Agenda Item #: 5D-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	December 6, 2022	[] Consent [] Workshop	[X] Regular [] Public Hearing
Department: Submitted By:	Engineering and Public Works Engineering and Public Works		· · ·
Submitted For:	Streetscape Section		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- **A)** a budget transfer of \$1,580,000 in the General Fund from Contingency Reserves to the County Transportation Trust Fund; and
- **B)** a budget amendment of \$1,580,000 in the County Transportation Trust Fund to recognize the transfer and appropriate it to Streetscape Section Contractual Services.

There are four contracts which cover the maintenance of various landscaped thoroughfare medians throughout Palm Beach County. The costs have increased with the rebidding of the annual contracts by 178% over the previous contracts. The average cost per cut increased from \$5,535 to \$18,135. Our past annual maintenance contract vendors have chosen not to renew existing contracts or have terminated their contracts early, citing increased costs, labor shortages, and difficult working environment. As such, all four contracts have been rebid this year. The maintenance contracts include regular mowing service, yearly fertilizer and mulching application, and spraying treatments, as needed. In addition, tree trimming services are also covered in the budget line item. There is not sufficient funding to cover the annual contracts at the current level of service of 16 cuts per year. In order to continue at the same level of service, a budget transfer of \$800,000 is necessary for FY 2023. It is recommended to increase the number of cuts each year to protect the integrity and improve the overall appearance of our landscaped thoroughfare medians. Mowing performed at the correct height and frequency is essential to the health and density of the grass. Issues with the current level of service have resulted in unsightly appearance to County roadways; loss of grass quality due to infrequent mowing and proliferation of weed seed dispersal; excessive wear and damage to vendor equipment; increase in trash accumulation; and excessive discharge of grass clippings that negatively impacts the existing turf and storm drainage systems (flooding and water quality). For comparison, other County Departments provide annual grounds maintenance service events as follows: Parks and Recreation - 24 cuts/year; Facilities Development and Operations - 27 cuts/year; Library - 35 cuts/year; and Water Utilities - 50 cuts/year. A budget transfer of \$1,580,000 is necessary for FY 2023 in order to increase the level of service to 24 cuts annually. Countywide (YBH)

Background and Justification: The Streetscape Section provides landscape maintenance on over 150 miles of County thoroughfares and State Highways. To accomplish this with a small staff level of thirteen, the Section utilizes contracted vendors selected through the Purchasing Department. The maintenance of medians is much more dangerous than the traditional maintenance as contracted for facilities and parks. This is reflected in the cost of services.

Attachments:

- 1. Budget Transfer
- 2. Budget Amendment

Recommended By: _	Daved L Neigh	11/29/2022
Approved By:	County Engineer Son M. Milh	Date /2/1/2022
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures		0		0-	0-
Operating Costs	\$1,580,000	\$2,310,000	\$2,541,000	\$2,795,00	<u>9 \$3,075,000</u>
External Revenues				0-	
Program Income (County)					
In-Kind Match (County)		0	0		
NET FISCAL IMPACT	<u>\$1,580,000</u>	\$2,310,000	\$2,541,000	\$2,795000	\$3,075,000
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No X

Budget Account No:

Fund 1201

Dept 363

Unit R025

Object 3401

Recommended Sources of Funds/Summary of Fiscal Impact:

General Fund

Contingency Reserves

County Transportation Trust Fund Streetscape Section

The current transfer is necessary for the contracts in FY 2023. Future years show the estimated amount for median landscaping service which will be requested through the annual budget process.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB 9A 11/28 -11/28

Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

2023- 0225

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BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY BUDGET Transfer

FUND General Fund

SIGNATURE

BGEX 112822-419

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/18/22	REMAINING BALANCE
TRANSFERS								
0001-820-9100-9026 Tr To	Co Trans Trust Fd 1201	23,852,470	23,852,470	1,580,000 🗸	0	25,432,470	1,490,779	23,941,691
RESERVES								
0001-820-9900-9901 Contin	ngency Reserves	20,000,000	20,000,000	0	1,580,000 v′	18,420,000		
				1,580,000	1,580,000			

Engineering & Public Works

Administration / Budget Approval

OFMB Department – Posted

11/28/2022

By Board of County Commissioners At Meeting of <u>December</u> 6, 2022

Deputy Clerk to the Board of County Commissioners 2023- 0226

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BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY BUDGET <u>Amendment</u>

FUND Transportation Trust Fund

BGRV 112822-99

BGEX 112822-420

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/18/2022	REMAINING BALANCE
REVENUES County Trans Trust 1201-800-8006-8000 Transfe	er from General Fund 0001	23,852,470	23,852,470	1,580,000	0	25,432,470		
TOTAL RECEIPTS & BALA		56,133,636	56,133,636	1,580,000	0	57,713,636		TO CONTROL OF THE CON
EXPENDITURES Streetscape Operations 1201-363-R025-3401 Other O	Contractual Services	738,200	738,200	1,580,000 🗸	0	2,318,200	435,325	302,875
TOTAL APPROPRIATIONS	& EXPENDITURES	56,133,636	56,133,636	1,580,000	0	57,713,636		

SIGNATURE

Engineering & Public Works

Administration / Budget Approval

OFMB Department - Posted

DATE

11/28/2022

11/29/2022

By Board of County Commissioners

At Meeting of December

Deputy Clerk to the

Board of County Commissioners