

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: December 20, 2022       Consent      [ ] Regular  
   Ordinance      [ ] Public Hearing

Department

Submitted By:      Community Services

Submitted For:      Division of Human and Veteran Services

**I. EXECUTIVE BRIEF**

**Motion and Title:** **Staff recommends motion to approve:** Subrecipient Agreements with the below-listed agencies, for the period October 1, 2022 through September 30, 2023, in an amount totaling \$359,404 in Emergency Solutions Grant (ESG) Program funds:

- A)** Adopt-A-Family of the Palm Beaches, Inc. (AAF), in an amount not-to-exceed \$183,762, to provide rapid re-housing services to families experiencing homelessness;
- B)** Aid to Victims of Domestic Abuse, Inc. (AVDA), in an amount not-to-exceed \$135,000, to provide emergency shelter to individuals fleeing domestic violence; and
- C)** YWCA of Palm Beach County, Inc. (YWCA), in an amount not-to-exceed \$40,642, to provide emergency shelter to individuals fleeing domestic violence.

**Summary:** On July 12, 2022, the Board of County Commissioners (BCC) approved the Palm Beach County Action Plan for Fiscal Year 2022-2023, which allocated \$459,404 in ESG Program funds for nonprofit agencies to assist people experiencing homelessness, or are at risk of homelessness, including those fleeing domestic violence. These agreements will fund homeless services, including the operation and maintenance of emergency shelters, and financial assistance to rapidly re-house families. Activities include, case management, rental assistance, food, maintenance, utility assistance, security, equipment, insurance, and supplies for emergency shelters. In FY 2021, AAF served 45 family households, and expended 100% of its ESG award. Under this new agreement, AAF is expected to serve 35 family households in its rapid re-housing program. In FY 2021, AVDA served 98 individual and family households, and expended 100% of its ESG award. Under this new agreement, AVDA is expected to serve 70 individual and family households at its emergency shelters. In FY 2021, YWCA served 175 individual and family households, and expended 100% of its ESG award. Under this new agreement, YWCA is expected to serve 175 individual and family households at its emergency shelters. The reduction of the estimated number of individuals and family households served from one program year to another is due to the increase of cost per client from FY 2021 to FY 2023. The cost of personnel has increased, which in turn increases the cost per client. These federal ESG funds require a matching contribution, which will be provided by the funded agencies. **No County match is required.** (Division of Human and Veteran Services)  
Countywide (HH).

**Background and Justification:** The Department of Housing and Economic Sustainability (DHES) received \$577,734 in funding from the U.S. Department of Housing and Urban Development (HUD). Of the \$577,734, Palm Beach County, as permitted by HUD, deducted \$43,330 from the total entitlement to be used toward administering the ESG Program, and \$75,000 to be used towards administering the Client Management Information System (CMIS). The undertaking of the ESG Program is an inter-departmental effort between Community Services Department and DHES. Funded organizations are monitored by Community Services Department to maintain programmatic and fiscal accountability. Agreements include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid on a unit cost basis, and funds cannot be used to initiate or pursue litigations against the County.

**Attachments:**

- 1. Subrecipient Agreements (3)
- 2. Budget Availability Statement

Recommended By:  12/6/2022  
DocuSigned by: Taruna Malhotra 1450E4104F3040C  
 Department Director Date

Approved By:  12/15/2022  
 Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs	\$359,404				
External Revenue	(\$359,404)				
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>0</b>				
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes X No \_\_\_\_\_

Budget Account No.:  
 Fund 1101 Dept. 143 Unit 1435 Object 8201 Program Code VAR Program Period GY21

**B. Recommended Sources of Funds/Summary of Fiscal Impact:  
 HUD Emergency Solutions grant**

C. Departmental Fiscal Review:   
 Julie Dowe, Director, Financial & Support Svcs.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 12/17/2022  
 OFMB MG 12/16

 12/13/22  
 Contract Development and Control

**B. Legal Sufficiency:**

 12-13-22  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**