

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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**Meeting Date:** October 18, 2022       **Consent**       **Regular**  
    **Ordinance**       **Public Hearing**

**Department:**      **Housing and Economic Development**

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to receive and file:** Amendment 001 to Agreement R2021-1612 with the Town of Lantana, extending the project performance dates and final reimbursement date from December 31, 2022 to June 30, 2023, for playground improvements at Maddock Park funded under Fiscal Years 2020-2021 and 2021-2022 Community Development Block Grant (CDBG) Program.

**Summary:** These documents have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 31-1, as approved by the BCC on November 2, 2021.

Amendment 001 extends the original Agreement performance requirement dates to award construction contract, request 50% reimbursement, complete construction and request 100% reimbursement from December 31, 2022 to June 30, 2023. The time extension is needed due to delays encountered during the bidding process which prevented The Town of Lantana from awarding a construction contract within the project budget and timeline, along with extensive lead time to obtain needed playground equipment.

In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal CDBG funds which require no local match.** District 7 (HJF)

**Background and Justification:** The Town of Lantana has executed an Inter-local Agreement with Palm Beach County to participate in the CDBG Program as funded by the United States Department of Housing and Urban Development. The proposed project is CDBG eligible under 24 CFR 570.201(c) – Public Facilities and Improvements and will meet the National Objective of benefiting low-and-moderate income persons on an area-wide basis per 24 CFR 570.208(a)(1).

**Attachment(s):**

- 1 Amendment 001 to the Agreement with the Town of Lantana
  - 2 Agreement R2021-1612 with the Town of Lantana
  - 3 Request Letter form Town of Lantana for Amendment to Agreement R2021-1612
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**Recommended By:** Jonathan Braun      9/27/2022  
   **Department Director**      **Date**

**Approved By:**     *DW*          10/11/22  
   **Assistant County Administrator**      **Date**

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Grant Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes  X  No       
 Does this Item include the use of Federal funds? Yes  X  No    

Budget Account No.:

Fund \_\_\_\_\_ Dept. \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_ Program Code/Period \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**No Fiscal Impact**

C. Departmental Fiscal Review:  Shairette Major   
 Shairette Major, Division Director II

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

ASDell 9/30/22   
 OFMB  PC 9/30   
 M6 9/30  9/30

[Signature] 10/6/22   
 Contract Development and Control

**B. Legal Sufficiency:**

[Signature] 10/6/22   
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director