

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	June 6, 2023	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering & Public Works Department				
Submitted By:	Engineering & Public Works Department				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

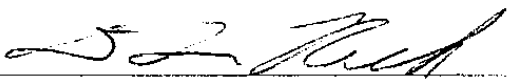
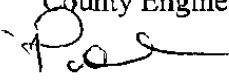
- A) the Traffic Signal Design Professional Continuing Services Contract with Simmons & White, Inc. (S&W) to be in effect for 36 months from the date of approval by the Board of County Commissioners (BCC); and
- B) the Traffic Signal Design Professional Continuing Services Contract with HBC Engineering Company (HBC) to be in effect for 36 months from the date of approval by the BCC.

SUMMARY: Approval of these contracts will provide the professional engineering services necessary for traffic signal design throughout Palm Beach County (County) on a consultant service authorization basis. The contract period for these contracts is thirty-six months from the date of approval by the BCC. The Affirmative Procurement Initiatives selected for these contracts on January 5, 2022 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. S&W agreed to 28% SBE participation for the contract. HBC agreed to 93% SBE participation for the contract. On January 5, 2023, the Consultant's Competitive Negotiations Act Selection Committee selected S&W and HBC and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on January 6, 2023. S&W and HBC have offices located in Palm Beach County. HBC is a certified SBE company. Countywide (YBH)

Background and Justification: After reviewing the attached contracts and finding them in proper order, the Engineering Department recommends BCC approval. Approval of these contracts will ensure the continued process of professional services required by the County.

Attachments:

- 1. S&W Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
- 2. HBC Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)

Recommended by: <i>YBH</i> vbh <i>YBH</i>	 County Engineer	<i>5/3/23</i> Date
Approved By:	 Assistant County Administrator	<i>5/10/23</i> Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:

Fund Dept Unit Object

Recommended Sources of Funds/Summary of Fiscal Impact:

** Fiscal impact is indeterminable at this time. These contractors are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

AS Delle 5/4/23
 9A-15 OFMB
 MD 5/4

Joe J. Jacobson 5/5/23
 Contract Dev. and Control
 TML 5/5/23

B. Approved as to Form and Legal Sufficiency:

Assistant County Attorney 5/8/2023
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.
 2