

Agenda Item is over 50 pages; may be viewed in the Minutes Department

Agenda Item #: 3-C-2

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	December 20, 2022	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing

Department:	Engineering & Public Works Department
Submitted By:	Engineering & Public Works Department
Submitted For:	Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a contract with Masse Consulting Services, LLC (MCS) in the amount of \$88,515.40 for professional engineering services for Jog Road from Glades Road to Yamato Road (Project).

SUMMARY: Approval of this contract will provide the professional services necessary to perform a feasibility study, which may ultimately lead to contracting to prepare design plans and construction bid documents to widen Jog Road. The Affirmative Procurement Initiative selected for this contract on May 19, 2021 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. MCS agreed to 70% SBE participation for the contract. On March 1, 2022, the Consultant's Competitive Negotiations Act Selection Committee selected MCS and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on March 2, 2022. MCS has an office located in Palm Beach County and is a certified SBE company. **This Project is included in the Five-Year Road Program. District 5 (YBH)**

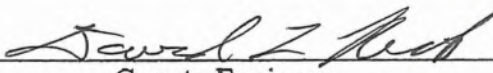

Background and Justification: The County is now contracting with MCS to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$88,515.40	(Study)
Reimbursable Services (Not to Exceed)	\$ 0.00	
Optional Services (Not to Exceed)	\$ 0.00	
Total:	\$88,515.40	

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

1. Location Map
2. Contract with Exhibits A, B, C, D, E & Ebix Insurance Compliance (2)

Recommended by: KF YBH/TEL	 _____ County Engineer	11/22/2022 _____ Date
Approved By:	 _____ Assistant County Administrator	12/12/22 _____ Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$119,498	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$119,498	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:
 Fund 3505 Dept 361 Unit 1978 Object 6505

Consultant Service Authorization (CSA)

• Basic Services \$ 88,515.40
Total consultant service authorization (CSA) \$ 88,515.40

Estimated Staff Costs

• Roadway Production \$ 17,704.00
 • Roadway Production: Right-of-Way \$ 4,426.00
 • Traffic \$ 8,852.00
Total Staff Costs \$ 30,982.00

Fiscal Impact \$119,497.40

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

ASD 11/28/22

 OFMB QA 11/28

J. J. J... 12/12/22

 Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

Debra Caldwell for Yelizabeth Herman

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

*2/20/22
 11/28/22*