Agenda Item #: 3X-4

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Ju	ne 13, 2023	[X] []	Consent Ordinance	[] []	Regular Public Hearing
Department: Submitted By: Submitted For:	Department o Department o Division of En	f Public Sa	afety		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: an amendment to Attachment A (2) of the federally-funded executed Grant Agreement (G0415) for FY2022-23 in the amount of \$281,119 for the Emergency Management Performance Grant (EMPG) with the State of Florida, Division of Emergency Management (FDEM) to receive grant funding for the period October 1, 2022, through September 30, 2023, to improve and enhance emergency management plans and programs and provide operational support to maintain state required programs.

Summary: On January 10, 2023 the Board of County Commissioners (BCC) received and filed the EMPG grant (CFDA #97.042), a federally funded grant that recurs annually. The grant will be used to further enhance emergency planning, response, mitigation, and recovery in the County. R2012-1731 dated November 20, 2012, gave authority to the County Administrator, or designee, to execute these agreements on behalf of the BCC. An amendment was necessary to the attachment due to original project costs coming in lower than anticipated. No changes were made to the overall amount of grant funding received, only a change in project scope in order to effectively spend down the grant funds. Added projects now include display monitor upgrades for the Emergency Operations Center (EOC) county warning point and meeting room as well as battery tenders for deployable equipment. County matching funds of \$281,119 (100%) are required and included in the County budget. Countywide (DB)

Background and Justification: The EMPG grant is provided by the Department of Homeland Security to the State of Florida in a lump sum. This sum is equally distributed to all Florida counties. EMPG funding is used to enhance organizational activities, planning, training, and equipment costs. As a condition of the grant funds, each county agrees to complete work items approved by the State. These work items not only address the general programmatic areas of Emergency Management (i.e.; preparedness, response, mitigation, and recovery), but also include important areas of planning, training, exercises, logistics, and maintenance of mutual aid agreements. Each of these areas are already addressed by the Division of Emergency Management and the funding will be utilized to enhance and improve these existing plans and programs.

Attachments:

1) Attachment	A (2) of the EMPG 2022 Agreement	
Recommended By:	Sende	5/18/23
	Department Director	
Approved By:	2bez flu	5/24/23
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Personal Services Operating Costs Capital Expenditures External Revenues Program Income (County) In-Kind Match (County) Net Fiscal Impact					
# ADDITIONAL FTE POSITIONS (Cumulative)					
ls Item Included In Cເ	irrent Budget	? Yes <u>X</u>	No		
Does this item includ	e the use of fe	ederal funds?	Yes <u>X</u>	No	
Budget Account Exp Rev		<u>8</u> Dept <u>662</u> Uni <u>8</u> Dept <u>662</u> Uni			
Units: EN	A Preparednes A Preparednes	Is/Summary of s & Assistance s & Assistance - Grant (EMPG)	Federal	ct:	
No additional fiscal ir Departmental Fiscal F	-	"Ittoin	etween proje	ects.	
N			VTS	<u> </u>	
A. OFMB Fiscal and/	or Contract De	ev. and Control	Comments	:	
Jun Mat- OFMB 94	5/11/2023 5/11/2023		An S.	Musbur administratio	\$51/8/23 n
B. Legal Sufficien Assistant Cour	5/21/27	-	१४४ च १६ १३	3	
C. Other Department	Review:				
Department [Director				

This summary is not to be used as a basis for payment.

FY 2022 - 2023 EMPG AGREEMENT ATTACHMENT A (2) PROPOSED PROGRAM BUDGET DETAIL WORKSHEET

Funding from the Emergency Management Performance Grant (EMPG") is intended for use by the Sub-Recipient to perform eligible activities as identified in the Fiscal Year 2020 Notice of Funding Opportunity (NOFO) and must be consistent with 2 C.F.R. Part 200 and Chapter 252, Florida Statutes.

The "Proposed Program Budget Detail Worksheet" serves as a guide for both the Sub-Recipient and the Division during the performance of the tasks outlined in the Scope of Work (Attachment A).

Prior to execution of this Agreement, the Sub-Recipient shall complete the "Proposed Program Budget Detail Worksheet" listed below. If the Sub-Recipient fails to complete the "Proposed Program Budget Detail Worksheet", then the Division shall not execute this Agreement.

After execution of this Agreement, the Sub-Recipient may change the allocation amounts in the "Proposed Program Budget Detail Worksheet." If the Sub-Recipient changes the "Proposed Program Budget Detail Worksheet", then the Sub-Recipient 's quarterly report must include an updated "Proposed Program Budget Detail Worksheet" to reflect current expenditures.

BUDGET SUMMARY AND EXPENDITURES

SUB-RECIPIENT: PALM BEACH COUNTY

AGREEMENT: G0415

1. PLANNING	\$
2. ORGANIZATION	\$220,897.29
3. EQUIPMENT	\$4,000.00
4. TRAINING	\$56,221.71
5. EXERCISE	\$
6. MANAGEMENT AND ADMINISTRATION	\$
7. TOTAL AWARD	\$281,119.00

Allowable Planning Costs	Quantity	Unit Cost	Total Cost
Emergency Operations Plan			
Salaries and Fringe Benefits			
Supplies			
Travel/per diem related to planning activities			
T	TOTAL PLANNING EXI	PENDITURES	\$
Allowable Organization Costs	Quantity	Unit Cost	Total Cost
Salaries and Fringe Benefits	2	\$ 110,448.65	\$ 220,897.2

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Utilities (electric, water and sewage)			
Service/Maintenance agreements			
Supplies/Materials			
Memberships			
Publications			
Postage			
Storage			
TOTAL ORGANI	ZATION EXP	ENDITURES	\$ 220,897,29
Allowable Equipment Acquisition Costs	Quantity	Unit Cost	Total Cost
Personal protective equipment	1		
Information technology			
04MD-03-DISP - Display, Video County Warning Point Display Monitor Upgrade	7	\$ 371.43	\$ 2,600.00
EOC Meeting Room Media Upgrade	1	\$ 500.00	\$ 500.00
Cybersecurity enhancement equipment	A	4.500.00	φ 500.00
Interoperable communications equipment			
Detection Equipment	 		
Power equipment Battery Tender for deployable equipment; 10PE-00- BCON - Conditioners, Battery	6	\$ 150.00	\$ 900.00
CBRNE Reference Materials			
CBRNE Incident Response Vehicles	 		
Physical Security Enhancement Equipment	1		
	1		
Logistics			
Other authorized equipment costs			
Other authorized equipment costs 21GN-00-OCEQ - EOC Equipment & Supplies (provide description of EOC equipment & supplies)		PENDITURES	\$4,000.00
Other authorized equipment costs 21GN-00-OCEQ - EOC Equipment & Supplies (provide description of EOC equipment & supplies)	IPMENT EXI	PENDITURES Unit Cost	\$4,000.00 Total Cost

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Skillset Course			
2304: Emergency Operations Center Planning Skillsets Course	1	\$ 7,200.00	\$ 7,200.0
Activation Position Specific Education Videos	5	\$ 8,364.34	\$41,821.7
Travel		(
Supplies			·····
Overtime and Backfill			
TOTALT	RAINING EXI	PENDITURES	\$ 56,221.71
Allowable Exercise Costs	Quantity	Unit Cost	Total Cost
Salaries and Fringe Benefits			
Design, Develop, Conduct and Evaluate an Exercise in accordance with HSEEP standards			
Exercise Planning Workshop			
Travel			
Supplies			
Overtime and Backfill			
TOTALE	XERCISE EXI	PENDITURES	
Allowable Management and Administration Costs (Up to 5% of total award)	Quantity	Unit Cost	Total Cost
Salaries and Fringe Benefits			
TOTAL MANAGEMENT AND ADMINIS	TRATION EXP	ENDITURES	
	TOTAL EX	PENDITURES	\$281,119.00

REVISION DATE: 4/11/2023

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