

# AGENDA ITEM 3.B.3

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

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Meeting Date: JUNE 6, 2023

(x) Consent ( ) Regular

( ) Workshop ( ) Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

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### I. EXECUTIVE BRIEF

#### Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$7,106,100.00

#### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

#### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

#### Attachments:

Lists identifying contracts:

1) PURCHASING	\$ 7,106,100 .00
2) TOURIST DEVELOPMENT COUNCIL	\$ 0.00
3) RISK MANAGEMENT	\$ 0.00
<b>TOTAL</b>	<b>\$ 7,106,100 .00</b>

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Recommended by: \_\_\_\_\_

Liana Figueroa Manager - Finance Services

6/1/23  
Date

Approved by: \_\_\_\_\_

N/A

Assistant County Administrator

Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Dept. \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

\_\_\_\_\_ \_\_\_\_\_  
OFMB Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**06/06/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u> United Healthcare Services, Inc.	Increase of term contract for employee self-funded medical benefits plan services for the period 1/1/2023 through 12/31/2024 per Master Agreement #22076.	Contract Amount: \$350,000.00 Total Contract Authorized Amount: \$3,107,362.00 S/M/WBE: \$0 Original Contract Amount: \$2,757,362.00	Risk Management  5011-700-7294-3401	Thelwell	

The County has expended or encumbered \$1,145,508 (\$190,918/month) during the previous six (6) months of the current twelve (12) month contract. The Risk Management Department is requesting an increase of \$350,000 over the previously authorized amount of \$2,757,362 for the addition of FMLA and leave management services, as memorialized in Exhibit D-1 of the original term contract, through December 31, 2024. This term contract has four (4) twelve (12) month renewal options. Awardee is located out of state. The original contract was established by a competitive solicitation process. This state funded contract is exempt from the EBO Ordinance.

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<u>EXHIBIT B</u> Baker & Taylor, LLC	Renewal of term contract to provide adult and juvenile books cataloged collection and all related services for the period 11/07/2023 through 11/15/2024 per Master Agreement #22086A.	Contract Amount \$4,700,000.00 Total Contract Authorized Amount: \$9,100,000.00 S/M/WBE: \$0.00 Original Contract Amount: \$4,400,000.00	Library Department  1180-320-3200-6601	Thelwell	

The County has expended or encumbered \$2,268,629.70 (\$358,393.32/month) during the previous six and one-third (6.33) months of the current twelve (12) month term contract. The Library Department requests \$4,700,000.00 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract to provide adult and juvenile books cataloged collection and all related services. The contract amount for the: (i) initial twelve (12) month term was \$4,400,000.00 with \$2,268,629.70 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original contract was established by a competitive solicitation process. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

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<u>EXHIBIT C</u> Florida Transportation Systems, Inc.	New term contract for lowered floor minivan type transit vehicles for the period 06/06/2023 through 06/01/2024 per Master Agreement #F250712.	Contract Amount: \$840,000.00 S/M/WBE: \$0	Palm Tran  1341-542-5045-6401	Thelwell	

The County has expended or encumbered \$555,706 (\$317,546/month) during the previous one and three quarter (1.75) months of the current two (2) month term contract. The Palm Tran Department requests \$840,000, to meet the County's requirements through the expiration of this new eleven and three quarter (11.75) month term contract for the purchase of lowered floor minivan type transit vehicles. This contract is a piggyback from the Florida Department of Transportation (FDOT) Contract #TRIPS-19-MV-FTS. Additional, approval is requested to add vendors and items as approved by the originating entity. This term contract has one (1) twelve (12) month renewal option. Awardee is located outside Palm Beach County in the City of Tampa, Florida. There is no S/M/WBE vendor currently certified for this commodity or service. This federally funded contract is exempt from the EBO Ordinance.

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<u>EXHIBIT D</u> ABC Transfer, Inc.; Austin Tupler Trucking, Inc.; Florida Superior Sand, Inc.; and Odums Sod, Inc.	New term contract for sand for the period of 06/06/2023 through 06/05/2028 per Master Agreement #23073.	Contract Amount: \$1,157,500.00 S/M/WBE: Amount Dependent Upon Usage	Countywide  Lead Department: Parks & Recreation	Thelwell	

The County has expended or encumbered \$133,260 (\$11,105/month) during the previous twelve (12) month term contract. Due to the combining of three (3) contracts, the Parks and Recreation Department, as lead department, requests \$1,157,500 to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term has no renewal options. Three (3) awardees are located in Palm Beach County, one (1) of which is a certified S/MBE vendor. One (1) awardee is located outside of Palm Beach County in the city of Clewiston, Florida. Additionally, approval is requested to add vendors that may become pre-qualified during the term of the contract. Pre-qualification contracts allow for the addition of new qualified vendors during the full term of the term contract. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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<u>EXHIBIT E</u> Vanasse Hangen Brustlin, Inc, ("VHB")	New term contract for professional/consultation services in the area of impact analysis with a comprehensive review of the overall impact of additional homes and development west of US 441 in District 5 for the period 06/06/2023 through 06/05/2024 per Master Agreement #500653.	Contract Amount: \$58,600.00 S/M/WBE: \$0	Planning Zoning & Building Department  0001-760-7601-3140	Thelwell	

The Planning Zoning & Building Department requests a new term contract for professional/consultation services in the area of impact analysis, with a comprehensive review of the overall impact of additional homes and development west of US 441 in District 5. Due to the need for professional/consultation services, the Planning Zoning & Building Department requests \$58,600 to meet the County's requirements through the expiration of this new twelve (12) month term contract. The Consultant required the County agree to indemnification language that deviates from the County's standard requirements. In accordance with PPM CW-F-049, the Department of Risk Management and the County Attorney's office negotiated with the vendors and agreed to: (i) the indemnification language provides for a split indemnification provisions. For Indemnify claims arising from the provision of professional services, the Consultant will indemnify the County to the extent caused by the Consultant's negligent acts or omissions in the Consultant's performance of the Contract. For Indemnify claims unrelated to provision of professional services, the County's standard indemnification language applies. Awardee is located out of State. This emergency contract is exempt from the EBO Ordinance.

**TOTAL AMOUNT OF ALL AWARDS \$7,106,100.00**