PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	March 14, 2023	[X] Consent [] Ordinance	[] Regular [] Public Hearing		
Department:	Housing and Economic Development				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following amendments for time extensions to two (2) agreements under Fiscal Year 2021-2022 and Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Program:

- A) Amendment 001 to a CDBG Agreement (R2021-1533) with the City of Lake Worth Beach for \$274,506, to implement Phase I of the improvements at the Harold Grimes Memorial Park; and
- **B)** Amendment 001 to a CDBG Agreement (R2022-1210) with the City of Lake Worth Beach for \$306,691, to implement Phase II of the improvements at the Harold Grimes Memorial Park.

Summary: These documents have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 3I-8 (R2021-1533), as approved by the BCC on October 19, 2021 and Agenda Item 3I-4 (2022-1210), as approved by the BCC on October 18, 2022, respectively.

Amendment 001 to R2021-1533 was requested by the City of Lake Worth Beach and extends the Agreement performance completion dates and the 100% reimbursement request date from December 31, 2022 to July 15, 2023. The time extension is due to the City's need for additional time to complete the parking upgrades of the project scope.

Amendment 001 to R2022-1210 was requested by the City of Lake Worth Beach and extends the Agreement performance date to award construction contract from December 31, 2022 to March 31, 2023. The time extension is due to delays during the design phase that subsequently affected the City's competitive bidding timeline to select and award a construction contract.

The extensions will still allow the County to meet its CDBG spending requirements.

County PPM CW-O-051 provides that all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. <u>These are Federal CDBG</u> <u>funds which require no local match.</u> <u>District 2</u> (HJF)

Background and Justification: The City of Lake Worth Beach has executed an Agreement with Palm Beach County to participate in the CDBG Program as funded by the United States Department of Housing and Urban Development. The proposed project is CDBG eligible under 24 CFR 570.201(c) – Public Facilities and Improvements and will meet the National Objective of benefiting low-and-moderate income persons on an area-wide basis per 24 CFR 570.208(a)(1).

Attachment(s):

- 1 Amendment 001 to the Agreement with the City of Lake Worth Beach (R2022-1210).
- 2 Request Letter form the City of Lake Worth Beach for Amendment 001 to Agreement (R2022-1210).
- 3 Agreement R2022-1210 with the City of Lake Worth Beach.
- 4 Amendment 001 to the Agreement with the City of Lake Worth Beach (R2021-1533).
- 5 Request Letter form the City of Lake Worth Beach for Amendment 001 to Agreement (R2021-1533).
- 6 Agreement R2021-1533 with the City of Lake Worth Beach.

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Recommended By:		2 4 2023		
	Department Director	Date		
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Approved By:	Dona the hill	2/28/2013		
	Assistant County Administrator	[′] Date		

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Grant Expenditures					
Operating Costs	\$581,197				
External Revenues	(\$581,197)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE			
POSITIONS (Cumulative)			

Is Item Included In Current Budget?	Yes _	<u>X</u>	No
Does this Item include the use of Federal funds?	Yes _	<u>X</u>	No

Budget Account No.:

Fund <u>1101</u> Dept. <u>143</u> Unit <u>1431</u> Object <u>8101</u> Program Code/Period <u>BG35B1/GY21</u> Fund <u>1101</u> Dept. <u>143</u> Unit <u>1431</u> Object <u>8101</u> Program Code/Period <u>BG35B1/GY22</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Fiscal Impact

C. Departmental Fiscal Review:

Valerie Alleyne, Division Director II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:



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B. Legal Sufficiency:

Assistant County Attorn

C. Other Department Review:

Department Director