

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: June 13 2023

Consent       Regular  
 Ordinance       Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: an annual contract with the following contractor for painting and weatherproofing services on an as-needed basis through April 3, 2028.

| <u>Contractor</u>                   | <u>Status</u> | <u>SBE or Non-SBE</u> |
|-------------------------------------|---------------|-----------------------|
| Advanced Painting Contractors, Inc. | Local         | Non-SBE               |


**Summary:** On April 4, 2023, the Board of County Commissioners (Board) approved the annual painting and weatherproofing services contract (R2023-0416 through R2023-0420). The work consists of painting and weatherproofing services to County-owned properties on an as needed basis. The Contractor now joins the list of six (6) prequalified contractors for a total of seven (7) prequalified contractors with a contract expiration date of April 3, 2028. The specific requirements of the work will be determined by individual work orders issued against this annual painting and weatherproofing services contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual painting and weatherproofing services contract before the term ends. Projects \$100,000 or greater are advertised on the vendor self-service (VSS) website while projects \$200,000 or greater are additionally advertised in the newspaper. Projects less than \$100,000 are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. The bidding pool is further expanded to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual painting and weatherproofing services contract was presented to the Goal Setting Committee on December 7, 2022 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or an SBE contractor will be given a price preference for projects \$100,000 or greater if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. **(Capital Improvements) Countywide (MWJ)**

**Background and Justification:** The pre-qualification for this contract was advertised on December 18, 2022. The Contractor has met the established criteria and now joins the list of six (6) contractors already pre-qualified for the contract. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Projects \$100,000 or greater are advertised on the VSS website while projects \$200,000 or greater are additionally advertised in the newspaper. Projects less than \$100,000 are bid among the pool of certified SBE contractors, when three (3) or more small businesses are qualified under the contract. The bidding pool is further expanded to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Contractors may qualify at any time and be added to this annual painting and weatherproofing services contract before the term ends.

**Attachments:**

- Advanced Painting Contractors, Inc.

Recommended By:       5/19/23  
Department Director      Date

Approved By:  for      6/1/23  
County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                            | 2023           | 2024         | 2025         | 2026         | 2027         |
|---|----------------|--------------|--------------|--------------|--------------|
| Capital Expenditures                    | _____          | _____        | _____        | _____        | _____        |
| Operating Costs                         | _____          | _____        | _____        | _____        | _____        |
| External Revenues                       | _____          | _____        | _____        | _____        | _____        |
| In-Kind Match (County)                  | _____          | _____        | _____        | _____        | _____        |
| <b>NET FISCAL IMPACT</b>                | <b>* _____</b> | <b>_____</b> | <b>_____</b> | <b>_____</b> | <b>_____</b> |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____          | _____        | _____        | _____        | _____        |

Is Item Included in Current Budget: Yes  No \_\_\_\_\_  
 Does this items include use of federal funds? Yes \_\_\_\_\_ No

Budget Account No: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be submitted to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

C. Departmental Fiscal Review: *[Signature]*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

|  |   |
|--|---|
| <p><u><i>[Signature]</i></u> 5/22/23<br/>                 OFMB <i>[Signature]</i> EdW<br/>                 5-22-2023</p> | <p><u><i>[Signature]</i></u> 5/23/23<br/>                 Contract Development and Control<br/>                 Ted 5/23/23</p> |
|--|---|

B. Legal Sufficiency:  
*[Signature]* For M. Jones 5/31/23  
 Assistant County Attorney

C. Other Department Review:  
 \_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**