

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 6, 2023

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve a downward Budget Amendment of \$125,000 in the Park Improvement Fund to recognize a decrease in revenue of \$125,000 from a Florida Inland Navigation District (FIND) Waterways Assistance Program (WAP) Grant that the Department was ineligible to receive.

Summary: On May 7, 2019, the Board of County Commissioners (BCC) authorized submission of a \$125,000 FIND WAP grant application, (R2019-0648), to fund a portion of the planning, design and permitting costs associated with the redevelopment of the southern portion of Bert Winters Park. The grant was awarded (Project Number PB19-206) and submitted to the BCC to receive and file and establish budget on January 7, 2020 (R2020-0036). The grant reimbursement was contingent upon completing the planning, design and permitting by September 30, 2022 and executing a construction contract by September 30, 2023. The project was delayed and the grant deadlines were not met. The Department of Parks and Recreation reapplied for the grant which was ratified by the Mayor on the October 4, 2022 BCC agenda. The grant reapplication received FIND approval on November 1, 2022. This Budget Amendment in the Park Improvement Fund is necessary to correct the appropriations. District 1 (AH)

Background and Justification: Bert Winters Park is 16.5 acre park located along the Intracoastal Waterway in northern Palm Beach County. The park is being redeveloped in three phases. Phase One was completed in 2018 and included the construction of a second entrance road along the northern portion of the park to improve traffic flow and circulation; construction of 45 new boat parking spaces; a new restroom; three new floating staging docks; and renovation of the existing boat ramps. The future Phase Two includes the installation of a new canoe/kayak boat launch, expanded parking, new family picnic shelters, new lighting, landscaping and associated infrastructure. The existing parking and day use dock will also be renovated as part of Phase Two. Phase Three project elements are still being finalized but are expected to include the renovation and reconfiguration of the athletic fields, possible inclusion of additional tennis or pickleball courts and construction of additional parking for use by park patrons using the waterfront.

Attachment: Budget Amendment Fund 3600

Recommended by: *Paul J. Conner*
Department Director

5/4/23
Date

Approved by: *Donna M. Miller*
Assistant County Administrator

5/16/2023
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	<u>(125,000)</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	<u>125,000</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:			Yes <u>X</u>	No	
Does this item include use of federal funds?			Yes _____	No _____	<u>X</u>

Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

FIND WAP grant 3600-582-T041 - (100,485)
 Park Improvement Fund 3600-581-P900 - (24,515)
 Total (125,000)

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa Marie 5/11/23
 OFMB *pc/b BSK*

Dr. J. Janshaw 5/11/23
 Contract Development and Control
MD 5/11/23

B. Legal Sufficiency:

Anne Helgent 5/15/23
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

23-0700

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

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BGEX 582 04182300000000001212

FUND 3600 - PARK IMPROVEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/18/23	REMAINING BALANCE
REVENUES								
3600-582-T041-3407	State Grant Capital-Culture/Recr	125,000	545,000	0	125,000	420,000	0	420,000
TOTAL RECEIPTS & BALANCES		18,763,943	19,287,385	0	125,000	19,162,385		
APPROPRIATIONS								
3600-582-T041-6505	Design, Engineering and Management	100,486	320,486	0	100,485	220,001	980	219,021
3600-581-P900-4611	Repair & Renovations - Parks & Recreation	1,902,889	1,216,665	0	24,515	1,192,150	727,954	464,196
TOTAL APPROPRIATIONS & EXPENDITURES		18,763,943	19,287,385	0	125,000	19,162,385		

Parks and Recreation Department
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

Paul D. Conner
Luz Mata

5/4/23
5/19/2023

By Board of County Commissioners
At Meeting of

June 6, 2023

Deputy Clerk to the

Board of County Commissioners