Agenda Item #: 3E-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

| ACENDA ITEM COMMANY |
|---|
| |
| Meeting Date: May 2, 2023 [X] Consent [] Regular [] Ordinance [] Public Hearing |
| Department Submitted By: Community Services Submitted For: Community Services |
| I. EXECUTIVE BRIEF |
| Motion and Title: Staff recommends motion to approve: Amendment No. 2 to Contract for Provision of Services with Palm Beach County Substance Abuse Coalition, Inc. (PBCSAC) (R2021-1591), to extend the end date from September 30, 2023 to September 30, 2024 and to amend, revise and replace portions of the contract for the provision of recovery support services to individuals, families, and others directly impacted by opioid and substance use disorder and to increase the FY 2023 budget from \$550,000 to an amount not-to-exceed \$1,250,000, with a projected annual appropriation of \$1,250,000 for FY 2024 contingent upon a budgetary appropriation by the Board of County Commissioners for the term of this contract. |
| <u>SUMMARY:</u> Amendment No. 2 with PBCSAC is necessary in order to expand Palm Beach County's current network of two (2) recovery community centers (RCC) and allied local recovery community organizations (RCO) in both Delray Beach and Lake Worth Beach. The amendment expands the network in both Riviera Beach and Belle Glade. The countywide RCO established by the grant facilitates the development process and provides ongoing technical and administrative assistance to the local organizations. RCCs have been found to provide a unique function in helping participants build recovery capital and thereby increasing their quality of life and self-esteem, while decreasing their psychological distress. The network of RCOs and RCCs is a critical underpinning to achieving the BCC's goal of establishing a readily accessible, integrated and coordinated |

Background and Justification: The BCC adopted an Opioid Response Plan (ORP) in spring 2017 to guide its opioid epidemic efforts. The BCC subsequently identified the opioid epidemic, behavioral health, and substance use disorder as a strategic priority. The BCC approved the Plan Update to address behavioral health and substance use disorder in November 2022 and approved an Advisory Committee to enhance the County's capacity and effectiveness in formulating comprehensive, integrated, and effective behavioral health, substance use, and co-occurring disorders prevention, treatment, support, and recovery policies, as well as to offer recommendations regarding the County's provision of services to PBC citizens. Additionally, the Community Services Department was identified as the lead entity for addressing behavioral health, substance use and co-occurring disorders, and importantly, the Advisory Committee was established and is consistent with the required Task Force for the State's Opioid Settlement Clearing Trust Fund, pursuant to FL Statutes Section 17.42(4)(b) (2022).

person-centered, recovery-oriented system of care. They are also consistent with the "Palm Beach County Behavioral Health, Substance Use, Co-Occurring Disorder Plan Update" (Plan Update) recommendation to implement recovery supports to ease transitions and continuity of care, remove barriers and improve long-term recovery outcomes. (Community Services) Countywide (HH)

| Attachments: Amendment No. 2 with PBCSAC | | | | |
|--|---|-------------------|--|--|
| Recommended By | DocuSigned by: JOMNA E HEEN BF34EF22BFDF492 | 4/18/2023 | | |
| | Department Director | Date | | |
| Approved By: | Assistant County Administrator | 4/24/2023 Date | | |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|-----------|-----------|------|------|------|
| Capital Expenditures | | | | | |
| Operating Costs | 1,250,000 | 1,250,000 | | | |
| External Revenue | | | | | - " |
| Program Income (County) | - | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | 1,250,000 | 1,250,000 | | | |
| No. ADDITIONAL FTE POSITIONS (Cumulative) | | | | | |

| POSI | DDITIONAL FTE TIONS ulative) | | | | | | |
|------|--|---------------------|----------------|--|------------------------|--------------|-------|
| | n Included In Curren this item include the | | | <u>X</u> No _ _ No _ | X | | |
| _ | et Account No.: 0001 Dept 146 Unit | 7621 Object 34 | 401 Program Co | ode Progra | am Period ₋ | | |
| B. | Recommended Sou Funding Source is Pa in the current budget | ılm Beach Coun | _ | | ,000 is alrea | ady included | |
| C. | Departmental Fisca | | Dowe, Director | Docusigned by: July Dowe 05AC9C7CC5BC4AA of Finance and | 4 d Support S | Services | |
| A. | OFMB Fiscal and/or | | IEW COMMEN | | ents: | | |
| (| DEMB OF UILS | 4/17/2013 | Contract Do | evelopment and | Molant d Control | 14/2012: | 7.7.5 |
| B. | Legal Sufficiency: | | | | | J | |
| | Delene C. A. Assistant County Atto | vigal 4-20 orney | <u></u> 23 | | | | |
| C. | Other Department F | Review: | | | | | |
| | Department Director | | | | | | |

This summary is not to be used as a basis for payment.

SECOND AMENDMENT

SECOND AMENDMENT TO CONTRACT FOR PROVISION OF SERVICES

THIS SECOND AMENDMENT TO CONTRACT FOR PROVISION OF SERVICES dated October 19, 2021, (R2021-1591), is made on this _______ day of ______, 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Palm Beach County Substance Abuse Coalition, Inc. dba Palm Beach County Behavioral Health Coalition, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is 80-0501520.

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

WHEREAS, on October 19, 2021, the above named parties entered into a Contract for Provision of Services, (R2021-1591) (the Contract), in an amount not to exceed \$500,000, to provide certain services under the Opioid Response Initiative; and

WHEREAS, on March 22, 2022, the Contract was amended, (R2022-0234) (the Amended Contract), to increase funding by \$600,000 for a total amount not-to-exceed \$1,100,000; and

WHEREAS, the need exists to amend the Contract, to update ARTICLE 3 – SCHEDULE and ARTICLE 4 – PAYMENTS TO AGENCY; replace EXHIBIT A1 – SCOPE OF WORK with EXHIBIT A2; and replace EXHIBIT B1- PAYMENT SCHEDULE with EXHIBIT B2.

NOW THEREFORE, the COUNTY and the AGENCY mutually agree that the First Amended Contract entered into on March 22, 2022 is hereby amended as follows:

- I. The foregoing recitals are true and correct and incorporated herein by reference and made a part of the parties' Agreement.
- II. The first paragraph of **ARTICLE 3 SCHEDULE** shall be replaced in its entirety with the following:

The term of this Contract shall be for one (1) year, starting October 1, 2021 (initial term), and will automatically renew for two (2) additional one (1)-year terms (renewal terms) unless either party notifies the other prior to the expiration of the initial or first renewal term of its intent not to renew in accordance with the time parameters stated herein. Monthly billing, reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in **EXHIBIT A2 – SCOPE OF WORK, EXHIBIT B2 – PAYMENT SCHEDULE**, and **ARTICLE 15.**

III. The first three paragraphs of **ARTICLE 4 – PAYMENTS TO AGENCY** shall be replaced in their entirety with the following:

The total amount to be paid by the COUNTY under this Contract for all services and materials shall not exceed a total Contract amount of THREE MILLION, FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$3,050,000.00) Over a three year period, of which FIVE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$550,000.00) is budgeted for Fiscal Year 2022, ONE MILLION, TWO HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$1,250,000.00) is budgeted for Fiscal Year 2023, with an anticipated allocation of ONE MILLION, TWO HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$1,250,000.00) to be budgeted for Fiscal Year 2024.

The AGENCY will bill the COUNTY on a quarterly basis, or as otherwise provided, at the amounts set forth in **EXHIBIT** – **B2** for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.

The program and unit cost definitions for this Contract year are set forth in **EXHIBIT – B2**. All requests for payments of this Contract shall include an original cover memo on AGENCY letterhead signed by the Chief Executive Officer, Chief Financial Officer, or their designee.

- IV. A new **EXHIBIT A2 SCOPE OF WORK**, attached hereto and incorporated herein by reference, shall replace **EXHIBIT A1 SCOPE OF WORK** in its entirety.
- V. A new **EXHIBIT B2 PAYMENT SCHEDULE**, attached hereto and incorporated herein by reference, shall replace **EXHIBIT B1 PAYMENT SCHEDULE**, in its entirety.
- VI. All other provisions of the Contract not modified in this Second Amendment remain in full force and effect.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

| ATTEST: | |
|--|---|
| Clerk of the Circuit Court and Comptroller Palm Beach County Joseph Abruzzo | PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida BOARD OF COUNTY COMMISSIONERS |
| BY Deputy Clerk | BYGregg K. Weiss, Mayor |
| Deputy Cicia | Gregg ic Weiss, Mayor |
| | AGENCY: |
| | Palm Beach County Substance Abuse Coalition, Inc., dba Palm Beach County Behavioral Health Coalition |
| | Docusigned by: Alexa Lu |
| | AGENCY'S Signatory Name |
| | Alexa Lee AGENCY'S Signatory Name Typed |
| APPROVED AS TO FORM AND LEGAL SUFFICIENCY | APPROVED AS TO TERMS AND CONDITIONS |
| DocuSigned by: Helene Hvizd RV: | DocuSigned by: RV. Taruna Malluotra |
| Assistant County Attorney | Taruna Malhotra, Assistant Director Community Services Department |

EXHIBIT A2

Provider: Palm Beach County Substance Abuse Coalition, Inc. dba Palm Beach

County Behavioral Health Coalition (PBCBHC)

Program: County Recovery Community Organization (RCO) and allied Recovery Community

Center (RCC) Network

Location: Palm Beach County - Countywide

Service: Recovery Supports **Funding:** Opioid Response

Scope of Work:

A. Project Description

For this Agreement, Palm Beach County Substance Abuse Coalition, Inc., dba Palm Beach County Behavioral Health Coalition (PBCBHC) will serve as the fiscal agent to the Countywide RCO and community-based RCO and allied RCC Network (Network). As the fiscal agent, the PBCBHC administers program funds external to their own and may, upon request of the Network and a signed Memorandum of Understanding, offer technical assistance to assist in sustainability planning, community engagement, building volunteers, and training. The Countywide RCO oversees two existing RCOs and allied RCCs in Delray Beach and Lake Worth Beach. It will initiate the development of two (2) additional RCOs and allied RCCs in Belle Glade and Riviera Beach. The Countywide RCO will support the RCOs' and RCCs' development and implementation of recovery supports in these respective communities. The Substance Abuse and Mental Health Services Administration (SAMHSA) and the American Society of Addiction Medicine (ASAM) recognized recovery supports as integral on the spectrum of recovery. There is a direct correlation between the amount of time spent at an RCC and an individual's sustained recovery (Kelly, J. 2015, "Characterization and Evaluation of Addiction Recovery Community Centers").

The RCOs and allied RCCs in Delray Beach and Lake Worth Beach are peer-run, independently led organizations governed by recovery representatives of local communities of recovery. They aim to provide recovery support services through certified peers and other non-clinical support services. The anticipated RCOs and allied RCCs will reflect the same principles as those already established and operational and become an integral part of the overall Network.

RCCs offer a safe space for individuals seeking recovery or who are in recovery to access resources, build positive relationships and a sense of community, and continue to work on their recovery journey. They facilitate a "one-stop-shop" modality to improve the recovery capital of individuals receiving support services. These services are expected to result in measurable enhancements in quality of life, functioning, and well-being to achieve long-term recovery as measured and monitored by the Recovery Capital Index (RCI).

B. Priority Population: Individuals, families, and others directly impacted by opioid and substance use disorder (Participants).

No individual shall be denied full access to, participation in and enjoyment of Network services or activities, available or offered to others, due to the use of legitimately prescribed medications.

C. Number of Clients Served: 1,200 unduplicated participants throughout the Network annually

D. Service Delivery

- 1. The Countywide RCO shall:
 - a. Be responsible for administration and oversight of the RCO/RCC Network.
 - b. Facilitate an RCO development process in identified geographic areas which include, but are not limited, to the following steps:
 - 1. Cultivate Recovery Champions, which involves identifying individuals in the community that support individuals in recovery and want to devote efforts to strengthen the recovery community. These champions may include, but are not limited to: people in recovery, family members and/or friends of people with a substance use disorder, professionals like law enforcement, physicians, local commissioners, and judges who understand the power of supporting recovery.
 - 2. Organize a listening session for individuals interested in supporting recovery.
 - 3. Develop a Symposium plan which involves a series of community meetings where the community comes together to get to know each other, learn to work together, and ensure that everyone that wants to be at the table is included.
 - 4. Plan a community symposium, which provides a venue for community discussion on its assets and opportunities for growth in developing supports for recovery.
 - 5. Organize an RCO Visioning and organizational development session, where the community builds the RCO structure including its mission, Board of Directors, Organization Bylaws, prepares and/or files papers as required by state and local regulations.
 - c. Facilitate a development process for recovery community members who may desire to organize around shared interests that is aligned with established RCOs and consistent with RCO guiding principles and development processes.
 - d. Establish a Recovery Coach School to train and certify individuals to become recovery coaches who promote recovery and assist individuals in removing obstacles to recovery and serve as a mentor for people seeking or already in recovery from a substance use disorder.
 - e. Facilitate a County-wide leadership team comprised of representatives from each of the County's RCO's to educate on best practices; build recovery leadership capacity; and sustain the Network. Host, at a minimum, quarterly team meetings to conduct trainings and facilitate communication between the County's RCO / RCC Network.
 - f. Review RCI reports monthly to assess whether services, trainings and events are addressing the needs of the RCC's participants.

g. Collaborate with County officials, strategic partners and community members to plan for and develop affordable and supportive housing capacity for the target population.

2. Community-based RCOs/RCCs shall:

- a. Provide peer-to-peer recovery support services to promote sustained recovery and prevent recurrence of substance use disorder in a supportive substance-free environment, but shall not provide any services that require a facility license. A substance-free environment shall be defined as one in which all RCO/RCC staff, volunteers, and program participants agree to keep the Center free from prohibited substances at all times. Prohibited substances are defined to include alcohol, as well as illicit and illegal drugs and related paraphernalia.
- b. Provide educational classes, outreach services, information & referral, wellness recovery activities, harm reduction, and recovery support services informed by Recovery Capital Survey responses.
 - 1. Programming may include, but not be limited to services focused on wellness, nutrition and illness management, self-care, smoking cessation, stress management, financial management, literacy education, job and parenting skills, social events, and recreational activities.
 - 2. Provide housing assistance services such as finding sober living homes, apartments, roommates, as well as telephone support for the same.
- c. Allow individuals access to training, social, educational, and recreational opportunities as well as information about substance use disorder treatment, recovery support services, and information about other community resources.
- d. Ensure that all services and activities are led and driven by the recovery community (i.e. individuals who have experienced addiction and recovery, either directly or indirectly as a family member or friend) via the RCO.
- e. Provide services by appropriately trained, certified, and supervised individuals skilled in the constructs of recovery, peer support interventions, and recovery capital. Peers in process of obtaining certification shall be within 6-months of being certified to be considered for peer support positions.
- f. Provide services measured by use of RCI and certified by The Association of Recovery Community Organizations (ARCO).
- g. Track the RCO/RCCs' progress of being established and once established, provide number and types of activities (training, services), referrals, and individuals served on a monthly and quarterly basis.
- h. Review RCI reports monthly to develop RCO/RCC services, trainings and events that are addressing and are aligned with the needs of the RCC's participants.

E. Other Requirements:

- 1. RCO Boards, shall be comprised of representatives from the local recovery community and meet regularly. Board Meeting Minutes and sign-in sheets shall be provided with the monthly reports.
- 2. RCO Boards shall also acknowledge and agree that the services and activities are member-inspired, self-determined, and premised on peer support.
- 3. RCOs shall participate as needed in research conducted by the County or its designated agent(s), including but not limited to providing access to data with appropriate permissions, providing access to sites and facilitating access to participants who may volunteer for interviews.
- 4. The Network services shall comport with SAMHSA's working definition of Recovery and its ten guiding principles; Guiding Principles and Elements of Recovery-Oriented Systems of Care; Ethical Guidelines for the Delivery of Peer-based Recovery Support Services; and Recovery Capital Indexing.
- 5. The Countywide RCO shall attend the Palm Beach County Advisory Committee on Behavioral Health, Substance Use and Co-occurring Disorders meetings and ensure that all Network services and activities are aligned with the Palm Beach County Behavioral Health, Substance Use and Co-occurring Disorders Master Plan Update 2022.
- 6. PBCBHC will serve solely as a fiscal agent to administer Network funds external to their own and may, upon request of the Network and a signed Memorandum of Understanding, offer technical assistance to assist the Network in sustainability planning, community engagement, building volunteers, and training. The fiscal agent shall respect the Network's role in assessing and responding to the evolving recovery support and recovery advocacy needs of the recovery community and shall not seek to influence the Network in its exercise of this role.

F. Required Outcomes

The Network will adhere to the following outcome requirements and report quarterly:

| Outcome | Participants will be offered and asked to complete the Recovery Capital Index (RCI). |
|-----------|--|
| Indicator | 80 % of Participants will complete the RCI to obtain a baseline overall wellness score. |
| Outcome | Participants will improve overall wellness. |
| Indicator | 80% of Participants will improve overall wellness as evidenced by at least 1 point, in at least 1 domain on the RCI at assessment every 30 days. |

¹ https://store.samhsa.gov/sites/default/files/d7/priv/pep12-recdef.pdf

² https://www.viahope.org/wp-content/uploads/2018/01/SAMHSA_guiding_principles_Whitepaper.pdf

³ https://dbhids.org/wp-content/uploads/2015/07/Philadelphia-Papers-Ethical-Guidelines-for-the-Delivery-of-Peer-Based-Recovery-Support-Services.pdf

⁴ https://recoverycapital.io/

| Outcome | Participants will remain engaged with the Recovery Community Centers. |
|-----------|---|
| Indicator | Number of repeat RCC participant visits will increase monthly. |
| Outcome | Participants will improve their personal capital. |
| Indicator | 50% of Participants will improve personal capital - employment as evidenced by at least 1 point, on the Recovery Capital Index at assessment every 30 days. |
| Indicator | 50% of Participants will improve personal capital - education as evidenced by at least 1 point, on the Recovery Capital Index at assessment every 30 days. |
| Indicator | 50% of Participants will improve personal capital – housing & living situation as evidenced by at least 1 point, on the Recovery Capital Index at assessment every 30 days. |

G. Required Deliverables

| Deliverables | Date/Frequency |
|--|----------------|
| Quarterly Report: Provide progress of RCO developments. Summaries and attendance of meetings and activities on RCO developments. | |

EXHIBIT B2

PAYMENT SCHEDULE

Provider: Palm Beach County Substance Abuse Coalition, Inc. dba Palm Beach

County Behavioral Health Coalition (PBCBHC)

Program: County Recovery Community Organizations (RCO) and allied Recovery Community

Centers (RCC) Network

Location: Palm Beach County - Countywide

Service: Recovery Supports **Funding:** Opioid Response

Funding Cycle: October 1, 2022 – September 30, 2024

The Scope of Work to be completed by AGENCY as defined in Exhibit – A2 consists of specific completion of the services as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Schedule of Payments:

| Service Deliverables | Unit Cost | Total FY2022 | Total FY2024 | Total FY2024 | Total 3 Year Contract Amount |
|--|------------------|-----------------|-----------------|-----------------|------------------------------------|
| A report must be submitted along with the invoice that includes the following: Progress update on RCC/RCO developments; List of daily engagements to include peer services, events, training & classes, dates, time, number of participants, and the name of facilitators if applicable. Services may be provided face-to-face, virtually or hybrid of face-to-face and virtual. | Actual Costs* | \$550,000 | \$1,250,000 | \$1,250,000 | \$3,050,000 |

^{*} Expenses will be reimbursed based on actual costs, as evidenced by agency general ledgers or other proof of payments. Up to \$125,000 annually may be utilized for administrative costs.



March 7, 2023

For Informational Purposes 2300 HIGH RIDGE RD BOYNTON BEACH FL 33426-8747

WLTR005

| Account Information: | | _ Contact Us |
|--|---|--|
| Policy Holder Details : | Palm Beach County Substance Abuse Coalition Inc | Need Help? |
| <u> </u> | | Chat online or call us at |
| | | (866) 467-8730. |
| | | We're here Monday - Friday. |
| Enclosed please find a Certifiquestions or concerns. | icate Of Insurance for the above referen | ced Policyholder. Please contact us if you have an |
| Sincerely, | | |
| Your Hartford Service Team | | |
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ENDORSEMENT FACE PAGE

This page is the face of the endorsement referenced by number below and is a part of the policy.

Insured's Name: Palm Beach County Substance Abuse Coalition Inc; Palm Beach County

HUB; Palm Beach County Behavioral Health Coalition DBA

Policy Number: <u>773BO101354</u>

Policy Dates: From: <u>11/4/2022</u> To: <u>11/4/2023</u>

Endorsement #: 1

Endorsement Effective Date: 1/5/2023

Surplus Lines Agent's Name:

Marcia Whisman

Surplus Lines Agent's Address:

120 E. Palmetto Park Road, Suite 300

Boca Raton, FL 33432

Surplus Lines Agent's License:

P134922

Producing Agent's Name:

Regina Valerie Walker

Producing Agent's Physical Address:

6050 Oak Tree Blvd, South.Suite 500

Cleveland, OH 44131

"THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER."

"SURPLUS LINES INSURERS' POLICY RATES AND FORMS ARE NOT APPROVED BY ANY FLORIDA REGULATORY AGENCY."

Endorsement Premium:

\$1,198.00

Tax:

\$59.18 \$0.72

Service Fee:

FHCF Assessment:

Citizen's Assessment:

Surplus Lines Agent's Countersignature:

Marie Win

If this policy is a surplus lines, personal lines residential property policy then the following shall apply:

"THIS POLICY CONTAINS A CO-PAY PROVISION THAT MAY RESULT IN HIGH OUT-OF-POCKET EXPENSES TO YOU."

If this policy is a surplus lines, personal lines residential property policy which includes the peril of windstorm then the following shall apply:

"THIS POLICY CONTAINS A SEPARATE DEDUCTIBLE FOR HURRICANE OR WIND LOSSES, WHICH MAY RESULT IN HIGH OUT-OF-POCKET EXPENSES TO YOU."

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

POLICY CHANGES

Policy Change Number <u>001</u>

| CERTIFICATE NUMBER | POLICY CHANGES EFFECTIVE | COMPANY Lindonwriters at Lloyd's Lendon |
|---|-----------------------------|--|
| 773BO101354 | 01/ 05/ 2023 | Underwriters at Lloyd's, London Convex Insurance UK Limited |
| NAMED INSURED | <u> </u> | AUTHORIZED REPRESENTATIVE |
| Palm Beach County Substance Abo Behavioral Health Coalition dba | use Coalition Inc; Palm (| County HUB; Palm County 120 E Palmetto Park Rd Ste 300 Boca Raton, FL 33432 |
| COVERAGE PARTS AFFECTED / CON | TRACT NUMBER | |
| Commercial Property | | |
| | | |
| | CHANGES | |
| Additional Premium \$1,198.00 Surplus Lines Tax \$59.18 Stamping Fee \$0.72 | | |
| It is hereby agreed the policy is am Business Personal Property for loc | | ic Ave, Delray Beach, FL 33445) is increased to |
| \$108,000. | | |
| | | |
| All other terms and conditions rema | ain unchanged. | |
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| L. —. — — — — — — — — — — — — — — — — — | | (h |
| | | Authorized Representative Signature |

Copyright, Insurance Services Office, Inc., 1983 Copyright, ISO Commercial Risk Services, Inc., 1983

IL 12 01 11 85



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER CONTACT NAME: AUTOMATIC DATA PROCESSING INS AGCY PHONE FAX (A/C, No): (800) 524-7024 76250872 (A/C, No, Ext): 1 ADP BLVD M/S 625 E-MAIL ADDRESS: ROSELAND NJ 07068 INSURER(S) AFFORDING COVERAGE NAIC# 29424 INSURER A: Hartford Casualty Insurance Company INSURED INSTIRER R . PALM BEACH COUNTY SUBSTANCE ABUSE INSURER C COALITION INC. INSURER D 2300 HIGH RIDGE RD INSURER . BOYNTON BEACH FL 33426-8747 INSURER C : COVERAGES CERTIFICATE NUMBER: **REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. INSR ADDL SUBR POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER LIMITS INSR WVD (MM/DD/YYYY) (MM/DD/Y YYY) LTR COMMERCIAL GENERAL LIABILITY DAMAGE TO RENTED OCCUR CLAIMS-MADE PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE LOC POLICY PRODUCTS - COMP/OP AGG JECT OTHER: COMBINED SINGLE LIMIT AUTOMOBILE LIABILITY ANY AUTO BODILY INJURY (Per person) ALL OWNED AUTOS HIRED AUTOS SCHEDULED BODILY INJURY (Per accident) AUTOS NON-OWNED AUTOS PROPERTY DAMAGE (Per accident) OCCUR UMBRELLA LIAB EXCESS LIAB EACH OCCURRENCE CLAIMS-MADE AGGREGATE RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY STATUTE ER ANY E.L. EACH ACCIDENT \$100,000 PROPRIETOR/PARTNER/EXECUTIVE N/ A 76 WEG AD9M50 09/09/2022 09/09/2023 OFFICER/MEMBER EXCLUDED? E.L. DISEASE -EA EMPLOYEE \$100,000 (Mandatory in NH) \$500,000 E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS below DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER
For Informational Purposes

2300 HIGH RIDGE RD

BOYNTON BEACH FL 33426-8747

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sugar S. Castaneda

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ACORD 25 (2016/03)

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