

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$0				
Operating Costs	\$100,000				
External Revenues	(\$100,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2434 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDOE is providing funding under the FY22-23 Coach Aaron Feis Guardian Program. There is no match requirement associated with this award.

FY22-23 PBSO Safe Schools Security Guard Training Program=	\$100,000
Total Program Budget=	\$100,000

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p><u>Luna Mata</u> 12/20/22 OFMB 9A 12/19 LM 12/20</p>	<p><u>Dr. J. J. J. J. J.</u> 12/20/22 Contract Administration 12/20/22</p>
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B. Legal Sufficiency:

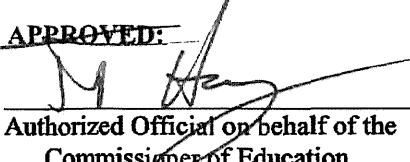
[Signature] 12/22/22
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Palm Beach County Sheriffs Office	2 PROJECT NUMBER 97K-90210-3D001
3 PROJECT/PROGRAM TITLE Coach Aaron Feis Guardian Program <p align="center">TAPS 23A096</p>	4 AUTHORITY 48.14 General Appropriations Act, CSFA#
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2022 - 08/31/2023 Program Period: 07/01/2022 - 08/31/2023
7 AUTHORIZED FUNDING Current Approved Budget: \$100,000.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$100,000.00	8 REIMBURSEMENT OPTION As Specified in the Terms and Conditions
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>08/31/2023</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/15/2023</u> • Last date for receipt of proposed budget and program amendments: <u>07/31/2023</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: 	
10 DOE CONTACTS Program: Brooks Rumenik Phone: (850) 245-0749 Email: Brooks.Rumenik@fldoe.org Grants Management: Unit A (850) 245-0735	Comptroller Office Phone: (850) 245-0401 UEI#: UZA2MELMDZZ1 FEIN#: F596000789037
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned. • In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. • The Department's approval of this contract/grant does not excuse compliance with any law. • Other: 	
12 APPROVED:  _____ Authorized Official on behalf of the Commissioner of Education	<p align="center"><u>11-21-22</u></p> Date of Signing



INSTRUCTIONS
PROJECT AWARD NOTIFICATION


- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION**

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	A) Program Name: Coach Aaron Feis Guardian Program <p style="text-align: center;">TAPS NUMBER: 23A096</p>	<p style="text-align: center;"><i>DOE USE ONLY</i></p> Date Received
B) Name and Address of Eligible Applicant: Palm Beach County Sheriff's Office 3228 Gun Club Road, West Palm Beach, FL 33406		Project Number (DOE Assigned) xxx-90210-3D001
C) Total Funds Requested: <p style="text-align: center;">\$100,000</p> <hr style="width: 20%; margin: auto;"/> <p style="text-align: center;"><i>DOE USE ONLY</i></p> Total Approved Project: \$	D) Applicant Contact & Business Information	
	Contact Name: Janet L. Cid Fiscal Contact Name: Marta Rodriguez	Telephone Numbers: (561) 688-3257 (561) 688-3136
	Mailing Address: 3228 Gun Club Road West Palm Beach, Florida, 33406-3001	E-mail Addresses: cidj@pbso.org
	Physical/Facility Address: Same	UEI number: UZA2MELMDZZ1 FEIN number: 59-6000789
CERTIFICATION		
I, <u>Frank DeMario</u> , (<i>Please Type Name</i>) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.		
Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.		
E) <u>Frank DeMario</u> Signature of Agency Head	<u>Chief Deputy</u> Title	<u>9/7/22</u> Date

FLORIDA DEPARTMENT OF EDUCATION BUDGET NARRATIVE FORM 101S

A) Name of Eligible Recipient/Fiscal Agent: Palm Beach County Sheriff's Office	
B) DOE Assigned Project Number:	xxx-90210-3D001
C) TAPS Number:	23A096

(1)	(2)	(3)	(4)	(5)	(6)
FUNCTION	OBJECT	Account Title and Narrative	FTE POSITION	AMOUNT	% Allocated to This Project
	5201220	Special Risk Salaries- The PBSO Safe Schools Security Guard Training Program (SSSGTP) will consist of (1) Sergeant to supervise the training program activities and (7) deputies/certified instructors to conduct the SSSGTP classes.		\$50,400	100
	5201412	Overtime for the Sworn Deputies/ Certified Instructors to conduct the initial and annual certification trainings during off-duty hours.		\$42,525	100
	5202110	Fica/Med @ 7.65%		\$7,075	
				D) TOTAL	\$100,000 100%
DOE ATTESTATION (Program and Grants Management)				 <p align="center">FLORIDA DEPARTMENT OF EDUCATION <small>fldoe.org</small></p>	
<p>The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.</p>					
				April 2022	DOE 101S

Project Performance Accountability Form

Definitions

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
Identify Measurable Goals for Participants	List of Training Requirements for Program Participants	Completed Training Plan to include how training will be conducted, frequency, location and method	7/1/22	
Conduct Background Screenings	Provide Screenings of Program Participants	Certification that Participants have met screening requirements, list of participants that have been screened	6/30/23	
Conduct Trainings	Provide Training for eligible Program Participants	Certification that Program Participants have met the training requirements, training rosters to include date of training, method of training (in person or simulator), type of training completed (i.e. weapon, diversity), sign-in sheets	6/30/23	
Identify and Describe the plan to Maintain Documentation of Weapon and Equipment Inspections, Screening and Training of Participants, Qualification Records of Appointed Security Guards and Assignment Location	Outline on Weapon and Equipment Inspections, Participant Screening and Training Conducted, How Records for Qualifications and Assignments are Stored and Monitored for Continued Compliance	Report on weapon and equipment inspections, participant screening and training conducted, how records for qualifications and assignments are stored and monitored and continued compliance.	6/30/23	

Survey of Security Guard Training	Updated Survey Completed to Outline the Proposed Plan for Security Guard Training	Updated Survey to include the number of security guards, number and type of weapon, and host district name of security guards that have completed training and have been appointed.	06/30/23	

Note: Add additional lines if necessary

**Florida Department of Education
Coach Aaron Feis Guardian Program
Attestation Form**

Check each box as applicable, sign, and return with the application.

In accordance with sections 30.15 and 1006.12, Florida Statutes, the sheriff's office identified below certifies the following:

The sheriff's office has elected to implement the Coach Aaron Feis Guardian Program and the program is consistent with the requirements of s. 30.15, Florida Statutes.

Participation in the program is approved by the local school board; or

If not, is scheduled to be considered by _____ (date)

Furthermore, by signing this form, the sheriff's office attests that expenditures paid from this grant will not also be paid from another source.

In addition, expenditures will be for providing training, screening or stipends for the Coach Aaron Feis Guardian Program during the identified project period.

Frank DeMario

Sheriff Department

Frank DeMario

09/07/2022

Sheriff or Authorized Designee

Date

Assurances, Terms, and Conditions for Participation in the Coach Aaron Feis Guardian Program

The Department of Education has developed an "Assurances" document that must be signed by all agencies.

Instructions: These assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the department. No payment for project/grant awards will be made by this agency without a current signed Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with these Assurances, Terms, and Conditions and all requirements outlined in the "Project Application and Amendment Procedures for Federal and State Programs" (Green Book), except Section D – General Assurances, Terms and Conditions for Participation in Federal and State Programs, Section C-Fiscal and Program Accountability, and the Glossary. The following document serves as replacement to Section D, and the Glossary. A modified Section C is incorporated as attached.

Palm Beach County Sheriff's Office		Frank DeMario, Chief Deputy
Typed Agency Name	Agency Number	Typed Name and Title of Authorized Official (Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.

<i>Frank DeMario</i>	09/07/2022	(561) 688-3018
Signature	Date	Area Code/Telephone Number

23-0263

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX 121922*542

BGRV 121922*137

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
Safe Schools Security Guards Training Program-FY23								
160-2434-3429	State Grant - Other Public Safety	0	0	100,000	0	100,000		
	TOTAL REVENUES	10,137,585	\$11,794,335	\$100,000	\$0	11,894,335		
Expenditures								
Safe Schools Security Guards Training Program-FY23								
160-2434-9498	Transfer to Sheriff's Fund 1902	0	0	100,000	0	100,000		
	TOTAL EXPENDITURES	10,137,585	\$11,794,335	\$100,000	\$0	11,894,335		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

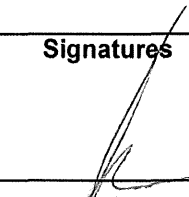
Administration/Budget Department Approval

OFMB Department - Posted


Signatures

Date

By Board of County Commissioners
At Meeting of January 10, 2023



12/15/2022



12/28/2022

Deputy Clerk to the
Board of County Commissioners