

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date:	March 14, 2023	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering & Public Works Department				
Submitted By:	Engineering & Public Works Department				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve:

- A) the Annual Structural Engineering Services Contract with Alan Gerwig & Associates, Inc. (AGA);
- B) the Annual Structural Engineering Services Contract with R.J. Behar & Company, Inc. (RJB);
- C) the Annual Structural Engineering Services Contract with Scalar Consulting Group Inc. (SCG); and
- D) the Annual Structural Engineering Services Contract with Kimley-Horn and Associates, Inc. (KHA).

**SUMMARY:** Approval of these contracts will provide for structural engineering services throughout Palm Beach County (County) on a consultant service authorization basis. These contracts will be in effect for thirty-six months from the date of approval by the Board of County Commissioners (BCC). The Affirmative Procurement Initiatives selected for these contracts on January 5, 2022 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation, with 5% of the 20% SBE participation being Minority Business Enterprise participation for African American owned firms, and an SBE Evaluation Preference. AGA agreed to 98% SBE participation for the contract. RJB agreed to 23% SBE participation for the contract. SCG agreed to 32% SBE participation for the contract. KHA agreed to 40% SBE participation for the contract. On October 6, 2022, the Consultant's Competitive Negotiations Act Selection Committee selected AGA, RJB, SCG and KHA and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on October 11, 2022. AGA, RJB, SCG and KHA have offices located in Palm Beach County and AGA is a certified SBE company. RJB, SCG and KHA will meet their SBE participation through the use of their sub-contractors. Countywide (YBH)

**Background and Justification:** After reviewing the attached contracts and finding them in proper order, the Engineering Department recommends BCC approval. Approval of these contracts will ensure the continued process of professional services required by the County.

**Attachments:**

- 1. AGA Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
- 2. RJB Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
- 3. SCG Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
- 4. KHA Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)

Recommended by: *[Signature]* *[Signature]* 2/13/2023  
 YBH/TEL *KOF* County Engineer Date

Approved By: *[Signature]* 2/16/23  
 Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
<b>NET FISCAL IMPACT</b>	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE					
POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget?      Yes  No

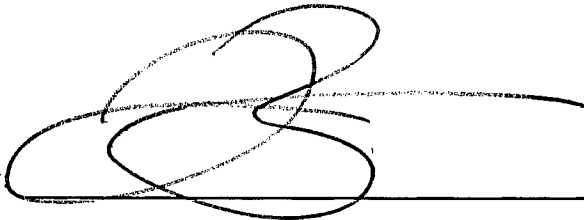
Does this item include the use of federal funds?      Yes  No

**Budget Account No:**

Fund                      Dept                      Unit                      Object

\*\* Fiscal impact is indeterminable at this time. These contractors are authorized to provide services on a task order basis. Funding will be established by project as necessary.

**C. Departmental Fiscal Review**



**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*for review  
2/8/23*

*[Signature]*  
OFMB *2/8/23*

*[Signature]* *2/10/23*  
Contract Dev. and Control

**B. Approved as to Form and Legal Sufficiency:**

*[Signature]* *2/16/23*  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.