PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY**

Meeting Date:	March 14, 2023	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department:	Housing and Economic	Development	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommend motion to:

- A) Receive and File a Funding/Approval Agreement with the U.S. Department of Housing and Urban Development (HUD) in the amount of \$14,000,000 for the Palm Beach County Section 108 Loan Guarantee Program; and
- B) Approve a Budget Amendment of \$14,000,000 in the HUD Loan Repayment Account fund to recognize the revenue and to establish the Section 108 Loan Guarantee Program appropriation budget.

Summary: On August 9, 2021, the Department of Housing & Economic Development applied for and was subsequently awarded \$14,000,000 for the Section 108 Loan Guarantee Program. This Agreement increases the available Section 108 Loan Program allocation by \$14,000,000. The Section 108 Loan Guarantee Program provides a source of low-cost longterm financing for economic development projects.

This Agreement was executed on behalf of the Board of County Commissioners by the Director of Housing & Economic Development as delegated by the County Administrator, in accordance with Agenda Item R2009-0725 approved by the Board on May 5, 2009.

County PPM CW-O-051 provides that all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. These are Federal funds which require no local match. Countywide (HJF)

Background and Justification: The Palm Beach County Section 108 Loan Program provides low interest loan for use by borrowers to implement business ventures which revitalize lower-income communities and provide job opportunities for low- and moderateincome people.

Attachment(s):

1 Funding/Approval Agreement with HUD2 Letter from HUD dated December 22, 2021

3 Budget Amendment

Recommended By:	Shini Howard	2-23-23			
, -	Department Director	Date			
Approved By:	Doma M. Miller	3/7/2023			
	Assistant County Administrator	/ /Date			

II. FISCAL IMPACT ANALYSIS

<u>A.</u>	Five Year Summar	y of Fiscal Impa	ct:		,	
Fis	cal Years	2023	2024	2025	2026	2027
Gra	ant Expenditures	\$14,000,000				
Ор	erating Costs	\$				
Ext	ernal Revenues	(\$14,000,000)				
Pro	gram Income					
In-l	Kind Match (County)				MARKET TO THE PROPERTY OF THE	Al all and a second
NE	T FISCAL IMPACT	-0-				
1	DDITIONAL FTE SITIONS (Cumulative)	-0-				
	em Included In Curre s this Item include th		funds?	Yes YesX	No <u>X</u> No	MANUAL SALES
Budg	get Account No.:					
Fund	l <u>1540</u> Dept. <u>143</u> Ur	nit <u>2008</u> Object	various P	rogram Code	e/Period	
В.	Recommended So	urces of Funds/S	Summary o	of Fiscal Imi	nact:	
-	rce of funds are HU			_		ling food
fror	n this allocation is	indeterminable	Loan Gua at this t	ime as it v	yram. Lend vill denend	ling lees I on the
nun	nber of the loan app	lications and va	lue of pro	jects appro	ved for fin	ancing.
			150	7		
C.	Departmental Fisca	al Review:(alsometically.	<u></u>
		Val	erie Alleyne	, Division D	irector II	
			1/			
		III. <u>REVIEW</u>	COMMEN	TS		
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A.	OFINID FISCAL ANG/O	Contract Deve	opment ai	ia controi c	Johnnends.	
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		P ()	ma	3/3/33		•
B.	Legal Sufficiency:					
	0/-	//				
	Holas	3/3/23				
	Assistant County Att	orney /				
C.	Other Department F	Review:				
	Department Director					
	Doparation Director					

Funding Approval/Agreement
Title I of the Housing and Community
Development Act (Public Law 930383)

U.S. Department of Housing and Urban Development Office of Community Planning and Development Community Development Block Grant Program

HI-00515R of 20515R								
1. Name of Grantee (as shown in item 5 of Standard Form 424)			9-digit Tax ID Number	4. Date use of funds may begin				
County of Palm Beach, Florida		59-6000		(mm/dd/yyyy)				
2. Grantee's Complete Address (as shown in item 5 of Standard F	orm 424)	5a. Project/		6a, Amount A	pproved			
			JC-12-0004					
100 Australian Avenue - Suite 500		5b. Project/	5b. Project/Grant No. 2 6b. Amount Approve					
West Palm Beach, FL 33406								
		5c. Project/	Grant No. 3	6c. Amount A	pproved			
Grant Agreement: This Grant Agreement between the De authority of Title 1 of the Housing and Community Develop HUD regulations at 24 CFR Part 570 (as now in effect and a part of the Agreement. Subject to the provisions of this Grant of the Agreement by the parties. The funding assistance sprovided the activities to which such costs are related are cassistance specified here unless they are authorized in HUD agrees to assume all of the responsibilities for environmen pursuant to Section 104(g) of Title 1 and published in 24 recipient entities to which it makes funding assistance heret U.S. Department of Housing and Urban Development (By Name)	oment Act of 1974, as may be amended from Agreement, HUD becified in the Fundinaricd out in complian regulations or approvatal review, decision CFR Part 58. The G	s amended, (42 USC 53 om time to time), and the will make the funding ng Approval may be us nee with all applicable wed by waiver and listed making, and actions, frantee further acknowl	301 et seq.). The Grantee is Funding Approval, included assistance specified here sed to pay costs incurred requirements. Pre-agreen d in the special conditions as specified and required edges its responsibility forme.	s submissions for luding any special available to the Gr after the date specient costs may not to the Funding Ap in regulations iss	Title I assistance, the conditions, constitute rantee upon execution affect in item 4 above be paid with funding pproval. The Grantee sued by the Secretary			
Jessie Handforth Kome		Jonatha	Jonathan B. Brown					
Title		Title						
Director, Office of Block Grant Assistance			Department of Housing					
Sknature Digitally sign Date: 2021.1:	ed (13) 9 (1991) (1991) 22 11:06:14 -05'00'	Signature	Lathan Bro	wa	Date (mm/dd/yyyy) 12/09/2022			
Category of Title I Assistance for this Funding Action (check only one)	8. Special Condition (check one)	s ga. D (m	ate HUD Received Submiss m/dd/yyyy) ate Grantee Notified	🔀 a. O	e rig. Funding proval			
a. Entitlement, Sec 106(b) b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cities, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1)	☐ None ☑ Attached	(m 9c. D (m	m/dd/yyyy) ale of Slart of Program Year m/dd/yyyy}	b. A	nendment nendment Number			
b. State-Administered, Sec 106(d)(1)	Attached 11. Amount of Comr	(m 9c. D (m	m/dd/yyyy) ale of Start of Program Year m/dd/yyyy)	b. A	mendment nendment Number			
b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cliles, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1) e. Surplus Urban Renewal Funds, Sec 112(b) f. Special Purpose Grants, Sec 107	Attached 11. Amount of Comr Block Grant	(m 9c. D (m munity Development	m/dd/yyyy) ale of Start of Program Year m/dd/yyyy)	b. A	mendment			
b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cliles, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1) e. Surplus Urban Renewal Funds, Sec 112(b)	Attached 11. Amount of Comr Block Grant a. Funds Reser	(m 9c. D (m munity Development	m/dd/yyyy) ale of Start of Program Year m/dd/yyyy)	b. A	mendment nendment Number			
b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cliles, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1) e. Surplus Urban Renewal Funds, Sec 112(b) f. Special Purpose Grants, Sec 107	11. Amount of Community Block Grant a. Funds Reser b. Funds now b	(m 9c. D (m unnity Development rved for Ihis Grantee leing Approved	m/dd/yyyy) ale of Start of Program Year m/dd/yyyy)	b. A	mendment nendment Number			
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b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cliles, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1) e. Surplus Urban Renewal Funds, Sec 112(b) f. Special Purpose Grants, Sec 107	11. Amount of Comr Block Grant a. Funds Reser b. Funds now b c. Reservation t (11a minus 1	(m 9c. D (m munity Development rved for this Grantee eing Approved to be Cancelled	m/dd/yyyy) ale of Start of Program Year m/dd/yyyy) FY () F	b. A	mendment nendment Number			
b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cities, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1) e. Surplus Urban Renewal Funds, Sec 112(b) f. Special Purpose Grants, Sec 107 g. Loan Guarantee, Sec 108	11. Amount of Comr Block Grant a. Funds Reser b. Funds now b c. Reservation t (11a minus 1	(m 9c. D (m word for this Grantee leing Approved to be Cancelled	m/dd/yyyy) ale of Start of Program Year m/dd/yyyy) FY () F	b. A	mendment nendment Number			
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24 CFR 570

Signature

form HUD-7082 (4/93)

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT WASHINGTON, D.C. 20410-7000

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

The Honorable Dave Kerner Mayor of Palm Beach County 100 Australian Avenue - Suite 500 West Palm Beach, FL 33406

Dear Mayor Kerner:

Congratulations! I am pleased to inform you that Palm Beach County's (hereafter, the "County") request for loan guarantee assistance under Section 108 of the Housing and Community Development Act of 1974, as amended, has been approved. Such assistance is to consist of the guarantee of notes or other obligations in the principal amount of \$14,000,000, plus interest thereon, which shall be issued to finance activities described in the County's application (B-21-UC-12-0004) for the General Loan Pool project.

This offer of commitment ("Commitment") is subject, however, to the conditions specified in Item 8 of the Funding Approval (Form HUD-7082).

The first condition provides that in the event the County fails to submit notes or other obligations for inspection and guarantee by the Secretary of Housing and Urban Development (HUD) before December 31, 2022, the Commitment will expire as of such date.

The second condition provides that the repayment schedule for the indebtedness evidenced by the notes or other obligations (the "Guaranteed Loan") must be acceptable to HUD.

The third condition provides that the County shall provide additional security for the Guaranteed Loan and such additional security must be acceptable to HUD. The additional security shall be identified in the Contract for Loan Guarantee Assistance ("Contract"), specified by 24 CFR 570.705(b)(1), which will be executed at the time the guaranteed obligations are issued. The County's application and other supporting material identify the County's pledge of its interest in its third-party loans which will be secured by a first or second lien on real property, equipment, securities, bonds, accounts receivable, and/or inventory.

In addition, the Contract shall provide that HUD may use existing pledged grants to prepay (or defease) the Guaranteed Loan if HUD determines that the standard pledge of future Community Development Block Grant ("CDBG") funds is insufficient to assure payment of amounts due thereunder. HUD reserves the right to require further security upon evaluation of the foregoing security arrangements and the County may substitute other collateral security for such arrangements, subject to HUD's approval of such substitution.

The fourth condition provides that prior to submitting notes or other obligations for inspection and guarantee by HUD, the County shall submit information required under Section 102(b) of the Department of Housing and Urban Development Reform Act of 1989 (42 U.S.C. 3545). This information shall be submitted on Form HUD-2880 to HUD's Miami Field Office. A copy of Form HUD-2880 is enclosed for this purpose.

The fifth condition provides that the County must pay a fee of 2.0% of the principal amount of the loan guaranteed under this Commitment to cover the related credit subsidy costs, as announced in the Federal Register on October 27, 2021 (86 FR 59302). This fee applies to all Section 108 guaranteed loan commitments issued in Fiscal Year 2022. The fee is applied only at the time of loan disbursements. The amount to be paid at that time is equal to 2.0% of the principal amount of the requested Guaranteed Loan advance. The fee may be paid directly by the County or, alternatively, it may be deducted from the Guaranteed Loan advance(s). If the fee is paid directly by the County, it may be paid with CDBG grant funds drawn down under the CDBG line of credit or with another source.

The sixth condition provides that guaranteed loan funds may not be provided to a for-profit entity pursuant to 24 CFR 570.203(b) and 570.703(i) for assistance to carry out an economic development project unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 – "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." This condition is necessary to ensure consistency in the treatment of the assistance for the activity described in the Section 108 application and the requirements that apply to grant funds pledged as security for the repayment of the Guaranteed Loan.

In addition to the special conditions cited above, the release of funds for the project to be carried out with loan guarantee assistance is conditioned upon compliance by the County with all applicable provisions of the HUD Environmental Review Procedures (24 CFR Part 58). The County is reminded that these Procedures include limitations on the commitment of HUD and non-HUD funds on an activity or project prior to HUD's approval of the request for release of funds and related certification of compliance with environmental requirements. Please refer to 24 CFR 58.22 for a description of the limitations and the entities to whom they apply.

Please give us, at the address specified below, your timetable for execution of the activities described in your application. These activities will be financed through a public offering of Section 108 obligations. If you need funds prior to the next public offering, please let HUD know at the address below and instructions for obtaining interim financing will be provided.

Please execute the three enclosed copies of the Funding Approval (Form HUD-7082) and return two copies to the Department of Housing and Urban Development, Financial Management Division, Room 7282, 451 Seventh Street, S.W., Washington, D.C. 20410. One copy should be kept for your files. The Funding Approval amends the Grant Agreement authorized by HUD on September 21, 2020, under the Funding Approval for grant number B-20-UC-12-0004 to include loan guarantee assistance. The Grant Agreement thereby incorporates this Funding Approval, the loan guarantee application, and Subpart M of the block grant regulations governing loan

guarantees, as well as such agreements, schedules, and other documentation needed for submission or execution in connection therewith.

Please do not hesitate to reach out if we can support you in the use of your Section 108 funds. Please contact Paul D. Webster, Director, Financial Management Division at (202) 402-4563 if you need assistance.

Sincerely,

JESSIE KOME Digitally signed by JESSIE KOME Date: 2021.12.22 11:02:26 -05'00'

Jessie Handforth Kome Director, Office of Block Grant Assistance

Enclosures

ATMENT OF HOUSE

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ATTACHMENT 2

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Please do not hesitate to reach out if we can support you in the use of your Section 108 funds. Please contact Paul D. Webster, Director, Financial Management Division at (202) 402-4563 if you need assistance.

Sincerely,

JESSIE KOME Digitally signed by JESSIE KOME Date: 2021.12.22 11:02:26 -05'00'

Jessie Handforth Kome Director, Office of Block Grant Assistance

Enclosures

OFMB Department - Posted

BOARD OF COUNTY COMMISIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

BGEV: 021523*0993 BGRV: 021523*0429

Board of County Commissioners

Fund 1540 HUD Loan Repayment Account

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 02/15/2023	REMAINING BALANCE
REVENUES								
143-2008-8402	Loan Proceeds	<u> </u>	0	14,000,000	0	14,000,000		
Total Receipts and I	Balances	8,372,423	8,372,423	14,000,000	0	22,372,423		
EXPENDITURES								
143-2008-8201	Contributions Non Govt Agences	Ó	0	14,000,000	0	14,000,000		14,000,000
Total Appropriation	ns & Expenditures	8,372,423	8,372,423	14,000,000	Ó	22,372,423		
The state of the s	ancial Management & Budget TING DEPARTMENT/DIVISION	- 5	Dates		By Board of County Commissioners At Meeting of 3/14/2023			
Administra	ation/Budget Department Approval	June !	W John	3/1/20	937	7	Deputy Clerk to the	è.