

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: March 14, 2023 Consent [] Regular
[] Ordinance [] Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file the 2021 U.S. Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS) Implementation Grant Agreement No. FL0823L4D052102, for the period November 1, 2022 through October 31, 2023, in the amount of \$281,530, to increase HMIS capacity, enhance training, improve data quality monitoring, and analyze data to improve the Continuum of Care (CoC) system service delivery; and

B) approve a budget amendment in the amount of \$281,530 in FY 2023 in the HUD fund to recognize the HMIS award.

Summary: The HMIS Implementation Grant Agreement No. FL0823L4D052102 (Catalog of Federal Domestic Assistance (CFDA) #14.267) increases the capacity to integrate data and coordinate management systems in order to improve the delivery of housing services for individuals and families who are experiencing homelessness. On December 21, 2021, the Board of County Commissioners authorized the County Administrator, or designee, to execute documents for this purpose. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file. **A 25% cash match of \$70,383 is required** and is included in existing budgeted staff salaries. (Division of Human Services) Countywide (HH)

Background and Justification: Since 2006, the Division of Human Services has acted as the lead agency for the local CoC. As a result of the 2009 HEARTH Act, HUD implemented CoC Planning Projects to provide funds for the collaboration of the CoC, which in Palm Beach County is known as the Homeless and Housing Alliance.

Attachments:

- 2021 HMIS Implementation Grant Agreement with walkthrough memo
- Budget Amendment

Recommended By: Taruna Mallotra DocuSigned by:
2/14/2023
Department Director Date

Approved By: [Signature] 2/27/2023
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs	351,913				
External Revenue	(281,530)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	70,383				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget: Yes No X
 Does this item include the use of federal funds? Yes X No

Budget Account No.:
 Fund 1001 Dept. 142 Unit 1438 Object Var. Program Code Var. Program Period GY22

B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Funding source is HUD and cash match which is already budgeted in Human services salaries. No additional cash match is required.

C. Departmental Fiscal Review: Julie Dowe
DocuSigned by:
USAC977CC5BCE474
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

<p><u>ASD</u> <u>2/17/23</u> OFMB PC/AB ESW 2-17-23</p>	<p><u>John J. Jacobson</u> <u>2/24/23</u> Contract Development and Control JMB 2/24/23</p>
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B. Legal Sufficiency:
Helene C. Herzog 2-24-23
 County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.