

AGENDA ITEM 3.B.3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: MAY 2, 2023

(x) Consent

() Regular

() Workshop

() Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$3,339,143.00**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

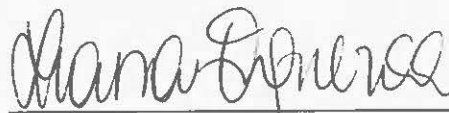
The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1) PURCHASING	\$ 3,339,143.00
2) TOURIST DEVELOPMENT COUNCIL	\$ 0.00
3) RISK MANAGEMENT	\$ 0.00
TOTAL	\$ 3,339,143.00

Recommended by:



Liana Figueroa Manager - Finance Services

5/1/23

Date

Approved by:

N/A

Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes_____ No_____

Budget Account No.: Fund_____ Dept._____ Unit_____ Object_____

Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
05/02/2023

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Happy Valley Intermediate Holdco, Inc. DBA EnergyCAP, LLC	Increase of term contract for utility tracking software for the period of 09/25/2018 through 09/24/2023 per Master Agreement #16044RR.	Increased amount: \$160,643.00 Total Contract Authorized Amount: \$368,588.21 S/M/WBE: \$0 Original Contract Amount: \$207,945.21	Facilities Development & Operations 0001- 410-5210-5121	Thelwell	

The County has expended or encumbered \$151,930 (\$2,762.36/month) during the previous fifty-five (55) months of the current sixty (60) month term contract. The Facilities Development & Operations Department is requesting an increase of \$160,643 over the previously authorized amount of \$207,945 for the remaining twenty-three (23) months of the "Effective Term". This increase is necessary to add the optional services and service enhancements memorialized in Exhibit A and Exhibit B of the original term contract. Awardee is located out of State. The original contract was established by a competitive solicitation process that allowed for up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

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BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
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EXHIBIT B Healthcare Horizons Inc.	Increase and extension of term contract for Medical Claim Audit for the period of 06/15/2022 through 06/14/2024 per Master Agreement #500630D.	Increased Amount: \$18,000.00 Total Contract Authorized Amount: \$108,000.00 S/M/WBE: \$0 Original Contract Amount: \$18,000.00	Risk Management Department 5012-700-7315-3140	Thelwell	

The County has expended or encumbered \$18,000 (\$1,800/month) during the previous ten (10) months of the current twelve (12) month term contract. The Risk Management Department requests a twelve (12) month extension to the current term contract due to a change in their Claims Administrator. In addition, an increase of \$18,000 over the previous authorized amount of \$18,000 is requested for the contract extension. The contract amount for the (i) initial twelve (12) month term was \$18,000, with \$18,000 expended; (ii) first twelve (12) month renewal term was \$18,000, with \$18,000 expended; (iii) second twelve (12) month renewal term was \$18,000, with \$18,000 expended; (iv) third twelve (12) month renewal term was \$18,000, with \$18,000 expended; (v) fourth twelve (12) month renewal term was \$18,000, with \$18,000 expended. This term contract has no renewal options remaining. Awardee is located out of state. The original contract was established by a competitive solicitation process, no S/M/WBE vendor submitted a submittal on this project.

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<u>EXHIBIT C</u> Williamsburg Air Service, Inc.	Renewal of term contract for aircraft insecticide spraying services for the period 06/06/2023 through 06/05/2024 per Master Agreement #21075RA.	Contract Amount: \$800,000.00 Total Contract Authorized Amount: \$1,600,000.00 S/M/WBE: \$0 Original Contract Amount: \$800,000.00	Environmental Resources Management 0001-380-3241-3401	Thelwell	

The County has expended or encumbered \$750,000 (\$75,000/month) during the previous ten (10) months of the current twelve (12) month term contract. The Environmental Resources Department requests \$800,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for mosquito control Countywide. The contract amount for the: (i) initial twelve (12) month term was \$800,000.00 with \$614,919 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. Although a waiver of API requirements was approved for this solicitation, Application Dynamics LLC, a certified SBE vendor submitted a response to the IFB which exceeded ten (10%) percent of the lowest bidder. The original contract was established by a competitive solicitation process. The OEBO approved a Waiver of API Requirements for this solicitation.

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<u>EXHIBIT D</u> A Cut Above Landscape and Maintenance, Inc.	Renewal of term contract for landscape installation services for the period 05/07/2023 through 05/06/2024 per Master Agreement #21020B.	Contract Amount: \$845,500.00 Total Contract Authorized Amount: \$4,239,500.00 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$1,885,000.00	Countywide Lead Department: Parks & Recreation Department	Thelwell	

The County has expended or encumbered \$333,185 (\$29,616/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. The Parks & Recreation Department, as lead department, requests \$845,500 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for landscape replacement and enhancement at Water Utilities facilities, golf courses, parks, medians, and other locations throughout the County. The contract amount for the: (i) initial twelve (12) month term was \$1,885,000, with \$183,862 expended; and (ii) second twelve (12) month term was \$1,509,000 with \$304,764 expended. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County and is a certified SBE vendor who is also utilizing an SBE subcontractor (James F.Schnelle Jr PE). The original contract was established by a competitive solicitation process. The Goal Setting Committee recommended SBE Price Preference for this solicitation.

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<u>EXHIBIT E</u> Ascent Aviation Group, Inc.	Renewal of term contract for JET "A" FUEL, for the period of 5/4/2023 through 5/3/2024 per Master Agreement #22016RRA.	Contract Amount: \$750,000.00 Total Contract Authorized Amount: \$1,525,000.00 S/M/WBE: \$0 Original Contract Amount: \$775,000.00	Facilities Development and Operations Department / Fleet Management Division Accounting Lines 5000-410-7220-5217	Thelwell	

The County has expended or encumbered \$680,825 (\$60,518/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. The Facilities Development and Operations Department, Fleet Management Division requests \$750,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$450,000, which was increased to \$775,000, with \$662,751 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. There is no S/M/WBE currently certified for this commodity or service. The original contract was established by a competitive solicitation process. This item was reviewed and approved by the OEBO for the renewal.

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<u>EXHIBIT F</u> Alta Enterprises, LLC; and Wesco Turf, Inc d/b/a Hector Turf	New term contract for grounds maintenance equipment, parts, accessories, supplies, related services and equipment for the period of 05/02/2023 through 03/31/2024 per Master Agreement #700227.	Contract Amount: \$400,000.00 S/M/WBE: \$0	Countywide Lead Department: Facilities Development and Operations Department / Fleet Management Division	Thelwell	

The County has expended or encumbered \$1,070,664.00 (\$89,222.00/month) during the previous twelve (12) month term contract. The Facilities Development and Operations Department, Fleet Management Division, as lead department, requests \$400,000.00 to meet the County's requirements through the expiration of this new eleven (11) month contract for replacement of 15 assets for Fleet Management, parts for repair of golf course maintenance equipment for Parks, grounds maintenance equipment for Airports and radios for the Sentinel Program for Engineering. This purchase is a piggyback contract from The City of Mesa, AZ (Omnia Partners) Contract #2017025. Approval is also requested to add items and/or vendors as necessary during the term of the contract as approved by the originating entity. This term contract has no renewal options. Two (2) Awardees are located outside of Palm Beach County in the cities of Sarasota and Davie, Florida. There is no S/M/WBE currently certified for this commodity or service. This piggyback was reviewed and approved by the OEBO.

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Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u> 1st National Outsourcing Property Maintenance Services, Inc.; Maia Lawn and Landscape Services, Inc.; and RG Landscaping, LLC.	New term contract for Grounds Maintenance for the period of 05/02/2023 through 05/01/2024 per Master Agreement #23019.	Contract Amount: \$365,000.00 S/M/WBE: Amount Dependent Upon Usage	Water Utilities 4001-720-2410-4615; 4001-720-2425-4615	Thelwell	

The County has expended or encumbered \$476,725 (\$ 29,337/month) during the previous sixteen and one-quarter (16.25) months of the current seventeen (17) month term contract. The Water Utilities Department requests \$365,000.00 to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Three (3) awardees are located in Palm Beach County, one (1) of which is a certified S/M/WBE vendor. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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<u>EXHIBIT H</u> Allied Controls, Inc.; Apple Specialties Inc.; Bearing Distributors Inc. dba BDI Inc; Bond Supply Inc. dba Bond Plumbing Supply; Fluid Flow Products Inc dba Accutech; Next Plumbing Supply Inc; Palm Beach Plumbing Parts Inc; The Ware Group LLC dba Johnstone Supply; and Utility Supply Associates, Inc.	Extension of term contract for plumbing and HVAC supplies and equipment by manufacturer for the period of 02/06/2018 through 08/05/2023 per Master Agreement #18029.	Time Extension Only Total Contract Authorized Amount: \$4,500,000.00 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$4,500,000.00	Countywide Lead Department: Facilities Development and Operations Department	Thelwell	

The County has expended or encumbered \$3,604,548 (\$57,904/month) during the previous sixty-two and one quarter (62.25) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority with an effective term date of 05/05/2023. The Purchasing Department requests an additional three (3) month extension to the current term contract with a new effective term date of 08/05/2023, which will be terminated for convenience upon award of a new contract. The contract amount for the: (i) initial sixty-three (63) month term was \$4,500,000 with \$3,506,358 expended. This term contract has no renewal options. Five (5) Awardees are located in Palm Beach County, two (2) Awardees are located outside Palm Beach County in the cities of Apopka and Pompano Beach, Florida, and two (2) Awardees are located out of State.

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Contractor(s)	Project	Contract Amount	Department(s) or	Executor	Minutes #
		Total Contract Authorized Amount	Division(s)		
		S/M/WBE Dollar Amount/Percentage of Participation	Accounting Line(s)		
		Original Contract Amount			

TOTAL AMOUNT OF ALL AWARDS \$3,339,143.00

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____

Budget Account No.: Fund _____ Dept. _____ Unit _____ Object _____

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

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The County has expended or encumbered \$151,930 (\$2,762.36/month) during the previous fifty-five (55) months of the current sixty (60) month term contract. The Facilities Development & Operations Department is requesting an increase of \$160,643 over the previously authorized amount of \$207,945 for the remaining twenty-three (23) months of the "Effective Term". This increase is necessary to add the optional services and service enhancements memorialized in Exhibit A and Exhibit B of the original term contract. Awardee is located out of State. The original contract was established by a competitive solicitation process that allowed for up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

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The County has expended or encumbered \$18,000 (\$1,800/month) during the previous ten (10) months of the current twelve (12) month term contract. The Risk Management Department requests a twelve (12) month extension to the current term contract due to a change in their Claims Administrator. In addition, an increase of \$18,000 over the previous authorized amount of \$18,000 is requested for the contract extension. The contract amount for the (i) initial twelve (12) month term was \$18,000, with \$18,000 expended; (ii) first twelve (12) month renewal term was \$18,000, with \$18,000 expended; (iii) second twelve (12) month renewal term was \$18,000, with \$18,000 expended; (iv) third twelve (12) month renewal term was \$18,000, with \$18,000 expended; (v) fourth twelve (12) month renewal term was \$18,000, with \$18,000 expended. This term contract has no renewal options remaining. Awardee is located out of state. The original contract was established by a competitive solicitation process, no S/M/WBE vendor submitted a submittal on this project.

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The County has expended or encumbered \$750,000 (\$75,000/month) during the previous ten (10) months of the current twelve (12) month term contract. The Environmental Resources Department requests \$800,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for mosquito control Countywide. The contract amount for the: (i) initial twelve (12) month term was \$800,000.00 with \$614,919 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. Although a waiver of API requirements was approved for this solicitation, Application Dynamics LLC, a certified SBE vendor submitted a response to the IFB which exceeded ten (10%) percent of the lowest bidder. The original contract was established by a competitive solicitation process. The OEBO approved a Waiver of API Requirements for this solicitation.

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EXHIBIT E Ascent Aviation Group, Inc.	Renewal of term contract for JET "A" FUEL, for the period of 5/4/2023 through 5/3/2024 per Master Agreement #22016RRA.	Contract Amount: \$750,000.00 Total Contract Authorized Amount: \$1,525,000.00 S/M/WBE: \$0 Original Contract Amount: \$775,000.00	Facilities Development and Operations Department / Fleet Management Division Accounting Lines 5000-410-7220-5217	Thelwell	

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The County has expended or encumbered \$1,070,664.00 (\$89,222.00/month) during the previous twelve (12) month term contract. The Facilities Development and Operations Department, Fleet Management Division, as lead department, requests \$400,000.00 to meet the County's requirements through the expiration of this new eleven (11) month contract for replacement of 15 assets for Fleet Management, parts for repair of golf course maintenance equipment for Parks, grounds maintenance equipment for Airports and radios for the Sentinel Program for Engineering. This purchase is a piggyback contract from The City of Mesa, AZ (Omnia Partners) Contract #2017025. Approval is also requested to add items and/or vendors as necessary during the term of the contract as approved by the originating entity. This term contract has no renewal options. Two (2) Awardees are located outside of Palm Beach County in the cities of Sarasota and Davie, Florida. There is no S/M/WBE currently certified for this commodity or service. This piggyback was reviewed and approved by the OEBO.

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The County has expended or encumbered \$476,725 (\$ 29,337/month) during the previous sixteen and one-quarter (16.25) months of the current seventeen (17) month term contract. The Water Utilities Department requests \$365,000.00 to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Three (3) awardees are located in Palm Beach County, one (1) of which is a certified S/M/WBE vendor. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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05/02/2023

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT H</u> Allied Controls, Inc.; Apple Specialties Inc.; Bearing Distributors Inc. dba BDI Inc; Bond Supply Inc. dba Bond Plumbing Supply; Fluid Flow Products Inc dba Accutech; Next Plumbing Supply Inc; Palm Beach Plumbing Parts Inc; The Ware Group LLC dba Johnstone Supply; and Utility Supply Associates, Inc.	Extension of term contract for plumbing and HVAC supplies and equipment by manufacturer for the period of 02/06/2018 through 08/05/2023 per Master Agreement #18029.	Time Extension Only Total Contract Authorized Amount: \$4,500,000.00 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$4,500,000.00	Countywide Lead Department: Facilities Development and Operations Department	Thelwell	

The County has expended or encumbered \$3,604,548 (\$57,904/month) during the previous sixty-two and one quarter (62.25) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority with an effective term date of 05/05/2023. The Purchasing Department requests an additional three (3) month extension to the current term contract with a new effective term date of 08/05/2023, which will be terminated for convenience upon award of a new contract. The contract amount for the: (i) initial sixty-three (63) month term was \$4,500,000 with \$3,506,358 expended. This term contract has no renewal options. Five (5) Awardees are located in Palm Beach County, two (2) Awardees are located outside Palm Beach County in the cities of Apopka and Pompano Beach, Florida, and two (2) Awardees are located out of State.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

05/02/2023

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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TOTAL AMOUNT OF ALL AWARDS \$3,339,143.00