## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### **AGENDA ITEM SUMMARY**

| Department:   | Housing and Econo |                           |                                   |  |
|---------------|-------------------|---------------------------|-----------------------------------|--|
| Meeting Date: | March 14, 2023    | [X] Consent [ ] Ordinance | [ ] Regular<br>[ ] Public Hearing |  |

### I. EXECUTIVE BRIEF

#### Motion and Title: Staff recommends motion to approve:

- A) a Budget Transfer of \$454,958 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for resurfacing of roadways within the Penn Park neighborhood project; and
- **B)** a Budget Amendment of \$454,958 in Transportation and Improvement Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate those funds for resurfacing of roadways within the Penn Park neighborhood project.

**Summary:** On July 12, 2022, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds in the amount of \$454,958 for the resurfacing of roadways within the Penn Park neighborhood, located north of Indiantown Road in Jupiter. A Memorandum of Understanding (MOU) between Palm Beach County's Department of Engineering and Public Works (EPW) and Department of Housing and Economic Development (DHED) require that an interdepartmental budget transfer be established to reimburse EPW for eligible project costs. The budget transfer and amendments are necessary to appropriate the required funds. **These are CDBG funds and require no local match.** <u>District 1</u> (HJF)

**Background and Justification:** Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development. The CDBG program works to provide decent affordable housing, community facilities and services and job creation through expansion of businesses. EPW has executed an MOU with DHED to participate in the CDBG program as the implementing agency for this project.

#### Attachment(s):

- 1. Budget Transfer
- 2. Budget Amendment

| Recommended By: | Jonathan Brain                 | 2/16/2023           |
|-----------------|--------------------------------|---------------------|
|                 | Oepartment Director            | Date                |
| Approved By:    | Assistant County Administrator | 2/28/2023<br>/ Date |

## II. FISCAL IMPACT ANALYSIS

| Fiscal Years                                     | 2023             | 2024         | 2025                      | 2026          | 2027            |
|--|------------------|--------------|---------------------------|---------------|-----------------|
| Capital Expenditures                             |                  |              |                           |               |                 |
| Operating Costs                                  | \$454,958        |              |                           |               |                 |
| External Revenues                                | (\$454,958)      |              |                           |               |                 |
| Program Income                                   |                  |              |                           |               |                 |
| In-Kind Match (County)                           |                  |              |                           |               |                 |
| NET FISCAL IMPACT                                | 0                |              |                           |               |                 |
| # ADDITIONAL FTE<br>POSITIONS (Cumulative)       |                  |              |                           |               |                 |
| s Item Included In Curre                         | •                |              | Yes X                     |               |                 |
| oes this Item include th                         | e use of Fedel   | rai tunds?   | Yes X                     | _ No          |                 |
| Budget Account No.:                              |                  |              |                           |               |                 |
| Fund <u>1101</u> Dept <u>820</u> Unit <u>143</u> | 31 Object 9162 F | Program Co   | de/Period BG <sup>2</sup> | 167H/GY22 \$4 | 54,958          |
| B. Recommended So                                | •                | _            |                           |               |                 |
| Approval of this ag<br>Block Grant funds to      |                  |              |                           |               |                 |
| for Penn Park Resu                               |                  |              |                           | meracparim    | crital transici |
| Domontos sutol Fine                              | al Davilara      | (1)          | 4_                        | _             |                 |
| C. Departmental Fisc                             |                  | /alerie Alle | yne, Division             | Director II   |                 |
|  |                  | l            | ,,                        |               |                 |
|  | III. <u>REVI</u> | EW COMN      | <u>IENTS</u>              |               |                 |
| A. OFMB Fiscal and/o                             | or Contract De   | velonmen     | t and Contro              | ol Commonts   | • •             |
| t. Of MD I Iscal allu/c                          | or Contract De   | velopilieli  | ι and Contic              | or Comments   | ) <sub>0</sub>  |
|  |                  |              | . ()                      | 1             |                 |
| a ASDelle  | 2/17/2           | 3            | May 8                     | ) Jaw         | eou 212         |
| OFMB OASI  | 7                | Conf         | ract Develop              | ment and Co   | ntrol \         |
| il   |                  | Fre          | 60/00/03                  |               |                 |
|  |                  |              | , . –                     |               |                 |
| 3. Legal Sufficiency:                            |                  |              |                           |               |                 |
| 3. Legal Sufficiency:                            |                  |              |                           |               |                 |
| 3. Legal Sufficiency:                            |                  |              |                           |               |                 |
| Affa   |                  | 24 /23       |                           |               |                 |
| B. Legal Sufficiency:  Chief Assistant Cou       | nty Attorney     | 24/23        |                           |               |                 |
| Affa   | nty Attorney     | 24/23        |                           |               |                 |

Department Director

23-0379

#### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

Page 1 of 1 BGEX-143-021023-874

FUND 1101 - Housing and Economic Sustainability

Use this form to provide budget for items not anticipated in the budget.

| ACCOUNT NUMBER                | ACCOUNT NAME                    | ORIGINAL<br>BUDGET | CURRENT<br>BUDGET | INCREASE | DECREASE | ADJUSTED<br>BUDGET | EXPENDED/<br>ENCUMBERED<br>02/10/23 | REMAINING<br>BALANCE |
|-------------------------------|---------------------------------|--------------------|-------------------|----------|----------|--------------------|-------------------------------------|----------------------|
| EXPENDITURES<br>143-1431-8201 | Contributions-Non-Govts Agences | 3,936,050          | 3,555,614         | 0        | 454,958  | 3,100,656          | 1,284,310                           | 3,100,656            |
| 820-1431-9162                 | Transfer to Imprv Fd 3500       | 0                  | 0                 | 454,958  | 0        | 454,958            | 0                                   | 454,958              |
|                               | TOTAL EXPENDITURES              |                    |                   | 454,958  | 454,958  |                    |                                     |                      |

Department of Housing and Economic Development
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval

**OFMB Department - Posted** 

Signatures Brown

162023

At Meeting of:

March 14, 2023

Deputy Clerk to the

**Board of County Commissioners** 

By Board of County Commissioners

| Page | 1 | $\mathbf{of}$ | 1 |
|------|---|---------------|---|
| Lago |   | UI.           |   |

# BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY BUDGET <u>Amendment</u>

FUND Transportation Improvement Fund

BGRV 021523\*417 BGEX 021523\*982

| ACCOUNT NUMBER  | ACCOUNT NAME                               | ORIGINAL<br>BUDGET | CURRENT<br>BUDGET | INCREASE                    | DECREASE      | ADJUSTED<br>BUDGET            | EXPENDED/<br>ENCUMBERED<br>AS OF<br>2/15/2023                           | REMAINING<br>BALANCE |
|---|--|--------------------|-------------------|-----------------------------|---------------|-------------------------------|---|----------------------|
| REVENUES Penn Park Neighborhood 3500-361-1998-8015 Transf                         | <b>Resurfacing</b><br>fer From HCD Fd 1101 | 0                  | 0                 | <u>454,958</u>              | 0             | 454,958                       |   |                      |
| TOTAL RECEIPTS & BALA   | ANCES                                      | 185,195,585        | 181,063,082       | 454,958                     | 0             | 181,518,040                   |   |                      |
| EXPENDITURES Penn Park Neighborhood 3500-361-1998-4612 Rep/R TOTAL APPROPRIATIONS | lenov-Road & Street                        | 0<br>185,195,585   | <u>0</u>          | <u>454,958</u> _<br>454,958 | <u>0</u><br>0 | <u>454,958</u><br>181,518,040 | 0   | 454,958              |
|   |  |                    |                   |                             |               |                               |   |                      |
|   |  |                    |                   |                             |               |                               |   |                      |
|   |  | SIGNATURE          |                   | DATE                        | DATE          |                               | By Board of County Commissioners<br>At Meeting of <u>March 14, 2023</u> |                      |
| Engineering & Public W  | orks                                       | Darry 7            | Cantalsing        | . 02/15/2                   | 2023          | At Weett                      | ng of <u>March 14, 20</u>   | 023                  |
| Administration / Budget   | t Approval                                 | _ AGDEN            | -                 | 2/1                         | 7/23          |                               |   |                      |
| OFMB Department – Posted  |  |                    |                   |                             |               |                               | Clerk to the<br>f County Commission                                     | oners                |