Agenda Item #: 3E-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

		======				
Meeting Date: Augu	ust 22, 2023	[X] []	Consent Ordinance	[]	Regular Public Hearing	
Department Submitted By: Community Services Submitted For: Division of Human Services and Community Action						
	<u>I. EXE</u>	CUTIV	E BRIEF			
Motion and Title: Staff recommends motion to ratify: the signature of the Mayor on FY 2022 Audit Compliance Certification form, as required by the Florida Department of Commerce (FDOC), formerly known as the Florida Department of Economic Opportunity (FDEO), to certify that the Palm Beach County Community Services Department complied with all applicable single or project specific audit requirements of Section 215.97, Florida Statutes, the applicable rules of the Department of Financial Services and the Auditor General.						
Summary: The Audit Compliance Certification form signed by the Mayor allows the Community Action Program (CAP) to continue to receive Community Services Block Grant (CSBG), Low-Income Home Energy Assistance Program (LIHEAP), and Low-Income Household Water Assistance Program (LIHWAP) funding. In FY 2022, CSBG funding provided employment skills training, job placement services, resume training, financial management training and case management services to 312 individuals and 159 families. In FY 2022, LIHEAP funding was used to continue providing electric utility bill assistance to 7,783 low-income households residing in Palm Beach County. In FY 2022, LIHWAP has provided water utility assistance funding to 1,494 low-income households residing in Palm Beach County. The emergency signature process was utilized because there was not sufficient time to submit the certification form through the regular Board of County Commissioner's agenda process. No County funds are required . (Division of Human Services and Community Action) Countywide (HH)						
Background and Justification: CSBG funds are used to provide various services, such as economic stability, mobility services, utility bill assistance, and utility restoration services. LIHEAP has been administered by CAP since 1992 and provides home energy utility bill assistance and restoration of home energy services. LIHWAP is a newer program that provides water utility bill assistance and the restoration of water services. These programs are made available to low-income households residing in Palm Beach County.						
Attachment: Audit Compliance Certification form with walkthrough memo						
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Recommended By	/: DO BF348	MQ.4 EF22BFDF492.	E. Green	, 7/	21/2023	
·	Department Dire	ctor	$\overline{}$		Date	
Approved By:	Assistant County	Admi	nietrator		8/1/2023 Date	
	Assistant Gount	y Auiiii	moualuf		rafe (

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income			11, 31, 31, 31, 31, 31, 31, 31, 31, 31,	VA V	
n-Kind Match					-
NET FISCAL IMPACT	0	0	0	0	
# ADDITIONAL FTE POSITIONS (Cumulative)					
ls Item Included In Currer	nt Budget:	Y	′es Yes	No	
Does this item include the	e use of fed	leral funds? ``	Yes	Vo	
B. Recommended Sor Funding source is F funds are required.		artment of Com	merce (FLDO		inty
0 D 4 4 1 E		Ju	lie Dowe		
C. Departmental Fiscal F		ie Dowe, Direct	or Financial &	Support S	/CS
				Capport	, oo.
	III. RE	VIEW COMME	NIS		
A. OFMB Fiscal and/o	r Contract I	Development a	nd Control C	omments:	
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OFMB JA 7/2	7 126120 5 MG 7/25	Contra 7 7	ct Developme	Hawkent and Cont	rol 7
DFMB (AF 7/2) B. Legal Sufficiency:	7 126120 5 H6 7/25	Contra 7	ct Developme	Howkent and Cont	rol 7
B. Legal Sufficiency: Assistant County Att	5 H6 7/25	Contra That 7	ct Developme	Hawkent and Cont	rol 7
Decene C. Le	5 46 7/25	Contra Trad 7	ct Developme	Hawkent and Cont	rol 7

This summary is not to be used as a basis for payment.



Community Services Department

810 Datura Street

West Palm Beach, FL 33401

(561) 355-4700

Fax: (561) 242-7336

www.pbcgov.com/communityservices



Palm Beach County **Board of County** Commissioners

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Michael A. Barnett

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer

Official Electronic Letterhead

MEMORANDUM

TO:

Gregg K. Weiss, Mayor

Board of County Commissioners

THRU:

Verdenia C. Baker, County Administrator

Board of County Commissioners

THRU:

FROM:

Reginald Duren, Assistant County Administrator

Board of County Commissioners

James Green, Department Director Community Services Department

DATE:

June 13, 2023

RE:

Audit Compliance Certification Form

Pursuant to Section 309 of the Administrative Code, your signature is needed on the Audit Compliance Certification form for FY 2022 (October 1, 2021, to September 30, 2022). The certification form is a requirement of the Federally Funded Subgrant Agreement No. E2016. The Florida Department of Economic Opportunity (FDEO) requires that the subrecipient certify that it complied with all applicable state single or project-specific audit requirements of Section 215.97, Florida Statutes, and the applicable rules of the Department of Financial Services and the Auditor General.

The certification form was sent to the Community Action Program with instructions from FDEO to return the signed certification form as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline. Attached for reference is the Federally Funded Subgrant Agreement No. E2016.

If additional information is needed, please contact Natalie Diaz, (561)355-4208.

Approved by:

Julie Dowe

Helene C. Hvizd

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1459E4101F1049C. Assistant Department Director

Tanuna Malliotra

Lauren Magierowski

OFMB

-BF3DF20B2223413. Helene Hvizd Senior Assistant County Attorney

Director, Financial & Support Svcs.

Attachments:

Audit Compliance Certification Form

Federally Funded Subgrant Agreement No. E2016

Audit Compliance Certification									
Email a copy of this form within 60 days of the end of each fiscal year in which this grant was open to audit@deo.myflorida.com.									
Sub	precipient: Palm Beach County								
FEIN:		59-6000785 Subrecipient's Fiscal Year:		2022					
Contact's Name:		Gregg K. Weiss		Contact's Phone:	561-355-2202				
Cor	ntact's Email:	GWeiss@pbcgov.org							
1.	Did Subrecipient expend state financial assistance, during its fiscal year, that it received under any agreement (e.g., contract, grant, memorandum of agreement, memorandum of understanding, economic incentive award agreement, etc.) between the Subrecipient and the Department of Economic Opportunity (DEO)? X YesNo								
		nswer is yes, answer the	- ,	_					
	Did Subrecipient expend \$750,000 or more of state financial assistance (from DEO and all other sources of state financial assistance combined) during its fiscal year? _X_YesNo								
If yes, the Subrecipient certifies that it will timely comply with all applicable state single or project-specific audit requirements of section 215.97, Florida Statutes, and the applicable rules of the Department of Financial Services and the Auditor General.									
2.	. Did the Subrecipient expend federal awards during its fiscal year that it received under any agreement (e.g., contract, grant, memorandum of agreement, memorandum of understanding, economic incentive award agreement, etc.) between the Subrecipient and DEO? XYes								
	If the above answer is yes, also answer the following before proceeding to execution of this certification:								
Did the Subrecipient expend \$750,000 or more in federal awards (from DEO and all other sources of federal awards combined) during its fiscal year? X Yes No									
If yes, the Subrecipient certifies that it will timely comply with all applicable single or program-specific audit requirements of title 2 C.F.R. part 200, subpart F, as revised.									
By signing below, I certify, on behalf of the Subrecipient, that the above representations for items 1 and 2 are true and correct.									
al21/23									
Signature of Authorized Representative Date									
Gregg K. Weiss Mayor									
Pri	nted Name of	Authorized Representativ	e Title of	of Authorized Representative					
Approved as to form and legal, sufficiency									

By: Helene C. Hvizd

Begin Frank Senior Assistant County Attorney