PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:

August 22, 2023

[] Consent

[X] Regular

[] Workshop

[] Public Hearing

Submitted By:

Westgate/Belvedere

Homes

Community

Redevelopment

Agency

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida approving the Westgate/Belvedere Homes Community Redevelopment Agency's (CRA) Fiscal Year 2024 Budget for its Redevelopment Trust (Operating) Fund, Capital Improvement Fund, Transportation Planning Agency Grants and Debt Service Fund.

Summary: The Budget is comprised of four (4) components; **(1)** The Redevelopment Trust Fund, in the amount of \$4,326,956, represents the CRA's Annual Tax Increment Financing (TIF), rental income and balance brought forward from previous years. TIF revenues will be used for payments to Florida Power & Light for street lighting, CRA operations and other programs and projects. **(2)** The Capital Improvement Fund, in the amount of \$1,830,000, represents projected loan proceeds, balances of reimbursable grants awarded to the CRA by County, State, and Federal governments for construction activities. **(3)** The Transportation Planning Agency (TPA) Fund in the amount of \$4,400,000 represents construction funds expected to be reimbursed by the TPA and the Florida Department of Transportation (FDOT). Lastly, **(4)** The Debt Service Fund in the amount of \$900,000 represents funds set aside for loan repayment. <u>Districts 2 and 7</u> (RS)

Background and Policy Issues: Redevelopment Trust Fund: The FY 2024 Budget includes \$3,994,556 in anticipated TIF revenues, a 14.76% increase from last year. The budget contains salary and benefits for five (5) full-time employees. The budget also includes funding for streetlights, property management, technical assistance, the community garden, a site development assistance program, and other neighborhood improvement programs.

<u>Capital Improvement Fund:</u> The FY 2024 Budget includes \$1,830,000 for capital improvement projects consisting of transfers from the trust fund, grants and grants balances carried forward from prior years. Grants from the TPA are administered by the County's Engineering Department on behalf of the CRA. The CRA expects to receive \$1,000,000 in grant reimbursement in 2024.

Attachments:

 Resolution of the Palm Beach County Board of County Commissioners approving the Westgate/Belvedere Homes CRA Fiscal Year 2024 Budget

2) Resolution of the Westgate/Belvedere Homes CRA approving the Fiscal Year 2024 Budget

3) Westgate/Belvedere Homes CRA FY 2024 Budget

Recommended by:

Executive Director

7-23

Date

Approved by:

Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income	*				
In-Kind Match (County)	-				
NET FISCAL IMPACT	3,994,556				
# ADDITIONAL FTE POSITIONS					
(Cumulative)					
Fund 1300 Dept. 74 B. Recommended Sources Ad Valorem funding is fi and Fire Rescue MSTU	of Funds/Sun	nmary of Fis	scal Impact: he estimated	amount of \$2	2,258,768
C. Departmental Fiscal	Review: _	***	A Company of the Comp	····	
	III. <u>REVIE</u>	W COMME	NTS		
A. OFMB Fiscal and/or	Contract Deve	elopment an	d Control Co	mments:	
Tra Marta OFMB MD 8	8181263	Contr	act Developin	Jawl gent and Cor	et 8/15
B. Legal Sufficiency:		(**)	1 1 **		
Senior Assistant Cou	inty Attorney	1023			
C. Other Department Re	∍view:				
Department Director					

This summary is not to be used as a basis for payment.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, **APPROVING** WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY'S (CRA) FISCAL YEAR 2024 BUDGET FOR ITS REDEVELOPMENT TRUST (OPERATING) FUND, **CAPITAL** IMPROVEMENT FUND, TRANSPORTATION PLANNING AGENCY **GRANTS, AND DEBT SERVICE FUND**

WHEREAS, Section 163.387, Florida Statutes (1989) of the Community Redevelopment Act of 1969 mandates the establishment and funding of a redevelopment trust fund for the Westgate/Belvedere Homes Community Redevelopment Agency; and,

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida approved Ordinance 89-11, on June 30, 1989, providing for the creation and funding of the Redevelopment Trust Fund for the Westgate/Belvedere Homes Community Redevelopment Agency; and

WHEREAS, the Board of County Commissioners of Palm Beach County adopted Resolution 92-1370 relating to the approval of the Westgate/Belvedere Homes Community Redevelopment Agency Bond Issue; and

WHEREAS, Palm Beach County is required to approve the Westgate/Belvedere Homes Community Redevelopment Agency Budget; and

WHEREAS, it is necessary for the Westgate/Belvedere Homes Community Redevelopment Agency to adopt its Redevelopment Trust Fund, Capital Improvement Fund budget, Debt Service Fund and to obtain the approval of such from the Palm Beach County Board of County Commissioners; and

WHEREAS, the Westgate/Belvedere Homes Community Redevelopment Agency approved its proposed FY 2024 Redevelopment Trust Fund and Capital Improvement Fund budget on August 14, 2023;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

- 1. The Board of County Commissioners of Palm Beach County, Florida approves the Westgate/Belvedere Homes Community Redevelopment Agency's proposed FY 2024 Budget for its Redevelopment Trust Fund, Capital Improvement Fund, Transportation Planning Agency grants and its Debt Service Fund as attached hereto as Attachment 3.
 - 2. This Resolution shall take effect immediately upon passage.

The foregoing Resolution was of	fered by Commissioner	who moved
for its adoption. The motion was se		
upon being put to a vote, the vote was a		
,		
Commissioner Gregg K. Weis	s, Mayor	
Commissioner Maria Sachs, V	/ice Mayor	
Commissioner Maria G. Marin	0	
Commissioner Michael A. Bar	nett	
Commissioner Marci Woodwa	rd _	
Commissioner Sara Baxter		
Commissioner Mack Bernard	<u>-</u>	
The Mayor there upon declared to the day of, 2024.	PALM BEACH COUNTY, A SUBDIVISION OF THE STAND THROUGH ITS BOACOMMISSIONERS JOSEPH ABRUZZO, CLERK OF THE CIRCUIT & COMPTROLLER By:	A POLITICAL FATE OF FLORIDA, BY RD OF COUNTY COURT
	Deputy Clerk	
APPROVED AS TO FORM AND LEGAL SUFFICIENCY		
By: County Attorney		

Page 2 of 2

RESOLUTION NO. 2023-1

A RESOLUTION OF THE WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY APPROVING ITS BUDGET FOR FISCAL YEAR 2024

WHEREAS, Section 163.387, Florida Statutes (1989) of the Community Redevelopment Act of 1969 mandates the establishment and funding of the redevelopment trust fund for the Westgate/Belvedere Homes Community Redevelopment Agency; and,

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida approved Ordinance 89-11 on June 30, 1989, providing for the creation and funding the Redevelopment Trust Fund for the Westgate/Belvedere Homes Community Redevelopment Agency; and,

WHEREAS, the Westgate/Belvedere Homes Community Redevelopment Agency considered the proposed FY 2024 Budget at its August 14, 2023, public meeting, and voted in favor of requesting approval by the Board of County Commissioners of Palm Beach County, Florida

NOW, THEREFORE, BE IT RESOLVED BY WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY THAT:

- The Westgate/Belvedere Homes Community Redevelopment Agency, hereby, recommends to the Board of County Commissioners of Palm Beach County, Florida that the proposed Budget for Fiscal Year 2024 be approved.
- The Chair and designated Board members of the Westgate/Belvedere Homes
 Community Redevelopment Agency are hereby authorized and directed to advise
 the Palm Beach County Board of County Commissioners of this recommendation
 and the adoption of this Resolution.
- 3. This Resolution shall take effect immediately upon adoption.

APPROVED by the Westgate/Belvedere Homes Community Redevelopment Agency this 14th Day of August 2023.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

WESTGATE/BELVEDERE HOMES
COMMUNITY REDEVELOPMMENT AGENCY

Thomas J. Batro Atto

Ronald L. Daniels, Board Chair

ATTACHMENT 3

	APPROVED BUDGET FY2023	PROPOSED BUDGET FY2024	INCREASE/ (DECREASE)
REVENUE:			
Balance Brought Forward	200,000	300,000	100,000
Ad Valorem Taxes (TIF)	3,480,619	3,994,556	513,937
Rental Income	25,000	14,400	-10,600
Interest	600	18,000	17,400
TOTAL REVENUE	3,706,219	4,326,956	620,737
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EXPENSES:			
Employee Expenditures: Salaries & Wages	449,440	476,406	26.066
Retirement	53,528	56,740	26,966 3,212
Insurance - Health/Dental	79,730	84,513	4,783
Payroll Taxes	34,382	36,445	2,063
Total Payroll Expenditures	617,080	654,104	37,024
Total Fayron Expenditures	017,000	007,107	31,024
Professional Expenditures			
Eng. & Const. Coordination	400,000	424,631	24,631
Technical Assistance	100,000	100,000	0
Audit Fees	25,000	25,000	0
Legal Fees	50,000	50,000	0
Total Professional Expenditure	575,000	599,631	24,631
Other Expenditures		·	•
Government Fees & Services	300	300	0
Insurance/Property/Llability	25,000	27,000	2,000
Landscape & Prop. Maintenance	•	140,000	2,000
Property Management	30,000	30,000	0
Streetlights/Utilities	70,000	100,000	30,000
Office Rent/Utilities	78,000	80,000	2,000
Advertising	10,000	10,000	2,000
Community Garden	100,000	130,000	30,000
Community Activities	100,000	100,000	0 30,000
PR & Marketing	60,000	60,000	0
Public Art	00,000	00,000	0
Bank Fees & Charges	2,439	2,441	2
Neighborhood Preserv. Grant	80,000	80,000	0
COVID-19 SBA Program	00,000	00,000	ő
Tenant Buildout Asst.	ő	0	Ö
Rent Asst. program	ő	0	ő
Site Develop. Asst. Program	150,000	150,000	ő
Commun /Mailouts	6,500	6,500	ő
Dues & Subscriptions	2,500	2,500	Ö
Housing & Economic Devel.	350,000	350,000	0
Staff & Board Development	17,000	20,000	3,000
Office Equipment/Supplies	20,000	20,000	0
Miscellaneous	22,400	34,480	12,080
Transfer to Sinking Fund	1,100,000	900,000	-200,000
Transfer to Capital Improv.	150,000	830,000	680,000
·			
Total Other Expenditures	2,514,139	3,073,221	559,082
Total Expenditures	3,706,219	4,326,956	620,737

	APPROVED BUDGET FY2023	PROPOSED BUDGET FY2024	INCREASE/ (DECREASE)
REVENUE:			
Balance Brought Forward	200,000	300,000	100,000
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EXPENSES:			
Employee Expenditures:			
Salaries & Wages	449,440	476,406	26,966
Retirement	53,528	56,740	3,212
Insurance - Health/Dental	79,730	84,513	4,783
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Professional Expenditures			
Eng. & Const. Coordination	400,000	424,631	24,631
Technical Assistance	100,000	100,000	0
Audit Fees	25,000	25,000	0
Legal Fees	50,000	50,000	0
Total Professional Expenditure	575,000	599,631	24,631
Other Expenditures			
Government Fees & Services	300	300	0
Insurance/Property/Liability	25,000	27,000	2,000
Landscape & Prop. Maintenance	140,000	140,000	0
Property Management	30,000	30,000	0
Streetlights/Utilities	70,000	100,000	30,000
Office Rent/Utilities	78,000	80,000	2,000
Advertising	10,000	10,000	0
Community Garden	100,000	130,000	30,000
Community Activities	100,000	100,000	0
PR & Marketing	60,000	60,000	0
Public Art	0	0	0
Bank Fees & Charges	2,439	2,441	2
Neighborhood Preserv, Grant	80,000	80,000	0
COVID-19 SBA Program	0	0	0
Tenant Buildout Asst.	0	0	0
Rent Asst. program Site Develop. Asst. Program	150,000	0 450 000	0
Commun /Mailouts	150,000 6,500	150,000	0
Dues & Subscriptions	2,500	6,500 2,500	0
Housing & Economic Devel.	350,000	350,000	0
Staff & Board Development	17,000	20,000	3,000
Office Equipment/Supplies	20,000	20,000	3,000 0
Miscellaneous	22,400	34,480	12,080
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CAPITAL IMPROVEMENT FUND

	APPROVED FY2023	PROPOSED FY2024	INCREASE/ DECREASE
REVENUES:			
Loan Proceed	11,000,000	0	-11,000,000
Balance Brought Forward	0	0	0
Solid Waste Authority	0	0	0
Transferred from Trust Fund	150,000	830,000	680,000
USDA Grant	0	0	0
TPA Grant Proceed	2,000,000	1,000,000	-1,000,000
Other Grants	250,000		-250,000
Total Revenue	13,400,000	1,830,000	-11,570,000
EXPENDITURES: Construction Projects			
Property Acquisition	2,000,000	0	-2,000,000
BH Infrastructure Improvement	0	0	0
Dog Park	0	0	0
USDA Community Garden	0	0	0
Cherry and Other Infrastructure	400,000	1,300,000	900,000
Seminole Blvd	3,000,000	330,000	-2,670,000
Westgate Avenue	7,600,000	200,000	-7,400,000
Total Expenditures	13,000,000	1,830,000	-11,170,000

Transportation Planning Agency Fund

	APPROVED FY2023	PROPOSED FY2024	INCREASE/ DECREASE
REVENUES:			
Balance Brought Forward	5,354,982	4,400,000	-954,982
BelvedereHeights Phase 1	0	0	0
Belvedere Heights Phase 2	0	0	0
Westgate Ave Streetscape	0	0	0
Seminole Boulevard	0	0	0
Cherry Road	0	0	0
Total Revenue	5,354,982	4,400,000	-954,982
EXPENDITURES: Construction Projects			
Belvedere Heights Phase 1	0	0	0
Belvedere Heights Phase 2	60,000	0	-60,000
Westgate Ave Streetsca[e	3,407,000	2,400,000	-1,007,000
Seminole Boulevard	887,982	1,000,000	112,018
Cherry Road	1,000,000	1,000,000	0
Total Expenditures	5,354,982	4,400,000	-954,982

DEBT SERVICE FUND

	APPROVED FY2023	PROPOSED FY2024	INCREASE/ DECREASE
REVENUES:			
Balance Brought Forward	0	0	0
Accumulated Interest	0	0	0
Transfer from Operating Fund	1,100,000	900,000	-200,000
Transfer from Reserve Fund	0	0	0
Total Revenues	1,100,000	900,000	-200,000
			0
EXPENDITURES:			0
Debt Service:			0
Interest	500,000	440,000	-60,000
Principal	500,000	460,000	-40,000
Bank Fees	0	0	0
Paying Agent Fees	0	0	0
Reserve-Future Debt Service	100,000	<u>0</u>	-100,000
Total Expenditures	1,100,000	900,000	-200,000

ATTACHMENT 3

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EXPENSES:			
Employee Expenditures:			
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Audit Fees	25,000	25,000	0
Legal Fees	50,000	50,000	0
Total Professional Expenditure	575,000	599,631	24,631
Other Expenditures			
Government Fees & Services	300	300	0
Insurance/Property/Liability	25,000	27,000	2,000
Landscape & Prop. Maintenance	140,000	140,000	0
Property Management	30,000	30,000	0
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Community Activities	100,000	100,000	0
PR & Marketing	60,000	60,000	0
Public Art	.0	0	0
Bank Fees & Charges	2,439	2,441	2
Neighborhood Preserv. Grant	80,000	80,000	0
COVID-19 SBA Program	0	0	0
Tenant Buildout Asst.	0	0	0
Rent Asst. program	150,000	150,000	0
Site Develop, Asst. Program Commun /Mailouts	6,500	6,500	.0
Dues & Subscriptions	2,500	2,500	Ö
Housing & Economic Devel.	350,000	350,000	Ŏ
Staff & Board Development	17,000	20,000	3,000
Office Equipment/Supplies	20,000	20,000	0,000
Miscellaneous	22,400	34,480	12,080
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Legal Fees	50,000	50,000	0
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Other Expenditures			
Government Fees & Services	300	300	0
Insurance/Property/Liability	25,000	27,000	2,000
Landscape & Prop. Maintenance		140,000	. 0
Property Management	30,000	30,000	. 0
Streetlights/Utilities	70,000	100,000	30,000
Office Rent/Utilities	78,000	80,000	2,000
Advertising	10,000	10,000	0
Community Garden	100,000	130,000	30,000
Community Activities	100,000	100,000	0
PR & Marketing	60,000	60,000	. 0
Public Art	0 400	0 444	0
Bank Fees & Charges	2,439	2,441	2
Neighborhood Preserv. Grant	80,000	80,000	0
COVID-19 SBA Program	Ü	0	0
Tenant Buildout Asst.	0	0	0
Rent Asst. program Site Develop. Asst. Program	150,000	150,000	0
Commun /Mallouts	6,500	6,500	0
Dues & Subscriptions	2,500	2,500	. 0
Housing & Economic Devel.	350,000	350,000	Ö
Staff & Board Development	17,000	20,000	3,000
Office Equipment/Supplies	20,000	20,000	0,000
Miscellaneous	22,400	34,480	12,080
Transfer to Sinking Fund	1,100,000	900,000	-200,000
Transfer to Capital Improv.	150,000	830,000	680,000
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CAPITAL IMPROVEMENT FUND

	APPROVED FY2023	PROPOSED FY2024	INCREASE/ DECREASE
REVENUES:			
Loan Proceed	11,000,000	0	-11,000,000
Balance Brought Forward	0	0	. 0
Solid Waste Authority	0	0	0
Transferred from Trust Fund	150,000	830,000	680,000
USDA Grant	0	0	0
TPA Grant Proceed	2,000,000	1,000,000	-1,000,000
Other Grants	<u>250,000</u>		-250,000
Total Revenue	13,400,000	1,830,000	-11,570,000
EXPENDITURES: Construction Projects			
Property Acquisition	2,000,000	0	-2,000,000
BH Infrastructure Improvement	0	0	0
Dog Park	0	0	0
USDA Community Garden	0	0	0
Cherry and Other Infrastructure	400,000	1,300,000	900,000
Seminole Blvd	3,000,000	330,000	-2,670,000
Westgate Avenue	7,600,000	200,000	
Total Expenditures	13,000,000	1,830,000	-11,170,000

Transportation Planning Agency Fund

	APPROVED FY2023	PROPOSED FY2024	INCREASE/ DECREASE
REVENUES:			•
Balance Brought Forward	5,354,982	4,400,000	-954,982
BelvedereHeights Phase 1	0	0	0
Belvedere Heights Phase 2	0	. 0	0
Westgate Ave Streetscape	0	0	0
Seminole Boulevard	0	0	0
Cherry Road	0	0	0
Total Revenue	5,354,982	4,400,000	-954,982
EXPENDITURES:			
Construction Projects			
Belvedere Heights Phase 1	0	0	0
Belvedere Heights Phase 2	60,000	0	-60,000
Westgate Ave Streetsca[e	3,407,000	2,400,000	-1,007,000
Seminole Boulevard	887,982	1,000,000	112,018
Cherry Road	1,000,000	1,000,000	0
Total Expenditures	5,354,982	4.400.000	-954.982

DEBT SERVICE FUND

	APPROVED	PROPOSED	INCREASE/
	FY2023	FY2024	DECREASE
REVENUES:			
Balance Brought Forward	0	0	0
Accumulated Interest	0	0	0
Transfer from Operating Fund	1,100,000	900,000	-200,000
Transfer from Reserve Fund	0	0	0
Total Revenues	1,100,000	900,000	-200,000
			0
EXPENDITURES:			0
Debt Service:			0
Interest	500,000	440,000	-60,000
Principal	500,000	460,000	-40,000
Bank Fees	0	0	0
Paying Agent Fees	0	0	0
Reserve-Future Debt Service	100,000	<u> </u>	-100,000
Total Expenditures	1,100,000	900,000	-200,000