

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: October 18, 2022
Department: Water Utilities Department
Advisory Board Name: Water Utilities Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the re-appointment of an at-large member to the Water Utilities Department Advisory Board (WUDAB) for a three (3) year term effective October 18, 2022 through September 30, 2025.

Nominee:	Requirements:	Seat No.	Nominated By:
Bernard Castleman	Current Water Utilities Customer, Resides in Central/North County	9 At-Large County-Wide	Mayor Weinroth Commissioner McKinlay Commissioner Marino

Summary: Resolution No. R2014-0457 provides for an eleven-member WUDAB. The membership consists of seven (7) District members, two (2) County-wide At-Large members, one (1) Lake Region member and one (1) Royal Palm Beach member. Bernard Castleman's term as member of the WUDAB expired on September 30, 2022.

Mr. Castleman has served on the WUDAB since April 15, 2014 completing a previous Board Member's term and has indicated a desire to continue as a WUDAB member. The WUDAB and Department staff recommend the reappointment of Bernard Castleman to remain on the Board another term.

The Board has 11 seats, 8 seats currently filled and a diversity count of 7 Caucasian (87.5%) and 1 Hispanic-American (12.5%). Mr. Castleman is a Caucasian male and the gender ratio (female:male) is 3:5. Countywide (MWJ)

Background and Justification: The WUDAB was created by the Board of County Commissioners in March 1984 to provide informed consumer advice regarding WUD policies, plans and programs. The WUDAB reviews the Department's annual budget plans, acquisitions, new technologies for improving water, wastewater and reclaimed water service, and assists in the handling of the Department's Administrative Hearings.

Attachments:

1. Completed Board Member Application/Ethics Confirmation
2. Resolution No. R2014-0457
3. Advisory Board Attendance Record
4. Memo to BCC dated August 1, 2022

Recommended By: Ali Bayat 9/20/22
Department Director **Date**

Approved By: [Signature] 9/21/22
Assistant County Attorney **Date**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resumé to this form.

Section I (Department): (Please Print)

Board Name: Water Utilities Advisory Board Advisory [X] Not Advisory []

[X] At Large Appointment or [] District Appointment /District #: _____

Term of Appointment: 3 Years From: October 1, 2022 To: September 30, 2025

Seat Requirement: Palm Beach County Water Utilities Customer & Resides in Central/North County Seat #: 9

[X]*Reappointment or [] New Appointment

or [] to complete the term of _____ Due to: [] resignation [] other

Completion of term to expire on: September 30, 2022

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: CASTLEMAN BERUARD M Last First Middle

Occupation/Affiliation: NONE RETIRED

Owner [] Employee [] Officer []

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 181 HARPER LAKE CIRCLE

City & State GREENWICKES, FL. Zip Code: 33413

Home Phone: (561) 964-1748 Business Phone: () Ext.

Cell Phone: (561) 815-2519 Fax: ()

Email Address: HUSBAND R1931@Gmail.com

Mailing Address Preference: [] Business [X] Residence

Have you ever been convicted of a felony: Yes _____ No [X]

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: [X] Male [] Female [] Native-American [] Hispanic-American [] Asian-American [] African-American [X] Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on July 25 2022
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: James M. Bastian Date: 07/23/2022

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

Return this form to:
Claudia Coyne, Palm Beach County Water Utilities Department
 8100 Forest Hill Blvd., West Palm Beach, FL 33413
ccooyne@pbwater.com

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: 10/18/2022

Commissioner's Signature: [Signature] Date: 8/9/22

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Section II Continued:

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(Attach Additional Sheet(s), if necessary)
OR

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(Governmental Entity)

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By watching the training program on the Web, DVD or VHS on July 25 2022
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Bernard M. Besterman Printed Name: Bernard M. Besterman Date: 07/13/2022

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

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ccoyne@pbwater.com

Section III Commissioner, if applicable:

Appointment to be made at BCC Meeting on: 10/18/2022

Commissioner's Signature: Melissa Mankin Date: 8/17/22

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Bernie Castleman Resume

RIVER BRIDGE EXPERIENCE

- Current President Aviary Homeowner Association. Have held this position for 10 years and recently reelected for another 2 year term.
- Past and first President of the Master Association. Managed the Developer turnover of the Master Association to the Property Owners.
- Current POA Governor
- Current POA Legal Committee Chairman
- Former Chairman of the Community Awareness Committee. This committee interfaced with the City, Country and State Governmental agencies on behalf of River Bridge. Resident of River Bridge for over 25 years

WORK EXPERIENCE

- National Sales Manager for an Industrial business division of the General Electric Co.
- Project Manager for General Electric on large, industrial projects.

EDUCATION

- Electrical Engineer Wentworth Institute of Technology, General Electric Technical Training Program Union College.
- Advanced Marketing Management, General Electric Training Center.

ADVISORY BOARD

- Current Member of the Palm Beach County Water Utilities Advisory Board.
-

Section II Continued:

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

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By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on July 25 202022
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: BERNARD M. GASTEMAN Date: 07/23/2022

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcounty.com or (561) 233-0724

Return this form to:
 Claudia Coyne, Palm Beach County Water Utilities Department
 8100 Forest Hill Blvd., West Palm Beach, FL 33413
ccoyne@pbewater.com

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: 10/18/2022

Commissioner's Signature: [Signature] Date: 8/30/22

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

RESOLUTION NO. R-2014-0457

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING AND REPLACING IN ITS ENTIRETY RESOLUTION R-2012-0904, RELATING TO THE WATER UTILITIES ADVISORY BOARD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolution.

Resolution R2012-0904 is hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as "Advisory Board." Said Advisory Board shall be composed of eleven members: seven (7) District Members, one appointed by each of the Commissioners; two (2) At-Large Members appointed by the Board of County Commissioners; one (1) Lake Region Member appointed by the Board of County Commissioners from residents of the Belle Glade, Pahokee, and South Bay (the "Glades Cities") and adjacent unincorporated areas (the "Glades Cities") who submit applications for the position; and one (1) Royal Palm Beach Member, to be appointed by the Village of Royal Palm Beach Village Council.

District and At-Large Advisory Board Members must be County residents and current customers of the Department, both at the time of their appointment to the Advisory Board and throughout the entirety of their term of membership on the Advisory Board. The Lake Region Member must be a resident of the Glades Cities or the unincorporated area immediately adjacent to one of the Glades Cities and shall be a current customer of the Department, both at the time of their appointment to the Advisory Board and throughout the entirety of their term of membership on the Advisory Board. The Royal Palm Beach Member must be a resident of Royal Palm Beach and a current customer of the Department, both at the time of their appointment to the Advisory Board and throughout the entirety of their term of membership on the Advisory Board.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: utilities, operations, engineering, law, planning, management, and accounting and finance.

Upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), and the Palm Beach County Code of Ethics, up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with the Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the Department's activities shall not be eligible for membership on the Advisory Board.

Section 3. Power and Duties of the Advisory Board.

The powers and duties of the Advisory Board shall include the following:

- (1) To review existing and proposed policies, plans and programs of the Palm Beach County Water Utilities Department, and to advise the Board of County Commissioners and/or the Department as to any need for modification of same;
- (2) To review and make recommendations concerning proposed capital improvement plans and programs;
- (3) To review existing or proposed rate changes, rate structures, and the annual budget of the Water Utilities Department;
- (4) To assist in communications with other on-line customers served by the Water Utilities Department;

Section 4. Terms, Vacancies, Removal from Board.

For members appointed/reappointed on or after March 1, 2013, terms shall be three (3) years, and members may serve no more than three (3) consecutive three (3) year terms. Terms shall begin on October 1st and end on September 30th. The terms of those members who were appointed prior to March 1, 2013 shall end on September 30 of the year in which their term expires. Vacancies on the Advisory Board shall be filled by appointment by the Board of County Commissioners of Palm Beach County (for At-Large Members and the Lake Region Member) or District

Commissioner (for District Appointments), or by the Village of Royal Palm Beach Village Council (for the Royal Palm Beach Member). Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the members term limits.

Section 5. Meetings and Procedures.

The Advisory Board shall select its own Chair and Vice Chair at an election held at the first meeting and annually thereafter. Advisory Board meetings shall be conducted in accordance with Robert's Rules of Procedure. The Advisory Board shall schedule ten (10) regular meetings in each calendar year. The Chair shall have the power to schedule special meetings or cancel regularly scheduled meetings as the workload of the Advisory Board requires.

The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

Section 6. Uniform Policies and Procedures of Advisory Boards.

The Advisory Board shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution R-2013-0193, as may be further amended by action of the Board of County Commissioners.

Section 7. Effective Date.

The provisions of this Resolution shall become effective upon approval by the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Abrams , who moved its adoption. The motion was seconded by Commissioner Berger , and upon being put to a vote, the vote was as follows:

Commissioner	Priscilla A. Taylor, Mayor	-	Aye
Commissioner	Paulette Burdick, Vice Mayor	-	Aye
Commissioner	Hal R. Valeche	-	Aye
Commissioner	Shelley Vana	-	Aye
Commissioner	Steven L. Abrams	-	Aye
Commissioner	Mary Lou Berger	-	Aye

Commissioner Jess R. Santamaria

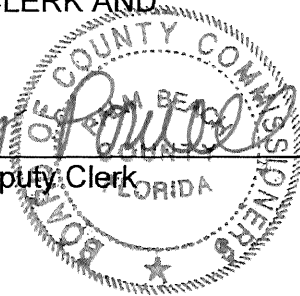
- Aye

The Mayor thereupon declared the Resolution duly passed and adopted
this 1st day of April, 2014.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK AND
COMPTROLLER

By: Tracy Rautel
Deputy Clerk



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: [Signature]
County Attorney

ATTACHMENT 3

Advisory Board Member Attendance

	1/28/2022	2/25/2022	3/25/2022	4/29/2022	5/20/2022	6/24/2022	7/29/2022	August	9/30/2022	10/28/2022	November	12/2/2022
Bernard Castleman	P	P	P	Cancelled - Lack of quorum	P	P	P	No Meeting Scheduled			No Meeting Scheduled	

P = Present

A = Absent

Advisory Board Member Attendance

	1/29/2021	2/26/2021	3/26/2021	4/30/2021	5/28/2021	6/25/2021	7/30/2021	August	9/24/2021	10/29/2021	November	12/4/2021
Bernard Castleman	P	P	P	P	Meeting Canceled	P	P	No Meeting Scheduled	P	Attended via Zoom	No Meeting Scheduled	Meeting Canceled

P = Present

A = Absent

MEMORANDUM



Water Utilities Department

8100 Forest Hill Blvd.
West Palm Beach, FL 33413
(561) 493-6000
Fax: (561) 493-6008
www.pbcwater.com

**Palm Beach County
Board of County
Commissioners**

Robert S. Weinroth, Mayor
Gregg K. Weiss, Vice Mayor
Maria G. Marino
Dave Kemer
Maria Sachs
Melissa McKinlay
Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

DATE: August 1, 2022
TO: Mayor Robert Weinroth, and Members; Palm Beach County Board of County Commissioners
THRU: Todd J. Bonlarron, Assistant County Administrator *TJB*
FROM: Ali Bayat, Director, Water Utilities Department *AB*
RE: Water Utilities Department Advisory Board At Large (Central/North County) Reappointment/New Appointment Nomination Request

The Water Utilities Department Advisory Board (WUDAB) is composed of 11 members; one (1) member appointed by each of the Commissioners ("District Members"), two (2) at-large members appointed by the Board of County Commissioners (BCC), one (1) Lake Region Member appointed by the BCC and one (1) Royal Palm Beach Member, appointed by the Village Council of Royal Palm Beach. The BCC appoints members for staggered three (3) year terms.

Per Resolution No. R2014-0457, as amended by Resolution No. R2022-0358, candidates must be county residents and a current customer of the Water Utilities Department (Department) both at the time of their appointment and throughout the entirety of their term on the advisory board to be eligible for appointment. In those Districts in which the Department provides water and wastewater service to less than ten percent (10%) of households, the District Member is not required to be a current customer of the Department.

The WUDAB typically meets the last Friday of each month at 9:30 a.m., except August, November and December. A copy of the 2022 meeting schedule is attached. The current diversity of the WUDAB is four (4) Caucasian males, three (3) Caucasian females and one (1) Hispanic male.

Currently, Bernard Castleman holds an at-large seat on the WUDAB and has indicated a desire to continue as a WUDAB member. Mr. Castleman will complete his second term on September 30, 2022 and the seat will be considered vacant beginning October 1, 2022 until the BCC either reappoints him or nominates and appoints a new candidate.

In accordance with PPM #CW0-0-023, staff is notifying the Commissioners of the upcoming opening and requesting nominations or reappointment of Bernard Castleman at the October 18, 2022 Board of County Commissioners meeting.

If you would like to reappoint Mr. Castleman, please sign section III of his application attached. If you have another candidate you would like considered for appointment, please provide the candidate's contact information. Please send either of the above requested documents back to Claudia Coyne at ccoyne@pbcwater.com by August 19, 2022.

Thank you for your consideration in this matter.

PUBLIC NOTICE
Palm Beach County Water Utilities Department
2022 Advisory Board Meeting Schedule

Date	Time	Location
January 28, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
February 25, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
March 25, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
4/29/2022 CANCELED - LACK OF QUORUM	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
5/27/2022 RESCHEDULED TO 5/20/2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
June 24, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
July 29, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
August No Meeting Scheduled SUMMER BREAK		
September 30, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
October 28, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach
November No Meeting Scheduled THANKSGIVING HOLIDAY		
December 2, 2022	9:30 AM to 10:30 AM	Water Utilities Department Customer Service Center 9045 Jog Rd, Boynton Beach