

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 12, 2023 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Human Services and Community Action Program

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Notice of Grant Award/Fund Availability (NFA) modifications from the Florida Department of Commerce (FDOC), formerly known as the State of Florida, Department of Economic Opportunity (FDEO), to revise general terms and conditions and revise release amounts, with no change to the award amount for the Community Services Block Grant (CSBG) program:

- A) NFA No. 041192 (Federal Award Identification Number (FAIN) G-2201FLCOSR, Catalog of Federal Domestic Assistance (CFDA) 93.569), issued May 3, 2023, to revise general terms and conditions and reduce release amount by \$497,596 for the CSBG program, for the period October 1, 2021 through September 30, 2023, with no change to overall award amount of \$1,094,998; and
B) NFA No. 041192 (FAIN G-2201FLCOSR, CFDA 93.569), issued May 25, 2023, to increase the release amount for the CSBG program by \$497,596 to reverse prior decrease for the CSBG program, for the period October 1, 2021 through September 30, 2023, with no change to overall award amount of \$1,094,998.

Summary: On June 15, 2021, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Federally Funded Subgrant Umbrella Agreement No. E2016 (R2021-0783) with the FDOC, for the period October 1, 2020 through September 30, 2023, for the CSBG and Low Income Home Energy Assistance Program (LIHEAP). Under the terms of the new umbrella agreement, FDOC will issue NFAs and amendments for each program award. Under the Federally Funded Subgrant Umbrella Agreement No. E2016, Section 5, letter F – Funding Consideration, the State of Florida's and FDOC's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature of the State of Florida. FDOC shall have final authority as to both the availability of funds and what constitutes an "annual appropriation" of funds. The lack of appropriation or availability of funds shall not create FDOC's default under this Agreement. If there is a state or federal funding shortfall, then the funding otherwise made available under this Agreement may be reduced. On April 7, 2023, FDOC sent a notice stating that the spending demand for LIHEAP, Low Income Household Water Assistance Program (LIHWAP), and CSBG programs exceeded budget authority. As a result, these NFAs were issued to revise the general terms and conditions and revise the release amounts, with no changes to the overall grant award amount. Though the award amount remains the same, the amount Community Services Department (CSD) is authorized to spend is based on the release amount, which is subject to change based on FDOC's budget authority granted by the State of Florida. CSBG funds are used to provide economic stability and mobility services to approximately 2,300 low-income individuals and 900 families. Economic stability services include rent and utility assistance. Economic mobility services include employment skills training, job placement, resume writing training, financial management training, and case management. In Federal Fiscal Year (FFY) 2022, 81 clients enrolled in the self-sufficiency program, 64 clients completed vocational training (79%) and out of those, 52 or 81% became employed. No County match is required. (Division of Human Services and Community Action) Countywide (HH)

Background and Justification: CSBG funds are used to provide various services, such as vocational training and rental assistance to assist low-income households to obtain employment and increase economic self- sufficiency.

- Attachments:
1. NFA No. 041192 dated 05/03/23
2. NFA No. 041192 dated 05/25/23

Recommended By: James E. Green 8/22/2023
Department Director Date
Approved By: [Signature] 8/23/2023
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

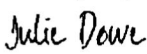
Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes _____ No X _____
 Does this item include the use of federal funds? Yes X _____ No _____

Budget Account No.:
 Fund 1003 Dept 145 Unit 1455 Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

US Department of Health and Human Services, thru FDOC. No fiscal impact.
 Revision to general terms and conditions and release amounts only. Award amount is not changed.

DocuSigned by:

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C. Departmental Fiscal Review: _____
 Julie Dowe, Director, Financial & Support Svcs.

I. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development

AFD Dowe 8/24/23
 OFMB MB 8/23 MF 8/23

[Signature] 8/28/23
 Contract Development and Control
 7/28/23

B. Legal Sufficiency:

[Signature] 8/30/23
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Date of Notice: 5/3/2023

**Notice of Grant Award/Fund Availability
General Information**

Subrecipient Name:	See Attachment	
Unique Entity Identification (UEI #):	See Attachment	
Federal Award Name:	Community Service Block Grant	
Grantor:	U.S. Department of Health and Human Services	
Federal Award Identification Number (FAIN):	G2201FLCOSR	
Federal Award Year:	PY2022	
CFDA/CSFA Title and Number:	Community Services Block Grant	93.569
Award for Research & Development (Y/N):	No	
Action being Taken:	Date Reduce Release, Revise General Terms and Conditions	

Award Information

Program Year in SERA:	PY2022
Program Group in SERA:	Economic Self-Sufficiency
Program Name in SERA:	Community Services Block Grant
Project in SERA:	CSBG - Formula
FLAIR Contract #:	See Attachment
NFA ID #:	See Attachment
FLAIR Grant #:	SBG22
Award Period Begin Date:	October 1, 2021
Award Period End Date:	September 30, 2023
Close Out Due by:	November 30, 2023

Award and Fund Availability

	Award	Funds Available / Release (Maximum cash available for draw)
Current Award/Release:	See Attachment	See Attachment
This Action:	See Attachment	See Attachment
Revised Award/Release:	See Attachment	See Attachment

**AWARD TERMS & CONDITIONS
AND OTHER INSTRUCTIONS**

General Conditions: Pursuant to paragraph (5) FUNDING/CONSIDERATION, of the Federally Funded Subgrant Umbrella Agreement (Umbrella Agreement) by and between DEO and Subrecipient, this Notice of Fund Availability (NFA) is notice in writing by DEO that Subrecipient may incur costs and submit for reimbursement in an amount not to exceed the lesser of the state authorized budget authority or the released amount shown above, subject to the terms of the Agreement and any amendments thereto, the availability of funds as determined solely by DEO, and the Florida Legislature's appropriation of funds. These funds are available for cash draws under the Subrecipient Enterprise Resource Application (SERA) Program Year and Program Title/Project in SERA described on page one of this notice. The indirect cost rate or indirect cost method for this subaward, whether federal or non-federal, will be the federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between DEO and the Subrecipient, or if optionally elected by the Subrecipient, the de minimis rate or the cost allocation method.

The current amount awarded and released to the Subrecipient under the Umbrella Agreement is *limited to the amount shown on the attached Funding Table*. However, through the remainder of the State Fiscal Year 2022-23, the maximum cash available for draw *is limited to the amount shown on the attached Funding Table*, under the revised released column. This Notice of Grant Award/Fund Availability will be updated for State Fiscal Year 2023-24 for the amount of funds that can be drawn on or before September 30, 2023.

At no point during the duration of the Umbrella Agreement shall the Subrecipient be reimbursed for any costs that exceed DEO's authorized budget authority per state fiscal year. Funding availability may be limited or expanded through one or more NFAs supplement to this Agreement.

Special Grant Conditions: The purpose of these funds is to alleviate the causes and conditions of poverty in communities. Use of these funds must be consistent with the PY2022 Community Services Block Grant State Plan (between DEO and the HHS). The PY2022 Community Services Block Grant State Plan and other information necessary for compliance with 2 CFR 200.331 that is specific to this FAIN is located at:

<http://floridajobs.org/grants-management/grants-management/economic-self-sufficiency-organizations>

Information located at the above link is hereby incorporated into this NFA.

Financial Reporting Requirements: All cash draws and expenditures must be recorded in accordance with the SERA Business Rules. Expenditures must be reported within established timelines and by the cost categories and activities established for the particular grant program.

Cost Categories and Activities:

Cost Category	Activity
CSBG Expenditures Domains	A.2a. Employment
	A.2b. Education and Cognitive Development
	A.2c. Income, Infrastructure, and Asset Building
	A.2d. Housing
	A.2e. Health and Social/Behavioral Development (includes nutrition)
	A.2f. Civic Engagement and Community Involvement
	A.2g. Services Supporting Multiple Domains
	A.2h. Linkages (e.g. partnerships that support multiple domains for the specific purposes of disaster and/or emergency services)
	A.2i. Agency Capacity Building
	A.2j. Other (e.g. emergency management/disaster relief)
Administration	A.3 Administration Expenses

Closeout Procedures: Awards must be closed out and all obligations liquidated by the close out date indicated under Award Information. Only liquidated expenditures resulting from obligations incurred during the award period are allowable.

Other Notes/Comments:

Questions: Fiscal questions regarding these funds should be addressed to Adrienne Orbigoso at (850) 245-7357 or via email to adrienne.orbigoso@deo.myflorida.com. Program policy questions may be addressed to Frankie Hernandez at (850) 717-8458 or via email to frankie.hernandez@deo.myflorida.com. Subrecipient Enterprise Resource Application (SERA) questions may be addressed to SERA Helpdesk via email to serahelpdesk@deo.myflorida.com.

**PY2022 CSBG
SBG22 - Reduce Release**

SUBRECIPIENT	Unique Entity ID #	FLAIR Contract ID	NFA ID	AWARD			RELEASE		
				Current Award	This Action	Revised Award	Current Release	This Action	Revised Release
Central Florida Community Action Agency, Inc.	M5M3WACM2N33	E1992	041186	668,333.00	-	668,333.00	668,333.00	-	668,333.00
OSCEOLA COUNTY COUNCIL ON AGING, INC.	X6WFFB2KNCB5	E2014	041198	244,359.00	-	244,359.00	244,359.00	-	244,359.00
Charlotte County	X3RBY2VEDJT3	E1992	041199	104,699.00	-	104,699.00	104,699.00	-	104,699.00
Step UP Suncoast, Inc	JKMNP2K3JF13	E2025	041196	460,351.00	-	460,351.00	460,351.00	-	460,351.00
Centro-Campesino Farmworker Center, Inc	CT9ZXHVKLJZ1	E1995	041239	200,000.00	-	200,000.00	200,000.00	-	200,000.00
Miami-Dade, County of	MKEJWVSEURF3	E2008	041200	3,132,069.00	-	3,132,069.00	3,132,069.00	-	3,132,069.00
COUNTY OF VOLUSIA	VY9UEK86CVW3	E2029	041195	502,365.00	-	502,365.00	502,365.00	-	502,365.00
Hillsborough, County of	PGWKT576NH72	E2003	041190	1,655,717.00	-	1,655,717.00	1,655,717.00	(183,047.00)	1,472,670.00
St. Lucie County	JPL2MNS1S2Q8	E2026	041176	374,576.00	-	374,576.00	374,576.00	(37,025.00)	337,551.00
Mid Florida Community Services, Inc.	FNA3CKDAEDN3	E2011	041184	738,268.00	-	738,268.00	738,268.00	(94,562.00)	643,706.00
Capital Area Community Action Agency, Inc.	X13EDG5RKDF1	E1994	041179	570,217.00	-	570,217.00	570,217.00	(208,922.00)	361,295.00
Economic Opportunities Council of Indian River Cou	YF9ZQ55ECJN7	E2005	041182	201,531.00	-	201,531.00	201,531.00	(19,476.00)	182,055.00
Community Action Program Committee, Inc.	QA8HEH6FZTB9	E1996	041180	379,022.00	-	379,022.00	379,022.00	(100,970.00)	278,052.00
Brevard County Board of County Commissioners	XSTGNLF9ZDJ5	E1992	041188	330,553.00	-	330,553.00	330,553.00	(110,899.00)	219,654.00
Coalition of Florida Farmworker Organizations, Inc	N71XRN7RA576	E2000	041187	344,946.00	-	344,946.00	344,946.00	(146,714.00)	198,232.00
Coalition of Florida Farmworker Organizations, Inc	N71XRN7RA576	E2000	041201	205,131.00	-	205,131.00	205,131.00	(6,898.00)	198,233.00
Lee County Board of County Commissioners	SS8JCN35XH77	E2008	041191	416,674.00	-	416,674.00	416,674.00	(255,724.00)	160,950.00
Lee County Board of County Commissioners	SS8JCN35XH77	E2008	041316	150,000.00	-	150,000.00	150,000.00	-	150,000.00
Agricultural and Labor Program, Inc.	KSJHBDQ82M9	E1990	041185	1,006,155.00	-	1,006,155.00	1,006,155.00	(411,619.00)	594,536.00
County of Broward	P62KF2SJJ237	E1993	041189	1,443,679.00	-	1,443,679.00	1,443,679.00	(644,748.00)	798,931.00
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	041181	273,318.00	-	273,318.00	273,318.00	(120,593.00)	152,725.00
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	041318	300,000.00	-	300,000.00	300,000.00	(147,274.00)	152,726.00
Pinellas Opportunity Council, Inc.	G2H8KG99W5G6	E2017	041183	838,832.00	-	838,832.00	838,832.00	(277,978.00)	560,854.00
Tri County Community Council, Inc.	KSHUE4AZMR39	E2028	041177	647,247.00	-	647,247.00	647,247.00	(286,236.00)	361,011.00
Orange County Florida	ZAMZMX9ZHCM9	E2013	041202	986,480.00	-	986,480.00	986,480.00	(480,883.00)	505,597.00
Seminole County Government	JPJLF4QHHR13	E2022	041194	293,378.00	-	293,378.00	293,378.00	(145,259.00)	148,119.00
COUNTY OF PALM BEACH	XL2DNFMPCR44	E2016	041192	1,094,998.00	-	1,094,998.00	1,094,998.00	(497,596.00)	597,402.00
Northeast Florida Community Action Agency, Inc.	YUJTX2YPGBV3	E2013	041197	1,727,520.00	-	1,727,520.00	1,727,520.00	(482,717.00)	1,244,803.00
SUWANNEE RIVER ECONOMIC COUNCIL INC	TF66NBMN9YB4	E2024	041178	371,904.00	-	371,904.00	371,904.00	(210,439.00)	161,465.00
Sarasota County, Florida	K4SXBEB88XP88	E2021	041193	209,457.00	-	209,457.00	209,457.00	(99,262.00)	110,195.00
TOTAL				\$ 19,871,779.00	\$ -	\$ 19,871,779.00	\$ 19,871,779.00	\$ (4,968,841.00)	\$ 14,902,938.00

Date of Notice: 05/25/2023

**Notice of Grant Award/Fund Availability
General Information**

Subrecipient Name:	See Attachment	
Unique Entity Identification (UEI #):	See Attachment	
Federal Award Name:	Community Service Block Grant	
Grantor:	U.S. Department of Health and Human Services	
Federal Award Identification Number (FAIN):	G2201FLCOSR	
Federal Award Year:	PY2022	
CFDA/CSFA Title and Number:	Community Services Block Grant	93.569
Award for Research & Development (Y/N):	No	
Action being Taken:	Increase Release	

Award Information

Program Year in SERA:	PY2022
Program Group in SERA:	Economic Self-Sufficiency
Program Name in SERA:	Community Services Block Grant
Project in SERA:	CSBG - Formula
FLAIR Contract #:	See Attachment
NFA ID #:	See Attachment
FLAIR Grant #:	SBG22
Award Period Begin Date:	October 1, 2021
Award Period End Date:	September 30, 2023
Close Out Due by:	November 30, 2023

Award and Fund Availability

	Award	Funds Available / Release (Maximum cash available for draw)
Current Award/Release:	See Attachment	See Attachment
This Action:	See Attachment	See Attachment
Revised Award/Release:	See Attachment	See Attachment

**AWARD TERMS & CONDITIONS
AND OTHER INSTRUCTIONS**

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<http://floridajobs.org/grants-management/grants-management/economic-self-sufficiency-organizations>

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	A.2d. Housing
	A.2e. Health and Social/Behavioral Development (includes nutrition)
	A.2f. Civic Engagement and Community Involvement
	A.2g. Services Supporting Multiple Domains
	A.2h. Linkages (e.g. partnerships that support multiple domains for the specific purposes of disaster and/or emergency services)
	A.2i. Agency Capacity Building
	A.2j. Other (e.g. emergency management/disaster relief)
Administration	A.3 Administration Expenses

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Other Notes/Comments:

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**PY2022 CSBG
SBG22 - Increase Release**

SUBRECIPIENT	Unique Entity ID #	FLAIR Contract ID	NFA ID	AWARD			RELEASE		
				Current Award	This Action	Revised Award	Current Release	This Action	Revised Release
Agricultural and Labor Program, Inc.	KSJHJBDQ8ZM9	E1990	041185	\$ 1,006,155.00	\$ -	\$ 1,006,155.00	\$ 594,536.00	\$ 411,619.00	\$ 1,006,155.00
Brevard County Board of County Commissioners	XSTGNLF9ZDJ5	E1996	041180	\$ 330,553.00	\$ -	\$ 330,553.00	\$ 219,654.00	\$ 110,899.00	\$ 330,553.00
Capital Area Community Action Agency, Inc.	X13EDG5RKDF1	E1994	041179	\$ 570,217.00	\$ -	\$ 570,217.00	\$ 361,295.00	\$ 208,922.00	\$ 570,217.00
Coalition of Florida Farmworker Organizations, Inc	N71XRN7RA576	E2000	041187	\$ 198,232.00	\$ -	\$ 198,232.00	\$ 198,232.00	\$ 146,714.00	\$ 344,946.00
Community Action Program Committee, Inc.	QA8HEH6F2TB9	E1996	041180	\$ 379,022.00	\$ -	\$ 379,022.00	\$ 278,052.00	\$ 100,970.00	\$ 379,022.00
County of Broward	P62KF2SJJ237	E1993	041189	\$ 1,443,679.00	\$ -	\$ 1,443,679.00	\$ 798,931.00	\$ 644,748.00	\$ 1,443,679.00
COUNTY OF PALM BEACH	XL2DNFMPCR44	E2016	041192	\$ 1,094,998.00	\$ -	\$ 1,094,998.00	\$ 597,402.00	\$ 497,596.00	\$ 1,094,998.00
Economic Opportunities Council of Indian River Cou	YF9ZQ5SECJN7	E2005	041182	\$ 201,531.00	\$ -	\$ 201,531.00	\$ 182,055.00	\$ 19,476.00	\$ 201,531.00
Hillsborough, County of	PGWKT576NH72	E2003	041190	\$ 1,655,717.00	\$ -	\$ 1,655,717.00	\$ 1,472,670.00	\$ 183,047.00	\$ 1,655,717.00
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	041181	\$ 152,725.00	\$ -	\$ 152,725.00	\$ 152,725.00	\$ 120,593.00	\$ 273,318.00
Lee County Board of County Commissioners	SS8JCN35XH77	E2008	041191	\$ 566,674.00	\$ -	\$ 566,674.00	\$ 310,950.00	\$ 255,724.00	\$ 566,674.00
Mid Florida Community Services, Inc.	FNA3CKDAEDN3	E2017	041184	\$ 738,268.00	\$ -	\$ 738,268.00	\$ 643,706.00	\$ 94,562.00	\$ 738,268.00
Northeast Florida Community Action Agency, Inc.	YUJTX2YPG8V3	E2013	041197	\$ 1,727,520.00	\$ -	\$ 1,727,520.00	\$ 1,244,803.00	\$ 482,717.00	\$ 1,727,520.00
Orange County Florida	ZAMZMX9ZHCM9	E2015	041202	\$ 986,480.00	\$ -	\$ 986,480.00	\$ 505,597.00	\$ 480,883.00	\$ 986,480.00
Pinellas Opportunity Council, Inc.	G2H8KG99W5G6	E2017	041183	\$ 838,832.00	\$ -	\$ 838,832.00	\$ 560,854.00	\$ 277,978.00	\$ 838,832.00
Sarasota County, Florida	K4SXBE88XP88	E2021	041193	\$ 209,457.00	\$ -	\$ 209,457.00	\$ 110,195.00	\$ 99,262.00	\$ 209,457.00
Seminole County Government	JPJLF4QHHR13	E2022	041194	\$ 293,378.00	\$ -	\$ 293,378.00	\$ 148,119.00	\$ 145,259.00	\$ 293,378.00
St. Lucie County	JPL2MN5LS2Q8	E2026	041176	\$ 374,576.00	\$ -	\$ 374,576.00	\$ 337,551.00	\$ 37,025.00	\$ 374,576.00
SUWANNEE RIVER ECONOMIC COUNCIL INC	TF66NBMN9YB4	E2024	041178	\$ 371,904.00	\$ -	\$ 371,904.00	\$ 161,465.00	\$ 210,439.00	\$ 371,904.00
Tri County Community Council, Inc.	KSHUE4AZMR39	E2028	041177	\$ 647,247.00	\$ -	\$ 647,247.00	\$ 361,011.00	\$ 286,236.00	\$ 647,247.00
TOTAL				\$ 13,787,165.00	\$ -	\$ 13,787,165.00	\$ 9,239,803.00	\$ 4,814,669.00	\$ 14,054,472.00