

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

<b>Meeting Date:</b>	January 24, 2023	(X) Consent	( ) Regular
		( ) Workshop	( ) Public Hearing
<b>Department:</b>	<u>Environmental Resources Management</u>		

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to:

**A) approve** State Mosquito Control Memorandum of Understanding (MOU) Contract No. 29353 with the Florida Department of Agriculture and Consumer Services (FDACS) for mosquito control activities performed during contract period upon execution to September 30, 2023; and

**B) authorize** the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the MOU that do not substantially change the terms or conditions of the MOU.

**Summary:** On February 8, 2022 (R2022-0127), the Board of County Commissioners (BCC) approved State Mosquito Control Memorandum of Understanding (MOU) Contract No. 28280 with FDACS for mosquito control activities performed during contract period upon execution to September 30, 2022. The Agreement provides state aid in quarterly installments to support mosquito control activities including source reduction measures, public education, personnel training and certification, mosquito population surveillance, larvacides, adulticides, equipment and alerts as approved by FDACS. On July 12, 2022, the BCC approved the Detailed Work Plan Budget (R2022-0711) required by FDACS as part of the re-application process for state aid for FY2023. No grant assistance was awarded for FY2023. Although this loss of revenue will reduce the amount of chemical acquired for mosquito control operations, the Mosquito Control Division maintains a sufficient supply for normal operations and can continue to meet the necessary level of service for the County. The Mosquito Control Division is still responsible for the completion of monthly deliverables as stated in the MOU. This MOU is required by Florida Administrative Code (F.A.C) Rule 5E-13.022 for counties that are not eligible to receive state aid for control of arthropods, but want to remain in the state-approved program. The benefit to the County staying in the state-approved program is maintaining the status of Palm Beach County’s Mosquito Control Division as “state-approved”, providing legitimacy and guidance of the FDACS while servicing Palm Beach County residents. Countywide (SF)

**Background and Justification:** FDACS provides assistance to local governments with arthropod and mosquito control and ensure the tools and techniques meet industry standards and are in compliance with Chapter 388, F.S. and 5E-13, F.A.C. State aid determination is based on a tier system. Based on Mosquito Control’s Annual Certified Budget, FDACS placed Mosquito Control into Tier 1, which receives no state funding.

**Attachment:**

1. Memorandum of Understanding No. 29353

<b>Recommended by:</b>		12-12-22
	<b>Department Director</b>	<b>Date</b>
<b>Approved by:</b>		12/20/22
	<b>Assistant County Administrator</b>	<b>Date</b>

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	\$0.00	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	\$0.00	_____	_____	_____	_____

# ADDITIONAL FTE POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X

Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No.:

Fund 0001 Department 380 Unit 3241 Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Department Fiscal Review:**

*J. Henry*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Dev. and Control Comments:**

*for review  
ack 12/14/22*  
*John G. ... 12/14/22*  
OFMB 9A 613

*Eric J. ... 12/20/22*  
Contract Development & Control  
12/20/22

**B. Legal Sufficiency:**

*[Signature]*  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

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Florida Department of Agriculture and Consumer Services

**MOSQUITO CONTROL MEMORANDUM OF UNDERSTANDING**

COMMISSIONER  
NICOLE "NIKKI" FRIED

FDACS CONTRACT#  
29353

This AGREEMENT, made and entered into on \_\_\_\_\_, by and between the FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, the DEPARTMENT, and PALM BEACH COUNTY, the COUNTY.

TERM PERIOD: Upon Execution to September 30, 2023

The COUNTY agrees to comply with the requirements of Chapter 388, Florida Statutes, Section 215.97, Florida Statutes, and Rule Chapter 5E-13, Florida Administrative Code to conduct arthropod/mosquito control.

The COUNTY shall:

- A. If the COUNTY has state funds, they shall submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report - State Funds" for State funds (FDACS-13650, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.
- B. Submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report - Local Funds" for Local Funds (FDACS-13663, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.
- C. Submit a monthly pesticide activity report to the DEPARTMENT on the form "Mosquito Control Monthly Activity Report" (FDACS-13652, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.

The designated contact for the DEPARTMENT is Rachel Matthews, Division of Agricultural Environmental Services, 3125 Conner Blvd, Suite E, Tallahassee, Florida 32399-1650, office number (850) 617-7911, email address [Rachel.Matthews@FDACS.gov](mailto:Rachel.Matthews@FDACS.gov).

The designated contact for the COUNTY is Gary Goode, Director, and is located at PALM BEACH County Mosquito Control, 9011 West Lantana Road, Lake Worth, FL 33467.



Florida Department of Agriculture and Consumer Services

**MOSQUITO CONTROL MEMORANDUM OF UNDERSTANDING**

**COMMISSIONER  
NICOLE "NIKKI" FRIED**

Signed by parties to this agreement:

FLORIDA DEPARTMENT OF  
AGRICULTURE AND CONSUMER  
SERVICES

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

*Casey Drake*

\_\_\_\_\_  
Signature

Director of Administration

\_\_\_\_\_  
Title

11/8/2022

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**ATTEST:**  
**JOSEPH ABRUZZO**  
**Clerk of the Circuit Court**  
**And Comptroller**

By: \_\_\_\_\_  
Deputy Clerk

**APPROVED AS TO FORM**  
**AND LEGAL SUFFICIENCY**

\_\_\_\_\_  
Assistant County Attorney Date

**APPROVED AS TO TERMS**  
**AND CONDITIONS**

*Deborah Drum* 12-12-22  
\_\_\_\_\_  
Deborah Drum Date  
Department Director