

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes_____ No_____

Budget Account No.: Fund_____ Dept._____ Unit_____ Object_____

Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
 09/12/2023

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

A Place For You Adult Day Care and Rehabilitation Center Corp.; and Faith Lutheran Church of North Palm Beach- Missouri Synod, Inc. DBA New Day Adult Care Center	Renewal of term contract for adult day care in- facility respite services, for the period of 10/18/2023 through 10/17/2024 per Master Agreement #F22065A.	Contract Amount: \$208,359.00 Total Contract Authorized Amount: \$416,718.00 S/M/WBE: \$0 Original Contract Amount: \$208,359.00	Community Services 1006-144-1443-3401 1006-144-1457-3401 1006-144-1461-3401 1006-144-1472-3401	Thelwell	
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The County has encumbered \$58,128 (\$5,671/month) during the previous ten and one quarter (10.25) months of the current twelve (12) month term contract. The Community Services department requests \$208,359 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract based on current grant funding. The contract amount for the: (i) initial twelve (12) month term was \$208,359, with \$58,120 expended. This term contract has three (3) twelve (12) month renewal options remaining. The original contract was established by a competitive solicitation process. Two (2) awardees are located in Palm Beach County. This Federally funded contract is exempt from the EBO Ordinance.

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<u>EXHIBIT B</u> Maia Lawn and Landscape Services, Inc.	Renewal of term contract for Grounds Maintenance at Various Water Utilities Locations for the period of 12/01/2023 through 11/30/2024 per Master Agreement #19078D.	Contract Amount: \$600,000.00 Total Contract Authorized Amount: \$4,200,000.00 S/M/WBE: \$4,200,000.00 Original Contract Amount: \$900,000.00	Water Utilities Department 4001-720-2410-4615	Thelwell	

The County has encumbered \$571,500 (\$63,500/month) during the previous nine (9) months of the current twelve (12) month term contract. The Water Utilities Department, as lead department, requests \$600,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$900,000, with \$570,012 expended; (ii) first twelve (12) month renewal term was \$900,000, with \$570,322 expended; (iii) second twelve (12) month renewal term was \$900,000, with \$571,345 expended; (iv) third twelve (12) month renewal term was \$900,000, with \$365,690 expended. This term contract has no renewal options remaining. The original contract was established by a competitive solicitation process. Awardee is located in Palm Beach County. The Goal Setting Committee recommended an SBE Price Preference for this solicitation. This item was reviewed and approved for renewal by OEBO.

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R. George & Associates, Inc.	Renewal of term contract for library furniture and shelving for the period 09/13/2023 through 09/12/2024 per Master Agreement #SS700172D.	Contract Amount: \$1,900,000.00 Total Contract Authorized Amount: \$5,325,000.00 S/M/WBE: \$0 Original Contract Amount: \$50,000.00	Library 1180-320-3200-5111 1180-320-3200-6401	Thelwell	

EXHIBIT C

The County has encumbered \$54,464 (\$4,736/month) during the previous eleven and one half (11.50) months of the current twelve (12) month term contract. The Library Department requests \$1,900,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for furniture and shelving for the new Canyon Branch library. The contract amount for the: (i) initial twelve (12) month term was \$50,000, with \$887.00 expended; (ii) first twelve (12) month renewal term was \$50,000, which was increased to \$1,400,000 with \$1,284,555 expended; (iii) second twelve (12) month renewal term was \$75,000, with \$62,269 expended; and (iv) third twelve (12) month renewal term was \$1,900,000 with \$29,615 expended. This term contract has no renewal options. Awardee is sole source provider who is not a certified S/M/WBE. Awardee is located outside Palm Beach County in the City of Deland, Florida. This sole source contract is exempt from the EBO Ordinance.

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Hitech Coatings, Inc.	Renewal of term contract for surface coating services for the period of 10/10/2023 through 10/09/2024 per Master Agreement #21037B.	Contract Amount: \$660,000.00 Total Contract Authorized Amount: \$2,090,000.00 S/M/WBE: Amount dependent upon usage. Original Contract Amount: \$715,000.00	Countywide Lead Department: Parks and Recreation	Thelwell	

EXHIBIT D

The County has encumbered \$432,674 (\$39,334/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Parks and Recreation Department, as lead department, requests \$660,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for resurfacing and upgrades to existing flooring to meet surface safety standards throughout County facilities. The contract amount for the: (i) initial twelve (12) month term was \$715,000, with \$449,364 expended; and (ii) first twelve (12) month renewal term was \$715,000, with \$247,219 expended. This term contract has two (2) twelve (12) month renewal options remaining. The original contract was established by a competitive solicitation process. Awardee is located in Palm Beach County and is a certified SBE vendor. The Goal Setting Committee recommended an SBE Price Preference for this solicitation. This item was reviewed and approved for renewal by OEBO.

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EXHIBIT E FB Enterprise Holdings, LLC dba Top Flight Aviation Services	Renewal of term contract for temporary personnel, general laborers for the period of 10/21/2023 through 10/20/2024 per Master Agreement #20003C.	Contract Amount: \$333,000.00 Total Contract Authorized Amount: \$1,173,001.00 S/M/WBE: \$1,173,001.00 Original Contract Amount: \$324,000.00	Countywide Lead Department: Human Resources	Thelwell	

The County has encumbered \$128,240 (\$11,658/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Human Resources Department, as lead department, requests \$333,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract due to the need for workers to assist departments with daily tasks, projects and events. The contract amount for the: (i) initial twelve (12) month term was \$324,000, with \$49,459 expended; (ii) first twelve (12) month renewal term was \$264,501, with \$86,427 expended; and (iii) second twelve (12) month renewal term was \$251,500, with \$83,662 expended. This term contract has one (1) twelve (12) month renewal option remaining. The original contract was established by a competitive solicitation process. Awardee is located in Palm Beach County and is a certified S/MBE vendor. The Goal Setting Committee recommended an SBE Price Preference for this solicitation. This item was reviewed and approved for renewal by OEBO.

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JCD Caribbean, Inc.	Renewal of term contract for Management of Southwinds Golf Course for the period of 10/01/23 through 9/30/24 per Master Agreement # 19049C.	Contract Amount: \$1,134,750.00 Total Contract Authorized Amount: \$3,637,750.00 S/M/WBE: \$0 Original Contract Amount: \$1,269,500.00	Parks & Recreation 1384-580-5285-3401	Thelwell	

EXHIBIT F

The County has expended or encumbered \$98,750.00 (\$8,229.17/month) during the previous twelve (12) months of the current forty-eight (48) month term contract. The Parks and Recreation Department requests \$1,134,750 to meet the County's requirements through the expiration of this twelve (12) month renewal term contract for the management of the golf course. The contract amount for the: (i) initial twenty-four (24) month term was \$1,269,500.00, with \$631,014.45 expended; (ii) the first twelve (12) month renewal was \$1,134,750.00, with \$134,750.00 expended; and (iii) the second twelve (12) month renewal was \$98,750.00, with \$90,520.87 expended. The original contract was established by a competitive RFP process. Awardee is located in Palm Beach County. No certified S/M/WBE participation was offered by the recommended awardee. This item was reviewed and approved for renewal by OEBO.

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<u>EXHIBIT G</u> Environmental Systems Research Institute Incorporated	New term contract for ESRI ARGCIS products and services, for the period of 09/12/2023 through 09/11/2024 per Master Agreement #SS250722.	Contract Amount: \$1,000,000.00 S/M/WBE: \$0	Countywide Lead Department: Information Systems Services (ISS)	Thelwell	

The Information Systems Service (ISS) Department, as lead department, requests \$1,000,000 for a new twelve (12) month term contract for ESRI ARGCIS, products and services. The agreement, which is a sole source, contains indemnification and liability provisions that differ from that adopted for use by the County under PPM CW-F-049. In accordance with PPM CW-F-049, the Department of Risk Management and the County Attorney's Office have reviewed the language and advised the department of the associated risks. Due to business needs and the benefits to be derived from the agreement, Risk Management and the County Attorney's Office have agreed to allow the department to move the agreement forward for Board of County Commissioner approval. The vendor's maximum liability under the agreement is capped at the price paid for maintenance fees by the County for the software modules that are the subject to the claim. Additionally, the vendor will not be liable for incidental or consequential damages, special damages or loss of profits, anticipated savings, business opportunity, goodwill or loss of information of any kind. The cap of liability does not apply to claims arising out of death or personal injury caused by either party's gross negligence or fraudulent misrepresentation. These negotiated terms will be used for future sole source purchases, as applicable. This term contract has four (4) twelve (12) month renewal options. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

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EXHIBIT H Palm Beach Metal, Inc.	Extension of term contract for the sale of scrap metal (revenue generating) for the period of 10/11/2022 through 10/10/2024 per Master Agreement #700139RD.	Total Contract Authorized Amount: \$1.00 S/M/WBE: \$0 Original Contract Amount: \$1.00	Office of Financial Management and Budget 0001-420-6160-6999	Thelwell	

The County has encumbered \$0 during the previous ten and one half (10.50) months of the current twelve (12) month term contract. The Office of Financial Management and Budget department requests a twelve (12) month extension for continued revenue generating scrap metal sales services. The contract amount for the: (i) initial twelve (12) month term was \$1.00; with \$0 expended; (ii) first twelve (12) month renewal term was \$1.00; with \$0 expended; (iii) second twelve (12) month renewal term was \$1.00; with \$0 expended; (iv) third twelve (12) month renewal term was \$1.00; with \$0 expended; and (v) fourth twelve (12) month renewal term was \$1.00; with \$0 expended. This term contract has no renewal options. Awardee is located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by OEBO.

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<u>EXHIBIT I</u> Preferred Governmental Claim Solutions, Inc	Extension of term contract for professional claims administration services for the period 10/01/2023 through 09/30/2024 per Master Agreement #18044D.	Contract Amount: \$330,620.00 Total Contract Authorized Amount: \$1,819,790.00 S/M/WBE: \$0 Original Contract Amount: \$231,330.00	Risk Management 5010-700-7130-3401	Thelwell	

The County has expended or encumbered \$266,200 (\$25,352/month) during the previous ten and one half (10.50) months of the current twelve (12) month term contract. The Risk Management Department is requesting \$330,620 for an additional twelve (12) month extension for professional claims administration services. The contract amount for the: (i) initial twelve (12) month term was \$231,330, with \$231,330 expended; (ii) first twelve (12) month term was \$309,480, with \$309,480 expended; (iii) second twelve (12) month term was \$309,480, with \$309,480 expended; (iv) third twelve (12) month term was \$319,440 with \$319,440 expended; (v) fourth twelve (12) month term was \$319,440, with \$266,200 expended. This term contract has no renewal options. The original contract was established by a competitive solicitation process that allowed up to ten (10) points for SBE participation. Awardee is located outside Palm Beach County in the city of Lake Mary, Florida. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by OEBO.

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<u>EXHIBIT J</u> Minnesota Life Insurance Co.	Extension of current term contract for Term Life and Accidental Death and Dismemberment Insurance for the period of 1/01/24 through 12/31/24 per Master Agreement #18070.	Contract Amount: \$1,200,000.00 Total Contract Authorized Amount: \$6,400,000.00 S/M/WBE: \$0 Original Contract Amount: \$5,200,000.00	Risk Management 7001-2290-7038 Palm Tran 7001-2295-LIFE	Thelwell	

The County has encumbered \$5,075,109.33 (\$90,626.95/month) during the previous fifty-six (56) months of the current sixty (60) month term contract. The Risk Management Department is requesting an additional twelve (12) month extension for term life and accidental death and dismemberment insurance. The Risk Management Department, as lead department, is requesting an increase of \$1,200,000 over the previous authorized amount of \$5,200,000 in which the County paid \$1,200,000.00 and the employee contributions are \$4,000,000.00. The number of plan participants will not be known until the completion of the annual open enrollment period for the employee group insurance benefits. The contract has no renewal options. Awardee is located out of State. The contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation.

TOTAL AMOUNT OF ALL AWARDS: \$7,366,730.00