

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: April 18, 2023
Department: Criminal Justice Commission
Advisory Board: Public Safety Coordinating Council

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve:

The appointment of 12 members to the Public Safety Coordinating Council for a 4-year term for the period April 18, 2023, to April 17, 2027.

Seat	Nominee
State Probation Circuit Administrator	Michelle Johns
Pretrial Intervention Program	Latronda Hayes
Director of a Local Substance Abuse Treatment Program	Alton Taylor
Police Chief	Chief Gus Medina
Director of a Community Mental Health Agency	Darcy Davis
Representatives from the county, state job programs, or community groups that work with offenders and victims	Julia Dattolo, CareerSource PBC
	Louis Tomeo, designee of Joseph Abruzzo, Clerk of Circuit Court
	John Viola, PBC Bail Bond Association
	Ann Berner, Southeast Florida Behavioral Health Network
Representative of the substance abuse program office and the mental health program office of the Department of Children and Families, selected by the substance abuse and mental health program supervisor	Jessica Durant
A primary consumer of substance abuse services, selected by the substance abuse and mental health program supervisor	Jan Underwood
A representative from an area homeless program or a supportive housing program	Daniel Ramos

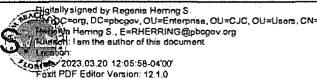
SUMMARY: The Palm Beach County Board of County Commissioners (BCC) created the predecessor to the Public Safety Coordinating Council (PSCC) in 1991 by Resolution, (R-91-1485), and subsequently amended the Resolution to conform the terms of the Resolution to section 951.26. On March 14, 2023, the BCC adopted a revised Resolution (R-2023-0334) that designated the PSCC as the criminal justice, mental health, and substance abuse planning council required by section 394.657, Florida Statutes. As a result, the PSCC will consist of 24 seats, of which six (6) are ex-officio seats without terms and filled by the designated public official or their designee and eighteen (18) are 4-year termed seats. Twelve (12) of the eighteen (18) 4-year termed seats are being nominated for appointment to the PSCC. The gender count of the 12 nominees is 6 females and 6 males and the diversity count is: 8 Caucasians, 2 Blacks, and 2 Hispanics. The ex-officio gender count is 3 females and 3 males and the diversity count is: 1 Hispanic and 5 Caucasians. With this board appointment, 18 of the 24 seats on the PSCC will be filled. The gender count will be 9 females and 9 males and the diversity count will be 13 Caucasians (72%), 2 Blacks (11%), and 3 Hispanics (17%). **Countywide (HH)**

BACKGROUND AND JUSTIFICATION: In 1991, the BCC enacted Resolution R-91-1485, which established the Palm Beach County Correctional Planning Committee. **(Continued on page 3)**

- ATTACHMENTS:**
- 1. Board/Committee Application and Resume for the nominees named above
 - 2. Nomination letter
 - 3. Sections 951.26 and 394.657, Florida Statutes

Recommended By:

Regenia Herring



Department Director

Date

Legal Sufficiency:

Helene C. Herring
Assistant County Attorney

4-4-23
Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Page 3 - BACKGROUND AND JUSTIFICATION (continued)

Thereafter, in 1992, the Board approved Resolution R-92-1803 changing the title of the “Palm Beach County Correctional Planning Committee” to the “Palm Beach County Public Safety Coordinating Council” pursuant to Chapter 92-310, Laws of Florida that renamed the Council. With Resolution R-92-1803, the BCC also authorized the BCC to be represented on the PSCC by its Chair or another County Commissioner. Lastly, Resolution R-2008-1787 added language consistent with section 951.26, Florida Statutes. On March 14, 2023, the BCC adopted a resolution, (R-2023-0334), adding language to ensure consistency with sections 951.26 and 394.657, Florida Statutes, and designating the PSCC as the criminal justice, mental health, and substance abuse planning council required by section 394.657, Florida Statutes, which placed the County in a position to apply for state funding through the Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant Program, when available.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council ☒ Advisory ☐ Not Advisory

☐ At-Large Appointment OR ☐ District Appointment / District #: _____

Term of Appointment: 4 Years From: 4/18/23 to 4/17/27

Seat Requirement: A community group that works with offenders and victims Seat #: _____

☐ Reappointment * OR ☐ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Berner Ann M.
Last First Middle

Occupation/Affiliation: CEO

Owner ☐ Employee ☐ Officer ☒

Business Name: Southeast Florida Behavioral Health Network

Business Address: 1070 E Indiantown Road, ste 408

City & State: Jupiter, FL Zip Code: 33477

Residence Address: _____

City & State: _____ Zip Code: _____

Home Phone: _____ Business Phone: 561-484-5148 Ext. _____

Cell Phone: 772-201-1544 Fax: _____

Email Address: ann.berner@sefbhn.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 – 09/30/2100
1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

☐ NONE ☐ NOT APPLICABLE / (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.


By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below

☒ By watching the training program on the Web, DVD or VHS on March 7, 2023
☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: Ann M. Berner Date: 3/6/2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

ANN BERNER
CHIEF EXECUTIVE Officer

CAREER HIGHLIGHTS

A successful career spanning more than 30 years serving the residents of Florida in different capacities that focused on the financial perspective of different public organizations in Florida. She worked her way up the ranks the Council on Aging, moving to the Head Start Center Coordinator, which led to positions within the Department of Children & Families, including District Administrator for Hardee, Highlands, and Polk Counties supervising over 400 direct service staff, and ACCESS Statewide Director over SNAP, Medicaid Eligibility, and TANF Cash Assistance. These positions gave Ann the experience and knowledge needed to propel her on the position of Chief Executive Officer of Southeast Florida Behavioral Health Network (SEFBHN) in December of 2012. During the time mentioned above Ann was always involved in different community groups which include the Children's Cabinet, Children's Services Councils, and Workforce Development Boards, just to name a few and she continues to be involved in different community groups to this day.

Ann joined SEFBHN and was charged with creating a managing entity for the State of Florida and DCF (Department of Children and Family) to administer publicly funded behavioral health services through a network of contracted providers in Circuits 15 & 19 in Southeast Florida. This would include Indian River, Martin, Okeechobee, Palm Beach, and St. Lucie Counties. Since the creation of SEFBHN the annual budget, under Ann's guidance, has gone from \$41,835,261 in FY 2012-2013 to over \$100 million for FY 2022-2023, as we strive to seek out the under-served in our area and advocate for services and funds on their behalf.

As a longtime resident of Florida and graduate of the University of Central Florida, Ms. Berner has a unique perspective of the communities that her organization serves. She has worked with them first-hand during many different positions she has held during her successful career. She has served them at times of need from natural disasters to financial hardships created by the economy. Ann has always advocated on behalf of the residents that need the most support in our community.

Ms. Berner is very active in the state government and can be seen and heard advocating and affecting change on legislation that would directly apply to the individuals in the communities that Southeast Florida Behavioral Health Network Serves. She freely gives her time and resources to fight for what she feels is right and is well respected by her fellow CEOs from other Managing Entities, as well as state and federal legislators, and other government officials.

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Board Name: Palm Beach County Public Safety Coordinating Council

[X] Advisory [] Not Advisory

☐ At-Large Appointment

OR

☐ District Appointment / District #: _____

Term of Appointment: 4 Years

From: 04/18/2023 to 04/17/2027

Seat Requirement: Police Chief

Seat #: _____

☐ Reappointment *

OR

☐ New Appointment

OR

☐ ex-Officio Appointment

OR ☐ to complete the term of: _____

Due to: ☐ Resignation

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:

Medina Gustavo _____
Last First Middle

Occupation/Affiliation:

Chief of Police

Owner ☐

Employee ☐

Officer ☒

Business Name: Tequesta Police Department

Business Address: 357 Tequesta Drive

City & State: Tequesta Florida

Zip Code: 33469

Residence Address: _____

City & State: _____

Zip Code: _____

Home Phone: _____

Business Phone: 561 768 0505

Ext. _____

Cell Phone: _____

Fax: _____

Email Address: Gmedina@tequesta.org

Mailing Address Preference: ☒ Business

☐ Residence

Have you ever been convicted of a felony?

☐ Yes

☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code:

- ☒ Male
- ☐ Female
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- ☐ Asian-American
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- ☐ Caucasian

Section II (Applicant) Continued:

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	Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 – 09/30/2100
1	NONE	NONE	NONE	NONE
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

- ☐ NONE
- ☐ NOT APPLICABLE / (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.


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- ☒ By watching the training program on the Web, DVD or VHS on 3/6, 2023
- ☐ By attending a live presentation given on _____, 20____

AND

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: GUSTAVO Medina Date: 3/6/23

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Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
☐ Phone ☐ Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

357 Tequesta Drive
Tequesta, FL 33469

Office: (561) 768-0505
Email: gmedina@tequesta.org

Gustavo A. Medina

Results driven, transformational leader with extensive history of community involvement and youth advocacy, wide-ranging administrative and command experience and demonstrated successes, now seeking to join a progressive organization with the goal of making a positive impact both internally and within the community.

Professional Experience Tequesta Police Department |Tequesta, FL
2018 – Present

Police Chief

- Served as Acting Village Manager in the absence of the Manager for the Village of Tequesta
- Led the Department to become the 3rd safest city in Florida
[Safest Cities in Florida](#)
- Restructured police department which led to a 6% budget reduction
- Implemented Mental Health Program for public safety personnel
[Mental Health Feature](#)
- Changed police culture to one of accountability and transparency
- Obtained numerous grants/seizures for police equipment
- Vast knowledge of contract negotiations involving unions

Essex County Prosecutor’s Office |Essex County, NJ 2014 – 2018
Lieutenant of Detectives

- Investigated Essex County Police Shootings and allegations of misconduct which successfully resulted in the arrests and convictions of personnel who violated the law and dishonored the badge
- Successfully managed several Public Corruption investigations which led to numerous arrests and convictions
- Conducted audits of Essex County Police departments for compliance with the Attorney General’s Guidelines, including the proper handling of Citizen complaints
- Trained Essex County law enforcement officers De-Escalation of Individuals with Special Needs/Mental Health Issues

Newark Police Department |Newark, NJ 1999 – 2014
Deputy Police Director, Administration Bureau (2011-2014)

- Second in command of the Newark Police department, serving in the absence of the Police Director
- Fiscal Responsibility: Tasked with remaining on target for all expenditures within the \$135 Million budget
- Grants: Responsible for obtaining grants including a Prisoner Re-Entry Grant that tracked and assisted recent parolees

- Emergency Management: Oversaw response and coordination efforts with other agencies, to include emergencies such as Hurricane Sandy, Storms, and the successful staging of Super Bowl XLVIII Media Day
- Policy/Planning: Responsibility for creating, executing and maintaining all policies and procedures

Deputy Police Director, Gangs, Guns and Narcotics Bureau (2007-2011)

- Created and executed Strategic Plans utilizing intelligence/analysis led policing to eliminate narcotics and gangs in the City of Newark, leading nationwide in 2008 in violent crime reduction and 2nd in 2009
- Led the investigation that eliminated the Narcotics Market in one of the most violent Housing Projects (Operation Justice), through intelligence gathering, surveillance, undercover tactics, search warrants and Housing cooperation
- Held unprecedented number of community meetings to attain feedback and guidance from citizens
- Chair/Coordinator of Newark Violent Enterprise Source Targeting (VEST) for FBI, DEA, ATF and State Agencies

Police Sergeant/Internal Affairs Investigator, Prof. Standards Bureau (2006-2007)

- Successfully investigated major complaints against officers and civilian personnel
- Educated the public on their rights and police procedures and conducted integrity tests to ensure officer compliance with rules and regulations.

Police Officer, West District (1999-2006)

- Foot/patrol officer enforcing Federal, State and Local Ordinances

Education & Professional Credentials

- Certified Public Manager-2010
- MS Degree - Administrative Science, Fairleigh Dickinson University – 2014
- BS Degree - Criminal Justice Administration, New Jersey City University – 1998
- Police Leadership Training (AOC) - Southern Police Institute, University of Louisville – 2013
- Emerging Leaders Development Program, International City/County Management Assoc. - 2022
- Executive Management-Senior Management Institute of Police, Boston University - 2010

Achievements & Awards

- President's Award, Hispanic Chamber of Commerce
- Outstanding Police Leadership, Newark Municipal Council

- Nationally recognized for mental health program, Blue Magazine, Vol. 12, Issue 4, 2021
[Blue Magazine Article](#)
- Youngest Deputy Police Director in history of Newark Police Department
- Guest Speaker, Rutgers University
 - *Gangs in the City of Newark, 2008*
 - *Roundtable on Reducing Gun Violence in Newark, 2013*

Professional Affiliations and Memberships

- Palm Beach County Association of Chiefs of Police, President
- International Association of Chiefs of Police
- National Organization of Black Law Enforcement Executives
- Florida Police Chiefs Association
- International City/County Management Association

References

Richard Del Toro, Assistant Police Chief
Port Saint Lucie Police, 121 S.W. Port St. Lucie Blvd, Port St. Lucie, FL 34984
772.370.7782; teamdeltoroforsheriff@gmail.com

Dr. Merlene Reid, Dir. HR & Risk Management
Village of Tequesta, 345 Tequesta Dr., Tequesta, FL 33469
561.601.0284; merlenereid52@gmail.com

Joel Medina, Fire Chief (No Relation)
Columbia River Fire & Rescue, 270 Columbia Blvd, St. Helen, OR 97051
971.899.1000; joelmedinall@yahoo.com

Adam Cruz, Business Administrator
City of Trenton, 319 E State Street, Trenton NJ 08608
862-686-1294; adam2000cruz@yahoo.com

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: **Palm Beach Count Public Safe Coordinatin Council**

☒ Advisory ☐ Not Advisory

☐ At-Large Appointment

OR

☐ District Appointment / District #:

Term of Appointment: 4 Years

From: 04/18/2023

04/17/2027

Seat Requirement: Representative, Homeless Program or a Supportive Housing Program

Seat #: _____

☐ Reappointment *

OR

☒ New Appointment

OR

☐ ex-Officio Appointment

OR ☐ to complete the term of: _____

Due to: ☐ Resignation

☐ Other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:

Ramos

Daniel

Last

First

Middle

Occupation/Affiliation:

Senior Program Manager

Owner ☐

Employee ☒

Officer ☐

Business Name: Palm Beach County BOCC

Business Address: 301 N Olive Ave

City & State: West Palm Beach, FL

Zip Code: 33401

Residence Address: 527 SW Bradshaw Circle

City & State: Port Saint Lucie, FL

Zip Code: 34953

Home Phone: none

Business Phone: 561-355-4771

Ext.

Cell Phone: 561-512-7477

Fax: _____

Email Address: dramos@pbcgov.org

Mailing Address Preference: ☐ Business

☒ Residence

Have you ever been convicted of a felony?

☐ Yes

☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

BOARDS/COMMITTEES APPLICATION

Minority Identification Code:

☒ Male

☐ Female

☐ Native-American

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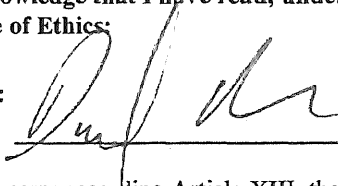
☐ By attending a live presentation given on _____, 20 _____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:



Printed Name:

Daniel Ramos Date: **3/16/23**

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

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301 North Olive Avenue Suite 1001,
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Phone Email**

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Daniel Ramos

Port Saint Lucie, FL

561-512-7477 kedramos11@gmail.com

Professional Profile

Results driven executive with consistent proven success in administration, planning, execution, and measured oversight... causing positive results.

- ✚ High-performing senior level executive with over 20 years’ experience strengthening programs, building high-performance teams, and leading change to maximize business results in non-profit and local government
- ✚ Skilled consultant and strategist able to conduct needs assessments & analysis, design strategic plans, and lead change efforts to strengthen organizational processes yielding optimum results
- ✚ Proven success and track record in building strong programs, community partnerships, and funding relationships
- ✚ Certified Lean Six Sigma Black Belt

Value Offered

- | | | |
|------------------|---------------------------------|----------------------------|
| *People Oriented | *Enthusiastic Problem Solver | *Organizational Leadership |
| *Results Driven | *Experienced Financial Manager | *Strategy |
| *Creative | *High-Performance Team Building | *Change Leadership |

Professional Experience

- Senior Manager *Palm Beach County Community Services Department* (2016-Present)
- Manage multiple budgets totaling over \$4 million
 - Supervision of over 40 staff members
 - Work with County leaders, stakeholders, and service providers in coordinating a more efficient service delivery system
 - Sponsor and coach multiple teams working towards Lean Six Sigma Yellow and Green Belt Certifications
- V.P. of Homeless Programs *Center for Family Services of PBC, Inc.* (2004-2016)
& Community Engagement *WPB, FL*
- Responsible for the daily operation and oversight of multiple programs
 - Manage a budget of over \$2 million to ensure fiscal efficiencies

- Responsible for the oversight of program serving single homeless adults in recovery
- Provided supervision of Case Management services, and substance abuse counseling
- Build, train, and supervise a staff of over 25
- Led the Quality Assurance efforts of the organization

- Responsibilities included: assisting clients with the successful compliance and completion of treatment plans, clinical team with assessments, translation services for Spanish speaking cases, and training/mentoring for new team members

- Serve as board member addressing the issues of homelessness state-wide representing the voices of 27 Continuums of Care across the state through advocacy and education

- For over 11 years, have served as a member of the organization ensuring 10,000-12,000 children annually in Palm Beach County receives school supplies

- Represented homeless families in Continuum of Care on Executive Committee
- Served as chair for various committees

- Pro bono consultant to organization, assisted with articulating target population and development of strategic and business plans

Leadership & Management Certification *Non-Profits First-Palm Beach County*

B.A., Interdisciplinary Studies

Alliance University (formerly *Nyack College*)

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Term of Appointment: 4 Years From: 04/18/2023 to 04/17/2027

Seat Requirement: Representative, Family Member of primary consumer of community-based services Seat #: _____

☐ Reappointment * OR ☐ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Underwood Janet R
Last First Middle

Occupation/Affiliation: Family Peer Specialist

Owner ☐ Employee ☒ Officer ☐

Business Name: NAMI

Business Address: 5205 Greenwood Ave.

City & State: West Palm Beach Zip Code: 33407

Residence Address: 9686 Osprey Isles Blvd.

City & State: Palm Beach Gardens, FL Zip Code: 33412

Home Phone: _____ Business Phone: 561-588-3477 Ext. _____

Cell Phone: 561-262-7538 Fax: 561-588-3499

Email Address: janunderwood@namipbc.org

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 – 09/30/2100
1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

☒ NONE ☐ NOT APPLICABLE / (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below

☒ By watching the training program on the Web, DVD or VHS on January 24, 2023
☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature: Janet Underwood Printed Name: Janet Underwood Date: 01/24/2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Janet Underwood

9686 Osprey Isles Blvd., Palm Beach Gardens, FL 33412

mobile: 561-262-7558 janetrunderwood@gmail.com

OBJECTIVE: To support and to educate the family members and caregivers of loved ones living with a serious mental condition.

WORK EXPERIENCE

NAMI Palm Beach County (2020-2023)
Family Peer Specialist-Takes incoming calls offering support and resources

Palm Beach County School District Adult Education ESOL (2006-2016)
Preschool Teacher and Adult Educator-taught English in the context of life skills

Children's Enrichment Center Jupiter, FL (1999-2000)
Preschool Teacher-taught preschool class of ten children

Private Childcare Provider Palm Beach Gardens, FL (1994-1995)
Caregiver-in home care given for an infant

The King's Academy West Palm Beach, FL (1992-1994)
Substitute Teacher/Administrative Assistant-supervised and instructed classes, Kindergarten through Sixth grade, assisted in workroom by performing a variety of administrative duties

Maranatha Christian Academy Palm Beach Gardens, FL (1989-1990)
Kindergarten Teacher-taught class of twenty children

VOLUNTEER

Palm Beach Community Church Palm Beach Gardens, FL (1985-2010)
Positions Served or Serving-Women's Ministry Director, Children's Director, Preschool-Sixth grade Teacher, Leader of book studies and support groups, Counseling

EDUCATION

Crichton College Memphis, TN BS in Christian Education
Certificate of Certification for CPRS-Family
Certificate for Adult Education Instruction in ESOL October 2007
Certificate for Adult Literacy Tutor Training November 2011
Graduated Magna Cum Laude, May 1982, 3.87 overall GPA
Trained Facilitator for Hanley-Hazeldon's Roots & Wings Program, October 1999
State of Florida Child Care Certificate 30 hours, February 1999
Palm Beach Community College ♦ Spanish I & II Classes ♦ Computer Class

Jan Underwood's Bio 2023

My previous experience has been in the field of education. Before my position with NAMI Palm Beach County, I worked for 10 years with the Palm Beach County School District Adult Education ESOL. Prior to that I taught kindergarten and preschool. My interest in mental health became very personal in 2009 when my daughter experienced a psychotic episode and a subsequent diagnosis of a serious mental illness. Thus, began my work with the National Alliance of Mental Illness of Palm Beach County. After much reading and numerous classes in 2022, I earned my certification as a Family Peer Specialist. In my current position at NAMI Palm Beach County, I respond to incoming phone calls by listening, empathizing, and connecting the clients with resources. I am committed to supporting and to educating the family members or caregivers of loved ones with a serious mental health condition. I hope that my contribution to the Public Safety Coordinating Council will be beneficial in making productive changes in how we respond to mental health crisis in Palm Beach County.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council [X] Advisory [] Not Advisory

☐ At-Large Appointment OR ☐ District Appointment / District #: _____

Term of Appointment: 4 Years From: 4/18/23 to 4/17/27

Seat Requirement: Representative, Department Children & Families Seat #: _____

☐ Reappointment * OR ☐ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

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Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Durant Jessica Elizabeth
Last First Middle

Occupation/Affiliation: Regional Community Forensic Liaison - Southeast and Southern Region

Owner ☐ Employee ☒ Officer ☐

Business Name: Florida Department of Children and Families

Business Address: 1400 W. Commercial Blvd., Ste. 180

City & State: Ft. Lauderdale, FL Zip Code: 33309

Residence Address: 3145 Arbor Lane

City & State: Hollywood, FL Zip Code: 33021

Home Phone: N/A Business Phone: 954-453-3426 Ext. _____

Cell Phone: 850-661-9290 Fax: _____

Email Address: Jessica.Durant@myflfamilies.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

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☒ By watching the training program on the Web, DVD or VHS on January 24, 2023
☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature: Jessica E. Durant

Digitally signed by Jessica E. Durant
Date: 2023.01.24 14:29:42 -05'00'

Printed Name: Jessica E. Durant

Date: 01/24/2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

JESSICA E. DURANT, J.D., B.S.
Hollywood, Florida 33021 | (954) 439 3553 | jedurant1965@gmail.com

Designation Specialist • Legal Professional • Trainer

Behavioral Health, Legal, and Customer Service Professional with supervisory, problem solving, service and training experience. Team leader with strong communication, administrative and interpersonal skills. Demonstrates innovation, high integrity, responsiveness and support; while setting high standards for quality service, problem resolution and setting an example for performance, professionalism and service to organizations and individuals to achieve results. Proficient in MS Office Suite, Provider Licensing and Designations System (PLADS), Seclusion and Restraint Event Data Set (SANDR), Incident Reporting and Analysis System (IRAS), and Florida Comprehensive Case Information System (CCIS).

CORE SKILLS

- Legal • Communication Verbal/Written • Interpersonal Skills • Administration • Research
- Problem Solver • Public Speaking

EDUCATION

Juris Doctor, J.D., Nova Southeastern University, Shepard Broad College of Law, Fort Lauderdale, FLA 2016
Bachelor of Science in Criminal Justice, Florida International University, Miami, Florida, 2013

PUBLICATIONS, CERTIFICATIONS, AND ACTIVITIES

- Jessica Durant, *Florida Takes Steps Towards Addressing the Ongoing Issue of Ineffective Counsel in Dependency Proceedings, But is it Enough?* The Fla. Pub. Int. J. (Fla. B. Pub. Int. L. Sec., Tallahassee, F.L.), Nov. 2015, at 2.
- Notary Public, State of Florida
- Mental Health First Aid
- FIU Internship Program – City of Hialeah Police Department

WORK EXPERIENCE

Florida Dept. of Children and Families, Office of Substance Abuse and Mental Health <i>Senior Human Services Program Specialist, Southeast Region</i>	2019 to Present
<ul style="list-style-type: none">• Effectively supports the Baker Act designation process through formal observation and documentation review, either in-person or electronically and serves as an expert in Baker Act education• Proficient in Florida Statute Chapter 394, 65E-5 of the Florida Administrative Code, 65E-12 of the Florida Administrative Code, and Florida Statute Chapter 916• Familiarity with DCF Guidance Documents and service domains, including but not limited to, Care Coordination, State Mental Health Treatment Facility Admission and Discharge Process, Florida Assertive Community Treatment (FACT), Family Intensive Treatment (FIT) Model Guidelines and Requirements, use of Transitional Vouchers and SSI/SSDI Outreach, Access, and Recovery (SOAR)• Engage and network with Managing Entities, Private and Public Baker Act Receiving Facilities, State Mental Health Treatment Facilities, non-contracted/private behavioral health providers, Statewide Healthcare Plans, and other community stakeholders• Investigate complaints and work in tandem with other regulatory agencies to conduct complaint investigation on Baker Act related issues• Attend community meetings, participate in workshops and conferences relative to Behavioral Health and any other Departmental and Regional directives• Create and review trackers, prepare reports, develop and present data on special projects, and ensure deadlines are met	

CHEWY, Hollywood, Florida	2016 to 2019
<i>Customer Service Trainer, Training and Development Department</i>	
<ul style="list-style-type: none">• Trained over 500 customer service representatives and management in classes ranging from 5 to 40 new hire trainees from 2 to 3 week intervals• Experienced in publishing training content, multitasking, time management, and coaching procedures• Effective in assessing and resolving conflicts and organizational problems, resulting in an increase in productivity and new hire morale• Indoctrinating new hires and retraining current customer service staff and management on service standards, human resources policy, and performance expectations.	
Guardian ad Litem Program	
<i>Certified Guardian ad Litem Volunteer</i>	2014 – 2017
<ul style="list-style-type: none">• Appointed by the court to protect the rights and advocate the best interests of a child coming into the court system• Entrusted with making independent recommendations to the court by focusing on the needs of each individual child• Objective, non-judgmental and able to interact with people of various educational, economic and ethnic backgrounds	
Office of the State Attorney, 17th Judicial Circuit	2016
<i>Certified Legal Intern, Juvenile Department</i>	
<ul style="list-style-type: none">• Represented the State and participated in trials, law and motion hearings, arraignment hearings, client meetings, and inventory of evidence• Conducted witness interviews and participated in over a dozen depositions• Approved by the Florida Supreme Court to represent clients in court under the supervision of a Florida licensed attorney	
Nova Southeastern University, Shepard Broad College of Law	2015 – 2016
<i>Student Administrative Assistant, Career and Professional Development Office</i>	
<ul style="list-style-type: none">• Assist with posting jobs on the internet job board• Update and organize materials and databases	
The Honorable Martin Bidwill, 17th Judicial Circuit Court of Florida, Fort Lauderdale, Florida	
<i>Judicial Intern, Circuit Criminal Division</i>	May 2015 – August 2015
<ul style="list-style-type: none">• Conducted legal research and participated in legal strategy and analysis discussions with Judge Bidwill• Observed criminal, civil, and mental health court	
Legal Aid Service of Broward County, Plantation, Florida	
<i>Legal Intern, Broward Lawyers Care Hotline</i>	2014 – 2015
<ul style="list-style-type: none">• Conduct intake interviews and evaluate client eligibility• Determine client's issues and prepare files for attorneys or provide referrals to clients	
Office of the State Attorney for the 17th Judicial Circuit, Fort Lauderdale, Florida	
<i>Sex Crimes and Child Abuse Unit, Intern</i>	May 2014 – August 2014
<ul style="list-style-type: none">• Responsible for reviewing private information, discovering underlying causes and sequence of events through the use of data provided by outside sources• Easily able to adapt effectively to challenging and emergency situations due to the subject matter and exposure to a fast paced environment• Reviewed, analyzed, and effectively summarized numerous witness and victim statements	

From: DCavenes@pbcgov.org,

To: jrrviola@aol.com,

Subject: RE: Public Safety Coordinating Council Membership

Date: Mon, Jan 23, 2023 10:51 am

Attachments:

DCD

From: Dawn Caveness-Davenport

Sent: Thursday, January 12, 2023 3:05 PM

To: 'jrrviola@aol.com' <jrrviola@aol.com>

Subject: Public Safety Coordinating Council Membership

Good Afternoon John R. Viola,

You have been nominated to be on the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council to serve a four-term. You will be representing the category of *the Representative appointed by the Palm Beach County Bail Bond Association*. To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have finished the application, please return it to me, along with a bio or resume, at DCavenes@pbcgov.org no later than Thursday, January 19, 2023. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging. Please let me know if you have any questions.

Dawn Caveness-Davenport, MS

Senior Criminal Justice Analyst

301 North Olive Avenue, suite 1001

West Palm Beach, Florida 33401

Cell: (772)342-2729

Tel: (561) 355-3396

FAX: (561) 355-4941 ←



**Palm Beach County
Criminal Justice Commission**

Improving Justice Outcomes

<http://discover.pbcgov.org/criminaljustice>

"Every man must decide whether he will walk in the light of creative altruism or the darkness of destructive selfishness. This is the judgment. Life's most persistent and urgent question is, What are you doing for others?"
Martin Luther King, Jr

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council

☒ Advisory ☐ Not Advisory

☐ At-Large Appointment

OR

☐ District Appointment / District #: _____

Term of Appointment: 4 Years

From: 04/18/2023 to 04/17/2027

Seat Requirement: Representative, PBC Bail Bond Association

Seat #: _____

☒ Reappointment *

OR

☐ New Appointment

OR

☐ ex-Officio Appointment

OR

☐ to complete the term of: _____

Due to: ☐ Resignation

☐ Other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:

Viola

John

R

Last

First

Middle

Occupation/Affiliation:

Bail Agent / Palm Beach County Bail Agent's Association

Owner ☒

Employee ☐

Officer ☒

Business Name: AAA Star Bail Bonds Palm Beach, Inc.

Business Address: 780 South Congress Ave

City & State: West Palm Beach, Florida

Zip Code: 33406

Residence Address: 1064 Siena Oaks Circle East

City & State: Palm Beach Gardens, Florida

Zip Code: 33410

Home Phone: N/A

Business Phone: 561-640-3799

Ext. _____

Cell Phone: 561-248-6745

Fax: 561-640-3662

Email Address: jrrviola@aol.com

Mailing Address Preference: ☒ Business

☐ Residence

Have you ever been convicted of a felony?

☐ Yes

☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

N/A

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code:

- ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

- ☐ NONE ☒ NOT APPLICABLE / (Governmental Entity)

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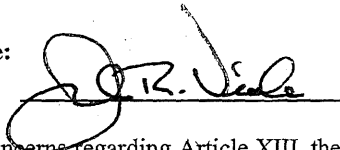
- ☒ By watching the training program on the Web, DVD or VHS on 01/23, 2023
☐ By attending a live presentation given on N/A, 20

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:



Printed Name:

John Viola

Date: 01/23/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Criminal Justice Commission (Administration)

301 North Olive Avenue Suite 1001,

West Palm Beach, Florida 33401

Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____

Date: _____

HP Color LaserJet MFP M477fnw

Fax Confirmation

Jan-23-2023 2:38PM

Job	Date	Time	Type	Identification	Duration	Pages	Result
2090	1/23/2023	2:36:45PM	Send	5613554941	1:30	3	OK

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council ☒ Advisory ☐ Not Advisory

☐ At-Large Appointment OR ☐ District Appointment / District #: _____

Term of Appointment: 4 Years From: 04/18/2023 to 04/17/2027

Seat Requirement: Representative, PBC Bail Bond Association Seat #: _____

☒ Reappointment * OR ☐ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

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Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Viola John R
Last First Middle

Occupation/Affiliation: Bail Agent / Palm Beach County Bail Agent's Association

Owner ☒ Employee ☐ Officer ☒

Business Name: AAA Star Bail Bonds Palm Beach, Inc.

Business Address: 780 South Congress Ave

City & State: West Palm Beach, Florida Zip Code: 33406

Residence Address: 1064 Siena Oaks Circle East

City & State: Palm Beach Gardens, Florida Zip Code: 33410

Home Phone: N/A Business Phone: 561-640-3799 Ext. _____

Cell Phone: 561-248-6745 Fax: 561-640-3662

Email Address: jnviola@aol.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

N/A

Page 1 of 3

HP Color LaserJet MFP M477fnw

Fax Confirmation

Jan-24-2023 11:08AM

Job	Date	Time	Type	Identification	Duration	Pages	Result
2091	1/24/2023	11:06:24AM	Send	5613554941	1:43	4	OK

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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City & State: West Palm Beach, Florida Zip Code: 33406

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City & State: Palm Beach Gardens, Florida Zip Code: 33410

Home Phone: N/A Business Phone: 561-640-3799 Ext: _____

Cell Phone: 561-248-6745 Fax: 561-640-3662

Email Address: jrviola@aol.com

Mailing Address Preference: ☒ Business ☐ Residence

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If yes, please state the court, nature of offense, disposition of case, and date: _____

N/A

Dawn Caveness-Davenport

From: John Viola <jrrviola@aol.com>
Sent: Monday, January 23, 2023 3:03 PM
To: Dawn Caveness-Davenport
Subject: Re: PSCC Board Application BLANK Fillable - John V.pdf

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

Hi Dawn,

Per your request this is a short Bio:

Northwood University BA 1982

Employment:

Ford Motor Company

1982 to 1988

Bail Agent:

1988 to Present

Thank you for your assistance. Fax to follow.

Regards,

John Viola

-----Original Message-----

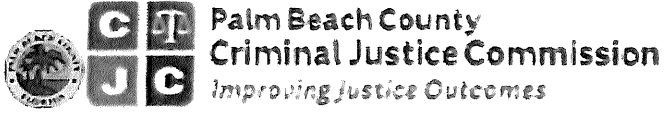
From: Dawn Caveness-Davenport <DCavenes@pbcgov.org>
To: jrrviola@aol.com <jrrviola@aol.com>
Sent: Mon, Jan 23, 2023 1:40 pm
Subject: PSCC Board Application BLANK Fillable - John V.pdf

John,

I hope this one works. Sorry about that.

Dawn Caveness-Davenport, MS

Senior Criminal Justice Analyst
301 North Olive Avenue, suite 1001
West Palm Beach, Florida 33401
Cell: (772)342-2729
Tel: (561) 355-3396
FAX: (561) 355-4941



<http://discover.pbcgov.org/criminaljustice>

"Every man must decide whether he will walk in the light of creative altruism or the darkness of destructive selfishness. This is the judgment. Life's most persistent and urgent question is, What are you doing for others?"
Martin Luther King, Jr

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL** Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council [X] Advisory [] Not Advisory

☒ At-Large Appointment OR ☐ District Appointment District :

Term of Appointment: 4 Years From: 04/18/2023 to 04/17/2027

Seat Requirement: Director, Community Mental Health Agency Seat

☐ Reappointment * OR ☒ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Van Arnam Jon A
Last First Middle

Occupation/Affiliation: Behavioral Health Project Consultant

Owner ☐ Employee ☒ Officer ☐

Business Name: Health Care District of Palm Beach County

Business Address: 1515 N. Flagler Drive, Suite 101

City & State: West Palm Beach, Florida Zip Code 33401

Residence Address: 8506 Beaconhill Road

City & State: Palm Beach Gardens, Florida Zip Code 33410

Home Phone: 561-762-0359 Business Phone: 561-804-5607 Ext

Cell Phone: 561-762-0359 Fax: _____

Email Address: jvanarna@hcdpbc.org

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code:

- ☒ Male
- ☐ Female
- ☐ Native-American
- ☐ Hispanic-American
- ☐ Asian-American
- ☐ African-American
- ☒ Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 – 09/30/2100
1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

- ☐ NONE
- ☒ NOT APPLICABLE / (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>.** Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below)


☒ By watching the training program on the Web, DVD or VHS on January 17, 2023

☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: Jon Van Arnam Date: 1/17/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

SHORT BIO/RESUME FOR JON VAN ARNAM

Jon Van Arnam has been employed as a Behavioral Health Project Consultant with the Health Care District of Palm Beach since November 2021. Prior to his employment with the Health Care District, Mr. Van Arnam had a 35-year career in county government, retiring in June 2021 as the Deputy County Administrator for Palm Beach County, Florida. Palm Beach County has a progressive county government with over 6,000 employees serving a population of approximately 1.5 million residents.

Mr. Van Arnam has a Bachelor of Science Degree in Biology Cum Laude from Florida State University and a Master of Public Administration Degree from Florida Atlantic University. His responsibilities with the County included oversight of numerous departments and programs. He served as the liaison to the Health Care District of Palm Beach County and the Palm Beach County Health Department. His current responsibilities with the Health Care District involve the provision of guidance and assistance in the expansion and delivery of mental health and substance use disorder treatment services delivered through the Health Care District's C.L. Brumback federally qualified health center clinic locations and mobile facilities.

During his County tenure, Mr. Van Arnam assumed leadership positions in developing and implementing the County's 10-Year Plan to End Homelessness, construction of the Senator Philip D. Lewis Homeless Resource Center, and acquisition of the former Pat Reeves Village family shelter, a critical homeless facility which was days away from permanent closure. His responsibilities related to Public Safety were critical in the initial response and management of the COVID-19 pandemic.

Recognizing the value of innovative thinking and strategic partnerships, Mr. Van Arnam has worked tirelessly to support collaborative community efforts to combat homelessness, poverty, hunger, mental illness, and substance abuse. The Hunger Relief Strategic Plan for Palm Beach County, Palm Beach County's Opioid Crisis Response Plan, and funding strategies for homeless and extremely low-income persons using sales tax revenues, were developed under his leadership. He was instrumental in the creation of the County's first Climate Change and Sustainability Coordinator position and the establishment of a permanent Office of Resilience for Palm Beach County. He now brings his extensive public sector experience to the Health Care District to help guide the local response to the emerging national mental health care crisis.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council ☒ Advisory ☐ Not Advisory

☐ At-Large Appointment **OR** ☐ District Appointment / District #: _____

Term of Appointment: 4 Years From: 4/18/23 to 4/17/27

Seat Requirement: Representative, county and state jobs programs Seat #: _____

☐ Reappointment * **OR** ☐ New Appointment **OR** ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: Dattolo Julia Kororntjis
Last First Middle

Occupation/Affiliation: President and CEO

Owner ☐ Employee ☐ Officer ☒

Business Name: CareerSource Palm Beach County

Business Address: 3400 Belvedere Rd

City & State: West Palm Beach, Florida Zip Code: 33406

Residence Address: 11871 Leeth Court

City & State: Palm Beach Gardens, Fl Zip Code: 33412

Home Phone: 561-630-8866 Business Phone: 561-340-1060 Ext. _____

Cell Phone: 561-312-5904 Fax: _____

Email Address: jdattolo@careersourcepbc.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member’s board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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1				
2				
3				
4				
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Attach Additional Sheet(s), if necessary

OR

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☒ By watching the training program on the Web, DVD or VHS on Jan 13, 2023
☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:

Digitally signed by Julia Dattolo
Date: 2023.01.13 16:02:03 -05'00'

Printed Name: **Julia Dattolo**

Date: **1/13/2023**

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

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West Palm Beach, Florida 33401
Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Page 3 of 3

JULIA DATTOLO

Palm Beach Gardens, FL

561-312-5904

Dattolojul@gmail.com

CareerSource Palm Beach County President /CEO

Feb 2020 - present

A bold and strategic leader who is guiding the company through unprecedented times with a collaborative management style having knowledge in education, training, research and crisis management. Expertise includes guiding this business through a substantial process change to achieve maximum results, ensuring efficient and effective use of corporate resources while maintaining its mission.

CORE COMPETENCIES

Vision & Mission Focused	Conflict/Crisis Management	Cultural Awareness
Results Driven	Maximizing Productivity	Strong Community Partner
Integrity, Ethics & Honesty	Forward Thinking	Strategic Alliance Builder through
Organizational Development	Process Improvement	Negotiation and Partnering Ability
Customer Service Leadership	Succession Planning	Operating in the Government
Community Presentations	Mentoring at Every Level	Environment
Business Development	Team building	Transformational Leader
Political Savvy		

Career Highlights

- Strong organizational and planning skills with impeccable attention to details in a highly complex organization managing a 17.4 million operational budget along with additional 4+ million in grant and performance awards
- Proven leader in crisis change management, demonstrates strong capacity to proactively identify problems and propose effective solutions, pivoting business continuity planning to alternative platform of service delivery
- Building online virtual platform for businesses with information and online educational offerings for those seeking reemployment assistance in times of the highest unemployment rates due to COVID 19
- Excellent communication skills, both written and verbal, and the ability to interact effectively with prospective clients, colleagues and community partners
- Fiscally conservative
- Kept BOD apprised of information related to programs and services during COVID19 crisis
- Ensured firm maintained a positive image in the community, utilizing various marketing procedures and services.
- Significantly improved interdepartmental communication, improving processes reducing siloed communications
- Goal oriented setting and achieving high benchmarks for staff and self, maintaining and surpassing state set metrics.
- Collaborative work style building strong relationships with political and business community partners.
- Implemented organization realignment and actions to improve employee retention and enhanced performance of staff.
- Established expertise in working with Palm Beach County local municipalities, locally elected government officials and County representatives.
- Collaborative practices with Community Services, The Lords Place and Gulfstream Goodwill for care of county's newest homeless population at John Prince Park.
- Collaborative agreement with PBC and city library systems in educating library staff thus creating 30+ new POP UP sites for PBC citizens in need of registration in Employ Florida and reemployment assistance.

PROFESSIONAL EXPERIENCE

CEO and President, Career Source, Palm Beach County West Palm Beach, FL

Dec 2020 - present

- Provide leadership and direction to senior leadership of Business Services Managers/Directors and ensure Business Service goals are achieved or exceeded.
- Monitor financial and operations performance; assure compliance with established standards as well as governance policies and procedures. Oversee the development and administration of department budgets.
- Maintain a broad knowledge of workforce programs and business trends to keep pace with economic market conditions.

JULIA DATTOLO

Palm Beach Gardens, FL.

561-312-5904

Dattolojul@gmail.com

- Research industry trends and develop strategies to improve market penetration.
- Direct and promote a quality culture and ensures systems, processes and procedures are in place to deliver superior results in the most cost-effective manner.
- Build, develop a cohesive leadership team capable of meeting performance goals and organizational initiatives centered around market penetration.
- Attend meetings, conferences and trainings while building solid partnerships with other workforce boards, state and federal agencies, including business and economic development organizations within the community.
- Develop and oversee strategic partners for organizational recruiting and placement results

Chief Operations Officer of Programs Manager, CareerSource Palm Beach County 2016-2017

- Worked across teams and boundaries to provide sustained operational leadership in the Career Center.
- Managed the programmatic staff to meet objectives given by the respective Program Manager/ Directors.
- Worked across boundaries with business services and others to coordinate involvement in the community and to ensure Career Source Palm Beach County mission and goals were met as well as document reports on community activities.
- Manage administration of the career center facility including office equipment / furniture, janitorial, phones, faxes, relocation of employees, floor plans, safety, security, etc.
- Ensured facility followed OSHA requirements and lead the Career center on all Emergency Preparedness making sure plans were current.
- Handle elevated customer complaints within the center and achieve complaint resolution
- Observed staff to ensure quality customer service was delivered to all customers according to workforce policies and procedures.

Director, HealthCare, Veteran and Justice Partnerships, CareerSource Palm Beach County May 2016 - Dec 2016

- Led Veteran Units to top performance status based on DOL Vets reporting, providing the most business penetration and job orders for veterans.
- Provided necessary training for staff in client care of veterans with barriers to employment, specifically homelessness.
- Increased efficiency of Healthcare Unit job placements through creative staffing and community partnerships
- Developed and expanded the Reentry Unit, utilizing referral basis with community partnerships.
- Created community based reentry program for Resource Center staff.

Community Activist, Palm Beach County, FL 2005-2015

Charitable Organizations: Founder: Katrinas Kidz; Board member Cancer Alliance and The Benjamin School Parents Association

- Executive Board Member Wounded Veterans Relief Fund 2017-present

United States Navy, Active Duty and Reserve Components 1984-2006

Commander, Nurse Corps, U.S Naval Reserves: Retired.

Twenty-two-year military career culminating in the US Navy rank of Commander. Active Duty and Reserve Component experience included leadership, management and training of clinical nursing services, acute care clinics and multidisciplinary hospital staff, including deployment with Rapid Deployable Medical Forces to Operation Bright Star, Egypt; Branch Clinic Search and Rescue Iwakuni, Japan; Naval Hospital San Diego; National Naval Medical Command Bethesda, Maryland and Naval Hospital Jacksonville.

Commanding Officer, Naval Hospital Jacksonville Detachment

- Led medical forces in south Florida, preparing and deploying necessary members to Operation Noble Eagle and Iraqi Freedom. Maintained military unit readiness by maximizing education and training as well as manpower management for optimum fleet readiness and backfill of Naval Hospital staff. Led medical readiness preparedness for Navy and Marine Corps troops at Naval and Marine Corps Operational Support Center.

Executive Officer, Naval Hospital Jacksonville Detachment

- Second in command, ensuring Naval Hospital mobilization preparedness, reserve center staff training and medical readiness.
- Designed mentorship program for young sailors and officers assimilating into military ensuring smooth transition to medical forces.

JULIA DATTOLO

Palm Beach Gardens, FL.

561-312-5904

Dattolojul@gmail.com

WORK EXPERIENCE CONCURRENT WITH NAVAL RESERVE DUTIES

Baptist Medical Center Jacksonville, FL

Clinical Nurse Specialist Critical Care 1994-1997

- Provided hands on bedside education and consultation for nursing staff in medical, surgical and cardiothoracic ICU's
- Assisted in education and training for minimally invasive cardiac robotic surgery
- Developed and implemented senior nursing student internship program.
- Researched and designed nurse run clinics for Coumadin monitoring, congestive heart failure education and drug infusion.
- Interim Head of Nursing Education, Research and Professional Development

University of California, San Diego Medical Center San Diego, CA

1991-1997

Clinical Nurse Specialist: Surgery and Burns

- Designed, implemented educational programs related to surgical, burns, transplant and critical care topics.
- Interdepartmental consultant for nursing and medical staff; designed, conducted and implemented research-based findings into practice.
- Regional Burn Center: Advanced Burn Life Support Instructor
- Assisted in design and implementation of Surgical Departments Kidney and Kidney/pancreas transplant critical pathways.
- Assisted in design and implementation of Surgical Departments Liver transplant nursing care program.

EDUCATION

Bachelor of Science, in Nursing, Minor Psychology, University of New Hampshire Durham, NH. 1984

Master of Nursing University of California Los Angeles, California. 1991

Certificate: Wharton School of Business, Institute of Executive Education: Leadership and Management; Univ. of Pennsylvania 2020

AWARDS

Navy and Marine Corps Commendation Medal

Navy Achievement Medal – Three awards

Armed Forces National Defense Award

Fellow American College of Cardiovascular Nurses

PUBLICATIONS

Neuromuscular Blockade: Nursing Interventions and Case Studies from infancy to adulthood. *Critical Care Nursing Quarterly*, 15(4): 53-67. Davidson, J., Dattolo, J., Goskoowisz, R., et al (1993)

Catheterization: How far should you go? *RN*, 8: 52-55. Trout, S., Dattolo, J., Hansbrough, J., (1993).

Factors influencing prehospital delay in patients experiencing chest pain. *American Journal of Critical Care*, 3(4): 300-306. Reilly, A., Dracup, K., Dattolo, J. (1994).

Burn home care: An educational and economical program. *Journal of Burn Care and Rehabilitation*, 3. Dattolo, J., Trout, S., Connolly, MA. (1996).

Minimally Invasive Cardiac Surgery: Nursing considerations and implications. *Critical Care Nursing Quarterly*, (4): 29-39. Daniel, J., Dattolo, J., (1998)

SPECIAL ASSIGNMENTS

American College of Cardiovascular Nurses Commission on Cardiovascular Nursing Education and Practice

Business Development Board of Palm Beach County

Wounded Veterans Relief Fund Executive Board member

Housing Leadership Council Palm Beach County Executive Board member

Florida Workforce Development Association Executive

Habitat for Humanity Palm Beach County Veteran Build Chairwoman 2022

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Board Name: Palm Beach County Public Safety Coordinating Council [X] Advisory [] Not Advisory

☐ At-Large Appointment OR ☐ District Appointment / District #: _____

Term of Appointment: 4 Years From: 04/18/2023 to 04/17/2027

Seat Requirement: Representative, Probation or pre-trial intervention program Seat #: _____

☐ Reappointment * OR ☒ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

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Section II (Applicant): (Please Print) *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: HAYES LATRONDA ROSHA
Last First Middle

Occupation/Affiliation: COURT SERVICES MANAGER/PBC PUBLIC SAFETY DEPT

Owner ☐ Employee ☒ Officer ☐

Business Name: PALM BEACH COUNTY PUBLIC SAFETY DEPT

Business Address: 3228 GUN CLUB ROAD S108

City & State: WEST PALM BEACH Zip Code: 33406

Residence Address: 4921 SAND DUNE CIRCLE

City & State: WEST PALM BEACH Zip Code: 33417

Home Phone: _____ Business Phone: 561-688-4623 Ext. _____

Cell Phone: 561-889-9170 Fax: 561-688-4637

Email Address: LHAYES@PBCGOV.ORG

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☐ Male ☐ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☒ African-American ☐ Caucasian

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	Contract/Transaction No.	Department/Division	Description of Services	Term
	Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 – 09/30/2100
1	R2021-1276	Public Safety	Treatment Services	10/01/2021-9/30/2024
2	R2021-1275	Public Safety	Treatment Services	10/01/2021-9/30/2024
3	R2021-1444	Public Safety	Treatment Services	10/01/2021-9/30/2024
4	R2021-1445	Public Safety	Treatment Services	10/01/2021-9/30/2024
5	R2022-1000	Public Safety	Legal Aid Services	10/01/2022-9/30/2024

Attach Additional Sheet(s), if necessary

OR

☐ NONE ☐ NOT APPLICABLE / (Governmental Entity)

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☒ By watching the training program on the Web, DVD or VHS on JANUARY 13, 20 2023

☐ By attending a live presentation given on _____, 20 ____

AND

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: Latonda R. Hayes Date: 1/13/2023

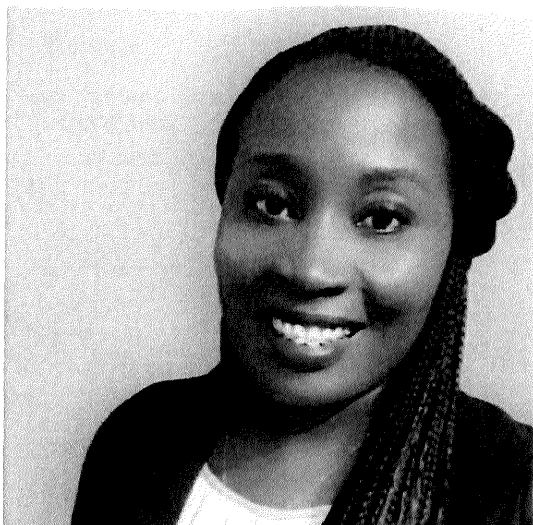
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

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Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone: Email:

Section III (Commissioner, if applicable):

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Commissioner's Signature: _____ Date: _____



Latronda Hayes is the Court Services Manager for Palm Beach County Justice Services Division, which includes Pretrial Services, the Palm Beach County Supervised Release program, Palm Beach County Reentry program, and the Palm Beach County Community Services program. Latronda is a native Floridian who began her career in Public Safety in 2001, working all facets of Pretrial Services prior to becoming the manager. As the Court Services Manager, Latronda is tasked with the direction and administration of major functional areas for the County funded Court programs. She also oversees the County's contract with the Legal Aid Society of the Palm Beaches and is responsible for the fiscal management of the Drug Courts. She has served on several court-related committees, including the Core Planning Team for Palm Beach County Criminal Justice Commission's McArthur Safety and Justice Challenge Initiative. Latronda is currently the Southeast Regional Director for the Association of Pretrial Professionals of Florida, tasked with aiding Florida pretrial professionals in meeting the association's mission by promoting justice through education and collaboration.

Latronda holds a Bachelor's Degree in Criminal Justice from Florida Atlantic University and a Master's Degree in Public Administration from Nova Southeastern University. Latronda is a Certified Pretrial Services Professional through (NAPSA) the National Association of Pretrial Services Agencies, since 2012.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
WARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council [X] Advisory [] Not Advisory

☐ At-Large Appointment OR ☐ District Appointment / District #: _____

Term of Appointment: 4 Years From: 04/18/2023 to 04/17/2027

Seat Requirement: Clerk of the Circuit Court Seat #: _____

☐ Reappointment * OR ☐ New Appointment OR ☐ ex-Officio Appointment

OR ☐ to complete the term of: _____ Due to: ☐ Resignation ☐ Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Tomeo Louis Anthony
Last First Middle

Occupation/Affiliation: Director, Criminal Court Services

Owner ☐ Employee ☒ Officer ☐

Business Name: Palm Beach County Clerk of the Circuit Court & Comptroller

Business Address: 205 N. Dixie Hwy

City & State: West Palm Beach, FL Zip Code: 33401

Residence Address: 6460 Via Primo St

City & State: Lake Worth, FL Zip Code: 33467

Home Phone: N/A Business Phone: 561-355-6257 Ext. _____

Cell Phone: 561-596-8575 Fax: _____

Email Address: Ltomeo@mypalmbeachclerk.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 – 09/30/2100
1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

☒ NONE ☐ NOT APPLICABLE / (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below

☒ By watching the training program on the Web, DVD or VHS on January 27, 2023
☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:



Printed Name:

Louis Tomeo

Date: 01-23-2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Criminal Justice Commission (Administration)

301 North Olive Avenue Suite 1001,

West Palm Beach, Florida 33401

Phone Email

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____

Date: _____

► Louis Tomeo

6460 Via Primo St.
Lake Worth, FL 33467
Phone: 561-355-6257
E-mail: Ltomeo@mypalmbeachclerk.com

Successful Senior Executive with extensive experience as a leader in the Florida State Court System overseeing the daily activities of up to 200 employees responsible for performing a multitude of statutory responsibilities. Manages an \$8-million-dollar budget in the Criminal Courts Division utilizing strategic planning and leveraging resources. Skilled at establishing and improving court programs, processes, influencing internal policies and building community relationships. Skilled at leading and inspiring people while managing process and system changes.

Education

Master's degree in Public Management, St. Thomas University, Miami, FL.

Bachelor of Science degree, Criminal Justice, Florida International University, Miami, FL.

Associate in Arts, Miami-Dade Community College, Miami, FL.

Experience

Director, Criminal Court Operations March, 2006 –Present)

Clerk & Comptroller PBC (205 N. Dixie Hwy, West Palm Beach FL.)

- Oversees 180 + professionals that process Circuit and County Criminal case initiation.
- Administers a budget in excess of \$12 million dollars.
- Directs the summoning and management of over 160,000 jurors annually.
- Interprets and implements procedures for compliance with new laws regarding the assessment, collection and distribution of fine, fees and costs.
- Responsible for the hiring and discipline of all Criminal Division employees.
- Accountable for reporting all monthly, quarterly and annual performance measure reports to the Florida Court Clerks and Comptroller's Association (FCCC).

Director, Branch Court Operations (December, 2003 –March, 2006)
Clerk & Comptroller PBC (205 N. Dixie Hwy, West Palm Beach Fl.)

- Managed and oversaw the operations of the Clerk & Comptroller's four Branch Courts located in Delray Beach, Palm Beach Gardens, Belle Glade and Royal Palm Beach.

Manager, County Criminal Department (March 2003 – December 2003)
Clerk & Comptroller PBC (205 N. Dixie Hwy. West Palm Beach, Fl.)

- Manage the operations of the County Criminal department for the Clerk & Comptroller's Office. Responsible for legal functions including interpretation, application and adherence to statutes, rules, Administrative Orders and court procedures, managing projects including new system implementations and enhancements, performance management, employee training and development, disciplinary actions and general employee relations.

Court Operations Officer 2 –Circuit Criminal Department (2000-2003)
Clerk of the Circuit Court, Miami-Dade County 1351 NW 12th St. Miami, Fl.

Manages, plans, and oversees the daily operations of three Circuit Court Criminal Operations Units in the Criminal Courts Division of the Miami-Dade County Clerk's Office. Provides support, guidance, direction and assistance to three subordinate supervisors in charge of 47 courtroom staff employees. Monitors compliance with established performance standards and evaluates overall performance of subordinate employees.

Court Operations Officer –Circuit Criminal Department (1993-2000)
Clerk of the Circuit Court, Miami-Dade County, 1351 NW 12th St. Miami, Fl.

Managed a specialized group of employees responsible for the maintenance, retention, and disposal of all evidence introduced as exhibits for Circuit Criminal, Misdemeanor, and Traffic cases for the Eleventh Judicial Circuit. Coordinated and developed procedures for the Criminal Court Division's Appeals and Bond Units'.

Court Operations Officer –Circuit Criminal Department (1985-1993)
Clerk of the Circuit Court, Miami Dade County (73 W. Flagler St, Miami, Fl.)

Supervised a staff of specialized employees who processed small claims cases, landlord and tenant actions, Circuit Civil and Family Court cases. Prepared marriage licenses and performed ceremonies. Oversaw the processing of traffic/parking violations and related services, and petitions for injunction for protection from Domestic Violence. Provided services for passport applications, declaration of domicile and oath of witness to will. Maintained working relationships with the judiciary, and other county agencies.

Various clerical and management positions within the Civil, Criminal and Traffic Departments of the Miami-Dade Clerk of Courts (1982-1985)

Skills

- ▶ Integrity
- ▶ Vision
- ▶ Innovation
- ▶ State and local government administration
- ▶ Process Improvement
- ▶ Strategic partnership alliance
- ▶ Team development and performance enhancement
- ▶ Multi-level program development

Boards, Memberships & Affiliations

Criminal Justice Commission Court System Task Force

Criminal Justice Commission Corrections Task Force

Criminal Justice Commission Probation Advisory Board.

McArthur Safety and Justice Challenge Core Team Member

Leadership Palm Beach County – Alumni and Focus Committee Member

Meals on Wheels Palm Beach – Board Member

William T. Dwyer Awards for Excellence in Education sponsored by the Economic Council - Judge

Coalition of American Court Collectors – Member

Government Revenue Collector's Association – Past Board Member

Awards

National Maddie Award (Making a Difference) - 2019 – Coalition of American Court Collectors

National Association of Counties 2018 Achievement Award for the Court Compliance Program

2018 Harvard Kennedy School Ash Center "Top 25" Innovations in American Government

Florida Tax Watch Award of Distinction for Service to the Florida State Court System -2018

Florida Tax Watch Davis Productivity Award 2017

Florida Tax Watch Davis Productivity Award – 2016

Davis Productivity Award for Implementation of Veterans Court – 2013

State Workgroups/Committees

Clerk of Courts Operations Corporation (CCOC):

Performance Improvement and Efficiencies (PIE) Sub-Committee

Revenue Enhancement Sub Committee

Payment Plan Workgroup

Florida Court Clerks & Comptroller's Association (FCCC):

Performance Measures Workgroup

Best Practices Committee

Legislative Analysis Committee

Remittance Workgroup

Release Orders Workgoup

Assessment and Collections Advisory Board

Distribution Schedule Workgroup

Collections – Best Practices

Confidential Records – Best Practices

Presentations

2019 – Negotiating Criminal Judgments – Clerk of Courts Operations Corporation (CCOC), Orlando FL.

2019 – Sharks in the Water – Florida Court Clerks & Comptrollers (FCCC) Summer Conference, Orlando, FL.

2019 – How to Build a Successful Compliance Program – Coalition of American Court Collectors (COACC) Annual Conference, Las Vegas, NV.

Resume: Louis Tomeo

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I Department : (Please Print)

Board Name: Palm Beach County Public Safety Coordinating Council ☒ Advisory ☐ Not Advisory

☐ At-Large Appointment **OR** ☐ District Appointment / District #:

Term of Appointment: 4 Years From: 04/18/2023 to 04/17/2027

Seat Requirement: Representative, Circuit Administrator Seat #: _____

☐ Reappointment * **OR** ☒ New Appointment **OR** ☐ ex-Officio Appointment

OR ☐ to complete the term of: Due to: ☐ Resignation ☐ Other

Completion of term to expire on:

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Johns Michelle L.
Last First Middle

Occupation/Affiliation: Circuit Administrator, Department of Corrections

Owner ☐ Employee ☒ Officer ☒

Business Name: Department of Corrections

Business Address: 315 S. Dixie Highway, Suite 101

City & State: West Palm Beach, Florida Zip Code: 33401

Residence Address: 4251 NW 55th Drive

City & State: Coconut Creek, Florida Zip Code: 33073

Home Phone: N/A Business Phone: 561-837-5015 Ext. _____

Cell Phone: 954-295-6493 Fax: 561-650-6827

Email Address: Michelle.Johns@fdc.myflorida.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please state the court, nature of offense, disposition of case, and date:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American
☐ Asian-American ☐ African-American ☒ Caucasian

Section II (Applicant) Continued:

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2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR
☒ NONE ☐ NOT APPLICABLE / (Governmental Entity)

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☒ By watching the training program on the Web, DVD or VHS on January 12, 2023
☐ By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:



Printed Name:

Michelle L. Johns

Date:

1/12/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Criminal Justice Commission (Administration)

301 North Olive Avenue Suite 1001,

West Palm Beach, Florida 33401

~~Phone-Email~~

561-837-5015

Michelle.Johns@fdc.myflorida.com

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____

Date: _____

Michelle L. Johns

Department of Corrections, Circuit Administrator

Experience

I have been working or studying in the Criminal Justice field since I was in High School. My goal was to obtain a full-time employment as soon as I could.

The Department of Corrections hired me as a Correctional Probation Officer in 1997 and I never looked back.

Since then, I have been promoted throughout the Department seven times!

The further I went, the more I learned, and the more grateful I am with the DOC and all it does for us.

I was promoted to the Circuit Administrator in West Palm Beach in November, 2019 and was humbled that I was appointed to me.

Since working in West Palm Beach I have had the privilege to sit on several committees with the Criminal Justice Commission and enjoy participating in those meetings.

I look forward to continuing my employment at the Department of Corrections and with working with the Criminal Justice Commission as well.

Personal Interests

Spending time with my family

Physical fitness

Running Marathons

Watching movies

Education

Indiana University, Bloomington, IN
Bachelor with a Double Major in
Criminal Justice and Psychology
1990 – 1994

Florida Atlantic University
Master of Education with a major in
Counselor Education
1997 - 2000

Skills

- Leadership
- Organization
- Teamwork
- Professional
- Willingness to serve
- Hard worker

Contact

315 S. Dixie Hwy, Suite 101
West Palm Beach, Florida, 33401
561-837-5015
Michelle.Johns@fdc.myflorida.com



Criminal Justice Commission

301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943

Fax: (561) 355-4941

<http://discover.pbcgov.org/criminaljustice/>

Kevin L. Jones, Chairman
Rachel Docekal, Vice Chairman
Matt Pawlowski, Treasurer
Christina Morrison, Secretary



**Palm Beach County
Board of County Commissioners**

Gregg K. Weiss, Mayor
Maria Sachs, Vice Mayor
Maria G. Marino
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

March 1, 2023

Ann Berner

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health, and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 951.26 (k) F.S and s. 394.657 (3) (a) F.S. also serves as the Criminal Justice, Mental Health, and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. You have been appointed as a Public Safety Coordinating Council member, representing the category of *other community groups that works with offenders and victims*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



Criminal Justice Commission
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943

Fax: (561) 355-4941

<http://discover.pbcgov.org/criminaljustice/>

Kevin L. Jones, Chairman
Rachel Docekal, Vice Chairman
Matt Pawlowski, Treasurer
Christina Morrison, Secretary



**Palm Beach County
Board of County Commissioners**

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Maria G. Marino
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator
Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

March 1, 2023

Chief Gus Medina

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health, and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 951.26 (k) F.S and s. 394.657 (3) (a) F.S. also serves as the Criminal Justice, Mental Health, and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. You have been appointed as a Public Safety Coordinating Council member, representing the category of *police chief designated by the chiefs association*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



Criminal Justice Commission
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
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Kevin L. Jones, Chairman
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Christina Morrison, Secretary

■

**Palm Beach County
Board of County Commissioners**

Gregg K. Weiss, Mayor
Maria Sachs, Vice Mayor
Maria G. Marino
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator
Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

March 15, 2023

Dear: Daniel Ramos

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of ***Representative from an area homeless or supportive housing program*** This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Thursday, March 16, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



Criminal Justice Commission

301 North Olive Avenue, Suite 1001
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Rachel Docekal, Vice Chairman
Matt Pawlowski, Treasurer
Christina Morrison, Secretary

■

**Palm Beach County
Board of County Commissioners**

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Maria Sachs, Vice Mayor
Maria G. Marino
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

January 23, 2023

Dear: Jan Underwood,

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of *representatives for the Family members of a primary consumer of community-based treatment services*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Tuesday, January 24, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



Criminal Justice Commission

301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
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**Palm Beach County
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Maria G. Marino
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator

Verdenia C. Baker

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Affirmative Action Employer"*

January 23, 2023

Dear: Jessica Durant,

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health, and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serves as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of **Representative of the DCF Substance Abuse and Mental Health Program Office**. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Tuesday, January 24, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



Criminal Justice Commission

301 North Olive Avenue, Suite 1001

West Palm Beach, FL 33401-4705

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Kevin L. Jones, Chairman

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**Palm Beach County
Board of County Commissioners**

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

January 12, 2023

Dear: John R. Viola

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of *the Representative appointed by the Palm Beach County Bail Bond Association*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Thursday, January 19, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director

Dawn Caveness-Davenport

From: Jon Van Arnam <JVanArna@hcdpbc.org>
Sent: Tuesday, January 17, 2023 1:38 PM
To: Dawn Caveness-Davenport
Cc: Regenia Herring S.; Heidi Bromley; Darcy Davis
Subject: RE: Public Safety Coordinating Council membership letter for the Darcy Davis

This Message Is From an External Sender

This message came from outside your organization.

Good afternoon Dawn. Darcy Davis wishes to designate me to attend the Coordinating Council meetings if a seat is approved for the Health Care District. We would like to confirm that the actual appointment to the Council is for her and then she would subsequently designate me to attend on her behalf. Is that correct? In that case, we are assuming that you will only need an application from her and a designation letter after she is appointed. Also, with regard to the second part of Section II of the Board application, since the Health Care District is a governmental entity, are we correct that the Contractual Relationships between the County and the Health Care District do not need to be identified on the application? Thank you.

Jon Van Arnam, Behavioral Health Project Consultant
Health Care District of Palm Beach County
1515 N. Flagler Drive
West Palm Beach, FL 33401
jvanarna@hcdpbc.org
Office (561) 804-5607
Cell (561) 762-0359



From: Dawn Caveness-Davenport <DCavenes@pbcgov.org>
Sent: Friday, January 13, 2023 5:55 PM
To: Darcy Davis <ddavis@hcdpbc.org>
Cc: Jon Van Arnam <JVanArna@hcdpbc.org>
Subject: Public Safety Coordinating Council membership letter for the Darcy Davis

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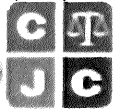
Good afternoon Darcy Davis,

You have been nominated to be on the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council to

serve a four-term. You will be representing the category of *The Director of a community mental health agency or a person designated by the director*. I want to clarify the role of the designee. We strive for consistency in our board makeup, without uncertainty regarding who represents each of the positions on our boards on any given day, so when a position is described in the statute as "*The Director of a community mental health agency or a person designated by the director*." We need to have 1 person we notice for our meetings who attends our meetings and votes on behalf of that board position. That is, either the director of a community mental health agency or a person designated by the director, designated to fill the seat for the 4-year term. We will not go back and forth between the director of a community mental health agency and an individual they ask to attend a particular meeting on their behalf. To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance in completing the attached application is required for you or your designee. Once you have finished the application, please return it to me, along with a bio or resume, at DCavenes@pbcgov.org no later than Thursday, January 19, 2023. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging. Please let me know if you have any questions.

Dawn Caveness-Davenport, MS

Senior Criminal Justice Analyst
301 North Olive Avenue, suite 1001
West Palm Beach, Florida 33401
Cell: (772)342-2729
Tel: (561) 355-3396
FAX: (561) 355-4941



Palm Beach County
Criminal Justice Commission
Improving Justice Outcomes

<http://discover.pbcgov.org/criminaljustice>

"Every man must decide whether he will walk in the light of creative altruism or the darkness of destructive selfishness. This is the judgment. Life's most persistent and urgent question is, What are you doing for others?"
Martin Luther King, Jr

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January 13, 2023

Darcy Davis

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. You have been nominated to be on the Public Safety Coordinating Council, to serve a four-term, representing the category of *The Director of a community mental health agency or a person designated by the director*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC Meeting, your assistance completing the attached application is required for you or your designee. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than Thursday, January 19, 2023. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



Criminal Justice Commission
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January 13, 2023

Dear: Julia Dattolo,

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of *representatives from county and state jobs programs and another community group who work with offenders and victims*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Thursday, January 19, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

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Sincerely,

Regenia Herring
Executive Director



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January 12, 2023

Dear: Latronda Hayes

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of *the director of any county probation or pretrial intervention program*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Thursday, January 19, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



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January 12, 2023

Dear: Louis Tomeo

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of *the Clerk of the Circuit Court or his/her designee*. This appointment will be effective upon the Board of County Commissioners' approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than Thursday, January 19, 2023. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director



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January 12, 2023

Dear: Michelle Johns

Happy New Year!

On March 14, 2023, the Palm Beach County Board of County Commissioners will consider approving two resolutions 1) expanding the role of the Public Safety Coordinating Council and 2) creating a Criminal Justice, Mental Health and Substance Abuse Council. County Administration is proposing that the Public Safety Coordinating Council, in accordance with s. 394.657 (3) (a) F.S. also serve as the Criminal Justice, Mental Health and Substance Abuse Council.

In accordance with the above-referenced statute, specific memberships are required. I am pleased to inform you that you are being recommended to serve a 4-year term as a member of the Public Safety Coordinating Council, representing the category of ***The State Probation Circuit Administrator or a member designated by the state probation circuit administrator.*** This appointment will be effective upon the Board of County Commissioners’ approval at its March 14, 2023, meeting.

To complete the nomination process and prepare all documents in advance for the BOCC meeting, your assistance completing the attached application is required. Once you have completed the application, please return it to the attention of Dawn Caveness-Davenport, along with a bio or resume, at DCavenes@pbcgov.org no later than **Thursday, January 19, 2023**. I realize this is a quick turnaround time, but the background work engaged in getting to this process has been challenging.

I truly appreciate your willingness to serve in this position and assist Palm Beach County in performing this important work. Should you have any questions, please contact Dawn Caveness-Davenport at (561) 355-3396 or DCavenes@pbcgov.org.

Sincerely,

Regenia Herring
Executive Director

Select Year: 2022 ▼ Go

The 2022 Florida Statutes (including 2022 Special Session A and 2023 Special Session B)

[Title XLVII](#)

[Chapter 951](#)

[View Entire Chapter](#)

CRIMINAL PROCEDURE AND CORRECTIONS COUNTY AND MUNICIPAL PRISONERS

951.26 Public safety coordinating councils.—

(1) Each board of county commissioners shall establish a county public safety coordinating council for the county or shall join with a consortium of one or more other counties to establish a public safety coordinating council for the geographic area represented by the member counties.

(a)1. The public safety coordinating council for a county shall consist of:

- a. The state attorney, or an assistant state attorney designated by the state attorney.
- b. The public defender, or an assistant public defender designated by the public defender.
- c. The chief circuit judge, or another circuit judge designated by the chief circuit judge.
- d. The chief county judge, or another county judge designated by the chief county judge.
- e. The chief correctional officer.
- f. The sheriff, or a member designated by the sheriff, if the sheriff is not the chief correctional officer.
- g. The state probation circuit administrator, or a member designated by the state probation circuit administrator, to be appointed to a 4-year term.
- h. The chairperson of the board of county commissioners, or another county commissioner as designee.
- i. If the county has such program available, the director of any county probation or pretrial intervention program, to be appointed to a 4-year term.
- j. The director of a local substance abuse treatment program, or a member designated by the director, to be appointed to a 4-year term.
- k. Representatives from county and state jobs programs and other community groups who work with offenders and victims, appointed by the chairperson of the board of county commissioners to 4-year terms.

2. The chairperson of the board of county commissioners, or another county commissioner as designee, shall serve as the chairperson of the council until the council elects a chairperson from the membership of the council.

(b)1. The public safety coordinating council for a consortium of two or more counties shall consist of the following members, appointed with the approval of each board of county commissioners within the consortium:

- a. A chief circuit judge, or a circuit judge designated by a chief circuit judge.
- b. A chief county judge, or a county judge designated by a chief county judge.
- c. A state attorney, or an assistant state attorney designated by a state attorney.
- d. A public defender, or an assistant public defender designated by a public defender.
- e. A state probation circuit administrator, or a member designated by a state probation circuit administrator, to be appointed to a 4-year term.
- f. A physician who practices in the area of alcohol and substance abuse, to be appointed to a 4-year term.
- g. A mental health professional who practices in the area of alcohol and substance abuse, to be appointed to a 4-year term.
- h. A sheriff or a jail administrator for a county within the consortium.
- i. A chief of police for a municipality within the geographic area of the consortium.
- j. A county commissioner from each member county of the consortium.

k. An elected member of the governing body of the most populous municipality within the geographic area of the consortium.

l. An elected member of a school board within the geographic area of the consortium.

2. The members of the public safety coordinating council shall elect a chairperson from among its members.

(2) The council shall meet at the call of the chairperson for the purpose of assessing the population status of all detention or correctional facilities owned or contracted by the county, or the county consortium, and formulating recommendations to ensure that the capacities of such facilities are not exceeded. Such recommendations shall include an assessment of the availability of pretrial intervention or probation programs, work-release programs, substance abuse programs, gain-time schedules, applicable bail bond schedules, and the confinement status of the inmates housed within each facility owned or contracted by the county, or the county consortium.


(3)(a) The council may also develop a local public safety plan for future construction needs. The plan must cover at least a 5-year period. The plan may be submitted for consideration to the local planning agency for the county, or the planning agency for each county within the consortium, at least 120 days before the adoption of or amendment to the comprehensive plan for the county by the local planning agency pursuant to part II of chapter 163.

(b) Each county, or county consortium, that contracts to receive community corrections funds for its community corrections programs under s. 948.51 shall require the public safety coordinating council to develop a comprehensive public safety plan as described therein which includes the future public safety construction needs as described in paragraph (a).

(4) The council may also develop a comprehensive local reentry plan that is designed to assist offenders released from incarceration to successfully reenter the community. The plan should cover at least a 5-year period. In developing the plan, the council shall coordinate with public safety officials and local community organizations who can provide offenders with reentry services, such as assistance with housing, health care, education, substance abuse treatment, and employment.

(5) All meetings of a public safety coordinating council, as well as its records, books, documents, and papers, are open and available to the public in accordance with ss. 119.07 and 286.011.

History.—s. 2, ch. 87-340; s. 90, ch. 88-122; s. 16, ch. 91-225; s. 35, ch. 92-310; s. 7, ch. 93-204; s. 44, ch. 95-283; s. 32, ch. 96-312; s. 1881, ch. 97-102; s. 22, ch. 2010-64.

Select Year: 2022  Go

The 2022 Florida Statutes (including 2022 Special Session A and 2023 Special Session B)

[Title XXIX](#)
PUBLIC HEALTH

[Chapter 394](#)
MENTAL HEALTH

[View Entire Chapter](#)

394.657 County planning councils or committees.—

(1) Each board of county commissioners shall designate the county public safety coordinating council established under s. [951.26](#), or designate another criminal or juvenile justice mental health and substance abuse council or committee, as the planning council or committee. The public safety coordinating council or other designated criminal or juvenile justice mental health and substance abuse council or committee, in coordination with the county offices of planning and budget, shall make a formal recommendation to the board of county commissioners regarding how the Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant Program may best be implemented within a community. The board of county commissioners may assign any entity to prepare the application on behalf of the county administration for submission to the Criminal Justice, Mental Health, and Substance Abuse Statewide Grant Review Committee for review. A county may join with one or more counties to form a consortium and use a regional public safety coordinating council or another county-designated regional criminal or juvenile justice mental health and substance abuse planning council or committee for the geographic area represented by the member counties.

(2)(a) For the purposes of this section, the membership of a designated planning council or committee must include:

1. The state attorney, or an assistant state attorney designated by the state attorney.
2. A public defender, or an assistant public defender designated by the public defender.
3. A circuit judge designated by the chief judge of the circuit.
4. A county court judge designated by the chief judge of the circuit.
5. The chief correctional officer.
6. The sheriff, if the sheriff is the chief correctional officer, or a person designated by the sheriff.
7. The police chief, or a person designated by the local police chiefs association.
8. The state probation circuit administrator, or a person designated by the state probation circuit administrator.
9. The local court administrator, or a person designated by the local court administrator.
10. The chairperson of the board of county commissioners, or another county commissioner designated by the chairperson, or, if the planning council is a consortium of counties, a county commissioner or designee from each member county.
11. The director of any county probation or pretrial intervention program, if the county has such a program.
12. The director of a local substance abuse treatment program, or a person designated by the director.
13. The director of a community mental health agency, or a person designated by the director.
14. A representative of the substance abuse program office and the mental health program office of the Department of Children and Families, selected by the substance abuse and mental health program supervisor of the district in which the county is located.
15. A primary consumer of mental health services, selected by the substance abuse and mental health program supervisor of the district in which the primary consumer resides. If multiple counties apply together, a primary consumer may be selected to represent each county.

16. A primary consumer of substance abuse services, selected by the substance abuse and mental health program supervisor of the district in which the primary consumer resides. If the planning council is a consortium of counties, a primary consumer may be selected to represent each county.
 17. A family member of a primary consumer of community-based treatment services, selected by the abuse and mental health program supervisor of the district in which the family member resides.
 18. A representative from an area homeless program or a supportive housing program.
 19. The director of the detention facility of the Department of Juvenile Justice, or a person designated by the director.
 20. The chief probation officer of the Department of Juvenile Justice, or an employee designated by the chief probation officer.
- (b) The chairperson of the board of county commissioners or another county commissioner, if designated, shall serve as the chairperson of the planning council or committee until a chairperson is elected from the membership.
 - (c) All meetings of the planning council or committee, as well as its records, books, documents, and papers, shall be open and available to the public in accordance with ss. 119.07 and 286.011.
- (3)(a) If a public safety coordinating council established under s. 951.26 acts as the planning council, its membership must include all persons listed in paragraph (2)(a).
 - (b) A public safety coordinating council that is acting as the planning council must include an assessment of the availability of mental health programs in addition to the assessments required under s. 951.26(2).

History.—s. 2, ch. 2007-200; s. 4, ch. 2010-159; s. 93, ch. 2014-19.