Agenda Item #3H-3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: June 6, 2023

[X] Consent [] Workshop] Regular] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Consultant Services Authorization (CSA) No. 21 to the project specific contract (R2020-1045) with Currie Sowards Aguila Architects, Inc. (Consultant) in the amount of \$22,010 for the Fire Rescue Station No. 27 Restroom Renovations project.

Summary: On August 25, 2020, the Board of County Commissioners (Board) approved the project specific contract (R2020-1045) with the Consultant to provide professional services for the Fire Rescue Comprehensive Fire Station Capital Improvements Program. CSA No. 21 authorized professional services necessary for renovations and improvements to the existing restrooms at Fire Station No. 27 in order to meet Fire Rescue's new building standards in the amount of \$22,010. In accordance with Policy and Procedure Memorandum (PPM) CW-F-050, when the cumulative value of changes or additional work exceeds the greater of \$250,000 or 5% of the original contract value (Threshold Amount), then an agenda item notifying the Board of the item that puts the cumulative value in the excess category must be presented as a receive and file. The cumulative value of CSAs, including CSA No. 21, totals \$267,275.30. This agenda item is being submitted to notify the Board that the cumulative value of additional work is in excess of the \$250,000 Threshold Amount established by PPM CW-F-050. The contract was presented to the Goal Setting Committee on December 4, 2019 and the Committee established Affirmative Procurement Initiatives (APIs) of a minimum mandatory 25% Small Business Enterprise (SBE) participation and an SBE evaluation preference for the selection. The Consultant committed to achieving an SBE goal of 52%. The SBE participation on this CSA is 100%. Cumulative SBE participation on the contract is 74.40%. The Consultant is a certified SBE firm and a Palm Beach County business. Funding for this project is from the Fire Rescue Improvement Fund. (Capital Improvements Division) District 6 (MWJ)

Background and Justification: The design professional was selected on June 26, 2020, pursuant to the Consultants Competitive Negotiation Act (CCNA), Florida Statute 287.055. CSA 21 authorized professional services necessary for the renovations and improvements to the existing restrooms at Fire Station No. 27 in order to meet Fire Rescue's new building standards in the amount of \$22,010. To date, the additional work totals \$267,275.30. This value exceeds the cumulative limits established in PPM CW-F-050, thus requiring a notification to the Board via a receive and file item.

Attachment:

CSA No. 21
 Budget Availability Statement

Recommended by:	Donné l' ligal lallos	5/5/23
	Department Director	Pate
Approved by:	County Administrator	5/25/23 Date

II. FISCAL IMPACT ANALYSIS

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County	<u>\$22.010</u>	\$ \$	<u>\$</u>	<u>\$</u>	<u>\$</u>
NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)	<u>\$22,010</u>	\$	<u>\$</u>	<u>\$</u>	<u>\$</u>
Is Item Included in Currer Does this item include the	-	l funds?	Yes <u>X</u> Yes	No No _X	_

Budget Account No: Fund 3700 Dept 441 Unit F150 Object 6505

PROFESSIONAL SERVICES	\$22,	,010.00
STAFF COST	\$	0.00
CONTINGENCY	\$	0.00
TOTAL	\$22,	,010.00

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding for this project is from Fire Rescue Improvement Fund.

C. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>:

A. OFMB Fiscal and/or Contract Development and Control Comments:

Nate 518/2013 OFMB9A33 ESUS 23 5.323

Contract Administrator 5/11/2

B. Legal Sufficiency:

Assistant County Attorney

- C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

SUMMARY SHEET CONSULTANT SERVICES AUTHORIZATION #21

CURRIE SOWARDS AGUILA ARCHITECTS, INC. (FIRE RESCUE COMPREHENSIVE FIRE STATION CAPITAL IMPROVEMENT PROGRAM)

FIRE RESCUE STATION NO. 27 RESTROOM RENOVATIONS PROJECT NO. 2023-004626

This Consultant Services Authorization #21 is for professional services for the Fire Rescue Station No. 27 Restroom Renovation project located at 3411 South Shore Boulevard, Wellington, FL.

Professional services shall include design, bid document preparation, permitting and construction administration phase services necessary for renovation and improvements to the existing restroom.

Fire Rescue request to separate the existing restroom into three separate single use restrooms. The new configuration will meet Fire Rescue's new building standards.

EBO Program

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The API established for this contract is a mandatory minimum of 25% SBE participation. Currie Sowards Aguila Architects, Inc. has committed to a 52% S/W/MBE participation. SBE participation for this CSA is 100%. When added to the Consultant's participation to date, the resulting SBE participation is 74.40%.

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Form revised 10/14/21 Non-Federal (EBO Program) - CSA Summary

CONSULTANT SERVICES AUTHORIZATION #21

CURRIE SOWARDS AGUILA ARCHITECTS, INC. (FIRE RESCUE COMPREHENSIVE FIRE STATION CAPITAL IMPROVEMENT PROGRAM)

FIRE RESCUE STATION NO. 27 RESTROOM RENOVATIONS PROJECT NO. 2023-004626 DISTRICT NO. 6

THIS CONSULTANT SERVICES AUTHORIZATION (CSA) NO. 21 to the Contract dated 08/25/20 (R2020-1045) (the "Contract") between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners and the Consultant identified herein is for the consultant services described in Item 4 of this CSA.

1. CONSULTANT: CURRIE SOWARDS AGUILA ARCHITECTS, INC., whose Federal Tax ID# is 65-0350931.

2. History: Not applicable. This CSA is for a new project.

3. Services completed to date: Not applicable. This CSA is for a new project.

4. Description of Services to be provided by Consultant: Professional services shall include design, bid document preparation, permitting and construction administration phase services necessary for renovation and improvements to the existing restroom to meet Fire Rescue new building standards, as detailed on the attached revised proposal dated January 6, 2023. In the event of a conflict between the terms and conditions of the Contract and the terms and conditions of Consultant's proposal, the terms and conditions of the Contract shall control.

5. Compensation: The compensation to be paid to the Consultant for the requested services shall be: Lump Sum charge of \$22,010.00.

6. This CSA may be terminated, in whole or in part, by the County with or without cause in accordance with the Contract terms. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due in accordance with the Contract terms.

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

7. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.

8. All terms, conditions, and obligations of the original Contract shall remain in full force and effect, unless specifically noted as follows:

Form revised 10/14/21 Non-Federal (EBO Program) - CSA

Project Name: FR Station 27 Restroom Renovation Project Number: 2023-004626

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E-VERIFY - EMPLOYMENT ELIGIBILITY

CONSULTANT warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, and that it: (1) is registered with the E-Verify System (E-Verify.gov), and beginning January 1, 2021, uses the E-Verify System to electronically verify the employment eligibility of all newly hired workers; and (2) has verified that all of the CONSULTANT's subconsultants performing any duties and obligations under this Contract are registered with the E-Verify System and beginning January 1, 2021, use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

CONSULTANT shall obtain from each of its subconsultants an affidavit stating that the subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in section 448.095(1)(k), Florida Statutes, as may be amended. CONSULTANT shall maintain a copy of any such affidavit from a subconsultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Contract which requires a longer retention period.

COUNTY shall terminate this Contract if it has a good faith belief that CONSULTANT has knowingly violated Section 448.09(1), Florida Statutes as may be amended.

If COUNTY has a good faith belief that CONSULTANT's subconsultant has knowingly violated Section 448.09(1), Florida Statutes, as may be amended, COUNTY shall notify CONSULTANT to terminate its contract with the subconsultant and CONSULTANT shall immediately terminate its contract with the subconsultant.

If COUNTY terminates this Contract pursuant to the above, CONSULTANT shall be barred from being awarded a future contract by COUNTY for a period of one (1) year from the date on which this Contract was terminated. In the event of such contract termination, CONSULTANT shall also be liable for any additional costs incurred by COUNTY as a result of the termination.

9. Time of Commencement: Consultant shall begin work immediately on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".

10. EBO Program: The API established for this contract is a mandatory minimum of 25% SBE participation. Currie Sowards Aguila Architects, Inc. has committed to a 52% S/W/MBE participation. SBE participation for this CSA is 100%. When added to the Consultant's participation to date, the resulting SBE participation is 74.40%.

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Form revised 10/14/21 Non-Federal (EBO Program) - CSA

Project Name: FR Station 27 Restroom Renovation Project Number: 2023-004626

IN WITNESS WHEREOF, this CSA is accepted, subject to the terms and conditions of the aforementioned Contract.

CONSULTANT Currie Sowards Aguila Architects, Inc.

Signed By:

Name: Jose N. Aguila, AIA, LEED AP Title: Principal

Date: Feb. 13, 2023

Palm Beach County, a political subdivision of the State of Florida, Board of County Commissioners, By Director, Facilities Development & Operations

1. agal NU Signed By

Name: Title:

ISAMI AYALA-COLLAZO Director, Facilities Development & Operations

Date: Attest:

FDO Fiscal

Form revised 10/14/21 Non-Federal (EBO Program) - CSA



Jess M. Sowards, AIA, LEED AP, Principal José N. Aguila, AIA, LEED AP, Principal José (JJ) F. Jaramillo, AIA, LEED AP, Principal Ketth A. Beal, Principal

January 6, 2023

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Mr. Gus Arnold, Project Manager Facilities Development & Operations Departments Capital Improvements Division

PBCFR Station 27 – Restroom Area Reconfiguration PB Co. Project No. 2023-004626 CSA Project No. 220902

Dear Gus:

Attached please find as requested our proposal for the preparation of permit and construction documents for the improvement and renovation to the existing Palm Beach County Fire Station No. 27 restroom, located at 3411 South Shore Blvd., Wellington, Fiorida.

Included herein are the required OEBO Schedule 1 and 2, as well as the fee distribution for architecture and MEP services. Proposed combined fees are \$22,010.00.

Please review and advise if you require any additional information, thank you.

Sincerely, CURRIE SOWARDS AGUILA ARCHITECTS

K Mm

José N. Aguila, AIA, LEED AP Principal

Architecture, Planning, Interiors, Sustainable Design

185 NE 4th Avenue, Suite 101, Delray Beach, FL 33483 T 561-276-4951 F 561-243-8184 www.csa-architects.com

aiarnold@pbcgov.org

Palm Beach County Fire Rescue Facilities

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	Station 27 - Toilet Renovation	Planning &	& Archit	tecture	Sec. S	1421ST		Totals
Task No.	TASK DESCRIPTION	Principal Architect	Project Architect	Project Manager	Cadd I	Cadd Tech II	Administration/Support	TOTALS
1	Project Initiation	Contraction of		-	-	Care Care C		Carlo Parte
	- Administrative Items	4	2					6
	- Site meeting for scope	1 1						1
	- Proposals	0						0
-		1						
	TOTAL HOURS:	5	. 2	. 0	/ 0	, 0	0	7
	HOURLY RATE:	\$225.00	\$185.00	\$155.00	\$95.00	\$85.00	\$65.00	
	Extended Totals Task 1	\$1,125	\$370	\$0	\$0	\$0	\$0	\$1,495
		1,495.00						
2	Documents Assessment		and the second			1		1 1 20
	- Gather available data & Review	1						1
	- Prepare Bases for approval & distribution		2	2				4
	TOTAL HOURS:	1	2	2	0	0	0	5
	HOURLY RATE:	\$225.00	\$185.00	\$155.00	\$95.00	\$85.00	\$65.00	
	Extended Totals Task 2	\$225	\$370	\$310	\$0	\$0	\$0	\$905
		905.00						
3	Document Preparation		ader contract		and the provident of	1		20
	- Schematic Design	1	5	20				26
_	- Design Development (35%)		4	6				12
	- Final permit docs & Coordination	2	2	0				4
	- Thai permit does de coordination							
	TOTAL HOURS:	3	15	34	0	0	0	52
	HOURLY RATE:	\$225.00	\$185.00	\$155.00	\$95.00	\$85.00	\$65.00	1
	Extended Totals Task 3	\$675.00	\$2,775	\$5,270	\$0	50	\$0	\$8,720
4	Construction Administration			1941	1 Horacian	Martin		The second
	- RFI and Submittal Review	4	4					8
	- Site visits & Close out	8			1			8
-	TOTAL HOURS:	12	4	0	0	0	0	16
_	HOURLY RATE:	\$225.00	\$185.00					
	Extended Totals Task 4	\$225.00	\$183.00		\$95.00			
_	BAUMUCU LUIGIS LASK 9	3,440.00				30	30	
_	TOTAL HOUDS.		47	71	0	0	-	-
	TOTAL HOURS:	21 \$225.00	23		-			
	HOURLY RATE:	\$225.00	\$185.00			-		
	Extended Totals	\$4,725	\$4,255	\$5,580	\$0	\$0	\$0	\$14,560
	Totals per Discipline	14,560.00						

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Paim Beach County Fire Rescue Facilities 01/06/23

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Sta	tion 27 Restroom Renovation	TYEC - N	IEP/FP/	IT			
Task No.	TASK DESCRIPTION	Principal	Project Manager	Sr. Designer/Eugineer	Programmer/Design Engine	CADD Sopport Staff	Administration/Support
1	Project Initiation	142-112-12-14			A CONTRACTOR OF A		
	Site Visit	2	0	0			
	TOTAL HOURS:	2	0	0	0	0	0
	HOURLY RATE: Extended Totals Task 1	√ \$220.00	√\$175.00	√\$175.00 \$0	√\$100.00	√ \$65,00	√ \$50.00
	Extended Lotats 1 48K 1	\$440 440	50	20	\$0	\$0	\$0
2	Documents Assessment	and the second	Conferences	an a		WHEN SHEER	28 (19) 222
Contract Provides	Site Plan Submittal	Were at the property of the pr	0	onder treatments	New March	ABONNAN TOOL	The state of the
	TOTAL NOVIDE	-					
Street and	TOTAL HOURS: HOURLY RATE:	0	0 \$175.00	0 \$175.00	0	0 \$65.00	0
	Extended Totals Task 2	\$220.00 \$0	\$175.00	\$175.00	\$100.00 \$0	\$05.00	\$50.00 \$0
	Extenueu Iotais Fask 2	0		30	20	30	30
3	Documents Delign	A CONTRACTOR	New Work			State Hand	
Contraction of the local data	Design Developemnt Documtnts	1	0	15	ATRACT COMMENTS	C.Pertranska homen play	
	Construction Document Design	I	0	15			
	TOTAL HOURS:	2	0	30	0	0	0
	HOURLY RATE:	\$220.00	\$175.00	\$175.00	\$100.00	\$65.00	\$50.00
	Extended Totals Task 3	\$440 5,690	\$0	\$5,250	50	\$0	\$0
4	Construction Administration	5,070	Andrew Test Aller	Lange States			
Contract of the last	Bidding and Permitting	4	0	0	NT A DECIMARE DECIMA	the local metal and	Introduce inclusion
	Submittal Review	0	0	0			
	Site Visits	2			1		
	TOTAL HOURS:	6	0	0	0		0
	HOURLY RATE:	\$220,00	\$175.00	\$175.00	-	\$65.00	\$50.00
	Extended Totals Task 4	\$1,320 1,320	\$0	SO	\$0	\$0	\$0
		1,320	121000.0000	FBC ANALS	1		
	TOTAL HOURS:	10	0	30	0	the second day of the second d	0
	HOURLY RATE:	\$220.00	\$175.00				\$50.00
	Extended Totals 14-Station Assessment	\$2,200	50				SO
1	Totals per Discipline	\$7,450		1	1		1

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OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: PBCFR - Station 27 - Restroom Area Reconfiguration

NAME OF PRIME RESPONDENT/BIDDER; Currie Sowards Aguila Architects, Inc.

SOLICITATION/PROJECT/BID No.:	0]#2023-004626
ADDRESS: 185 NE 4th. Ave, Suite 101, D	Delray Beach, FL 33483
PHONE NO.: 561-276-4951	E-MAIL: jose@csa-architects.com

D-14 0000 00400

CONTACT PERSON: José Aguila, AIA, LEED AP, Principal

DEPARTMENT: NA

SOLICITATION OPENING/SUBMITTAL DATE: NA

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE <u>PRIME CONTRACTOR/CONSULTANT</u> ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

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	(Checl Non-SBE	call Applicable Cate <u>M/WBE</u>	gories) <u>SBE</u>		DOLLAR AMO	UNT OR PERCENT	AGE OF WORK	
Name, Address and Phone Number		Minority/Women Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Currie Sowards Aguila Architects 185 NE 4th. Ave, Suite 101 Delray Beach, FL 33483 (551) 276-4951			\checkmark				\$14,560.0	
2. Thompson Youngross Engineering Consultents, LLC 902 Clink Moore R., Sulle 142 Boca Raton, F1 33467 (S61) 900-2447			\checkmark				\$7,450.00	
3.								
4.								
5.				And				
(Please use additional sheets if necessary)	a contra de la c		Total				\$22,010.0	
otal Bid Price \$ 22,010.00			Total 58	E - MAWBE Participation	\$22,010.00			
hereby certify that the above information is accurate	e to the best of i	ny knowledge:		Adm			Principal	
ote: 1. The amount listed on this form 2. Firms may be certified by Palm category.	for a Subcontra	actor/subconsultar					chedule 2 or attached	

3. Modification of this form is not permitted and will be rejected upon submittal.

OEBO LETTER OF INTENT - SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Project No. 2023-004626

1

SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue - Station 27 - Restroom Area Reconfiguration

Prime C	ontractor	Curri	e Sowards Aguila Arc	hitects Subcontra	ctor:	
	box(s) tha	t apply)		Date of Palm Beach	County Certification (if an	plicable): 1/23/2020
	_	affirms th	ey are the following (select one f			211/2023
Column	-		<u>Column 2</u>	,		Column 3
Zi Male	🖾 Female	2	C African-American/Blac	k 🖾 Asian American	Caucasian American	

<u>S/M/WBE PARTICIPATION - S/M/WBE Primes must document all work to be performed by their own work force on this form</u>. Failure to submit a properly executed Schedule 2 for any <u>S/M/WBE</u> participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage	
1	Architectural Services	NA	1	NA	\$14,560.00	

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$14,560.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

Currie Sowards Aguila Architects

Print Name	s of Prime	
Вү:	TAM	
	Authorized Signature	
José N.	Aguita, AIA, LEED AP	
A		-

Print Name Vice-President Title

Date:	1/06/2023
Date:	170012020

Print Name of Subcontractor/subconsultant

Authorized Signature

Print Name

Ву: ___

Title

Date:

Revised 09/17/2019

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Project # 2023-004626

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SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue - Station 27 - Toilet Area Reconfiguration

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: Thompson Youngross Engineering Consultants (Check box(s) that apply)

 Image: SBE I

 Column 1
 Column 2
 Column 3

 Male
 Female

 African-American/Black
 Asian American

 Supplier

 Male

 Hispanic American

 Native American

 Supplier

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	MEP Engineering Services	NA	alam v i radri pasa i i i i i i i i i i i i i i i i i i	NA	\$7,450.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$7,450.00

If the undersigned Intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

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Currie Sowards Aguila Architects

By: Authorized Signature

José N. Agutta, AIA, LEED AP

Vice-President

Print Name of Prime

Title		

Date: 11/8/2022

Thompson Youngross Engineering Consultants

Authorized Signature

Print Name of Subcontractor/subconsultant

Ву: _____

Andrew J. Youngross

Price or Percentage:

Print Name Principal

Title

Date: 11/8/2022

Revised 09/17/2019

REQUEST DATE: 02/07/2023	REQUESTED	BY: Gus Arnold	PHONE	233-027	75
PROJECT TITLE: <u>Fire Station #2</u> (Sam	7 Restroom Renovations as CIP or IST, if app				
ORIGINAL CONTRACT AMOU EFDO #2023-004626	NT: N/A		IST PLANNING	G NO.:	
REQUESTED AMOUNT: \$22,01	10.00		BCC RESOLUT DATE: 08/25/2		2020-1045
CSA or CHANGE ORDER NUM	BER: CSA #21		DATE. 00/20/2	.020	
LOCATION: 3411 South Shore	e Boulevard, Wellingto	on	BUILDING NU	MBER:	1308
DESCRIPTION OF WORK/SERV	VICE LOCATION:	Fire Station No.	27		
PROJECT/W.O. NUMBER: 202	3-004626				
CONSULTANT/CONTRACTOR Improvement Program Consultant		guila Architects,	Inc. (FR Compr	rehensive l	Fire Station Capital
PROVIDE A BRIEF STATE CONSULTANT/CONTRACTOR		COPE OF SE	RVICES TO	BE PRO	VIDED BY THE
Professional services shall i administration phase services no Rescue's new building standard	ecessary for renovati				
CONSTRUCTION PROFESSIONAL SERV STAFF COSTS* EQUIP/SUPPLIES/ADVI CONTINGENCY TOTAL		\$ \$22,010 \$ TNG \$ <u>\$</u> \$22,010			
* By signing this BAS your departmen by FD&O. Unless there is a change costs of \$250,000 or greater, staff ch Facilities Management or ESS staff y	in the scope of work, no arges will be billed as a	additional staff characteristic characteristic and reconcil	arges will be bille ed at the end of th	d. If this B he project.	AS is for construction If the project requires
BUDGET ACCOUNT NUMBER	R(S) (Specify distribu	tion if more than	one and order i	n which fu	nds are to be used):
FUND: 3700 E	DEPT: 4 41	UNIT: F156	OBJ:	6505	Ð.
IDENTIFY FUNDING SOURC			nd provide deta Sales Tax (Amo		hat apply)
□ State (source/type:			rce/type:)
Grant (source/type:			: (Amount \$		
Other (source/type:		— p			/
Department: Fire Rescue					
BAS APPROVED BY:	Portain		D	- ATE2	-14-2023
ENCUMBRANCE NUMBER:	KD0 041323	3-1452			

BUDGET AVAILABILITY STATEMENT

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CSA History

	ct Name:		FR Comprehens	sive Fire Statio	n Capital Improve	ament Program	Project Manager: Sunli Jagoo					
-	ct Numbe	r:	20111				Contract Amount:	\$0.00				
	ultant:		Currie Sowards	Aquila Archite	cts, Inc.							
	act Date:		25-Aug-20				SBE Goal:		52.0%			
sol	lution Nu	Contraction of the local division of the loc	R2020-1045	Total	1,728,003.80		1.269,388.93	74.40%	1	-		
	CSA#	CSA Amount	SBE Amount	Requested By	Request Date	Site	Services	Approved	Appr'd By	SEE		
-	Orlg.	Company provide				1	ORIGINAL CONTRACT	01001-19	8/6/C	NDIV		
	-	feed of the local diversion of	510	Concerns of Freedom	and the second second	and the second		9-049-010	CAA	1.1.1.1.1		
	1	\$234,919.00	\$140,602.13	Sunii Jagoo	30-Nov-2020		Phase 1 Review & Assessment of 14 stations	2/2/21	всс	59.8		
	2	\$3,810.00	\$3,810.00	Gus Arnold	20-Jan-2021	Fire Station 20 Wellington	review existing electrical system, design for power and low voltage to provide power to electric gates and camera system	1-Apr-21	DIR	100.0		
	3	\$3,610.00	\$3,610.00	Gus Arnold	20-Jan-2021	Fire Station 25 Wellington	review existing electrical system, design for door readers, interior and exterior camera locations	1-Apr-21	DIR	160.0		
	4	\$3,810.00	\$3,810.00	Gus Arnold	20-Jan-2021	Fire Station No. 29	Prep of a base site plan and base floor plans location of the CL gate motors, card access sytem devices and security camera locations	1-Apr-21	DIR	100.0		
	5	\$4,255.00	\$4,255.00	Gus Arnold	20-Jan-2021	Fire Station No. 74 South Bay	Prep of a base site plan and base floor plans location of the CL gate motors, card access sytem devices and security camera locations	1-Apr-21	DIR	100.0		
	6	\$46,000.00	\$23,000.00	Sunil Jagoo	19-Apr-2021		Phase 2 Preparation of Prototypical Design for new fire stations	10-May-21	DIR	50,0		
	7	\$21,714.00	\$19,910.00	Gus Arnold	20-Aug-2021	Fire Station #55, Project #2021-013028	Design, bid document prepration, bidding and CA services	26-Oct-21	DIR	91.6		
	8	\$6,835.00	\$6.835.00	Gus Arnold	3-Nov-2021	Fire Station 43 Access Control & Security	Preparation of bid documents	7-Dec-21	DIR	100.0		
	9	\$6,835.00	\$6,835.00	Gus Arnold	3-Nov-2021	Fire Station#53 Access Control & Security	Preparation of bid documents	7-Dec-21	DIR	100.0		
-	10	\$7,550.00	\$7,550.00	Gus Arnold	3-Nov-2021	Fire Station #30 Access Control & Security	Preparation of bid documents	7-Dec-21	DIR	105.0		
-	11	\$23,376.30	\$12,099.30	Sunll Jagoo	19-Nov-2021	FR Station 24	Due Diligence Report	19-Jan-22	DIR	51.7		
1	12	\$23,160.00	\$8,160.00	Sunii Jagoo	3-Jan-2022	FS #49 Temporary Trailer, Project #2022- 009383	Design services for temporary trailer	19-Jan-22	DIR	35.2		
	13	\$671,373.00	\$517,651.00	Sunil Jagoo	26-Jan-2022	New FS #49, Project #2022-021045	Design services for temporary trailer Design, bid document prepration, bidding and CA services for new station	5-Apr-22	BCC	35.2		
	14	\$619,719.00	\$465,224.00	Sunit Jagoo	14-Apr-2022	New FS #92, Project #2022-013580	Design, bld document preparation, bidding and CA services for new station	14-Jun-22	BCC	75.0		
1	9	\$1,572.50	\$1,572.50	Gus Arnold	15-Sep-2022	Fire Station#53 Access Control & Security, Project #2021-025949	Additional services - revisions to the drawings for new location for CCTV and card readers	20-Oct-22	DIR	100.0		
1	8	\$1,572.50	\$1,572.50	Gus Arnold	15-Sep-2022	Fire Station 43 Access Control & Security	Additional services - revisions to the drawings for new location for CCTV and card readers	20-Oct-22	DIR	100.0		
1	10	\$1,557.50	\$1,557.50	Gus Arnold	15-Sep-2022	Fire Station #30 Access Control & Security	Additional services - revisions to the drawings for new location for CCTV and card readers	20-Oct-22	DIR	100.0		
	15	\$6,955.00	\$6,955.00	Gus Arnold	24-Oct-2022	Fire Station #31 Access Control & Security, Project #2022-037432	review existing electrical system, design for door readers, interior and exterior camera locations	26-Jan-23	DIR	100.0		
	16	\$6,955.00	\$6,955.00	Gus Arnold	24-Oct-2022	Fire Station #27 Access Control & Security, Project #2022-0413.04	review existing electrical system, design for door readers, interior and exterior camera locations	24-Jan-23	DIR	100.0		
	17	\$6,955.00	\$6,955.00	Gus Arnold	24-Oct-2022	Fire Station #19 Access Control & Security	review existing electrical system, design for door readers, interior and exterior camera locations	20-Jan-23	DIR	100.0		
-	18	\$20,470.00	\$20,470.00	Gus Arnold	7-Nov-2022	Fire Station #57 Gyn Renovation	Renovation and expansion of existing gym area	4-Jan-23	DIR	100.0		
1	14	\$26,262.50	\$26,262.50	Sunii Jagoo	14-Nov-2022	Fire Station #92	Additional services due to additional meetings and and program changes Phase 4 - New construction task for the replacement	7-Dec-22	DIR	100.0		
	19	\$443,540.00	\$324,503.00	Sunil Jagoo	17-Nov-2022	Fire Station #25 - Project #2022-045830	of the existing Fire Station 25 Design and Construction Administration phase			73.10		
	20	\$22,010.00	\$22,010.00	Gus Arnold	9-Nov-2022	Fire Station No. 45 Restroom Renovations	Design and Construction Administration phase services Design and Construction Administration phase	20-Jan-23	DIR	100.0		
	21	\$22,010.00	\$22,010.00 \$1,664,174,43	Gus Arnold	3-Feb-2023	Fire Station No. 27 Restroom Renovations	services			100.0		
_	Buik B	\$2,236,826.30	\$1,004,1/4.43	S						74.40		

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ATTACHMENT E CONFLICT OF INTEREST DISCLOSURE FORM (Must be completed by Proposer and any subconsultants and returned with proposal)

PALMBEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

CONSULTANT/SUBCONSULTANT represents that it presently has no interest, <u>either direct or indirect</u>, which would or could conflict in any manner with the performance of services for the County, except as follows:

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(Attach additional sheets as needed.)

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CONSULTANT/SUBCONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/SUBCONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT/SUBCONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT/SUBCONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT/SUBCONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/SUBCONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/SUBCONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/SUBCONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/SUBCONSULTANT shall not enter into said association, interest or circumstance.

This DISCLOSURE is submitted by (Name of Individual:) Jess M. Sowards as (Title/Position:) President & Treasurer of (Name of Firm:) Currie Sowards Aguila Architects, Inc. who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.

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ATTACHMENT E

CONFLICT OF INTEREST DISCLOSURE FORM (Must be completed by Proposer and any subconsultants and returned with proposal)

PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

CONSULTANT/SUBCONSULTANT represents that it presently has no interest, aither direct or indirect. which would or could conflict in any manner with the performance of services for the County, except as follows:

<u>N/A</u> -----------(Attach additional shoets as pooled.) -----

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> CONSULTANT/SUBCONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/SUBCONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT/SUBCONSULTANT'S judgment or quality of services being provided to the County.

> CONSULTANT/SUBCONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT/SUBCONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/SUBCONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/SUBCONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/SUBCONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/SUBCONSULTANT shall not enter into said association, interest or circumstance.

This DISCLOSURE is submitted by (Name of Individual:) Andrew J Youngross ______ as (Title/Position:) Principal ______ of (Name of Firm:) Inompson Youngross Engineering who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unchical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.

Andrew Gontageoss Signature 01-28-2020

Date

2/23/2023 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement or this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s). CONTACT Store and conditions of the policy (ies) must have ADDITIONAL INSURED provisions or be endorsed INSURACE ONE Services, LLC CONTACT Index (MSA Insurance Company INSURER A: MSA Insurance Company INSURER B: Travelers Casualty and Surety Company INSURER B: Travelers Casualty and Surety Company	Client#					CURR	-	04	
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ATTACHMENT #2 BUDGET AVAILABILITY STATEMENT 23 REQUESTED BY: Gus Arnold PHONE: 233-0275

PROJECT TITLE: Fire Station #27 Restroom Renovations (Same as CIP or IST, if applicable) IST PLANNING NO .: ORIGINAL CONTRACT AMOUNT: N/A EFDO #2023-004626 REQUESTED AMOUNT: \$22,010.00 BCC RESOLUTION #: R2020-1045 DATE: 08/25/2020 CSA or CHANGE ORDER NUMBER: CSA #21 LOCATION: 3411 South Shore Boulevard, Wellington BUILDING NUMBER: 1308 DESCRIPTION OF WORK/SERVICE LOCATION: Fire Station No. 27 PROJECT/W.O. NUMBER: 2023-004626 CONSULTANT/CONTRACTOR: Currie Sowards Aguila Architects, Inc. (FR Comprehensive Fire Station Capital Improvement Program Consultant) PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: Professional services shall include design, bid document preparation, permitting and construction administration phase services necessary for renovation and improvements to the existing restroom to meet Fire Rescue's new building standards. CONSTRUCTION \$

PROFESSIONAL SERVICES \$22,010.00 STAFF COSTS* \$ EQUIP/SUPPLIES/ADVERTISING/PERMITTING \$ CONTINGENCY \$ TOTAL \$22,010.00

REQUEST DATE: 02/07/2023

* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):

FUND: 3700	DEPT:	4 41	UNIT: F150 C	OBJ:	6505	Ð.	
IDENTIFY FUNDING SOUR Ad Valorem (Amount \$	CE FOR	EACH ACCO	DUNT: (check <u>and</u> provid Infrastructure Sales Tax			<u>//</u> that apply))
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Department: <u>Fire Rescue</u> BAS APPROVED BY: ENCUMBRANCE NUMBER:	A.	041323	5-1452	DA	- ATE	2-14-2023	