PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	March 14, 2023	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department: Submitted By: Submitted For:	Engineering & Public Works Engineering & Public Works Traffic Division		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an agreement with Canyon Springs Homeowners Association, Inc. (Community) for enforcement of the traffic laws of the state to be performed by the Palm Beach County Sheriff's Office (PBSO).

SUMMARY: Approval of this agreement will authorize PBSO to provide enforcement of the traffic laws of the state upon the private roadways during normal patrol hours within the Community. Once the Community certifies that all traffic control devices installed on the Community's streets are compliant with the Manual on Uniform Traffic Control Devices (MUTCD), the Traffic Division will be able to perform field inspections to verify compliance with the MUTCD during the term of the agreement. Should the Community desire PBSO to be situated in its development at times outside normal hours, the Community understands that a separate contract must be executed with PBSO for additional services and that the Community will be invoiced by PBSO for such additional services. <u>District 5</u> (YBH)

Background and Justification: Section 316.006, Florida Statutes, provides that Palm Beach County (County) may exercise traffic control over private roads by written agreement after consultation with PBSO. The Community wishes to contract with the County to have PBSO provide enforcement of the traffic laws of the state upon its roadways during normal patrol hours at the discretion of PBSO.

Attachments:

- 1. Location Map
- 2. Agreement with Exhibits A, B, and C (3)

MKL Recommended By: M YBH/TEL	County Engineer	2-/9/2013 Date
Approved By:	County Engineer	2/13/23
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPAT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE	_	_			
POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget?

Does this item include the use of federal funds?

Yes No verified to the verified to the

Budget Account No:

Fund

Dept

Unit

Object

Recommended Sources of Funds/Summary of Fiscal Impact:

**This item has no fiscal impact.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

. and Control

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Tural lata 3191203

OFMBYH α_{1} γ_{1} γ_{2} γ_{3}

B. Approved as to Form and Legal Sufficiency:

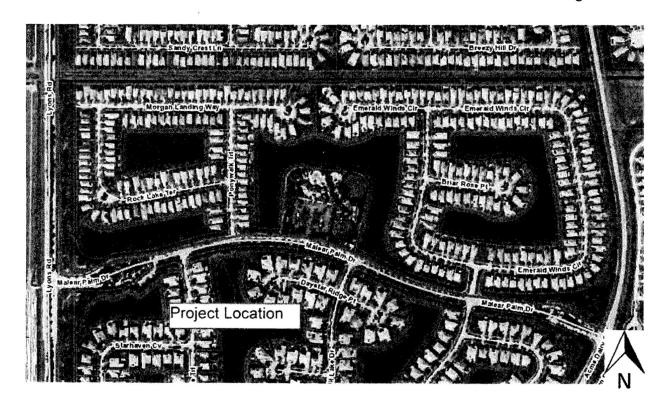
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

2



Canyon Springs Homeowners Association, Inc.

THIS AGREEMENT FOR ENFORCEMENT OF THE TRAFFIC LAWS OF THE STATE
(AGREEMENT), made and entered into this day of, 20 between PALM BEACH
COUNTY (COUNTY), a political subdivision of the State of Florida, by and through its Board of County
Commissioners and Canyon Springs Homeowners Association, Inc.
(COMMUNITY) (individually "Party" or collectively "Parties") representing a private
residential community located in Palm Beach County, Florida.
WITNESSETH:
WHEREAS, the COMMUNITY owns or controls the private roadways within
Canyon Springs (DEVELOPMENT); and

WHEREAS, Section 316.006 (3)(b), Florida Statutes, provides that the COUNTY may exercise traffic control jurisdiction over private roads by written agreement; and

WHEREAS, Section 316.006 (3)(b), Florida Statutes further requires the COUNTY to consult with a designee of the Palm Beach County Sheriff's Office (PBSO), regarding the agreement, as evidenced in Exhibit C; and

WHEREAS, the COMMUNITY wishes to contract with the COUNTY for the PBSO to provide for enforcement of traffic laws of the state over the private roads in the DEVELOPMENT.

NOW, THEREFORE, in consideration of the mutual representations, terms, and covenants contained herein, the Parties hereby agree as follows:

- 1. The above recitations are true and correct and incorporated herein.
- 2. The COMMUNITY desires to have the PBSO provide enforcement of the traffic laws of the state upon the COMMUNITY's roadways during normal patrol hours (SERVICES). Should the COMMUNITY desire the PBSO to be situated in its DEVELOPMENT at times outside normal patrol hours, the COMMUNITY understands that a separate contract shall be executed for additional services. The COMMUNITY will be invoiced for such additional services by the PBSO's Contracts and Permits Division.
- The COMMUNITY has provided the COUNTY with certification by a licensed engineer that 3. traffic control devices within the DEVELOPMENT are in accordance with the standards set forth in the Manual on Uniform Traffic Control Devices (MUTCD) and Chapter 316, Florida Statutes
- The COMMUNITY has provided an affidavit, affirming that the COMMUNITY owns or controls the roadways within the DEVELOPMENT (Exhibit B).
- The COUNTY and PBSO shall exercise their authority in the DEVELOPMENT's geographical area pursuant to this AGREEMENT and granted by the laws of the State of Florida.
- Any proposed change to a traffic control device or addition of a new traffic control device within the DEVELOPMENT must be submitted to the COUNTY in writing for review. The COUNTY will provide the COMMUNITY with written notification of its decision. The COMMUNITY shall not install nor modify any traffic control device within the DEVELOPMENT unless approved by the COUNTY (Approved Traffic Control Device).
- Within 10 business days after an Approved Traffic Control Device is installed, the COMMUNITY shall submit to the COUNTY a certification by a licensed engineer that the Approved Traffic

- Control Devices within the DEVELOPMENT were installed and are in accordance with the standards set forth in the MUTCD and Chapter 316, Florida Statutes.
- The COMMUNITY shall grant COUNTY and PBSO access to the DEVELOPMENT as needed in order for the COUNTY and PBSO to fulfill its duties associated with this AGREEMENT.
- The COMMUNITY shall be responsible for maintaining all traffic control devices within the **DEVELOPMENT**, as directed by the COUNTY.
- 10 The COMMUNITY shall reimburse the COUNTY for all actual costs incurred by the COUNTY related to traffic control. This includes but is not limited to costs incurred to review any proposed new traffic control devices and/or proposed change to a traffic control device submitted after the certification date in Exhibit A, and costs associated with the COUNTY inspecting traffic control devices within the DEVELOPMENT.
- 11. The COMMUNITY shall be responsible for regularly inspecting, identifying and replacing damaged or missing traffic control devices. The COMMUNITY shall notify the COUNTY of any damaged or missing traffic control device within two (2) weeks of discovery. The COMMUNITY shall repair and or replace any damaged or missing traffic control device within 90 days of discovery. The COMMUNITY shall notify the COUNTY of any repair or replacement of any traffic control device within 48 hours of the completed repair or replacement.
- The COMMUNITY shall have 90 days to complete any COUNTY requested traffic control device 12. repair or replacement within the DEVELOPMENT.
- 13. Under no circumstances shall the COUNTY incur any cost related to installing, inspecting, or maintaining any traffic control device within the DEVELOPMENT.
- 14. The rendition of SERVICES, standards of performance, discipline and other matters incident to the performance of such SERVICES, and the control of personnel employed shall be within the sole discretion of the PBSO.
- Persons employed in the performance of SERVICES provided are appointees of the PBSO and 15 not the COUNTY. As appointees of the PBSO, they receive all benefits, training and promotion opportunities provided by the PBSO.
- 16. This AGREEMENT may be canceled by the COUNTY or COMMUNITY for any reason after 60 days written notice has been provided to the other Party with a copy to the PBSO.
- This AGREEMENT is subject to modification in writing by the mutual consent of the Parties to 17. this AGREEMENT and executed with the same formality as the original AGREEMENT.
- 18. All notices and or inquiries required or allowed by this AGREEMENT shall be delivered in person or mailed by Certified Mail, Return Receipt Requested, with sufficient postage affixed, to the Party to whom such notice is to be given. Such mailed notices shall be deemed received three (3) business days following the notices being placed in the U.S. Mail. Notices are to be mailed to the following: As to the activities of the COUNTY and COMMUNITY:

COUNTY: Palm Beach County Engineering and Public Works

Attn: Motasem Al-Turk, Ph.D., P.E. – Director, Traffic Division 2300 North Jog Road, 3rd Floor

West Palm Beach, FL 33411

With a copy to: Palm Beach County Attorney's Office

Attn: Yelizaveta B. Herman Assistant County Attorney

P.O. Box 1989

West Palm Beach, FL 33402-1989

CO	M	MIJ	NT	TV

Canyon Springs Homeowners Association, Inc.

Attn: Brad Keevan, Property Manager

8665 Malear Palm Drive Boynton Beach, FL 33473

Phone #: (561) 735-8836

As to the contract for the administration of the SERVICES under this AGREEMENT:

PBSO:

Palm Beach County Sheriff's Office

Attn: Lt. R. Mugridge 3228 Gun Club Road West Palm Beach, FL 33406

(561) 687-6825

- 19. The exercise of enforcement of the traffic laws provided for herein shall be in addition to the jurisdictional authority presently exercised by the COUNTY and PBSO under law, and nothing in this AGREEMENT shall be construed to limit or remove any jurisdictional authority.
- 20. The COMMUNITY shall protect, defend, reimburse, indemnify and hold the COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance of the terms of this AGREEMENT or due to the acts or omissions of the COMMUNITY.
- 21. The COUNTY has consulted with the PBSO as required by 316.006(3)(b)(2), Florida Statutes. See acknowledgment of consultation, a copy of which is attached hereto and incorporated herein as Exhibit C.
- 22. In the event that any section, paragraph, sentence, clause, provision hereof be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this AGREEMENT and the same shall remain in full force and effect.
- 23. This AGREEMENT represents the entire understanding between the Parties and supersedes all other negotiations, representations, or agreement, either written or oral, relating to this AGREEMENT.
- 24. This AGREEMENT, including any exhibits referenced herein, may be executed in one or more counterparts all of which shall constitute collectively but one and the same. The COUNTY may execute the AGREEMENT through electronic or manual means. The COMMUNITY shall execute the AGREEMENT by manual means only, unless the COUNTY provides otherwise.
- This AGREEMENT shall be construed by and governed by the laws of the State of Florida.
- 26. Any costs or expenses (including reasonable attorney's fees) associated with enforcement of the terms and/or conditions of this AGREEMENT shall be borne by the respective Parties.
- 27. Notwithstanding anything contained herein, as provided under Section 119.0701, Florida Statutes, if the COMMUNITY: (i) provides a service; and (ii) acts on behalf of the COUNTY as provided under Section 119.011(2), Florida Statutes, the COMMUNITY shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The COMMUNITY is specifically required to:
 - A. Keep and maintain public records required by the COUNTY to perform services as provided under this AGREEMENT.
 - B. Upon request from the COUNTY'S Custodian of Public Records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law. The COMMUNITY

- further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the AGREEMENT, if the COMMUNITY does not transfer the records to the public agency.
- D. Upon completion of the AGREEMENT, the COMMUNITY shall transfer, at no cost to the COUNTY, all public records in possession of the COUNTY's custodian of Public Records, to keep and maintain public records required by the COUNTY to perform the service. If the COMMUNITY transfers all public records to the COUNTY upon completion of the AGREEMENT, the COMMUNITY shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the COMMUNITY keeps and maintains public records upon completion of the AGREEMENT, the COMMUNITY shall meet all applicable requirements for retaining public records. All records stored electronically by the COMMUNITY must be provided to the COUNTY, upon request of the COUNTY's Custodian of Public Records, in a format that is compatible with the information technology systems of the COUNTY, at no cost to the COUNTY.

Failure of the COMMUNITY to comply with the requirements of this article shall be a material breach of this AGREEMENT. The COUNTY shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. The COMMUNITY acknowledges that it has familiarized itself with the requirements of Chapter 119, Florida Statutes, and other requirements of state law applicable to public records not specifically set forth herein.

IF THE COMMUNITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE COMMUNITY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST @PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

- 28. The COMMUNITY shall, at its sole expense, maintain in full force and effect at all times during the life of this AGREEMENT, commercial general liability insurance with limits of at least \$1 million per occurrence, and include COUNTY and PBSO as Additional Insureds on such policy. The COMMUNITY shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverage. The requirements contained herein, as well as the COUNTY's review or acceptance of insurance maintained by the COMMUNITY are not intended to and shall not in any manner limit or qualify the liabilities and obligation assumed by the COMMUNITY under the AGREEMENT.
- 29. The Parties agree that no person shall be excluded on the grounds of race, color, sex, age, national origin, disability, religion, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information from the benefits of or be subjected to any form of discrimination under any activity carried out by the performance of this AGREEMENT, as provided in County R-2017-1770, as amended.

30. The COUNTY has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 – 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed COUNTY contracts, transactions, accounts and records to require the production of records, and to audit, investigate, monitor, and inspect the activities of the COMMUNITY, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 – 2-440 and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second-degree misdemeanor.

IN WITNESS WHEREOF, the undersigned Parties hereto have executed this Traffic Enforcement Agreement on the day and year first written above.

COUNTY:

APPROVED AS TO TERMS

AND CONDITIONS

By: Motasem Al-Turk
Traffic Division Director

(COMMUNITY'S Seal)

ATTEST:

COMMUNITY:

Caryon Springs Homeowners Association, Inc.

a Florida Not for Profit Corporation

_____[corporation/not for profit corporation] licensed to do business in

Florida

RV.

(Signature of other corporate officer)

Christopher Marshall, Vice President

(Print Name and Title)

(Signature of President or Vice President)

Mark Miller, President

(Print Name and Title)

EXECUTED by COUNTY this	day of	, 20
(COUNTY Seal)		
ATTEST:		
Joseph Abruzzo Clerk of the Circuit Court & Comptroller	SUBDIVISION O	ty, A POLITICAL OF THE STATE OF I through its BOARD OF IISSIONERS
By:	By:Gregg K.	Weiss, Mayor
APPROVED AS TO FORM AND LEGAL SUFFICIENCY		
By: ybh Yelizaveta B. Herman		

Assistant County Attorney



July 15, 2022

Canyon Springs HOA 8665 Malear Palm Drive Boynton Beach, Florida 33473

Attention:

Mr. Bradley Keevan

Reference:

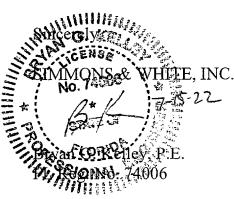
Canyon Springs MUTCD Certification

Palm Beach County, Florida

Dear Mr. Keevan

Simmons & White, Inc. has completed our review of the traffic control features of the Canyon Springs residential development which is located on the east side of Lyons Road approximately 1.8 miles south of Boynton Beach Boulevard in Palm Beach County, Florida.

The observed traffic controls meet the applicable federal, state and local standards for traffic controls, including the Manual on Uniform Traffic Control Devices (MUTCD) and Chapter 316, Florida Statues. Specifically, the traffic control signs are in accordance with the applicable requirements regarding height, reflectivity/visibility, and location. The posted speed limit is 30 mph on the main spine road and 20 mph on the remaining roadways and is appropriate and in accordance with Florida State Statues Section 316.189. Additionally, all sign posts are of breakaway design. The existing signage map and signage inventory list is attached to this letter for reference. This letter serves as an Engineer's Certification of the above. If you should have any questions or require any additional information, please contact our office.



BGK/sa x:/docs/miscltr/bryan/16046.Keevan.certification

Simmons & White, Inc 2581 Metrocentre Boulevard West Suite 3 West Palm Beach Florida 33407 T: 561.478.7848 F: 561.478.3738 www.simmonsandwhite.com Certificate of Authorization Number 3452

Notes:

- 1. Signs shown are approximate locations
- 2. See attached signage inventory list identifying the specific type of sign.

07/15/2022

CANYON SPRINGS SIGNAGE INVENTORY LIST

	GE HAVEIALOUT FIST
Sign #	1
	R1-1 stop; R3-5R right turn only
Зівії суре	RI-I Stop, RS-SK fight turn only
Sign #	2
	R1-2 yield
Sign type	K1-2 yield
Sign #	3
	R1-1 stop
Sign type	VI-1 2(0h
Sign #	4
	R5-1 do not enter; R1-1 stop
Sign type	K3-1 do not enter; K1-1 stop
Sign #	5
Sign type	R2-1 30 mph
Sign #	3
Sign type	R6-1R one way
Sign #	3
Sign type	R1-1 stop; 2 street name signs
Sign #	8
Sign type	R2-1 20 mph
Cian H	
Sign #	
Sign type	Crosswalk ahead
· · · · · · · · · · · · · · · · · · ·	
Sign #	
Sign type	R2-1 30 mph
Sign #	
Sign type	R1-1 stop; 2 street name signs
Cr 4	
Sign #	
	12 R2-1 30 mph
Sign type	R2-1 30 mph
	R2-1 30 mph
Sign type Sign #	R2-1 30 mph
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07/15/2022

CANYON SPRINGS SIGNAGE INVENTORY LIST

SIGNAGE INVENTORY LIST				
Sign #	21			
Sign type	W2-6 roundabout circulation; W13-1P 15 mph			
Sign #	32			
Sign type	no trespassing			
Sign #				
Sign type	no trespassing			
Sign #	24			
	R2-1 30 mph			
3,8,, 4,90	THE ESS HIPM			
Sign #	24			
Sign type	R2-1 30 mph			
Sign #	26			
Sign type	R1-1 stop; 2 street name signs			
Sign #	26			
	R1-1 stop; 2 street name signs			
Sign type	Int-1 stop, 2 street fidfile signs			
	Inn			
Sign #				
Sign type	R2-1 30 mph			
Sign #	26			
	R1-1 stop; 2 street name signs			
	1112 - 1117/2 11111111111111111111111111111111			
Sign #	20			
Sign type	R2-1 30 mph			
Sign #				
Sign type	R1-1 stop; 2 street name signs			
Sign #	32			
	R1-1 stop; 2 street name signs			
Sign #	33			
	R1-1 stop; 2 street name signs; All Way plaque			
Sign type	R1-1 stop; 2 street name signs; All way plaque			
	T			
Sign #				
Sign type	R1-1 stop			
Sign #	32			
	R1-1 stop			
	L. C.			
Sign #	21			
Sign type	R1-1 stop			
Sign #	22			
Sign type	Crosswalk ahead			
Sign #	22			
	R2-1 30 mph			
L Sign type	Inz-1 30 IIIpti			
	laa l			
Sign #				
Sign type	no trespassing			
Sign #				
	R1-1 stop			
- 8- 1/2-				

07/15/2022

CANYON SPRINGS SIGNAGE INVENTORY LIST

Sign #	41; 42; 43; 44
Sign type	handicapped parking sign
Sign #	45
Sign type	R2-1 30 mph
	_
Sign #	46
Sign type	R2-1 20 mph
Sign #	
Sign type	R1-1 stop; 2 street name signs
Sign #	<u> </u>
Sign type	R1-1 stop; 2 street name signs
Sign #	
Sign type	R1-1 stop; 2 street name signs
Sign #	The state of the s
Sign type	R1-1 stop; 2 street name signs
particular and the second seco	
	51; 52; 53
Sign type	OM4-1 red
Sign #	
Sign type	R1-1 stop; All-Way plaque
Sign #	
Sign type	R1-1 stop; All-Way plaque

AFFIDAVIT

I, <u>Mark Miller</u>	0	f Canyon S	prings Homeow	ners Associa	tion, Inc (CC	OMMUNITY),
hereby certify that I l	have the author	ority to act	on behalf of the	COMMUN	ITY. I further	certify that the
COMMUNITY	owns	or	controls	the	roadways	within
Canyon Springs			(DEVEL	OPMENT).		
Per the Agreement for				-		
provided by a reg	•					-
DEVELOPMENT; I			•			
standards as outlined	in the <i>Manual</i>	on Uniforn	n Traffic Control	Devices. Th	e COMMUNIT	Y understands
that it has met the re-	quirements of	the Palm E	Beach County Sl	neriff's Depa	rtment (PBSO)	by having this
traffic survey comple	ted, and subm	its this info	rmation for your	records.		
The COMMUNITY	recnectfully r	equests the	PRSO to comm	ence enforce	ement of the tra	ffic laws of the
	-	_		ience emorce	ment of the tra	inc laws of the
state within its DEVI	LUPIMENT	as soon as j	possible.			
Canyon Springs Hom	neowners Asso	ociation, Inc	>			
Community Name	Pa .					
Signature Print Narr	l lle			•	4/11/22	
Signature Print Nam	ie				Pate	
STATE OF FLORI						
COUNTY OF <u>Pal</u>	m Beach					
The foregoing instru	ment was ack	nowledged	before me by r	neans of 🛂	physical presen-	ce or \square online
notarization, this <u>II</u> person) as <u>Pres 12</u>	day of	405+	, 20 _22 _, by _	Mark 1	liller (name of
person) as Presid	Jent		(title of offi	cer/member/	partner) for	
Canyon Springs Ho	me owner	Assoc.	(name of cor	poration/com	pany/partnershi	p), on behalf of
the [choose one] corp				_		
	(t	ype of iden	tification) as ide	ntification.	,	
				///		
	_		My C	- 2 //	ry Public - State	- CT1: 4-
		1				oi lionga
			CHRISTOPI	HER E. MARSHAU SION # GG 26676	7 1 5 5 5 5	D 1.17
			Bonded Thru No	October 14, 2022 tary Public Underwif	rec .	tary Public
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PBSO ACKNOWLEDGMENT OF CONSULTATION

I, Ric L. Bradshaw, Sheriff of Palm Beach County, Florida, hereby acknowledge that Palm Beach County (COUNTY) has consulted with a designee of the Palm Beach County Sheriff's Office (PBSO) regarding the Agreement for Enforcement of the Traffic Laws of the State (AGREEMENT) over the private road or roads that are owned or controlled by Canyon Springs Homeowners Association, Inc. (COMMUNITY), as required by 316.006(3)(b)(2), Florida Statutes. Further, the PBSO hereby waives the statutory requirement that establishes October 1 as the effective date of the AGREEMENT.

FISCAL IMPACT

There is no fiscal impact to the PBSO resulting from routine enforcement in regards to the AGREEMENT between the COUNTY and COMMUNITY.

Date: 8 30 20

By: TWENTED MONO

Title: Chief Depoty