

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 14, 2023

Consent Regular
 Workshop Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Work Order No. 23-005 to the annual Minor Construction Services contract (R2020-0143) with Andrea Construction, Inc. (Contractor) in the amount of \$245,760 for the Morikami Park - BIWA Pavilion Rehabilitation project for a period of 120 calendar days from notice to proceed.

Summary: The project consists of the rehabilitation and repair of the existing Morikami Park - BIWA Pavilion. Rehabilitation and repairs include, but are not limited to, roof repairs, structural improvements, painting, wood repairs and general maintenance items. Work Order 23-005 authorizes the construction services necessary to furnish all material, labor, supervision, permits and supplies necessary for the Morikami Park - BIWA Pavilion Rehabilitation project. This project was competitively advertised and new contractors were invited to bid by submitting prequalification documents prior to the submission of the bid response. The Contractor will have 120 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120 per day. This Work Order was solicited pursuant to the annual Minor Construction Services contract and the requirements of the Equal Business Opportunity (EBO) Ordinance. The annual Minor Construction Services contract was presented to the Goal Setting Committee on August 21, 2019. The Committee applied the following three Affirmative Procurement Initiatives (APIs): 1) sheltered market for projects under \$100,000; or 2) a small business enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on a single trade project \$100,000 or greater; or 3) a mandatory 25% SBE subcontracting goal for a multi-trade project \$100,000 or greater. Since this is a multi-trade project over \$100,000, the mandatory 25% SBE subcontracting goal API was applied. SBE participation for this Work Order is 59.60%. Cumulative SBE participation on the annual Minor Construction Services contract is 69.15%. The Contractor is a certified SBE company and a Palm Beach County business. Funding for this project is from the **Infrastructure Sales Tax Fund. (Capital Improvements Division) District 5 (MWJ)**

Background and Justification: This project was openly, competitively advertised and procured. Bids for this project were opened on October 6, 2022 and the Contractor submitted the lowest responsive and responsible bid of the three (3) bids received.

Attachments:

- 1. Location Map
 - 2. Budget Availability Statement
 - 3. Work Order No. 23-005
 - 4. Bid Summary
 - 5. Annual Contract - Minor #19602: Control Sheet
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Recommended by: _____ *Donna L. Lopez Colby* _____ *2/21/23*
Department Director Date

Approved by: _____ *Poe 605* _____ *3/10/23*
County Administrator Date

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$245,760	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$245,760	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
 Does this item include use of federal funds? Yes _____ No X

Budget Account No: Fund 3950 Dept 581 Unit T108 Object 4611

B. Recommended Sources of Funds/Summary of Fiscal Impact:

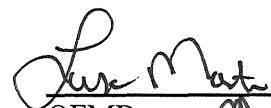
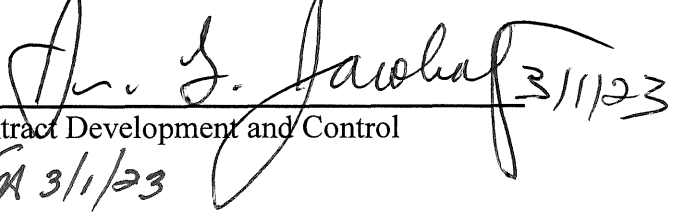
Funding for this project will be from the Infrastructure Sales Fund.

CONSTRUCTION	\$245,760.00
STAFF COST	\$ 0.00
CONTINGENCY	\$ 0.00
TOTAL	\$245,760.00

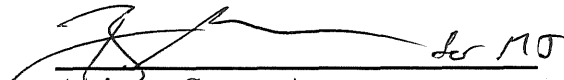
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 2/22/2023
 OFMB AM/21 ESW 2-22-23 AM 3/1/23
 3/1/23
 Contract Development and Control

B. Legal Sufficiency:

 to 110
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.