

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

| | | | |
|---------------|-------------------------------------|---|---|
| Meeting Date: | April 18, 2023 | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Regular |
| | | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Public Hearing |
| Department: | Facilities Development & Operations | | |

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Notice of exercise of the second and final 1-year renewal option to extend the ATM Operating Agreement (License Agreement) with Guardians Credit Union dated December 10, 2018, for the following locations:

- A) Vista Center, 2300 N. Jog Road, West Palm Beach, FL 33411;
- B) PBC Criminal Justice Complex, 3228 Gun Club Road, West Palm Beach, FL 33406;
- C) South County Courthouse, 200 W. Atlantic Avenue, Delray Beach, FL 33444; and
- D) Palm Beach County Courthouse, 205 N. Dixie Highway, West Palm Beach, FL 33401.

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached request to extend dated January 5, 2023, has been received on behalf of the Board of County Commissioners (Board) by the Facilities Development and Operations Department in accordance to the delegation of authority approved by the Board on June 5, 2012. This final 1-year option that will extend the term of the License Agreement through February 17, 2024, is now being submitted to the Board as a receive and file agenda item. PREM will continue to administer this License Agreement. **(Property & Real Estate Management) District 3 & 7 (HJF)**

Background and Justification: On June 5, 2012, the Board approved a standard ATM Operating License Agreement with Guardians Credit Union f/k/a PBC Credit Union, for the installation and operation of automated teller machines (ATM) in County-owned buildings, and delegated authority to the Director of Facilities Development and Operations to sign and administer the ATM Operating License Agreement, including all amendments, and extensions thereof. The standard ATM Operating License Agreement sets forth the terms and conditions for the placement, operation, repair and maintenance of the ATM equipment. The Standard ATM Operating License Agreement is for a term of three (3) years with two (2) extensions options for a period of one (1) year each. This would be the last extension. There is no rent or fee charged to either party. A Disclosure of Beneficial Interests is not required for a standard ATM Operating Agreement as approved on June 5, 2012.

- Attachments:**
- 1. Location Map (4)
 - 2. Guardians Credit Union notice dated January 5, 2023

| | | |
|-----------------|---|---|
| Recommended By: |  |  |
| | Department Director | Date |
| Approved By: |  |  |
| | County Administrator | Date |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2023 | 2024 | 2025 | 2026 | 2027 |
|--|-------|-------|-------|-------|-------|
| Capital Expenditures | | | | | |
| Operating Costs | | | | | |
| External Revenues | | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | \$-0- | \$-0- | \$-0- | \$-0- | \$-0- |
| # ADDITIONAL FTE POSITIONS (Cumulative) | | | | | |

Is Item Included in Current Budget: Yes X No

Does this item include the use of federal funds? Yes No X

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____
Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact associated with this agenda item.

Fixed Asset Number N/A

C. Departmental Fiscal Review: *Edat Eri Mollalla*
HBBM

III. REVIEW COMMENTS


A. OFMB Fiscal and/or Contract Development Comments:

Luz Mada 3/16/2023
 OFMB *JA* 3/15 *QW*
 3-16-2023

Mr. J. Jarboe 3/17/23
Contract Development and Control
md 3/17/23

B. Legal Sufficiency:

Legal Sufficiency:

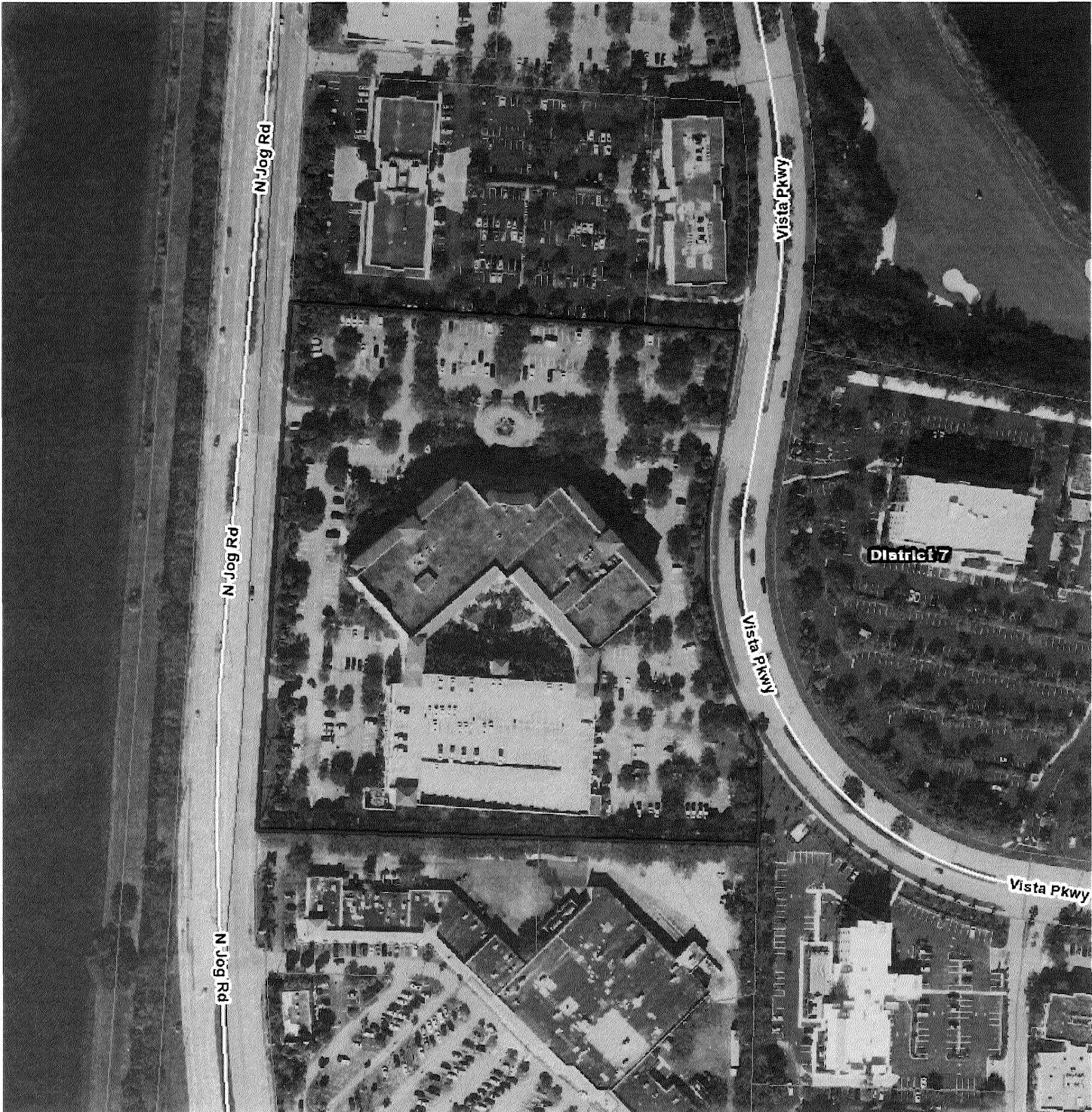


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



00-42-43-22-16-022-0000

LOCATION MAP

Vista Center

2300 N Jog Rd, West Palm Beach





00-43-44-06-00-000-1050

LOCATION MAP

Palm Beach County Criminal Justice Complex

3228 Gun Club Rd, West Palm Beach



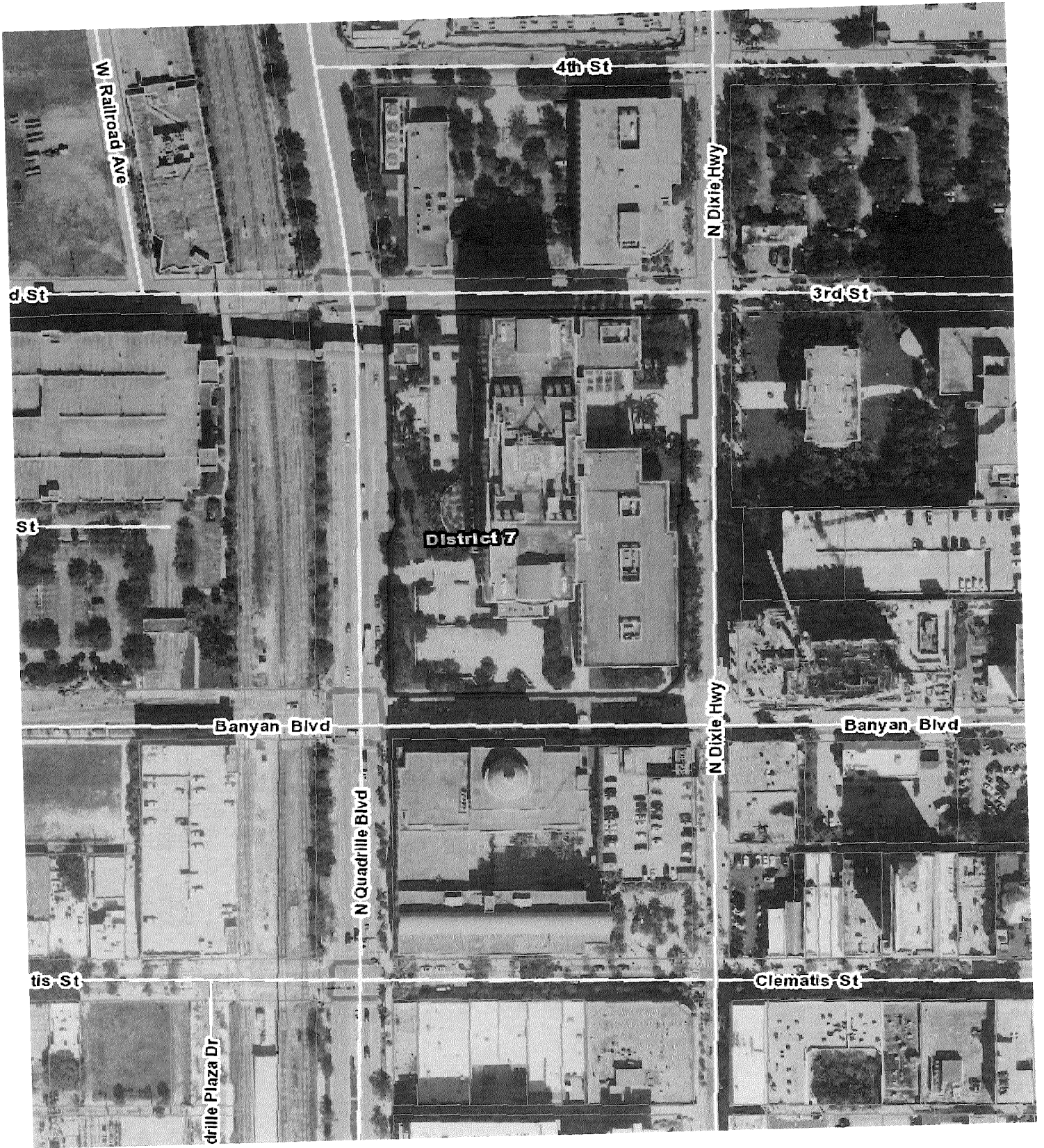


12-43-46-17-47-000-0000

LOCATION MAP

South County Courthouse
200 W Atlantic Ave, Delray Beach





74-43-43-21-01-052-0010



LOCATION MAP

Palm Beach County Courthouse

205 N Dixie Hwy, West Palm Beach

Attachment #2

Guardians Credit Union Notice to Exercise Extension Option, dated January 5, 2023 (1 page)

3469 Summit Boulevard
West Palm Beach, FL 33406

P: (561) 686-4006
F: (561) 687-5255

January 5, 2023

Ms. Purvi Bhogaita, Director
Property & Real Estate Management
2633 Vista Parkway
West Palm Beach, FL 33411-5605

Reference: 2nd Option Exercise of License Agreement dated December 10, 2018
between Palm Beach County and Guardians Credit Union for the following locations:

PBC Criminal Justice Complex, 3228 Gun Club Road, West Palm Beach, FL 33406

South County Courthouse, 200 W. Atlantic Avenue, Delray Beach, FL 33444

PBC Courthouse, 205 N. Dixie Highway, West Palm Beach, FL 33401

Vista Center, 2300 N. Jog Road, West Palm Beach, FL 33411

Dear Ms. Bhogaita:

In Accordance with Section 3, *Term*, and sent in accordance with Section 17, the
Notice provisions, kindly accept this letter as notification that Guardians Credit Union has
chosen to exercise our option for the second renewal period of one (1) year on the above
referenced License Agreement.

Sincerely,



Deanna Frame
Interim President

GuardiansCU.coop

