

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 7, 2023 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Criminal Justice Commission
Submitted By: Criminal Justice Commission

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to the Interlocal Agreement with the Florida Atlantic University Board of Trustees (FAU) (R2022-0618) to perform research and evaluation of the Delray Beach Police Department's Community Outreach Program increasing the agreement amount by \$115,456 for a not to exceed amount of \$265,045 and extending the period through September 30, 2025

Summary: Palm Beach County's research partner, FAU, will conduct an evaluation of the Delray Beach Police Department's Community Outreach Program. The Program aims to connect and provide alternative diversion services to those who are dealing with mental illness, experiencing homelessness, or battling addiction in the City of Delray Beach. The Program involves building relationships and partnering with non-profit organizations to provide services to individuals, sharing information with community patrol and community response officers, and working closely with neighboring jurisdictions. It is expected that such efforts will reduce calls for service and interactions with law enforcement. In support of these objectives, FAU will conduct a series of analyses to evaluate this program. All work will be completed in consultation with the Criminal Justice Commission. Increase is planned to be funded through the Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Formula Grant (JAG) Program in the amount of \$62,981 from the federal fiscal year 2021 allocation and \$52,475 from the federal fiscal year 2022 allocation. However, FDLE funds have not been awarded. In the event, FDLE does not approve the grant application, increase will be funded from the Crime Prevention Trust Fund. On June 14, 2022 the Palm Beach County Board of County Commissioners delegated signature authority to the County Administrator or designee to execute amendments related to said Interlocal Agreement. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item.

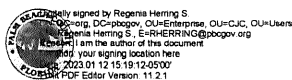
Countywide (HH)

Background and Justification: The FAU research team will conduct a process and outcome evaluation of the Delray Beach Police Department's Community Outreach Program. The Program aims to connect and provide alternative diversion services to those who are dealing with mental illness, experiencing homelessness, or battling addiction in the City of Delray Beach. A barrier facing law enforcement is the need for alternative responses for chronic individuals that are in the midst of a mental health crisis, experiencing homelessness, or struggling with addiction. Law enforcement is usually the first to be called when someone encounters these issues. This includes calls to address quality-of-life offenses such as public intoxication, loitering, and panhandling. Based on the results of the evaluation, this approach may be duplicated throughout the County to address health and safety concerns around the homeless, mental health, and substance use disorder populations.

Attachments:

- 1) First Amendment to Interlocal Agreement with FAU

Recommended by: Regenia Herring S.
Department Director



Date

Approved by:

[Handwritten signature]

Assistant County Administrator

1/27/2023

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Personal Services					
Operating Costs					
Grants & Aids	\$62,981	\$13,500	\$26,238	\$12,737	
External Revenues	(\$62,981)	(\$13,500)	(\$26,238)	(\$12,737)	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$0*	\$0*	\$0*	\$0*	
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included In Current Budget? Yes X No

Does this item include the use of federal funds? Yes X No

Budget Account Exp No: Fund 1507 Dept. 762 Unit 7726 Obj. 8101
 Rev No: Fund 1507 Dept. 762 Unit 7726 Rev. 3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: 1507 – Criminal Justice Grant Fund
Department: 762 – Criminal Justice Commission Grants
Unit: 7726– JAG FDLE 2022

*An agenda item is scheduled for March 14, 2023 to ratify the Mayor’s signature on the FDLE grant application which includes \$62,981 for FAU. Due to delays with FDLE, grants are awarded after the start of the grant period (grant period start date is Oct. 1, 2021) applications were due Oct. 19, 2022 and award has not yet been received. A budget amendment will be submitted with the receive and file of the grant award to adjust to the final grant award and set-up a unit for each award (there were four applications submitted in total for the FDLE allocation). In the event the grant application is not approved, an agenda item will be submitted to transfer funds from the Crime Prevention Trust Fund. For fiscal years 2024-2025, the same process will be followed. Funding will be requested from FDLE and if not approved a transfer from the Crime Prevention Trust Fund submitted for approval.



Digitally signed by
 Mariana Diaz
 Date: 2023.01.12 13:46:
 39-05'00'

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Steve Matus 1/25/23
 OFMB FA 113 ESJ
 1-24-23

Dr. J. Javalier 1/26/23
 Contract Dev. & Control
 TMA 1/26/23

B. Legal Sufficiency

Delane C. King 1-26-23
 Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Attachment 1

**FIRST AMENDMENT TO
INTERLOCAL AGREEMENT**

THIS FIRST AMENDMENT is dated the 1st day of November, 2022, between the FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES, (hereinafter "FAU"), whose FEIN ID is 65-0385507 and Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners (hereinafter "COUNTY"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH

WHEREAS, on June 14, 2022 the COUNTY, through its Criminal Justice Commission (CJC), and FAU entered into an Interlocal Agreement (R2022-0618) (the "Agreement") for a total not to exceed amount of One Hundred Forty-Nine Thousand Five Hundred Eighty-Nine Dollars (\$149,589); and

WHEREAS, FAU's responsibility under the Agreement was to conduct a process and outcome evaluation of the CJC's trauma-informed training, as more specifically set forth in the Scope of Work detailed in Exhibit A of the original agreement; and

WHEREAS, the parties desire to extend the term of the agreement to September 30, 2025, increase the not-to-exceed amount, and amend the Scope of Work and Budget to include an evaluation of the Delray Beach Police Department's Community Outreach Program.

NOW THEREFORE, the above-named parties hereby mutually agree to amend the Agreement as follows:

- I. **Section 4. Effective Date/Term** is hereby replaced in its entirety with the following:
Section 4. Effective Date/Term
This Agreement shall take effect on June 14, 2022. FAU shall complete all services by September 30, 2025, unless this Agreement is otherwise terminated as provided herein.
- II. Paragraph A of **Section 7. Payments/Invoicing and Reimbursement** of the Agreement is hereby amended to read as follows:
 - A. The total amount to be paid by the COUNTY Under this Agreement for all services and materials shall not exceed a total Agreement amount of Two Hundred Sixty-Five Thousand Forty-Five Dollars (\$265,045). One Hundred Fifteen Thousand Four Hundred

Fifty-Six Dollars (\$115,456) of that total amount shall be for the Delray Beach Police Department's Community Outreach Program Evaluation per Exhibit A-1, Scope of Work. FAU will bill the COUNTY as provided and at the amounts set forth in Exhibit B-1 for services rendered toward the completion of the Scope of Work.

- III. Exhibit A to the Agreement is replaced in its entirety with Exhibit A-1, attached hereto and incorporated herein by reference.
- IV. Exhibit B to the Agreement is replaced in its entirety with Exhibit B-1, attached hereto and incorporated herein by reference.
- V. All other provisions of the Agreement not in conflict with this First Amendment remain in full force and effect.

Remainder of Page Left Blank Intentionally

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and Florida Atlantic University, for and on behalf of its Board of Trustees, has hereunto set its hand the day and year above written.

**FLORIDA ATLANTIC UNIVERSITY
BOARD OF TRUSTEES**

By: Miriam Campo 11/01/2022
Miriam Campo
Assistant Vice President
for Research

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

By: Helene Hvizd
Helene C. Hvizd
Assistant County Attorney

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BY REGENIA HERRING, EXECUTIVE
DIRECTOR OF THE CRIMINAL
JUSTICE COMMISSION**

By: Regenia Herring
Regenia Herring
Executive Director
Criminal Justice Commission

**APPROVED AS TO TERMS AND
CONDITIONS**

By: Katherine Shover
Katherine Shover
Interim Manager of Criminal
Justice Systems
Criminal Justice Commission

SCOPE OF WORK

A. An Evaluation of Trauma Informed Training in Palm Beach County

PURPOSE OF THE PROJECT

The Research Partner (FAU) will provide research and evaluation services to Palm Beach County's Criminal Justice Commission (CJC) in support of their new Trauma-Informed Training Initiative. A key objective of this project is to provide a trauma-informed training to law enforcement and criminal justice professionals in Palm Beach County to increase their understanding of traumas associated with domestic, school, community violence and other behavioral crises; leading to improved interactions and responses. The training is intended to increase awareness of trauma and how trauma may impact the community's behavior. In support of these objectives, FAU will conduct a series of analyses to evaluate this initiative. All work will be completed in consultation with the CJC.

BACKGROUND

The Florida Atlantic University (FAU) research team will conduct a process and outcome evaluation of the PBC Criminal Justice Commission's (CJC) new Trauma-Informed Training Initiative. In collaboration with the Palm Beach County Sheriff's Office (PBSO) and the Criminal Justice Institute (CJI) at Palm Beach State College (PBSC), the CJC is seeking to provide trauma-informed training to local law enforcement, corrections, court personnel, law enforcement and corrections recruits, and local behavioral health community partners. To provide the trauma-informed training, it is anticipated that Policy Research Associates will conduct multiple train-the-trainer sessions with leaders who are reflective of the target population for the training delivery. These leaders/trainers will then go on to facilitate the trauma-informed training to their colleagues.

This document outlines the evaluation scope of services the FAU research team—led by Dr. Vaughn Crichlow, who will be assisted by co-PIs Drs. Cassandra Atkin-Plunk, Danielle Groton, and Seth Fallik—will provide to the PBC CJC, the timeline of such services, the resources necessary to carry out an evaluation, and the budget. This is a 31-month evaluation of the Trauma-Informed Training Initiative, with a start date of June 14, 2022 and end date of December 31, 2024. This will allow appropriate time for the evaluation planning and survey development prior to the implementation of the trauma-informed trainings.

PHASE 1 – PROCESS EVALUATION

The objective of Phase 1 is to examine the fidelity of the trauma-informed training. This objective examines if and to what extent the trauma-informed trainings are implemented and operating as designed. This process evaluation will examine the program inputs and activities in an effort to establish relationships between project activities and outcomes.

To carry out the process evaluation, the FAU research team will:

- attend the train-the-trainer trainings.
- attend the trauma-informed trainings.
- attend relevant stakeholder meetings.
- conduct interviews and focus groups with trainers and program participants.
- review relevant documents.

Below are research questions that will guide the process evaluation. These research questions, along with the research questions in Phase 2, will be modified in consultation with the CJC.

1. How is the trauma-informed training being implemented in PBC?
2. Who is participating in the trauma-informed training and what agencies do they represent?
3. How many individuals successfully complete the trauma-informed training?
4. How can the trauma-informed training be improved?
5. Is trauma-informed training operating as designed?
6. What barriers were encountered when facilitating the trauma-informed training?
7. What, if any, trauma-informed policies were developed and implemented?

PHASE 2 – OUTCOME EVALUATION

The objective of Phase 2 is to conduct an outcome evaluation that systematically collects and examines data on the effects of the trauma-informed training on participants and the greater PBC community. The emphasis of the outcome evaluation is to examine the intended and unintended effects of the trauma-informed training on criminal justice professionals and clients of the criminal justice system. The outcome evaluation will seek to measure the impact of the training across multiple outcome measures, including understanding and awareness of the impact of trauma, perceptions of trauma informed practice (and changes in perceptions over time), trauma-informed response utilization, and arrests, jail bookings, and the daily jail population.

To carry out the outcome evaluation, the FAU research team will:

- conduct pre- and post-training surveys (with multiple follow-up surveys) of individuals who have received the training.
- conduct interviews with individuals who have received the training.
- examine arrest, jail booking, and jail population data at multiple timepoints

The following are research questions to guide the outcome evaluation:

1. Did participation in the trauma-informed training increase understanding and awareness of the impact of trauma? If yes, was this effect sustained?
2. Did participation in the trauma-informed training increase the utilization of trauma-informed responses? If yes, was this effect sustained?

3. Did participation in the trauma-informed training increase the likelihood of linking individuals to trauma-informed services and treatment? If yes, was this effect sustained?
4. Did participation in trauma-informed training increase the likelihood of providing trauma-informed services to all segments of the population?
5. Did the implementation of trauma-informed training impact the number of people arrested and booked into jail?
6. Did the implementation of trauma-informed training impact the average daily jail population?

RESOURCES

The FAU research team has the necessary personnel and statistical software to accomplish the above listed services. Also, the FAU research team anticipates no issues with receiving approval from the FAU Institutional Review Board to carry out the surveys, interviews, and focus groups. To carry out the outcome evaluations, however, the FAU research team will require access to the appropriate data, specifically arrest and jail booking data. The FAU research team will also require cooperation from stakeholders to participate in the necessary interviews and focus groups.

Finally, the FAU research team requests that they be allowed to disseminate aggregate and de-identified findings from the evaluation to various outlets, including scholarly peer-reviewed journals, practitioner-related sources, and local, regional, and national conferences.

B. An Evaluation of the Delray Beach Police Department's Community Outreach Program

PURPOSE OF THE PROJECT

The Research Partner (FAU) in partnership with the Palm Beach County Criminal Justice Commission (CJC) will conduct a program evaluation of the Delray Beach Police Department's Community Outreach Program. The Program aims to connect and provide alternative diversion services to those who are dealing with mental illness, experiencing homelessness, or battling addiction in the City of Delray Beach. The Program uses a co-responder approach in which the Community Outreach Team (COT) works directly with a member of the South County Mental Health (SCMH) Center Rapid Response Team who is stationed at the Delray Beach PD (DBPD). The Program involves building relationships and partnering with non-profit organizations to provide services to individuals, sharing information with community patrol and community response officers, and working closely with neighboring jurisdictions. It also comprises monthly joint-training sessions with crisis intervention officers, hostage negotiators, and SCMH Center Mobile Response Team members. Ultimately, the COT reaches out proactively to individuals in need of services, and follows up with individuals referred by police patrol, to provide access to resources and treatment. It is expected that such efforts will reduce calls for service and interactions with law enforcement.

BACKGROUND

The Florida Atlantic University (FAU) research team will conduct a process and outcome evaluation of the Delray Beach Police Department's Community Outreach Program. The Program aims to connect and provide alternative diversion services to those who are dealing with mental illness, experiencing homelessness, or battling addiction in the City of Delray Beach. In support of these objectives, FAU will conduct a series of analyses to evaluate these initiatives. All work will be completed in consultation with the CJC.

This document outlines the evaluation scope of services the FAU research team—led by Dr. Vaughn Crichlow, who will be assisted by co-PI Dr. Cassandra Atkin-Plunk—will provide to the CJC, the timeline of such services, the resources necessary to carry out the evaluation, and budget. This is a 35-month evaluation of the Community Outreach Program, with a start date of November 1, 2022 and end date of September 30, 2025. This will allow appropriate time for planning the evaluation, which involves the identification of project goals and outcomes, the development of survey and interview instruments, as well as in-person field assessments for the process and outcome evaluations, and sufficient time for ongoing assessment of program effectiveness.

PHASE 1 – PROCESS EVALUATION

The process evaluation will be guided by the following research evaluation questions (These questions, along with the questions in Phase 2, will be modified in consultation with the CJC):

1. To what extent are the COT and partners implementing the Community Outreach Program?
2. To what extent have the outreach strategies reached the intended participants?
3. What factors have impeded or facilitated the implementation of these strategies?
4. What lessons have been learned by the COT and partners regarding the implementation of outreach strategies that can be used to inform future efforts?

These objectives are based on the goal – to connect and provide alternative diversion services to those who are dealing with mental illness, experiencing homelessness, or battling addiction.

To carry out the process evaluation, the FAU research team will:

- attend COT meetings.
- attend monthly trainings with the COT, crisis intervention officers, hostage negotiators, and SCM Center Mobile Response Team members.
- attend relevant stakeholder meetings.
- conduct interviews with COT members.
- conduct field observations with population advocates and community outreach officers.
- review relevant documents.

PHASE 2 – OUTCOME EVALUATION

The objective of Phase 2 is to conduct an outcome evaluation that systematically collects and examines data on the impact of the Community Outreach Program in the city of Delray Beach. Outcome measures will be based on the following questions:

Micro-level Outcomes

1. How many participants have been referred to the special population advocate (or any other members of the COT)?
2. How many participants have been contacted or served by the COT as a direct result of outreach in the community?
3. How many participants have been connected to services by the COT?
4. What types of services have participants received?
5. What is the impact of services received on participants?
 - a. Is the Community Outreach Program making a difference on participants' lives?
 - b. Is the Community Outreach Program making an impact on participants' perceptions towards the DBPD?

Macro-level Outcomes

1. Has the Community Outreach Program reduced overall calls for service?
2. Has the Community Outreach Program reduced overall interactions with law enforcement?
3. Has the Community Outreach Program reduced crime and disorder in the City of Delray Beach?

This outcome evaluation will comprise an assessment of the effectiveness of COT strategies and activities to establish relationships between COT efforts and community outcomes. The outcome evaluation will also examine contextual and external factors that have influenced the implementation and outcomes of the outreach efforts.

To carry out the outcome evaluation, the FAU research team will:

- conduct surveys and interviews with COT members.
- conduct surveys with individuals who have received services.
- conduct surveys with road patrol officers and sergeants.
- conduct surveys of other agencies.
- conduct surveys of the community.
- examine calls for service and crime data – arrest, jail booking, and jail population data at multiple timepoints.

RESOURCES

The FAU research team has the necessary personnel and statistical software to accomplish the above listed services. Also, the FAU research team anticipates no issues with receiving approval from the FAU Institutional Review Board to carry out the surveys, interviews, and focus groups. To carry out the outcome evaluations, however, the FAU research team will require access to the appropriate data, specifically calls for service, arrest and jail booking data. The FAU research team

will also require cooperation from stakeholders to participate in the necessary surveys and interviews. Finally, the FAU research team requests that they be allowed to disseminate aggregate and de-identified findings from the evaluation to various outlets, including scholarly peer-reviewed journals, practitioner-related sources, and local, regional, and national conferences.

EXHIBIT B-1

BUDGET AND DELIVERABLES

The following tables outlines the project budget and deliverables to be provided by the FAU research team within the contract period. \$13,417 has been disbursed through October 19, 2022 of the total budget of \$149,589 for the trauma-informed training evaluation. The remaining deliverables and payment schedule are provided below. Deliverables should be submitted to the Criminal Justice Commission Criminal Justice Systems Manager in electronic format via email. Equipment and supply costs are not requested.

A. An Evaluation of Trauma Informed Training in Palm Beach County

DELIVERABLES

Florida Atlantic University will invoice the PBC Criminal Justice Commission based on the deliverables listed below, and according to the approved budget for the evaluation of the Trauma-Informed Training Initiative. In addition to a comprehensive report at the end of each year, the FAU research team will provide regular updates to the CJC on project progress during each quarter, and throughout the evaluation period (June 14, 2022 – December 31, 2024), as well as written semi-annual updates in July of Years 2 & 3. The FAU research team will also provide documentation (1-3 pages) to FAU’s Office of Sponsored Programs describing evaluation services rendered during each billing period. The deliverables are as follows:

Deliverables	Projected Due Date	Amount
Quarterly update	October 5, 2022	\$13,417
Quarterly update	January 5, 2023	\$13,418
Interim semi-annual report	July 5, 2023	\$31,556
Comprehensive annual report	January 5, 2024	\$31,555
Interim report	July 5, 2024	\$29,822
Comprehensive annual report	January 5, 2025	\$29,821
TOTAL		\$149,589

Year 1

- Attend trainings and relevant stakeholder meetings
- Consult on roll-out plan for training
- Develop pre- and post- training surveys
- Begin to track and monitor county-wide arrests, jail bookings, and jail population
- Create year-end report to document project progress

Year 2

- Attend trainings and relevant stakeholder meetings
- Consult on roll-out plan for training
- Conduct pre- and post- training surveys
- Conduct interviews & focus groups with program participants
- Track and monitor county-wide arrests, jail bookings, and jail population
- Conduct qualitative and quantitative data analysis
- Create semi-annual update on project progress
- Create year-end report to include process evaluation

Year 3

- Attend trainings and relevant stakeholder meetings
- Conduct pre- and post- training surveys
- Track and monitor county-wide arrests, jail bookings, and jail population
- Conduct quantitative data analysis
- Create semi-annual update on project progress
- Create final report to include outcome evaluation

B. An Evaluation of the Delray Beach Police Department’s Community Outreach Program

DELIVERABLES

Florida Atlantic University will invoice the PBC Criminal Justice Commission based on the deliverables listed below, and according to the approved budget for the evaluation of the Delray Beach Police Department’s Community Outreach Program. In addition to a comprehensive report at the end of each year, the FAU research team will provide regular updates to the CJC on project progress during each quarter, and throughout the evaluation period (November 1, 2022 – September 30, 2025), as well as written semi-annual updates in April of each year. The FAU research team will also provide documentation (1-3 pages) to FAU’s Office of Sponsored Programs describing evaluation services rendered during each billing period. The deliverables are as follows:

Deliverables	Projected Due Date	Amount
Interim semi-annual report	April 5, 2023	\$31,500
Comprehensive annual report	October 5, 2023	\$31,481
Interim report	April 5, 2024	\$13,500
Comprehensive annual report	October 5, 2024	\$13,500
Interim report	April 5, 2025	\$12,738
Comprehensive annual report	October 5, 2025	\$12,737
TOTAL		\$115,456

Year 1

- Attend COT meetings
- Attend monthly trainings
- Attend relevant stakeholder meetings
- Conduct interviews with COT members
- Conduct field observations
- Review relevant documents
- Begin to track and monitor calls for service, county-wide arrests, jail bookings, and jail population
- Create semi-annual update on project progress
- Create year-end report to document project progress

Year 2

- Attend COT meetings
- Attend monthly trainings
- Attend relevant stakeholder meetings
- Conduct interviews with COT members
- Conduct field observations
- Review relevant documents
- Conduct surveys with program participants
- Conduct surveys with road patrol officers and sergeants
- Conduct surveys of other agencies
- Conduct surveys of the community
- Track and monitor county-wide arrests, jail bookings, and jail population
- Conduct qualitative and quantitative data analysis
- Create semi-annual update on project progress
- Create year-end report to include process evaluation

Year 3

- Attend COT meetings
- Attend monthly trainings
- Attend relevant stakeholder meetings
- Conduct interviews with COT members
- Conduct field observations
- Review relevant documents
- Conduct surveys with program participants
- Track and monitor county-wide arrests, jail bookings, and jail population
- Conduct qualitative and quantitative data analysis
- Create semi-annual update on project progress
- Create year-end report to include process evaluation