	\$0.00
Recipient Am	ount	\$0.00		Obligation by this action \$119,000.00			\$119,000.00
Total Instrume	ent Amount	\$119,000.00		Total Obligation \$119,000.00			\$119,000.00
6. Description							
This instrument	authorizes the follow	ving funds to be obligated	to the Agend	су.	The Cooperative following docum		ment is comprised of the
Fund Code	Description	• • •	Amount Ob in this Actio		2. 202	2. 2022 Contributions Agreement	
CPF	Case Processing F	unds	\$87,0	00.00	<ol> <li>Appendix A: Statement of</li> <li>Attachment A:Criteria for I</li> </ol>		r Processing
CPF	Case Processing F	unds (Supplemental)	\$32,0	00.00	5. Attachment B:Standard 6. Attachment C: FHAP C	s for Timeliness ase Payment Amounts for	
	Total		\$119,0	00.00		AP Case Processing	ase rayment Amounts for
					<ol> <li>Attachment D: Using HUD Systems</li> <li>Attachment E: FY2022 Partnership a Enforcement Effort Funds</li> </ol>		Partnership and Special
					<b>T</b> 1 (		ement having lubed 2021

The performance period for this Agreement begins <u>July 1, 2021</u> and ends <u>June 30, 2022</u>. The funds obligated by this instrument expire on June 30, 2026. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2022 FHAP Guidance Package.

17. Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. Recipient is not required to sign this document.			
19. Recipient (By Name)		20. HUD (By Name)			
Robert S. Weinroth, Mayor		Carlos Osegueda, Regional Director			
Palm Beach County, Board of County Comm	issioners	Region IV, Office of FHEO/CAO			
Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)		
E.c.	09 20 2022				
Approval as to terms and conditions	Appre	ved as to form and legal sufficiency			
Jamels		Jeston.			
Pamela Guerrier, Director	Assis	stant County Attorney			
Office of Equal Opportunity		N			

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#### U.S. Department of Housing and Urban Development Office of Administration

1. Assistance Instrument		2. Type of Action			
Cooperative Agreement	Grant Grant	🛛 Award 🗌 Amendment			
3. Instrument Number FF204K224042	4. Amendment Number	5. Effective Date of this Action	6. Control Number TIN 59-6000785		
7. Name and Address of Recipie	nt	8. HUD Administering Office			
Palm Beach County Office of Ec		U. S. Department of HUD/FHEO			
301 N. Olive Avenue, 10th Floor		Five Points Plaza, 16th Floor			
West Palm Beach, Florida 33401		40 Marietta Street			
DUNS#: 078470481/UEI: XL2	D NFMP CR44	Atlanta, GA 30303-2806			
		8a. Name of Administrator	8b. Telephone Number		
		Carlos Osegueda	678-732-2905		
10. Recipient Project Manager		9. HUD Government Technical Representative			
Pamela Guerrier, Executive Dire	ctor	Anne Marie Dolce			
11. Assistance 12. I	Payment Method	13. HUD Payment Office			
Arrangement 1	reasury Check Reimbursement	Fort Worth Field Accounting			
	Advance Check	P. O. Box 2905			
$\Box$ Cost Sharing $\Box$ A	Automated Clearinghouse	Fort Worth, TX 76113-2905			
14. Assistance Amount		15. HUD Accounting and Appropriation Data			
Previous HUD Amount	\$0.00	15a. Appropriation Number	15b. Reservation number		
HUD Amount this action	\$32,000.00	8622/230144 (C,22) FHEO-04-22-1			
Total HUD Amount	\$32,000.00	Amount Previously Obligated	\$0.00		
Recipient Amount	\$0.00	Obligation by this action \$32,000.00			
		Total Obligation \$32,000.00			

The Cooperative Agreement/Amendment is comprised of the

This instrument authorizes the following funds to be obligated to the Agency.

			following documents:
Fund Code	Description	Amount Obligated in this Action	<ol> <li>Cover Page – HUD-1044</li> <li>2022 Contributions Agreement</li> <li>Appendix A: Statement of Work</li> </ol>
ACF	Administrative Cost Funds	\$32,000.00	4. Attachment A:Criteria for Processing
	Total	\$32,000.00	<ol> <li>Attachment B:Standards for Timeliness</li> <li>Attachment C: FHAP Case Payment Amounts for FHAP Case Processing</li> <li>Attachment D: Using HUD Systems</li> <li>Attachment E: FY2022 Partnership and Special Enforcement Effort Funds</li> </ol> The performance period for this Agreement begins October 1, 2021 and ends September 30, 2022. The funds obligated by this indexesting Partnership and the sentence of the partner sentence of the sentence of t
	$\bigcap$		instrument expire on <u>September 30, 2026</u> . The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2022 FHAP Guidance Package.
	cipient is required to sign and return three (3 this document to the HUD Administering Of		Recipient is not required to sign this document.
19. Recipient			HUD (By Name)
	Veinroth, Mayor		los Osegueda, Regional Director
D 1 D 1		D/	

 19. Recipient (By Name)
 20. HOD (By Name)

 Robert S. Weinroth, Mayor
 Carlos Osegueda, Regional Director

 Palm Beach County, Board of County Commissioners
 Carlos Osegueda, Regional Director

 Signature & Title
 Date (mm/dd/yyyy)

 Og 20 2022
 Signature & Title

 Approval as to terms and conditions
 Approved as to form and legal sufficiency

 Pamela Guerrier, Director
 Office of Equal Opportunity

#### **U.S. Department of Housing and Urban Development** Office of Administration

1. Assistance Instrument		2. Type of Action				
Cooperative Agreeme	nt 🗌 Grant	Award Amendment				
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action	6. Control Number			
FF204K224043			TIN 59-6000785			
7. Name and Address of Re		8. HUD Administering Office				
Palm Beach County Office		U. S. Department of HUD/FHEO				
301 N. Olive Avenue, 10th		Five Points Plaza, 16 <sup>th</sup> Floor				
West Palm Beach, Florida 3		40 Marietta Street				
DUNS#: 078470481/UEI:	XL2D NFMP CR44	Atlanta, GA 30303-2806				
		8a. Name of Administrator	8b. Telephone Number			
		Carlos Osegueda	678-732-2905			
10. Recipient Project Manager		9. HUD Government Technical Representative				
Pamela Guerrier, Executive	Director	Anne Marie Dolce				
11. Assistance	12. Payment Method	13. HUD Payment Office				
Arrangement	Treasury Check Reimbursement	Fort Worth Field Accounting				
Cost Reimbursement	Advance Check	P. O. Box 2905				
Cost Sharing	Automated Clearinghouse	Fort Worth, TX 76113-2905				
14. Assistance Amount		15. HUD Accounting and Appropriation I				
Previous HUD Amount	\$0.00	15a. Appropriation Number	15b. Reservation number			
HUD Amount this action	\$22,440.00	8622/230144 (C,22)	FHEO-04-22-1			
Total HUD Amount	\$22,440.00	Amount Previously Obligated	\$0.00			
Recipient Amount \$0.00		Obligation by this action	\$22,440.00			
Total Instrument Amount	\$22,440.00	Total Obligation \$22,440.00				
16. Description						
This instrument authorizes the	following funds to be obligated to the Ager	CY. The Cooperative Agreement/Am following documents:	nendment is comprised of the			

Fund Code Description Amount Obligate in this Action	ed 1. Cover Page – HUD-1044
	2. 2022 Contributions Agreement 3. Appendix A: Statement of Work
TRF Training Funds \$22,440.0	
<b>Total</b> \$22,440.0	00 5. Attachment B:Standards for Timeliness
	6. Attachment C: FHAP Case Payment Amounts for FHAP Case Processing
	7. Attachment D: Using HUD Systems
	<ol> <li>Attachment E: FY2022 Partnership and Special Enforcement Effort Funds</li> </ol>
	The performance period for this Agreement begins October 1, 2021
	and ends September 30, 2022. The funds obligated by this
	instrument expire on <u>September 30, 2026</u> . The recipient must comply with all rules and regulations in accordance with the Fair
	Housing Assistance Program regulations (24 CFR § 115), the
	Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2022 FHAP
	Guidance Package.
17. Recipient is required to sign and return three (3) copies	18. Recipient is not required to sign this document.
of this document to the HUD Administering Office	
19. Recipient (By Name)	20. HUD (By Name)
Robert S. Weinroth, Mayor Palm Beach County, Board of County Commissioners	Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO
Signature & Title Date (mm/dd/yyyy)	Signature & Title Date (mm/dd/yyyy
09 20 2022	
Amovely a to form a and conditions	to the man and logal sufficiency
Approval as to terms and conditions Approv	vertex to form and legal sufficiency
famele a	KINSHURY
Pamela Guerrier, Director Assista	ant County Attorney
Office of Equal Opportunity	

# **U.S. Department of Housing and Urban Development** Office of Administration

1. Assistance Instrument Cooperative Agreement	Grant	2. Type of Awar					
3. Instrument Number     4. Amendment Number			5. Effective Date of this Action     6. Control Number				
FF204K224086			TIN 59-6000785				
7. Name and Address of Recipient			dministering Office				
Palm Beach County Office of Equ	al Opportunity		artment of HUD/FHEO				
301 N. Olive Avenue, 10th Floor			s Plaza, 16 <sup>th</sup> Floor				
West Palm Beach, Florida 33401		40 Mariett					
DUNS#: 078470481/ UEI: XL2D	NFMP CR44	Atlanta, GA 30303-2806					
		8a. Name	of Administrator	8b. Telephone Number			
		Carlos Ose	egueda	678-732-2905			
10. Recipient Project Manager		9. HUD Government Technical Representative					
Pamela Guerrier, Executive Director		Anne Marie Dolce					
11. Assistance 12. Pa	yment Method	13. HUD I	Payment Office				
	easury Check Reimbursement	Fort Worth Field Accounting					
	lvance Check	P. O. Box	2905				
$\Box$ Cost Sharing $\Box$ Au	tomated Clearinghouse	Fort Worth	n, TX 76113-2905				
14. Assistance Amount			counting and Appropriation Dat				
Previous HUD Amount	\$0.00	15a. Appropriation Number		15b. Reservation number			
HUD Amount this action	\$24,000.00	8622/230144 (C,22) FHE		FHEO-04-22-1			
Total HUD Amount	\$24,000.00	Amount Previously Obligated \$0.00					
Recipient Amount \$0.00		Obligation by this action \$24,000.00					
Total Instrument Amount \$24,000.00		Total Obligation \$24,000.00					

	authorizes the following funds to be obligated		-		erative Agreement/Amendment is comp locuments:	prised of the
Fund Code	Description	Amount Oblig in this Action	ated	1. 2. 3.		
S33	SEE Funds	\$24,00	0.00	3. 4.	Appendix A: Statement of Work Attachment A:Criteria for Processing	
	Total	\$24,000.00		5. 6. 7. 8.	Attachment B:Standards for Timeline Attachment C: FHAP Case Payment FHAP Case Processing Attachment D: Using HUD Systems Attachment E: FY2022 Partnership a Enforcement Effort Funds	Amounts for
				The performance period for this Agreement begins <u>October 1, 2022</u> and ends <u>June 30, 2023</u> . No requests for extensions to the period of performance will be permitted for this award. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2022 FHAP Guidance Package.		
	ipient is required to sign and return three (3) is document to the HUD Administering Offi		18.	] Recipier	nt is not required to sign this do	ocument.
19. Recipient (	By Name)			JD (By Nam		
	einroth, Mayor				da, Regional Director	
Palm Beach	County, Board of County Commissione	TS	Regio	on IV, Off	fice of FHEO/CAO	
Signature & Ti	tle Date (r	nm/dd/yyyy)	Signat	ure & Title		Date (mm/dd/yyy
amelo	to terms and conditions		<u> (</u> )	ST	nd legal sufficiency	
	rrier, Director ual Opportunity	Assista	nt Coui	nty Atto	rnev	

22- 1008

#### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

#### FUND 0001 - General Fund - Office of Equal Opportunity (OEO)

**EXPENDED**/ **ORIGINAL CURRENT ADJUSTED ENCUMBERED** REMAINING ACCT.NUMBER **ACCOUNT NAME** BUDGET BUDGET **INCREASE** DECREASE BUDGET AS OF 9/15/2022 BALANCE **REVENUES** 400-4130-3169 Fed Grant Other Human Services 257,600 284,000 199,840 0 84,160 1,679,889,687 1,970,635,283 0 84,160 1,970,551,123 Total **EXPENDITURES** 400-4251-1201 Salaries & Wages Regular 46,216 46,216 0 46,216 0 0 0 400-4251-2101 2,894 2,894 2,894 FICA-Taxes 0 0 0 0 400-4251-2105 FICA-Medicare 677 677 0 677 0 0 0 400-4251-2201 **Retirement Contribution-FRS** 5,070 5,070 5,070 0 0 0 0 400-4251-2301 13,080 13,080 Insurance-Life & Health 13,080 0 0 0 0 400-4251-4001 Travel & Per Diem 2,500 2,500 0 2,500 0 0 0 Rent-Office Equipment 7,000 6,925 400-4251-4406 7,000 0 75 75 0 400-4251-4801 Promotional Activities (Ord 86-19) 5,000 5,000 5,000 0 0 0 0 1,798 400-4251-4945 Advertising 3,000 3,000 868 0 1,202 334 1,679,889,687 1,970,635,283 84,160 1,970,551,123 Total 0 Signatures & Dates **By Board of County Commissioners Office of Financial Management & Budget** At Meeting of 20 September 2022. **INITIATING DEPARTMENT/DIVISION** October 18, 2022 Administration/Budget Department Approval **Deputy Clerk to the** avit , NG

**OFMB Department - Posted** 

**Board of County Commissioners** 

BGRV 091522\*523 BGEX 091522\*1776