

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 14, 2023

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) ratify the signature of the Mayor on a Land and Water Conservation Fund (LWCF) grant application submitted to the State of Florida Department of Environmental Protection (FDEP) signed on January 20, 2023, requesting \$1.5 M to fund 50% of construction costs associated with the Villages of Windsor Phase One Park Development Project;

B) authorize the County Administrator or designee to execute the Grant Agreement and all future time extensions, task assignments, certifications, standard forms, or amendments to the Agreement that do not change the terms and conditions of the Agreement if the grant is approved; and

C) authorize the Director of the Parks and Recreation Department to serve as Liaison Agent and the County Administrator's designee with FDEP for this project.

Summary: This grant application requests \$1.5 M in LWCF funding for the Villages of Windsor Phase One Park Development Project. Phase One grant project elements include a new 5-pen dog park, an exercise trail with fitness stations around the lake, picnic facilities, a canoe/kayak launch, an ADA accessible restroom, paved parking, lighting, landscaping and associated infrastructure. The grant request is for \$1.5 M and requires a \$1.5 M (50%) match which will be funded from the Department's Zone 2 Impact Fees. The State's time frame for this application did not allow for prior approval by the Board. In order to meet the grant application deadline, the Mayor signed the application on behalf of the Board as authorized by the Palm Beach County Administrative Code, Section 309.00. This Code requires that the grant be presented to the Board for ratification at the next available Board meeting after signature by the Mayor.

If the grant is awarded, the County is expected to receive a grant contract in the fall of 2023 and have three years to complete the project. If the grant is awarded, the grant requires the project adhere to the Build America/Buy America (BABA) Act, as well as a Notice of Limitation of Use to be recorded in public records limiting the project site to outdoor recreation in perpetuity at the completion of the project. District 6 (AH)

Background and Justification: LWCF grants are provided by the U.S. Department of the Interior, with the National Park Service and the FDEP administering the program. The 33.63 acre Villages of Windsor site was acquired in 2003, and in 2006 the County transferred 2.5 acres to Fire Rescue for a new fire station (Station #48). The Villages of Windsor site will be developed in two phases.

Attachment: Grant Application

Recommended by: Paul J. Connel
Department Director

2/17/23
Date

Approved by: Donna M. Miller
Assistant County Administrator

3/4/2023
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|------------|------------|------------|------------|-------------|
| Capital Expenditures | _____ | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues | _____ | _____ | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |
| Is Item Included in Current Budget: | | Yes _____ | No _____ | Yes _____ | No <u>X</u> |
| Does this item include use of federal funds? | | Yes _____ | No _____ | Yes _____ | No <u>X</u> |

Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be presented to the Board for approval. The additional funding sources for this project are identified as follows:

| | | |
|--|---------------|--------------------|
| LWCF Grant | 3600-582-TBD | \$1,500,000 |
| Villages of Windsor Design & Development | 3602-581-P862 | <u>\$1,500,000</u> |
| Total Grant Project Cost | | <u>\$3,000,000</u> |

C. Departmental Fiscal Review: *Reid Raymond*

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

Lisa Martin 2/15/23
 OFMB *LA 2/15/23*

ESW
 2-21-2023

J. S. Jackson 2/27/23
 Contract Development and Control
and 2/27/23

B. Legal Sufficiency:

Anne Delmont 3/6/23
 Assistant County Attorney

C. Other Departmental Review:

REVISED 09/2003
 ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)