Agenda Item #: 34-5

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	April 4, 2023	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department:	Facilities Developme	nt & Operations	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for electrical services on an as-needed basis through November 18, 2024.

ContractorStatusSBE or Non-SBEGilmore Electric Company, Inc.LocalSBE

Summary: On November 19, 2019, the Board of County Commissioners (Board) approved the annual Electrical contract (R2019-1752 through R2019-1758). The work consists of electrical repairs, improvements and renovations to County-owned properties on an as needed basis. The contractor now joins the list of sixteen (16) prequalified contractors for a total of seventeen (17) prequalified contractors with a contract expiration date of November 18, 2024. The specific requirements of the work will be determined by individual work orders issued against this annual Electrical contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$6,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual Electrical contract before the term ends. Projects less than \$100,000 are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the vendor self-service (VSS) website while projects \$200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual Electrical contract was presented to the Goal Setting Committee on June 5, 2019 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. To date, the cumulative S/M/WBE participation for all work orders under the annual Electrical contract is 78.09%. (Capital Improvements) Countywide (MWJ)

Background and Justification: The pre-qualification for this contract was advertised on July 21, 2019. The contractor has met the established criteria and now joins the list of sixteen (16) contractors already pre-qualified for the contract. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Projects less than \$100,000 are bid among the pool of certified SBE contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the VSS website while projects \$200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Contractors may qualify at any time and be added to this annual Electrical contract before the term ends.

Attachments:

- 1. Contract for Gilmore Electric Company, Inc.
- 2. Annual Contract Electrical 19563: Control Sheet

Recommended By:	Report 1. agal lello	3/7/23
·	Department Director	Date /
Approved By:	10Baker	3/20/23
· · · · · · · · · · · · · · · · · · ·	County Administrator	Date /

II. FISCAL IMPACT ANALYSIS

Α.	Five Year Summary of I	iscal Impact:				
Fisc	eal Years	2023	2024	2025	2026	2027
Ope Ext	oital Expenditures erating Costs ernal Revenues Kind Match (County					
NE.	Γ FISCAL IMPACT	*				
	DDITIONAL FTE SITIONS (Cumulative)					
	tem Included in Current Bes this items include use of		Yes Yes	x No No	X	
Bud	get Account No: Fund	Dept	Unit _	Object	Progr	am
С.	otherwise, funding will con Departmental Fiscal Rev	view: Zslut		Alla_	-bem	
A.	OFMB Fiscal and/or Co	ntract Develop	ment Commer	ats: Jan	shipt 3	115123
В.	OFMBOA 5110 Legal Sufficiency:	3/10/23	Contract Do	evelopment and	Control	
	Assistant County Attorne	3/17/2	23			
C.	Other Department Revi	ew:				
	Department Director					

This summary is not to be used as a basis for payment.