

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 1, 2022 [X] Consent [] Regular
 [] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) Approve budget amendment of \$2,686,576.74 in the Public Building Improvement Fund recognizing revenue received and to increase the Palm Beach County Sheriff’s Office (PBSO) Headquarters Modification project (“Project”) budget account for Furniture, Fixtures and Equipment (FF&E); and

B) Authorize the transfer of all assets, purchased pursuant to the Project, to the Sheriff at completion of construction for tracking, maintenance and renewal/replacement.

Summary: This budget amendment increases the Project budget for the County to purchase and install FF&E for the PBSO Headquarters facility to complete the pending renovation. Due to the COVID-19 pandemic, supply chain delays, fuel prices, and other variables, the County is seeing an impact on the cost of goods and services. Additionally, the FF&E budget required realignment with the scope and single phase construction approach to the ongoing renovation. Prior estimates for FF&E were \$3,790,000; however, due to the aforementioned factors the revised estimate for FF&E is \$6,476,575.74. PBSO funded \$2,000,000 in FY 2021 and \$1,790,000 in FY 2022 and has agreed and planned to fund the difference in full. While all of these purchases are the responsibility of the County, historically the Board of County Commissioners (Board) has placed the funds needed for the purchase of non-fixed equipment in the Sheriff’s budget so that PBSO is responsible for the ordering, tracking, maintenance, and renewal/replacement of such items. Fixed equipment is purchased, tracked, and maintained by Facilities Development & Operations (FDO). PBSO and County staffs have determined that it is in the best interests of both parties to have the procurement of FF&E undertaken by the County to ensure proper coordination between the specification and construction preparation in terms of installation and delivery. At the completion of construction, staff is recommending that all assets purchased from this funding be transferred back to the Sheriff for tracking, maintenance, and renewal/replacement. **(FDO Admin) Countywide/District 3 (MWJ)**

Background and Justification: All of the furniture to be purchased is required solely for this building, and much of the furniture currently utilized by facility occupants is either old or cannot be reconfigured for use at the PBSO Headquarters facility upon renovation completion. Any existing furniture with a useful life remaining has been considered for re-use by PBSO and as part of the overall approach to the Project and this budget amendment.

Attachments:

Budget Amendment – Public Building Improvement Fund 3804

Recommended By: Jason P. Caya - Callias 10/6/22
Department Director Date

Approved By: [Signature] 10/19/22
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	\$2,686,577				
External Revenues	(\$2,686,577)	0	0	0	0
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes No X

Does this item include the use of federal funds?: Yes No X

Budget Account No:

Fund 3804 Dept 411 Unit B545 Revenue Source 8498

Fund 3804 Dept 411 Unit B545 Object 5111

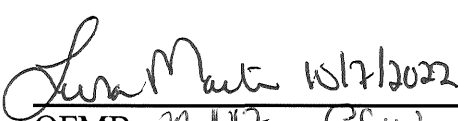
B. Recommended Sources of Funds/Summary of Fiscal Impact:

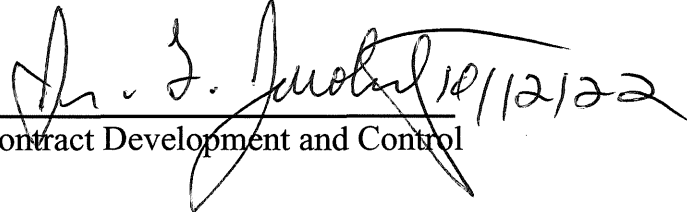
Funds in the amount of \$2,686,575.74 will be transferred from PBSO in order to increase the budget for the purchase of FF&E specifically for the Headquarters facility. PBSO funded \$2,000,000 in FY 2021 and \$1,790,000 in FY 2022.

C. Departmental Fiscal Review: 

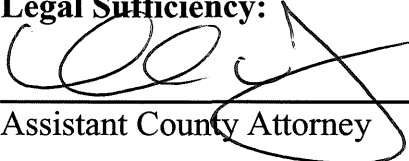
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 10/7/2022
OFMB 9A 117 ESW 10/7/22

 10/12/22
Contract Development and Control

B. Legal Sufficiency:

 10/14/22
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

22- 1030

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

Fund 3804

BGEX-410-100522-27
BGRV - 410-100522-10

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 09/30/2022	REMAINING BALANCE
<u>REVENUES</u>								
411-B545	8498-Tr Fr PBSO Fd 1902	0	1,790,000	2,686,576	0	4,476,576		
		0	0	0	0	0		
Total Receipts and Balances		95,791,926	91,345,249	2,686,576	0	94,031,825		
<u>EXPENDITURES</u>								
411-B545	5111 - Furniture	0	84,867	2,686,576	0	2,771,443	84,867	2,686,576
		0	0	0	0	0		0
Total Appropriations & Expenditures		95,791,926	91,345,249	2,686,576	0	94,031,825		

Signatures & Dates

By Board of County Commissioners
At Meeting of

Office of Financial Management & Budget
INITIATING DEPARTMENT/DIVISION

11/1/2022

Administration/Budget Department Approval

[Signature]
[Signature] 10/7/2022

Deputy Clerk to the

OFMB Department - Posted

Board of County Commissioners