

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: December 20, 2022 [X] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department: Housing and Economic Development

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to receive and file: the following Agreements for code enforcement services funded under the Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Program:

- A) an Agreement with the City of Pahokee for \$42,651; and
- B) an Agreement with the City of South Bay for \$32,384.

**Summary:** The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 6D-2, as approved by the BCC on July 12, 2022.

The Agreement with the City of Pahokee provides \$42,651 in FY 2022-2023 CDBG funds toward the salary and benefits of one (1) full-time Code Compliance Officer. The Agreement with the City of South Bay provides \$32,384 in FY 2022-2023 CDBG funds toward the salary of one (1) full-time Code Compliance Officer.

In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match. District 6 (HJF)**

**Background and Justification:** The City of Pahokee and the City of South Bay have each executed an Interlocal Agreement with Palm Beach County to participate in the CDBG Program as funded by the U.S. Department of Housing and Urban Development. Federal regulations at 24 CFR Part 570 establish requirements associated with the use of CDBG funds for code enforcement activities, including:

- Code enforcement cannot be undertaken municipality-wide, but only within an identified area that: is primarily residential; has a population at least 51% low and moderate income; meets the definition of slum, blighted, or deteriorated under State or local law; and wherein at least 25% of properties have physical deterioration. Municipalities must identify a CDBG code enforcement area that meets this criteria.
- Code enforcement must be undertaken together with other public or private improvements, rehabilitation, or services which are expected to arrest the decline of the identified code enforcement area. Municipalities must report on such efforts which may include, but are not limited to: housing rehabilitation; commercial revitalization; infrastructure improvements; and neighborhood beautification.
- Eligible CDBG expenses are limited to those attributable to code enforcement activities in the identified code enforcement area. Costs of correcting code violations are not eligible. Municipal requests for CDBG reimbursement must document that expenses were for activities within the identified area.
- CDBG funds are subject to the general prohibition on supplanting non-Federal funds with Federal funds. Municipalities must not apply CDBG funds to costs which are already funded with non-Federal funds in an approved municipal budget.

**Attachment(s):**

- 1 Agreement with the City of Pahokee
- 2 Agreement with the City of South Bay

Recommended By: Jonathan Brown Department Director 11/18/2022 Date

Approved By: Donna M. Rich Assistant County Administrator 2/1/2022 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Grant Expenditures					
Operating Costs	\$75,035				
External Revenues	(\$75,035)				
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes   X   No         
 Does this Item include the use of Federal funds? Yes   X   No       

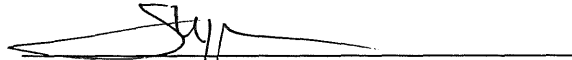
Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object 8101 Program Code/Period BG43CE/6Y21 \$42,651  
BG47CE/6Y22 \$32,384

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funding will be provided by the Community Development Block Grant Program

**C. Departmental Fiscal Review:**

  
 Shairette Major, Division Director II

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

ASDC 11/28/22      11/28/22      11/29/22  
 OFMB      QA      Contract Development and Control

**B. Legal Sufficiency:**

11/30/22  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director