

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: January 24, 2023 Consent Regular
 Workshop Public Hearing

Department: Environmental Resources Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Contract for Professional Consultant Services with Coastal Protection Engineering LLC (CPE) providing professional coastal and marine engineering services, effective for two years from execution through January 23, 2025; and

B) Contract for Professional Consultant Services with Olsen Associates, Inc. (OAI) providing professional coastal and marine engineering consultant services, effective for two years from execution through January 23, 2025.

Summary: CPE, a Palm Beach County company, and OAI, a Jacksonville company, will provide professional coastal and marine engineering services on a consultant services authorization basis for various projects within the Department of Environmental Resources Management and other County departments. The Contract requires consultants to adhere to 20% mandatory Small Business Enterprise (SBE) subcontracting goal as the Affirmative Procurement Initiative. CPE agreed to 75% SBE participation. OAI agreed to 48% SBE participation. The Contracts contain an option to renew for one additional year. Countywide (YBH)

Background and Justification: On September 22, 2022, CPE and OAI were selected to perform the necessary professional services in accordance with the Board-adopted procedures pursuant to Section 287.055, Florida Statutes Consultants' Competitive Negotiation Act (CCNA). Projects that require professional consultant services are budgeted in various capital project accounts and will be authorized on a consultant services authorization basis.

Attachments:

1. CPE Contract
 2. OAI Contract
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Recommended by: *mem ybh*  12-12-22
Department Director Date

Approved by:  12/23/22
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget?	Yes <input checked="" type="checkbox"/>		No _____		
Does this item include the use of federal funds?	Yes _____		No <input checked="" type="checkbox"/>		
Budget Account No.:	Fund _____	Department _____	Unit _____	Object _____	Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fiscal impact cannot be determined at this time.
 Work under each Contract is authorized on a consultant services authorization (CSA) basis. Budget is available in various capital project accounts or a budget transfer will be requested prior to or concurrent with CSA's being authorized.

C. Department Fiscal Review:

_____ *S. Newmy*

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

Approved 12/13/22
CE/BBB
 _____ *A. Adelle 12/13/22* _____ *J. S. Javelin 12/20/22*
 OFMB FA 12/12 Contract Development and Control

B. Legal Sufficiency:

_____ *R. C. m 12/22/22*

 Assistant County Attorney

C. Other Department Review:

_____ Department Director