

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 4, 2023

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

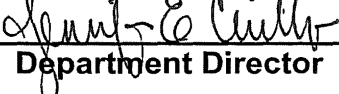
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: an executed Licensed Training Provider Agreement with the American National Red Cross (Red Cross) to allow properly certified Parks and Recreation Department employees to teach Red Cross courses at County facilities for the period of January 26, 2023 through January 26, 2026.

Summary: The Parks and Recreation Department's Aquatics Division utilizes the Red Cross safety services courses to certify lifeguards, teach swimming lessons and train staff to teach instructor level safety services courses. This Agreement requires the Department to ensure that instructors maintain the appropriate Red Cross certifications for courses being taught, operate in accordance with Red Cross policies, pay the provider fees associated with the courses taught and properly submit course records to the Red Cross. The Red Cross will provide course materials, certifications for courses and access to the Red Cross electronic resources. In accordance with County PPM CW-O-051, all delegated agreements must be submitted by the initiating Department as a receive and file agenda item. This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Purchasing in accordance with section 2.53(d) of the Purchasing Code, and is now being submitted to the BCC to receive and file. Countywide (AH)

Background and Justification: The Department operates six (6) traditional swimming pools, two (2) waterparks and fourteen (14) ocean front or inlet beaches. These operations require staff to hold valid Lifeguard, First Aid, CPR, AED and Oxygen Administration certifications, all of which are provided by the Red Cross. Additionally, Water Safety Instructor certified staff members teach thousands of swimming lessons each year at the swimming pools and waterparks.

Attachment: American Red Cross Licensed Training Provider Agreement

Recommended by: 
Department Director

3/13/2023
Date

Approved by: 
Assistant County Administrator

3/27/2023
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>14,600</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*14,600</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u>X</u>	No	_____
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 0001 Department 580 Unit Various
 Object 4909

B. Recommended Sources of Funds/Summary of Fiscal Impact:


General Fund: Pools - 5302, 5303, 5304, 5305, 5306, 5307
 Waterparks – 5234, 5251

*This agreement requires the Department to pay an annual fee per facility based on the estimated number of swimming lessons to be taught.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 3/15/2023
 OFMB QA 3/15 AMF 3/15

 3/16/23
 Contract Development and Control
 Feb 3/16/23

B. Legal Sufficiency:

 3/27/23
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment