



**II. FISCAL IMPACT ANALYSIS**


**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs	\$142,558				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$142,558				
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No       
 Does this item include the use of federal funds? Yes      No X

Budget Account No.:  
 Fund 0001 Dept 146 Unit 7621 Object 3401 Program Code      Program Period     

**B. Recommended Sources of Funds/Summary of Fiscal Impact:  
 Funding Source is Palm Beach County.**

DocuSigned by:  
  
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**C. Departmental Fiscal Review:** \_\_\_\_\_  
 Julie Dowe, Director of Finance and Support Services

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Steve Matus 4/19/2023  
 OFMB 9A 4/13  
 MG 4/19

Dr. J. Jacobson 4/20/23  
 Contract Development and Control  
 Feb 4/20/23

**B. Legal Sufficiency:**

Debra Costanzo 4-20-23  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**SECOND AMENDMENT**

**SECOND AMENDMENT TO SUBRECIPIENT AGREEMENT**

**THIS SECOND AMENDMENT TO SUB-RECIPIENT AGREEMENT** dated March 09, 2021, (**R2021-0301**), is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **Southeast Florida Behavioral Health Network, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is **27-1871869**.

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

**WHEREAS**, on March 09, 2021, the above named parties entered into a Sub-recipient Agreement, (**R2021-0301**) (the Agreement), in an amount not to exceed \$953,920.00, to provide certain services for the Comprehensive Opioid Abuse Site-based Program; and

**WHEREAS**, on September 13, 2022, the Agreement was amended (**R2022-0931**) to increase funding by **ONE HUNDRED FORTY-THREE THOUSAND, NINE HUNDRED AND SIXTY DOLLARS (\$143,960.00)**; and

**WHEREAS**, the need exists to increase funding for Fiscal Year 2023 by **ONE HUNDRED FORTY TWO THOUSAND, FIVE HUNDRED FIFTY-EIGHT DOLLARS AND ZERO CENTS (\$142,558.00)** for a total of **TWO HUNDRED EIGHTY-SIX THOUSAND, FIVE HUNDRED EIGHTEEN DOLLARS (\$286,518.00)**; and

**WHEREAS**, the need exists to amend the Agreement with the AGENCY, to increase the total funding by amending the first paragraph in **ARTICLE 5 – PAYMENTS, EXHIBIT A – SCOPE OF WORK**, and to replace **EXHIBIT B1 PAYMENT SCHEDULE**, with **EXHIBIT B2 – PAYMENT SCHEDULE**.

**NOW THEREFORE**, the COUNTY and the AGENCY mutually agree that the Contract is hereby amended as follows:

- I. The foregoing recitals are true and correct and incorporated herein by reference and made a part of the parties' Agreement.
- II. The first paragraph in **ARTICLE 5 – PAYMENTS** is amended to read as follows:

The total amount to be paid by the COUNTY under this Agreement for all services and materials shall not exceed a total Agreement amount of **ONE MILLION, TWO HUNDRED-FORTY THOUSAND FOUR HUNDRED THIRTY-EIGHT DOLLARS AND ZERO CENTS (\$1,240,438.00)**, of which **FOUR HUNDRED SEVENTY-SIX THOUSAND, NINE HUNDRED AND SIXTY DOLLARS AND ZERO CENTS (\$476,960.00)** was budgeted in both FY 2021 and FY 2022, and **TWO HUNDRED EIGHTY-SIX THOUSAND, FIVE HUNDRED EIGHTEEN DOLLARS AND ZERO CENTS (\$286,518.00)** is budgeted in FY

2023.

III. **EXHIBIT A - SCOPE OF WORK**, Section I, Scope of Work, C. Clients Served: is updated as follows:

**C. Clients Served** A minimum of 25 unduplicated Clients will be provided housing and other recovery support services under this Agreement during FY 2023, including access to the Recovery Housing Voucher and Recovery Support Services Funds. In addition, a minimum of 40 unduplicated Clients annually will be provided other recovery support services with access to the Recovery Support Services Funds.

IV. Exhibit B2, attached hereto and incorporated herein by reference, shall replace Exhibit B1 in its entirety.

**OTHER PROVISIONS:**

All other provision of the Agreement not modified in this Second Amendment are still in effect and are to be performed at the same level as specified in the Agreement.

*REMAINDER OF PAGE LEFT BLANK INTENTIONALLY*

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Second Amendment on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Joseph Abruzzo, Clerk of the Circuit Court  
and Comptroller  
Palm Beach County

PALM BEACH COUNTY, FLORIDA,  
A Political Subdivision of the State of Florida  
BOARD OF COUNTY COMMISSIONERS

BY \_\_\_\_\_  
Deputy Clerk

BY \_\_\_\_\_  
Gregg K. Weiss, Mayor

AGENCY:

Southeast Florida Behavioral Health Network, Inc.  
AGENCY'S Name Typed

DocuSigned by:  
*Ann Berner*  
\_\_\_\_\_  
A0D7486110E49D  
AGENCY'S Signatory Name

Ann Berner, President/CEO  
AGENCY'S Signatory Title Typed

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

APPROVED AS TO TERMS  
AND CONDITIONS

DocuSigned by:  
*Helene C. Hvizd*  
\_\_\_\_\_  
DF2DF2003232413  
Assistant County Attorney

DocuSigned by:  
*Taruna Malhotra*  
\_\_\_\_\_  
1438E4101F1049C  
Taruna Malhotra, Assistant Director  
Community Services Department

## EXHIBIT B2

**FY 2021-2023 – FEDERAL (DEPARTMENT OF JUSTICE) COSSAP GRANT  
UNITS OF SERVICE RATE AND DEFINITION**

<b>Service Description</b>	<b>Total FY 2021</b>	<b>Total FY 2022</b>	<b>Total FY 2023</b>
<b>Care Coordination:</b> Services that develop plans for the evaluation individuals in recovery needing assistance in planning and arranging for services, which assess the individual's needs; coordinate the delivery of needed services; ensure that services are obtained in accordance with the service plan; and follow up and monitor progress to ensure that services are having a beneficial impact on the individual as noted in Exhibit A.	\$90,000	\$90,000	\$132,403
<b>Peer Support:</b> Services that include assisting Clients in articulating their goals for recovery and learning and practicing new skills. Helping them monitor their progress, supporting them in their recovery, modeling effective coping techniques and self-help strategies based on their own recovery experience, and supporting them in advocating for themselves to obtain effective services as noted in Exhibit A.			
<b>Recovery Housing Voucher:</b> Provides financial assistance to cover housing expenses.	\$180,000	\$180,000	\$97,500
<b>Recovery Support Services Fund:</b> Provides additional support to COSSAP program clients as they continue their recovery journey.	\$181,500	\$181,500	\$42,289
<b>Administrative Costs</b>	\$25,460	\$25,460	\$14,326
<b>Total</b>	\$476,960	\$476,960	\$286,518

For all service categories listed above, expenses will be reimbursed at the actual cost of services listed in the monthly submission of the general ledger. The backup documentation - copies of paid receipts, copies of checks, invoices, or any other applicable documents acceptable to the Palm Beach County Department of Community Services will be requested as a desk and/or on-site monitoring on a periodic basis.



**Palm Beach County  
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001003	Southeast Florida Behavioral Health Network, Inc.		Compliant					053-02	CARES- Substance Abuse Coordination
		A-p , X	Ameritrust Insurance Corporation	FITGL500372022	6/1/2022	6/1/2023	General Liability		
		A-p , X	Ameritrust Insurance Corporation	FITGL500372022	6/1/2022	6/1/2023	Professional Liability		
		A++g , XV	Indemnity Insurance Company of North America	WLRC71179795	7/1/2022	7/1/2023	Workers Comp		

**Risk Profile :** Standard - Professional Services  
**Required Additional Insured :** Palm Beach County Board of County Commissioners  
**Ownership Entity :**