Agenda Item #: **3A ·** 

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## **BOARD APPOINTMENT SUMMARY**

**Meeting Date:** 

March 14, 2023

Department:

Administration

**Advisory Board:** 

**Water Resources Task Force** 

## I. EXECUTIVE BRIEF

**Motion & Title: Staff recommends motion to approve:** three League of Cities appointments to the Water Resources Task Force (WRTF) Seat 2, 4, and 5 for the remainder of a three year term commencing March 14, 2023 and ending September 30, 2024 and the reassignment of Rachelle Litt from Seat No. 5 to Seat No. 12, Environmental Representative, commencing March 14, 2023 and ending September 30, 2025.

<u>Seat</u> <u>No.</u>	<u>Appointment</u>	Seat Requirement	<u>Term</u> Ending	Nominated By
2	Robert Shorr	Municipal Elected Official	9/30/2024	League of Cities
4	DD Halpern	Municipal Elected Official	9/30/2024	League of Cities
5	Karen Lythgoe	Municipal Elected Official	9/30/2024	League of Cities
12	Rachelle Litt	Environmental Representative	9/30/2025	

Summary: The WRTF is comprised of a total of 28 representatives (14 members and 14 designated alternates for each seat). The 14 seats are as follows: six City elected officials; one County Commissioner (or their appointee); one water and/or wastewater provider or utility official; one Lake Worth Drainage District representative; one drainage/ water control district elected official; one South Florida Water Management District Governing Board member; one environmental representative; one land owner in Palm Beach County actively farming that land to represent agricultural interests; and one Indian Trail Improvement District (ITID) representative. Three of the appointees are elected City officials. The reassignment of Ms. Litt is based on her environmental experience as the Chair and Vice Chair of Sustainable Subcommittee of Palm Beach North Chamber, Vice Mayor of Palm Beach Gardens, and as a current WRTF member.

The diversity count of the 9 current WRTF members and 3 alternates is as follows: 11 Caucasian (91.7%) and 1 Asian American (8.3%). The gender ratio (female:male) is 4:8. The agricultural representative and the drainage/water control district elected official member seats and 11 alternate seats remain vacant at this time. Staff is actively seeking to increase diversity on this board. Countywide (MJ)

**Background and Justification:** The Board of County Commissioners adopted Resolution R2008-1810, repealed and replaced by Resolution R2013-1471, on October 22, 2013, establishing the WRTF. The WRTF was established to identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment and reuse or reclaimed water opportunities that are most efficient and cost effective. The WRTF meets 4 to 6 times per year.

Attachments:

- 1) Boards/Committees Applications
- 2) Resume or Bio of Nominee
- 3) Copies of League of Cities nomination letters
- 4) WRTF Membership Roster
- 5) WRTF Resolution 2013-1471

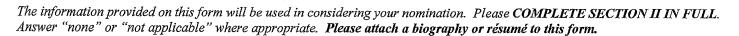
Recommended by:

County Water Resources Manager

Date

2/22/2

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION



Section I (Department): (Please Print) Board Name: Water Resources Task Force Advisory [X] Not Advisory [ ] [ ] At Large Appointment [X] District Appointment / District #: League of Cities or Term of Appointment: ~part of 3 Years. From: January 25, 2023 To: September 30, 2024 Seat Requirement: Elected Municipal Official Seat #: 02 (Member) [ ]\*Reappointment or [X] New Appointment to complete the term of Vacant Due to: resignation other Completion of term to expire on: \*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: NA Section II (Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT Name: Shorr Robert Middle Last First. Occupation/Affiliation: Mayor Town of Loxahatchee Groves Owner [ ] Employee [ ] Officer [X] **Business Name:** Town of Loxahatchee Groves **Business Address:** 155 F Rd City & State Loxahatchee Groves, FL Zip Code: 33470 Residence Address: 1742 E Rd City & State Loxahatchee, FL Zip Code: 33470 Home Phone: (561 )351-0245 Ext. **Business Phone:** Cell Phone: (561-351-0245) Fax: Email Address: RShorr@loxahatcheegrouvesfl.gov Mailing Address Preference: [x] Business [] Residence

No x

[]Female

[ ] Asian-American [ ] African-American [x ] Caucasian

Page 1 of 2

Have you ever been convicted of a felony: Yes

**Minority Identification Code:** 

[ ] Native-American

If Yes, state the court, nature of offense, disposition of case and date:

[x] Male

[ ] Hispanic-American

## Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Addition	nal Sheet(s), if necessary) OR	
NONE	X	NOT APPLICABLE/ (Governmental Entity)	
Ethics, and read the State Guide at: <a href="http://www.palmbeachcour">http://www.palmbeachcour</a> required before appointment, a  By signing below I acknow Code of Ethics, and I have  X  By wa	to the Sunshine Amendment. Antyethics.com/training.htm. Indupon reappointment.  wledge that I have read, und received the required Ethicated the training program or	and complete training on Article XIII, Article XIII, and the training require Ethics training is on-going, and perstand, and agree to abide by Articles training (in the manner checked but the Web, DVD or VHS on January 4	ement can be found on the web cursuant to PPM CW-P-79 is le XIII, the Palm Beach County below):
By att	ending a live presentation give	en on, 20	
& State of Florida Code  *Applicant's Signature:  Any questions and/or concerns re-	wledge that I have read, under thics:  Prince garding Article XIII, the Palm	erstand and agree to abide by the Guinted Name: <u>Robert Shorr</u> 1 Beach County Code of Ethics, please	Date: 2/6/23 visit the Commission on Ethics
website www.palmbeachcountye	Return Jeremy McBryan, Cou 301 North Olive Avenue, 11	tail at ethics@palmbeachcountyethics.co.  this FORM to: Inty Water Resources Manager  th Floor, West Palm Beach, FL 33401 an@pbcgov.org	<u>:om</u> or (561) 355-1915.
Section III (Commissioner, if a Appointment to be mad	pplicable): e at BCC Meeting on:		
Commissioner's Signature:		Date:	
Pursuant to Florida's Public Records Lav	w, this document may be reviewed and	d photocopied by members of the public.	Revised 02/01/2016

## ROBERT D. SHORR, CPMM

**CURRICULUM VITAE** 

### Education

A. A. Palm Beach State College, US Navy Nuclear Power School & Prototype Training

## **Specialized** Training in Bldg & HVAC **Performance Testing**

National Environmental Balancing Bureau - Building Commissioning, TAB Supervisor

Square D Power Logic University - Comprehensive Power Monitoring Course Stiles Construction and Centex Rooney Construction Management Training

Writing Specifications for Governmental Contracting

Application of Programmable Logic Controllers to Building Systems

## Presently

Accurate Balancing & Commissioning, Inc West Palm Beach, FL Dec07-Present President: Performs MEP system performance evaluations and HVAC testing & balancing in residential and commercial facilities such as offices, courts, health department, labs, schools, hotels, banks, hospitals & retail. Perform all duties required to operate a business, estimate projects, meet clients, perform field work, review & sign reports.

### **Previous** Experience

Dyanki, Inc. dba Morse Zehnter Associates, West Palm Beach, FL 2003-2008 Director, Field Operations Department: Responsible for departmental staffing, planning, budgeting, setting goals and training. Distribute workload amongst Project Managers, Engineering Field Technicians, CADD Drafters, Subcontractors, Electrical and Mechanical Designers and Engineers. Supervise & Estimate Commissioning and Test & Balance projects. Conduct field inspections; attend critical client meetings, benchmark department goals, track budgets and milestones. Write and evaluate proposals and project estimates.

## Palm Beach County Facilities (FD&O), West Palm Beach, FL

1996-2004

Trades Crew Chief and Industrial Electrician:

Establish 5 year Capital Project budget, maintained electrical systems and managed all outside contractors for 1.6 Million square foot facility which included a Courthouse, Governmental Center, Central Energy Plant and Parking Structures.

## Palm Beach County Water Utilities, West Palm Beach, FL

1992-1995

Industrial Electrician: Responsible for maintaining 140 lift stations and associated equipment including generators, remote telemetry, control systems and structures.

## US Department of Interior, Marion, IL

1991-1992

Maintenance Mechanic: Maintained industrial facilities at Crab Orchard National Wildlife Refuge. Facilities included a water treatment plant, sewer treatment plant, 6 lift stations, 2 million square feet of leased warehouse and manufacturing sites located in pre- WWII structures.

## Palm Beach County Solid Waste Authority, West Palm Beach, FL

1989-1991

Utility Systems Operator: Operated water treatment, leachate collection, sewer treatment, methane collection, landfill monitoring equipment and site power generation facilities. Maintained logs, wrote operating and maintenance procedures, calibrated equipment, tested water samples and performed mechanical and electrical maintenance.

## US Navy, USS Truxtun, San Diego, CA

Nuclear Plant Mechanic/Supervisor: Supervised all watch standers in the engine room of a nuclear powered surface vessel including Mechanics, Electricians and Reactor Operator. Scheduled all maintenance, watch standers and equipment shutdowns. Supervised casualty control drills as drill team supervisor. Performed mechanical maintenance on various pumps, valves, turbines, piping, steam generator, reactor, and auxiliary boiler.

## **Current & Past Appointments**

Florida Environmental Balancing Bureau - 2012-Present, Director - Currently President

Town of Loxahatchee Groves - 2019-Present Town Council -Currently Mayor

South Florida Fair and Expositions – 2003–2022, Board of Directors, 2022-Present Trustee

Providencia Park Neighborhood Association - 2006-2014, Board of Directors

Phipps Park Youth Baseball - 2007-2014, Board of Directors

Association for Facilities Engineering (AFE) – 2006-2009, National Board of Directors

NEBB Certified Air & Hydronics Test and Balance Certified Professional

NEBB Certified Systems Commissioning Administrator (Building, HVAC, Plumbing)

EPA Universal Refrigerant Certification Certifications

**EPA Certified Asbestos Abatement Worker** 

FWPCOA State Class 'A' Waste Water Collection Certification FWPCOA State Class 'B' Water Distribution Certification

AFE Certified Plant Maintenance Manager



President

Lawrence Gordon

1st Vice President

Julia Botel

2<sup>nd</sup> Vice President

Chelsea Reed

Secretary/ Treasurer Leondrae Camel

**Directors** Danielle H. Moore

Patti Waller Michael Brown Shirley Johnson Andrew Berry

JohnPaul O'Connor Molly Young

Betty Resch Monica Mayotte Shalonda Warren

Jan Rodusky Michael Napoleone

Joel Flores

**Immediate Past President** Kimberly Glas-Castro

**Executive Director** 

Richard Radcliffe

**Deputy Executive Director** 

JeRiise Hansen

August 3, 2022

Mr. Paul Linton, Water Resources Manager

Palm Beach County

301 N. Olive Avenue Suite, 11th Floor

West Palm Beach FL 33401

RE: Appointment to the Palm Beach County Water Resource Task Force

Dear Mr. Linton:

The Palm Beach County League of Cities Appointed Mayor DD Halpern of the Town of Juno Beach at its July 27, 2022 meetings to be the Leagues' representative as a

regular on the Water Resource Task Force.

Below is the contact information for the appointee:

Email: ddhalpern2021@yahoo.com

Phone: 561-972-1644

If you have any questions, please contact our office at 355-4484.

Sincerely,

Richard Radcliffe

**Executive Director** 

P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402

Office: 301 North Olive Ave., Suite 1002.17, West Palm Beach, FL 33401







President

Lawrence Gordon

1st Vice President

Julia Botel

2nd Vice President

Chelsea Reed

Secretary/ Treasurer Leondrae Camel

Directors

Danielle H. Moore Patti Waller Michael Brown Shirley Johnson Andrew Berry JohnPaul O'Connor Molly Young Betty Resch

Monica Mayotte Shalonda Warren Jan Rodusky

Michael Napoleone Joel Flores

Immediate Past President Kimberly Glas-Castro

Executive Director Richard Radcliffe

**Deputy Executive Director** 

JeRiise Hansen

January 26, 2023

Mr. Paul Linton, Water Resources Manager

Palm Beach County

301 N. Olive Avenue Suite, 11th Floor

West Palm Beach FL 33401

RE: Appointment to the Palm Beach County Water Resource Task Force

Dear Mr. Linton:

The Palm Beach County League of Cities Appointed Mayor Robert Shorr of the Town of Loxahatchee Groves and Vice Mayor Karen Lythgoe of the Town of Lantana at its January 25, 2023 meetings to be the Leagues' representative as a regular on the Water Resource Task Force.

Below is the contact information for the appointee:

Email: RShorr@loxahatcheegrovesfl.gov

Phone: 561-793-2418

Email: klythgoe@lantana.org

Phone: 561-213-8648

If you have any questions, please contact our office at 355-4484.

Sincerely,

Richard Radcliffe

**Executive Director** 





## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Departn	nent): (Plea	ase Print)			
Board Name:	Water Res	sources Task Force			Advisory [X] Not Advisory [ ]
[X]AtLa	arge Appoi	ntment	or	[]:	District Appointment /District #:
Term of Appointm	nent: <u>P</u>	Part of 3 Years.	From:	appointment de	ate To: September 30, 2025
Seat Requirement	Env	ironmental Represent	ative		Seat #: 12 (Member)
[ ]*Reapp	ointment		or,	[X] New Ap	ppointment
or [ ] to co	omplete the m to expire			Due to:	[] resignation [] other
		sidered for reappoin the Board of County			disclosed voting conflicts during the previous
Section II (Applica APPLICANT, UNI		ase Print) MPTED, MUST BE	A COUNTY R	ESIDENT	
Name:	Litt		Rachel	le	
Occupation/Affilia	Last ation:		First	Middle	
		Owner [ ]		Employee [ ]	Officer [ ]
Business Name:		***************************************			
Business Address	s:				
City & State				Z	ip Code:
Residence Addre	ess:	247 Edwards Lane	<b>.</b>		
City & State		Palm Beach Shore	S	Z	ip Code:33404 561-844-3457
Home Phone:	(	)	В	usiness Phone:	(561) 799-4103 Ext.
Cell Phone:	(50	51)-	F	ax:	( )
Email Address:	rlit	tt@pbgfl.com		Accessed to the second	
Mailing Address Pr	reference:	Business []Re	esidence		
Have you ever been If Yes, state the con		of a felony: Yes of offense, disposition		ite:	
Minority Identific	ation Code			X ] Female	[ ] African-American [ X ] Caucasian

Page 1 of 2

## Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Additions	al Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
Ethics, and read the State Guide at: <a href="http://www.palmbeachcourrequired">http://www.palmbeachcourrequired</a> before appointment, a By signing below I acknow	to the Sunshine Amendment, Antyethics.com/training.htm. Eand upon reappointment.  weledge that I have read, unde	and complete training on Article XIII, rticle XIII, and the training require thics training is on-going, and perstand, and agree to abide by Article	ement can be found on the web ursuant to PPM CW-P-79 is e XIII, the Palm Beach County
	_	s training (in the manner checked b the Web, DVD or VHS on, 20	•
	AND		
By signing below I ackno & State of Florida Code		rstand and agree to abide by the Gui	de to the Sunshine Amendment
*Applicant's Signature:	Print	red Name:	Date:
		Beach County Code of Ethics, please il at ethics@palmbeachcountyethics.c	
	Paul Linton, County 301 North Olive Avenue, 11th	this FORM to: Water Resources Manager Floor, West Palm Beach, FL 33401 @pbcgov.org	
Section III (Commissioner, if a Appointment to be mad Commissioner's Signature: Pursuant to Florida's Public Records Law	e at BCC Meeting on:	Date: 3/2	Revised 02/01/2016

Page 2 of 2

Need Signature + 610

[ ] Asian-American [ ] African-American [ ] Caucasian

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print) Board Name: Water Resources Task Force Advisory [X] Not Advisory [ ] [ ] At Large Appointment [X] District Appointment / District #: League of Cities Term of Appointment: January 25, 2023 ~part of 3 Years. From: To: September 30, 2024 Seat Requirement: Elected Municipal Official Seat #: 05 (Member) [ ]\*Reappointment [X] New Appointment or to complete the term of Vacant Due to: [ ] resignation other Completion of term to expire on: \*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: NA Section II (Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST-BE A COUNTY RESIDENT Karen Name: Lythgoe First Middle Last Occupation/Affiliation: Town of Lantana Employee [ ] Officer [X] Owner [ ] **Business Name: Business Address:** City & State Zip Code: Residence Address: City & State Zip Code: Home Phone: Business Phone: Ext. Cell Phone: (561-213-8648) Fax: Email Address: klythgoe@lantana.org Mailing Address Preference: [ ] Business [ ] Residence Have you ever been convicted of a felony: Yes If Yes, state the court, nature of offense, disposition of case and date: **Minority Identification Code:** [] Male [ ] Female

Page 1 of 2

[ ] Native-American

[ ] Hispanic-American

## Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Addition	nal Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
Ethics, and read the State Guide at: <a href="http://www.palmbeachcourequired">http://www.palmbeachcourequired</a> before appointment,	to the Sunshine Amendment. Antyethics.com/training.htm. I and upon reappointment.	and complete training on Article XIII, Article XIII, and the training require Ethics training is on-going, and puerstand, and agree to abide by Article	ment can be found on the web ursuant to PPM CW-P-79 is
		cs training (in the manner checked be	
By w By at	atching the training program on cending a live presentation give	on the Web, DVD or VHS on, 20	20
	AND		
By signing below I acknow & State of Florida Code		erstand and agree to abide by the Guid	le to the Sunshine Amendment
*Applicant's Signature:	Prin	nted Name: <u>Karen Lythgoe</u>	Date:
Any questions and/or concerns r website www.palmbeachcountye	egarding Article XIII, the Palm <u>ethics.com</u> or contact us via em	Beach County Code of Ethics, please vail at ethics@palmbeachcountyethics.co	visit the Commission on Ethics om or (561) 355-1915.
	Jeremy McBryan, Cou 301 North Olive Avenue, 11 <sup>t</sup>	this FORM to: unty Water Resources Manager fi Floor, West Palm Beach, FL 33401 an@pbcgov.org	
Section III (Commissioner, if a Appointment to be made			
Commissioner's Signature:		Date:	
Pursuant to Florida's Public Records La			Revised 02/01/2016

Page 2 of 2



## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS WATER RESOURCES TASK FORCE

#### I. AUTHORITY:

Resolution R2008-1810, adopted October 7, 2008; amended by Resolution R2009-0237, adopted February 3, 2009; amended by Resolution R2010-0660, adopted Apr 20, 2010; repealed and replaced by Resolution R2013-1471, adopted October 22, 2013.

#### II. APPOINTING BODY:

**Board of County Commissioners** 

#### III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL:

The Task Force is composed of six City elected officials and alternates appointed by the League of Cities; one County Commissioner and an alternate appointed by BCC; one special independent district water and/or wastewater provider or utility water and/or wastewater provider official and an alternate appointed by BCC; one Lake Worth Drainage District representative and an alternate appointed by BCC; one drainage/water control district elected official and an alternate appointed by the BCC; one SFWMD Governing Board member and an alternate appointed by the SFWMD; one environmental representative familiar with water resource issues and an alternate appointed by the BCC; one land owner in PBC, actively farming that land to represent the agricultural interests and an alternate appointed by the BCC; and one Indian Trail Improvement District representative and an alternate appointed by Indian Trail Improvement District Board of Supervisors. Members shall serve for staggered terms of three years with a limit of three consecutive terms. Terms shall begin on October 1st and end on September 30th. Vacancies occurring during a term shall be filled for the unexpired portion of the term.

#### **EXTENDED COMPOSITION:**

#### IV. MEETINGS:

4-6 meetings per year at Clayton E. Hutchinson Agricultural Services Center, 559 N. Military Trail, West Palm Beach, FL

#### V. FUNCTIONS:

The Task Force will identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment, and reuse or reclaimed water opportunities that are most efficient and cost effective. The Task Force shall work collaboratively to identify and evaluate potential regional and sub-regional water supply strategies and solutions of appropriate water quality to meet countywide future water resource needs and water conservation goals.

VI. LIAISON INFORMATION:

LIAISON DEPARTMENT

County Administration

CONTACT PERSON

Paul Linton

**ADDRESS** 

301 N Olive Ave

West Palm Beach FL 33401 Phone # 561-355-4600

<sup>\*</sup> indicates a member having an action pending

## WATER RESOURCES TASK FORCE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed E	By : Palm Beach County Lea	ague of Citi	es, Inc.						
! (	Monica Mayotte mmayotte@myboca.us City of Boca Raton 201 W Palmetto Park Rd Boca Raton FL 33432	Member	CA	F	561-212-5543	Elected Municipal Official	09/10/2019	10/01/2021	09/30/2024
	NOMINATED BY	:Palm Bead	ch County	League o	f Cities, Inc.				
2	Vacant	Member				Elected Municipal Official			04/01/2016
	NOMINATED BY	:Palm Bead	ch County	League o	f Cities				
• -	Milton "Chip" J. Block cblock45@yahoo.com Town of Jupiter Inlet Colony 50 Colony Rd Jupiter Inlet Colony FL 33469	Member	CA	М	561-746-3787	Elected Municipal Official	06/07/2016	10/01/2021	09/30/2024
	NOMINATED BY	:Palm Bead	ch County	League o	f Cities				
j (	Jason S. Haselkorn ason3072661@gmail.com Ciklin Lubitz & O'Connell 515 N Flagler Dr Ste 2000 West Palm Beach FL 33401	Member	CA	М		Elected Municipal Official	07/07/2015	10/01/2021	09/30/2024
	NOMINATED BY	:Palm Bead	ch County	League o	f Cities				
* indicates	a member having an action p	ending							

Appointed	d By : Palm Beach County L	eague of Citi	ies, Inc.						
5	Rachelle Litt rlitt@pbgfl.com	Member	CA	F		Elected Municipal Official	10/01/2021	09/30/2024	
	62 Dunbar Rd Palm Beach Gardens FL 33	418							
	NOMINATED BY	′:Palm Bead	ch County I	League c	of Cities				
. 6	Robert Hagerty rhagerty@lantana.org Town of Lantana 500 Greynolds Cir Lantana FL 33462	Member	CA	M		Elected Municipal Official	10/01/2021	09/30/2024	
	NOMINATED BY	′:Palm Bead	ch County I	_eague c	of Cities				
Appointed	d By : Palm Beach County C	ommission							
7	Maria Sachs msachs@pbcgov.org Palm Beach County Board of 301 N Olive Ave FI 12th Go West Palm Beach FL 33401		nmissioner	F rs		Elected Municipal Official	01/01/2023	12/31/2023	
	NOMINATED BY	:Palm Bead	ch County (	Commiss	sion				
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
8	Vacant	Member				Special Independent Water/Wastewater Rep.		04/19/2013	

NOMINATED BY: Palm Beach County Commission

<sup>\*</sup> indicates a member having an action pending

Appointed	d By : At-Large/Palm Beach C	ounty Boa	rd of Coun	ity Comi	nissioners			
8	<ul> <li>* Julia F Parham</li> <li>jparham@lakeworthbeachfl.g</li> <li>City of Lake Worth/Utilities Degree</li> <li>301 College St</li> <li>Lake Worth FL 33460</li> </ul>		CA	F	<del></del>	Special Independent Water/Wastewater Rep.	02/08/2022	09/30/2022
	NOMINATED BY	:Palm Bea	ch County	Commiss	sion			
9	* Tommy B. Strowd tstrowd@lwdd.net Lake Worth Drainage District 13081 Military Trl Delray Beach FL 33484	Member	CA	M	561-498-5363 X5561	Lake Worth Drainage District Rep.	10/01/2019	09/30/2022
	NOMINATED BY	:Lake Wor	th Drainage	District				
10	Vacant	Member				Drainage/Water Control District Rep.		03/12/2021
	NOMINATED BY	:Drainage/	Water Con	trol Distri	ct			
Appointed	d By : South Florida Water Ma	anagement	District					
11	* Jay P Steinle jsteinle@sfwmd.gov South Florida Water Mgmt Di 3301 Gun Club Rd West Palm Beach FL 33406	Member strict	CA	M	561-682-6012	South Florida Water Management District Rep.	06/18/2019	09/30/2022
	NOMINATED BY	:SFWMD						

<sup>\*</sup> indicates a member having an action pending



<sup>\*</sup> indicates a member having an action pending

#### RESOLUTION NO. R-2013-1471

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2008-1810, AS AMENDED, PROVIDING FOR THE WATER RESOURCES TASK FORCE.

WHEREAS Palm Beach County has long depended upon the Biscayne Aquifer for the County's primary source of water; and

WHEREAS the Board of County Commissioners of Palm Beach County, Florida, established the Water Resources Task Force on October 7, 2008; and

WHEREAS in response to efforts to restore the Everglades, in 2007 the South Florida Management District adopted Regional Water Availability Rule which restricts future withdrawals from the Biscayne Aquifer; and

WHEREAS Palm Beach County's local government leaders recognize it is critical to address the availability of water resources within the County to protect the public health, ensure the sustainability of sensitive environmental resources and natural systems, and provide viable economic opportunities for our communities and residents; and

WHEREAS the County is facing significant and costly projected water supply needs, which cannot be met without increased demands on the Biscayne Aquifer unless appropriate measures are taken in accordance with the Regional Water Availability Rule, and which will require development alternative water supply projects such as the use of reclaimed water and/or stormwater reuse projects; and

WHEREAS local leaders are committed to ensuring that the long-term water resource needs of all Palm Beach County water users are effectively planned for and met, including those of water providers, wholesale and retail purchasers, and their customers; and

WHEREAS these needs may be met more efficiently and cost effectively through collaborative partnerships, evaluation of existing and planned infrastructure and by considering regional or sub-regional approaches; and

WHEREAS the Water Resources Task force was created as a county-wide forum to consider these opportunities; and

WHEREAS, there is a need bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

WHEREAS, repealing and replacing Resolution R-2008-1810, as amended, pertaining to the Water Resources Task Force, will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

Resolution R-2008-1810, as amended, is hereby repealed and replaced with the following:

Section 1. Creation of the Water Resources Task Force. There is hereby established an Advisory Committee to be known as the "Water Resources Task Force" herein referred to as the Task Force. The Task Force shall serve at the pleasure of the Palm Beach County Board of County Commissioners until such time as the Palm Beach County Board of County Commissioners determines by majority vote that the services of the Task Force are no longer needed.

**Section 2. Mission Statement.** The Task Force shall work collaboratively to identify and evaluate potential regional and sub-regional water supply strategies and solutions of appropriate water quality to meet countywide future water resource needs and water conservation goals and to meet the objectives of the enabling resolutions.

Section 3. Roles and Responsibilities. The Task Force will identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment, and reuse or reclaimed water opportunities that are most efficient and cost effective. The Task Force shall submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.

**Section 4. Membership**. The Board of County Commissioners hereby finds that the Task Force is best served by a broad cross-section of individuals within Palm Beach County and therefore waives the maximum number of members set forth in Resolution 2013-1393. The Task Force shall be composed of representatives of the following entities:

- (a) Six (6) City elected officials appointed by the Palm Beach County League of Cities, which represent a cross section of small, medium, and large cities, one of whom shall be an elected official of a city that purchases water from another municipality or water utility. For each of the six members appointed, the Palm Beach County League of Cities shall also appoint an alternate member to serve in the appointed member's absence. Alternate members must be municipal elected officials and must be from a different similarly-sized municipality.
- (b) One (1) County Commissioner or their appointee and an alternate appointed by the Board of County Commissioners.
- (c) One (1) Special Independent District Water and/or Wastewater Provider or Utility Water and/or wastewater Provider official and an alternate appointed by the Board of County Commissioners.
- (d) One (1) Lake Worth Drainage District Representative and an alternate appointed by the Board of County Commissioners.
- (e) One (1) Drainage/Water Control District elected official and an alternate appointed by the Board of County Commissioners.
- (f) One (1) South Florida Water Management District Governing Board Member and an alternate appointed by the Governing Board.
- (g) One (1) Environmental Representative familiar with water resource issues in southeast Florida and an alternate appointed by the Board of County Commissioners.
- (h) One (1) Land Owner in Palm Beach County, actively farming that land to represent the agricultural interests in Palm Beach County, and an alternate appointed by the Board of County Commissioners
- One (1) Indian Trail Improvement District representative and an alternate appointed by the Indian Trail Improvement District Board of Supervisors.

Section 5. Appointments. All members must reside in Palm Beach County at the time of appointment and while serving on the Task Force.

Members shall be appointed to serve for staggered terms of three (3) years with a limit of three (3) consecutive terms. The terms of those members and alternates set forth in Section 4(a) and 4(b) shall terminate on September 30, 2015. The terms of those members and alternates set forth in Section 4(c) through 4(i) shall terminate on September 30, 2016. Terms shall begin on October 1st and end on September 30th. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

**Section 6.** Conflict of Interest. Members shall be governed by the applicable provisions of the Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.

Section 7. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for preauthorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.

Section 8. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Task Force and such removal shall create a vacancy.

**Section 9. Officers.** The Task Force shall elect a Chair, Vice-Chair, and a Chair Pro-Temp. The Task Force shall adopt rules of procedure, including provisions for quorum, voting and consideration of motions and other items, and establish such standing committees as necessary to conduct the work of the Task Force.

Section 10. Meetings. The Task Force shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the sitting members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

**Section 11. Conduct of Meetings.** All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Task Force shall be open to the public at all times and minutes shall be taken at each meeting.

Section 12. A Technical/Professional staff workgroup ("TP Workgroup") may be designated by the entities in Section 4 to advise the Task Force on matters such as, but not limited to, water resource availability, management, facilities and infrastructure, supply and constraints, and other technical, environmental, and professional subject matters as requested by the Task Force.

**Section 13.** The following Technical/Professional staff shall be designated by the Task Force to serve on the TP Workgroup upon recommendation by the TP Workgroup Chair. The Palm Beach County Water Resources Manager will serve as the Chair of the TP Workgroup.

- (a) Four staff persons appointed by the League of Cities from representative municipal governments in Palm Beach County;
- (b) One (1) County Staff person from the Department of Environmental Resource Management;
- (c) One (1) County staff person from the Department of Water Utilities;
- (d) One (1) staff person from the Lake Worth Drainage District;
- (e) One (1) staff person from a Special Independent District Water and/or Wastewater Provider or Utility Water and/or Wastewater Provider;
- (f) One (1) water management staff person from the South Florida Water Management District;
- (g) One (1) builder representative appointed by the Florida Home Builders Association;
- (h) One (1) staff person from the Florida Department of Environmental Protection;
- One (1) staff person from the Florida Department of Agricultural and Consumer Services to represent agricultural interests;
- (j) One (1) person representing the public at large;
- (k) One (1) staff person from the Palm Beach County Health Department;
- One (1) grower representative appointed by the Palm Beach County Chapter of the Florida Nursery Growers and Landscape Association.

Section 14. The Technical/Professional staff workgroup may meet as scheduled by its chair. The TP Workgroup, following the appointments made pursuant to Section 4, shall meet for the purpose of selecting a Vice-Chair, adopting any necessary rules of procedure, appointing

any standing workgroup subcommittees, and address issues identified by the Task Force for future technical evaluation by the TP Workgroup.

Section 15. Palm Beach County Water Utilities Department shall provide staff support to the Task Force.

**Section 16.** Support staff will prepare meeting notices and minutes, maintain records, coordinate or prepare draft reports, and prepare final reports containing the findings and recommendations of the Task Force.

Section 17. The governmental entities adopting this resolution recognize and agree their participation as members of the Task Force is a voluntary effort. The participating governments further recognize that any final report issued by the Task Force shall not be construed as imposing any mandates upon the participants or other government entities within Palm Beach County. It is understood and desired, rather, that the collaborative work of the Task Force serve as recommendations for state and federal agencies, Palm Beach local governments, businesses, and residents as each community moves forward with consideration and decision-making regarding future water resources planning, development, and management.

Section 18. Uniform Policies and Procedures of Advisory Boards. The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

Section 19. Effective Date. The provisions of this Resolution shall become effective upon approval of the Board of County Commissioners.

Commissioner Paulette Burdick - Aye
Commissioner Shelley Vana - Aye
Commissioner Mary Lou Berger - Aye
Commissioner Jess R. Santamaria - Aye

The Mayor thereupon declared the Resolution duly passed and adopted this <u>22nd</u> day of <u>0ctober</u> 2013.

PALM BEACH COUNTY, FLOIRDA, BY ITS BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptrof

Deputy Cler

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

LEGAL SUFFICIENC

### RESOLUTION NO. R-2008-1810

A RESOLUTION OF THE PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS; RECOGNIZING THE NEED FOR A COLLABORATIVE, MULTI-JURISDICTIONAL APPROACH TO ADDRESS COUNTY-WIDE WATER RESOURCES; ESTABLISHING A TASK FORCE COMPOSED OF ELECTED COUNTY AND CITY COMMISSIONERS AND OFFICIALS REPRESENTING THE SOUTH FLORIDA MANAGEMENT DISTRICT, AND WATER CONTROL DISTRICT GOVERNING BOARD; AUTHORIZING THE DESIGNATION OF A TECHNICAL/PROFESSIONAL STAFF WORKGROUP TO ADVISE THE TASK FORCE; PROVIDING MEETINGS OF THE TASK FORCE L STAFF WORK TECHNICAL/PROFESSIONAL WORKGROUP; PROVIDING FOR STAFF SUPPORT; PROVIDING FOR REPORTING AND MAINTENANCE OF RECORDS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Palm Beach County has long depended upon the Biscayne Aquifer for the County's primary source of water; and

WHEREAS, In response to efforts to restore the Everglades, in 2007 the South Florida Management District adopted Regional Water Availability Rule which restricts future withdrawals from the Biscayne Aquifer; and

WHEREAS, Palm Beach County's local government leaders recognize it is critical to address the availability of water resources within the County to protect the public health, ensure the sustainability of sensitive environmental resources and natural systems, and provide viable economic opportunities for our communities and residents; and

WHEREAS, pursuant to Senate Bill CS/CS/SB 1302 (Wastewater Discharge/Ocean Outfalls legislation) passed by the 2008 Legislature, two regional wastewater treatment providers in Palm Beach County will be required to reuse significant amounts of treated domestic wastewater currently being disposed of via ocean outfalls; and

WHEREAS, the County is facing significant and costly projected water supply needs, which cannot be met without increased demands on the Biscayne Aquifer unless appropriate measures are taken in accordance with the Regional Water Availability Rule and which will require development of alternative water supply projects such as the use of reclaimed water and/or stormwater reuse projects; and

WHEREAS, local leaders are committed to ensuring that the long-term water resource needs of all Palm Beach County water users are effectively planned for and met, including those of water providers, wholesale and retail purchasers, and their customers; and

WHEREAS, these needs may be met more efficiently and cost effectively through collaborative partnerships, evaluation of existing and planned infrastructure and by considering regional or sub-regional approaches; and

WHEREAS, there is currently no effective county-wide forum to consider these opportunities; and

WHEREAS, in 2005 the Florida Legislature enacted Chapter 2005-291, Laws of Florida, SB 444, legislation that encourages cooperation among local entities to plan for multi-jurisdictional water supply entities to maximize state funding for alternative water supply projects;

NOW, THEREFORE, BE IT RESOLVED BY THE Palm Beach County Board of County Commissioners:

Section 1. The adoption of this and companion resolutions by the Palm Beach County League of Cities and South Florida Water Management District Governing Board shall have the effect of creating the Palm Beach County Water Resources Task Force ("Task Force").

Section 2. The Task Force shall be composed of elected and appointed officials designated by the government entities identified in Section 3 of this resolution. A Technical/Professional staff ("TP Workgroup")workgroup may be designated by the entities in Section 4 to advise the Task Force on matters such as, but not limited to, water resource availability, management, facilities and infrastructure, supply and constraints, and other technical, environmental, and professional subject matters as requested by the Task Force.

Section 3. The Task Force shall be composed of representatives of the following entities:

- (a) Six (6) City elected officials appointed by the Palm Beach County League of Cities, which represent a cross section of small, medium, and large cities, one of whom shall be an elected official of a city that purchases water from another municipality or water utility. For each of the six members appointed, the Palm Beach County League of Cities shall also appoint an alternate member to serve in the appointed member's absence. Alternate members must be municipal elected officials and must be from a different similarly-sized municipality.
- (b) One (1) County Commissioner and an alternate appointed by the Palm Beach County Board of County Commissioners.

- (c) One (1) Special Independent District Water and/or Wastewater Provider official and an alternate appointed by the Board of County Commissioners.
- (d) One (1) Lake Worth Drainage District Representative and an alternate appointed by the Board of County Commissioners.
- (e) One (1) Drainage/Water Control District elected official and an alternate appointed by the Board of County Commissioners.
- (f) One (1) South Florida Water Management District Governing Board Member and an alternate appointed by the Governing Board.
- (g) One (1) Environmental Representative familiar with water resource issues in southeast Florida and an alternate appointed by the Board of County Commissioners.
- (h) One (1) Land Owner in Palm Beach County, actively farming that land to represent the agricultural interests in Palm Beach County, and an alternate appointed by the Board of County Commissioners.
- (i) The Water Resources Manager for Palm Beach County as an ex-officio non-voting member who will also chair the TP Workgroup of the Task Force.

Section 4. The following Technical/Professional staff shall be designated by the Task Force to serve on the TP Workgroup upon recommendation by the TP Workgroup Chair.

- (a) Four staff persons appointed by the League of Cities from representative municipal governments in Palm Beach County;
- (b) One (1) County Staff person from the Department of Environmental Resource Management;
- (c) One (1) County Staff Person from the Department of Water Utilities;
- (d) One (1) staff person from the Lake Worth Drainage District;
- (e) One (1) staff person from a Special Independent District Water Provider;
- (f) One (1) water management staff person from the South Florida Water Management District;
- (g) One (1) builder representative appointed by the Florida Home Builders Association;
- (h) One (1) staff person from the Florida Department of Environmental Protection;

- (i) One (1) staff person from the Florida Department of Agriculture and Consumer Services to represent agricultural interests;
- (j) One (1) person representing the public at large;
- (k) One (1) staff person from the Palm Beach County Health Department; and
- (1) One (1) grower representative appointed by the Palm Beach County Chapter of the Florida Nursery Growers and Landscape Association.

Section 5. The Task Force will identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment, and reuse or reclaimed water opportunities that are most efficient and cost effective.

Section 6. The Task Force shall serve at the pleasure of the Palm Beach County Board of County Commissioners meeting quarterly, at a minimum, following its initial organizational meeting until such time as the Palm Beach County Board of County Commissioners determines by majority vote that the services of the Task Force are no longer needed. At its organizational meeting, Members of the Task Force shall elect a Chair and Vice-Chair, adopt rules of procedure, including provisions for quorum, voting and consideration of motions and other items, and establish such standing committees as necessary to conduct the work of the Task Force.

Section 7. The Technical/Professional staff workgroup may meet as scheduled by its chair. The staff committee, following the appointments made pursuant to Section 4, shall meet for the purpose of selecting a Vice-Chair, adopting any necessary rules of procedure, appointing any standing workgroup subcommittees, and address issues identified by the Task Force for future technical evaluation by the TP Workgroup.

Section 8. Palm Beach County Water Utilities shall provide staff support to the Task Force.

Section 9. Support staff will prepare meeting notices and minutes, maintain records, coordinate or prepare draft reports, and prepare final reports containing the findings and recommendations of the Task Force.

governmental entities this Section 10. The adopting resolution recognize and agree their participation as members of the Task Force is a voluntary effort. The participating governments further recognize that any final report issued by the Task Force shall not be construed as imposing any mandates upon the participants or other government entities within Palm Beach It is understood and desired, rather, that the collaborative work of the Task Force serve as recommendations for state and federal agencies, Palm Beach local governments, businesses, and residents as each community moves forward with consideration and decision-making regarding future water resources planning, development, and management.

Section 11. EFFECTIVE DATE. This Resolution shall become effective upon adoption.

ADOPTED this 7th day October, 2008

The foregoing Resolution was offered by Commissioner Marcus , who moved its adoption. The motion was seconded by Commissioner Aaronson , and upon being put to a vote, the vote was as follows:

Commissioner Addie L. Greene, Chairperson - Nay

Commissioner John F. Koons, Vice Chair - Aye

Commissioner Karen T. Marcus - Aye

Commissioner Robert J. Kanjian - Aye

Commissioner Mary McCarty - Aye

Commissioner Burt Aaronson - Nay

Commissioner Jess R. Santamaria - Absent

The Chairperson thereupon declared the Resolution duly passed and adopted this  $\_7th$  day of  $\_0ctober$  , 2008.

PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK,

APPROVED AS TO FORM AND LEGAL SUFFIGIENCY

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