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Agenda Item #: 3H-10

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	**August 22, 2023**	**[X] Consent**	**[ ] Regular**
		[ ] Ordinance	**[ ] Public Hearing**
Department:	**Facilities Development & Operations**		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: annual contracts with the following contractors for Indoor Air Quality (IAQ) remediation services on an as-needed basis through August 21, 2028.

Contractors	Status	SBE or Non- SBE
A) Cross Environmental Services, Inc.	Non-Local	Non-SBE
B) Dean Mitchell Restoration, Inc.	Local	Non-SBE
C) Joe Schmidt Construction, Inc.	Local	SBE
D) Prism Response, LLC dba Alloy	Non-local	Non-SBE
E) Simpson Environmental Services, LLC	Non-local	Non-SBE
F) United Restoration of FL, LLC	Non-local	Non-SBE

Summary: The purpose of this annual contract is to pre-qualify contractors to provide IAQ remediation services on an as-needed basis. The specific requirements of the work shall be determined by individual work orders issued against this annual IAQ remediation contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of $3,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual IAQ remediation contract before the term ends. Projects $100,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. Projects $200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper, further expanding the bidding pool to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual IAQ remediation contract was presented to the Goal Setting Committee on March 15, 2023 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than $100,000 (when three (3) or more small businesses are qualified under the annual contract) or a SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. **(Capital Improvements) Countywide (MWJ)**

Background and Justification: The pre-qualification for this contract was advertised on April 23, 2023. The contractors have met the established criteria. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Projects $100,000 or greater are advertised on the VSS website and are bid among the pool of certified SBE contractors, when three (3) or more small businesses are qualified under the contract. Projects $200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper, further expanding the bidding pool to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Contractors may qualify at any time and be added to this annual IAQ remediation contract before the term ends.

Attachments:
1. Contract for Cross Environmental Services, Inc.
2. Contract for Dean Mitchell Restoration, Inc.
3. Contract for Joe Schmidt Construction, Inc.
4. Contract for Prism Response, LLC
5. Contract for Simpson Environmental Services, LLC
6. Contract for United Restoration of FL, LLC

Recommended By: Jessi L. Ayala-Collazo — 7/13/23
Department Director — **Date**

Approved By: M Baker — 7/27/23
County Administrator — **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs					
External Revenues					
In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes x No ____
Does this items include use of federal funds? Yes ____ No x

Budget Account No: Fund ____ Dept ____ Unit ____ Object ____ Program ____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners approval will be submitted to the Board of County Commissioners and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board of County Commissioners.

C. Departmental Fiscal Review: [signature]

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[signature] 7/20/2023
OFMB

[signature] 7-19-23

Contract Development and Control
[signature] 7/20/23

B. Legal Sufficiency:

[signature] for M. Jones 7/25/23
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.