

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: May 02, 2023

Department: Office of Financial Management & Budget

Advisory Board: Infrastructure Surtax Independent Citizen Oversight Committee

I. EXECUTIVE BRIEF


Motion & Title: Staff recommends motion to approve: appointment of the following individuals to the County Infrastructure Surtax Independent Citizen Oversight Committee (Surtax Committee) for the term beginning May 1, 2023, to April 30, 2026:

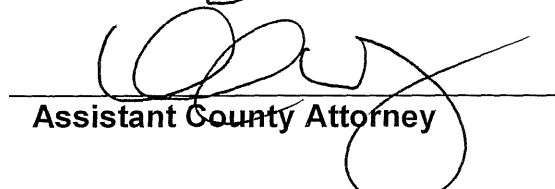
<u>Nominee</u>	<u>Seat No.</u>	<u>Nominated By</u>
Sandra Hammerstein	8	Black Chamber of Commerce
Marla S. Antuña	9	Hispanic Chamber of Commerce
Patrick J. Franklin	14	Urban League of PBC
Christine M. Thrower-Skinner	15	Palm Beach County City Management Association

Summary: On December 20, 2016, the Board of County Commissioners (BCC) created the Surtax Committee. The Surtax Committee will meet quarterly, issue an annual report, may make recommendations to the BCC, and ensure that the proceeds of the surtax are expended for the purposes set forth in the ballot measure and are in compliance with the County's surtax plan. Mr. Patrick Franklin has disclosed that he is employed by the Urban League of Palm Beach County that has several contracts with the County for youth empowerment, economic empowerment, and housing counseling. The Surtax Committee provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contracts. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sec. 2-443, of the Palm Beach County Code of Ethics. The Surtax Committee has 19 seats, and out of the current 9 positions filled, the diversity count is: 2 African-American (22%); 3 Hispanic (33%); and 4 Caucasian (45%). The gender ratio (female:male) is 4:5.
Countywide (MJ)

Background and Justification The Surtax Committee will consist of the following: one member appointed by each District Commissioner; one member nominated by the Black Chamber of Commerce of Palm Beach County; one member nominated by the Hispanic Chamber of Commerce of Palm Beach County; two members nominated by the Business Forum of Palm Beach County; one member nominated by the Tri City Education Committee; one member nominated by the Florida Engineering Society Palm Beach Chapter; one member nominated by the Urban League of Palm Beach County; one member nominated by the Palm Beach County City Management Association; one member from the Economic Council of Palm Beach County; one member nominated by the Associated General Contractors Association Florida East Coast Chapter; and two members nominated by the Palm Beach – Treasure Coast AFL-CIO.

Attachments: Advisory Board Applications

Recommended by:  4/13/2023
Date
Department Director

Legal Sufficiency:  4/17/23
Date
Assistant County Attorney

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: PBC Infrastructure Surtax Independent Citizen Oversight Committee **Advisory** **Not Advisory**

At Large Appointment **or** District Appointment /District #: _____

Term of Appointment: 3 Years. From: May 1, 2023 To: April 30, 2026

Seat Requirement: Black Chamber of Commerce Seat #: 8

*Reappointment **or** New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Hammerstein Sandra Lucia
Last First Middle

Occupation/Affiliation: SBE M/WBE Programs Compliance Officer
Owner Employee Officer

Business Name: City of West Palm Beach

Business Address: 401 Clematis Street

City & State West Palm Beach Zip Code: 33401

Residence Address: 272 Sandpiper Avenue

City & State Royal Palm Beach Zip Code: 33411

Home Phone: (561) 753-7140 Business Phone: (561) 822-2104 **Ext.** 1273

Cell Phone: (561) 358-2477 Fax: ()

Email Address: shammerstein@wpb.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on March 31, 2023 2023
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Sandra Hammerstein Digitally signed by Sandra Hammerstein
Date: 2023.03.31 16:29:44 -0400 Printed Name: Sandra Hammerstein Date: 3-31-2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Alicia DeAbreu, Assistant Budget Director, Office of Financial Management & Budget
301 N. Olive Avenue, 7th Floor, West Palm Beach, FL 33401
 Telephone: (561) 355-4160/Fax: (561) 656-7181/Email: adeabreu@pbcgov.org

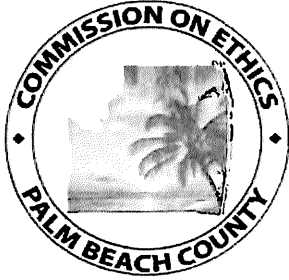
Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



Honesty - Integrity - Character

**PALM BEACH COUNTY
CODE OF ETHICS
TRAINING ACKNOWLEDGEMENT**

Legal Name: Sandra Hammerstein (Please print clearly)

Employee Identification Number: 8250

Agency/Municipality: City of WPB Dept/Board: _____

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

AND

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

The Code of Ethics Training Program on DVD.

A live presentation given on _____, 20__.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

Sandra Hammerstein
(Legal Signature)

3-31-2023
(Date)

Officials and Employees: Submit signed forms according to your agency's policy

Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 E-mail: ethics@palmbeachcountyethics.com

Website: www.palmbeachcountyethics.com

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: PBC Infrastructure Surtax Independent Citizen Oversight Committee Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: May 1, 2023 To: April 30, 2026

Seat Requirement: Hispanic Chamber of Commerce Seat #: 9

*Reappointment or New Appointment

or to complete the term of n/a Due to: resignation other

Completion of term to expire on: n/a

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Antuna Maria
Last First Middle

Occupation/Affiliation: CEO of the Hispanic Chamber of Commerce of Palm Beach County

Owner Employee Officer

Business Name: HISPANIC CHAMBER OF COMMERCE OF PBC

Business Address: 12794 FOREST HILL BLVD., SUITE 19A

City & State WELLINGTON, FLORIDA Zip Code: 33414

Residence Address: 14339 PADDOCK DRIVE

City & State WELLINGTON, FLORIDA Zip Code: 33414

Home Phone: () N/A Business Phone: (561) 832-1986 Ext. _____

Cell Phone: (561) 707-1339 Fax: ()

Email Address: mantuna@hispanicchamberpbc.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: n/a

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

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x By watching the training program on the Web, DVD or VHS on 3-19 2023
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____ Printed Name: Maria Antuna Date: 3/19/2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
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 301 N. Olive Avenue, 7th Floor, West Palm Beach, FL 33401
 Telephone: (561) 355-4160/Fax: (561) 656-7181/Email: adeabreu@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

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Revised 01/09/2023

Maria S. Antuña

Cell: 561-707-1339 – Wellington, Florida

Antuna75@yahoo.com

Personal Summary

I am a dedicated lifelong Hispanic with deep roots in the Hispanic and business communities. I was born in Cuba, moved to the U.S. in 1962, raised in Clewiston, and have lived in Wellington with my husband of 46 years since 1978. Known as the "Voice of the Hispanic Community," I played a leading role in the redistricting of Palm Beach County District 3 to approximately Fifty percent Hispanic population. My values of integrity, commitment, and dedication combined with my experience, leadership skills, and relationships allows me to serve effectively.

Professional Experience

Hispanic Chamber of Commerce of PBC - CEO

11/09/15 to Present

Promote the Chamber to the Community at large. Work closely with community leaders as well as county and state. Be the spokesperson and face of the Chamber. Work closely with Chair of the Board, Board of Directors, and staff to plan, budget and organize/ execute fund raising and networking events effectively strategically. Work with vendors and contractors to ensure that proper planning and execution of the necessary resources to implement events are in place. Work closely with all committees to insure sale and promotion of memberships to businesses as well as sponsorships. Supervise administrative staff and functions, including accounting, payroll, purchasing, budgeting, and HR matters. Participating in short- and long-term planning of strategic initiatives.

Bank of America – Vice President, Small Business Banker

03/01/12 to 04/18/14

Managed based assigned small businesses. Functioned as a local resolute specialist who worked with small businesses to understand their unique business banking needs. Assisted in lending options, including specialized financing for practice industries (doctors, dentist, and vets). Partnered with several Bank of America branches to provide quality service to interested clients. Full focus was to meet client's needs at their offices or branch.

Wells Fargo Company – Branch Manager

11/30/09 to 02/28/12

Managed retail sales and service function. Create, train and coach to obtain a successful team. Administer budgets, business development goals and objectives, staffing models, schedules, and performance standards. Build and grow existing and new portfolios. Maintain profit and budget of store aligned with company's standard.

Personal Leave

06/01/08 to 11/30/09

I made the decision to take time off to take care of my elderly mother who was suffering from Alzheimer.

Flagstar Bank -Account Executive

04/10/06 to 05/30/08

Tasked with growing the commercial business of the bank within my assigned market. Worked collaboratively with other bank personal to prepare customer specific banking solutions.

ABN AMRO – Sr. Account Executive/Officer

03/30/00 to 03/31/06

Responsible for growing market share within territory. Introduce new accounts, training, building, and leveraging relationships. Managed all questions and problems between the customer and the bank. Maintain territory to required standards of company (reports, tracking, etc.) Perform presentations and seminar as needed to existing and new clients.

EDUCATION

Clewiston High School

Banking/Business Ceritfcations

LANGUAGES

Fluent in English and Spanish

TECHNICAL SKILLS

Microsoft Office Suite – Word – Power Point – Outlook - Excel

Board member of Good Samaritan Hospital

Board member of the Forum Club of the Palm Beaches

Board member of Urban League of Palm Beach County

Board member of the Historical Society of Palm Beach County

Board member of the Architectural Review Board (appointed by the Village of Wellington council)

PBC Infrastructure Surtax Independent Citizen Oversight Committee

- Honoree of the Hispanic Education Coalition for “Hispanic Leader/Education”
- Honoree of “Hispanic Women of Distinction – South Florida
- Certified as a small business mentor
- Various local awards
- Leadership Palm Beach County Class of 2023
- WPB Task Force member (appointed by Mayor Keith James)

Section II Continued:

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 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Patrick Franklin Date: 3/15/23

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Return this FORM to:

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 Telephone: (561) 355-4160/Fax: (561) 656-7181/Email: adcabreu@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

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Revised 01/09/2023

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Seat Requirement: Palm Beach County City Management Association Seat #: 15

*Reappointment or New Appointment

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Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Thrower-Skinner Christine M
Last First Middle

Occupation/Affiliation: Village of Golf
Owner Employee Officer

Business Name: Village of Golf, FL

Business Address: 21 Country Road

City & State: Village of Golf, FL Zip Code: 33436

Residence Address: 4094 Frances Dr

City & State: Delray Beach, FL Zip Code: 33445

Home Phone: () Business Phone: (561) 732-0236 Ext. _____

Cell Phone: (561)-644-0623 Fax: ()

Email Address: ctthrower@villageofgolf.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

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 _____ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Christine M. Thrower-Skinner Date: 03/09.2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

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