2/19/2

Date

PALM BEACH COUNTY	
BOARD OF COUNTY COMMISSIONERS	
AGENDA ITEM SUMMARY	

Meeting Date:	March 14, 2023	[X] []	Consent Workshop	[]	Regular Public Hearing		
Department:	Engineering & Public Works Department						
Submitted By:	Engineering & Public Works Department						
Submitted For:	Roadway Production Division						

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Service Authorization (CSA) No. 2 to the Annual Civil Engineering Services Contract (R2022-0463) dated May 17, 2022 (Contract) with Masse Consulting Services, LLC (MCS) in the amount of \$315,308.54 for the Seminole Colony East Drainage Improvements (Project).

SUMMARY: Approval of this CSA will provide the professional services necessary for drainage improvements within Seminole Colony East. The Affirmative Procurement Initiatives selected for this Contract on June 16, 2021 by the Goal Setting Committee are a 20% Small Business Enterprise (SBE) participation and a Minority Business Enterprise (MBE) evaluation preference for African American owned firms. MCS agreed to 87% SBE participation for the Contract. They agreed to 94.60% SBE participation for this CSA. Prior to this meeting date, approximately \$101,731.99 has been encumbered under this Contract. MCS has an office located in Palm Beach County (County) and is a certified SBE company. This project is included in the infrastructure sales tax. District $\underline{7}$ (YBH)

Background and Justification: On May 17, 2022, the Board of County Commissioners (BCC) approved the Contract with MCS to provide the professional services to prepare the design plans and construction bid documents, including related documents throughout the County. The fee, as detailed in **Exhibit B** of the attached CSA, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$293,550.17	(Roadway Analysis & Plans, Drainage Analysis & Plans, Utilities, Environmental Permits and Clearances)			
Reimbursable Services (Not to Exceed)	\$ 5,078.79	(Permit Fees and Prints)			
Optional Services (Not to Exceed)	<u>\$ 16,679.58</u>	(Post Design and Subsurface Design)			
Total:	\$315,308.54				

After reviewing the attached CSA and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

1. Location Map 2. CSA No. 2 with Exhibits A, B, C, D & Ebix Insurance Compliance (2) Recommended by: A The Transformed By: A The Transformed By: A The Transformed By: A The Transformed By: A Transformed By:

Approved By:

Assistant County Administrator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:								
Fiscal Years	2023	2024	2025		2026	2027		
Capital Expenditures	441,434	-0-	-0-		-0-	-0-		
Operating Costs	-0-	-0-	-0-		-0-	-0-		
External Revenues	-0-	-0-	-0-		-0-	-0-		
Program Income (County)	-0-	-0-	-0-		-0-	-0-		
In-Kind Match (County)	-0-	-0-	-0-		-0-	-0-		
NET FISCAL IMPACT	\$ 441,434	-0-	-0-		-0-	-0-		
# ADDITIONAL FTE	0	0	0		0	0		
POSITIONS (Cumulative)	-0-	-0-	-0-		-0			
Is Item Included in Current Budget? Yes 🖌 No								
Does this item inc		-	al funds?		Yes	∘ √		
Budget Account No:								
Fund 3950 Dept 36	51 Unit	1694	Object 65	05-	AE10 \$	293,550.17		
Fund 3500 Dept 36	51 Unit	1880-122	Object 650	05	Ċ	117 883 37		
Recommended Sources of Funds/Summary of Fiscal Impact:								
Local Government One-Cent Infrastructure Surtax								
Seminole Colony East (Okeechobee/Military)								
Transportation Improvement Fund								
Drainage Improvemen	nt Countywid	de						
Seminole Colony Eas	st (Okeechol	oee/Milita	ry)					
Consultant Service		on (CSA)						
• Basic Services				\$	293,550.1			
• Reimbursable				\$	5,078.7			
• Optional Servi				\$	16,679.5	58		
Total Consultant Se	rvice Autho	orization	(CSA)	\$	315,308.5	54		
Estimated Staff Cos								
• Roadway Produc				\$	63,062.0			
 Roadway Produc 	tion: Right	c-of-Way		\$	15,766.0			
• Survey				\$	15,766.0			
• Traffic				\$	31,531.0			
Total Staff Costs				\$	126,125.0			
Fiscal Impact				\$	441,433.5	54		

Note:Surtax Funding FY 2022 \$300,000 Seminole Colony East(Okeechobee/ Military)

C. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB AT 215 12-8

B. Approved as to Form and Legal Sufficiency:

Assistant County Attorney

C. Other pepartment Review:

Contract Dev. and Control The $\frac{2}{9}$

Department Director

This summary is not to be used as a basis for payment.

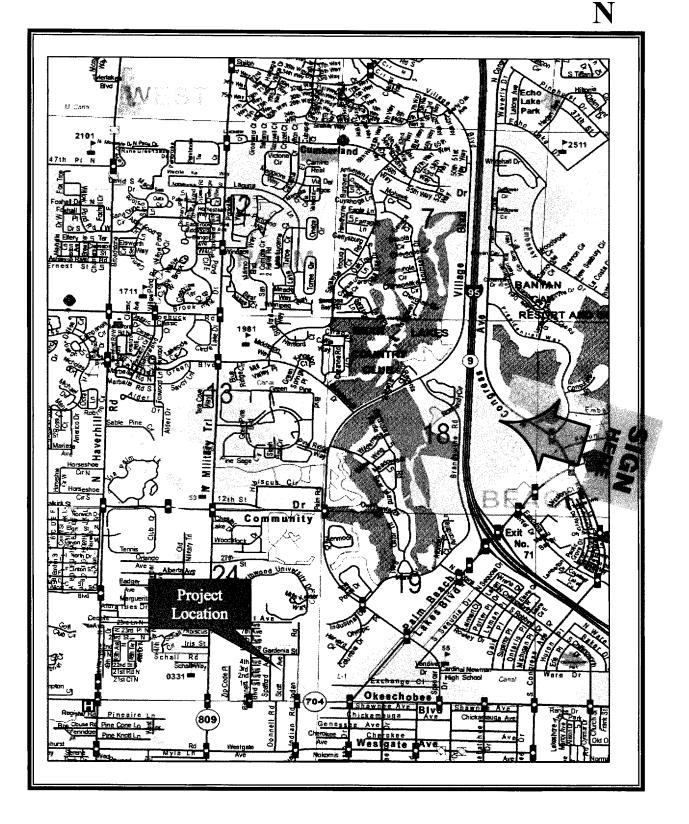
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ATTACHMENT 1

PROJECT LOCATION

SEMINOLE COLONY EAST DRAINAGE

Palm Beach County Project #2022804



LOCATION MAP