

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs		\$79,000			
External Revenues					
Program Income(County)					
In-Kind Match(County)					
* NET FISCAL IMPACT		\$79,000			
#ADDITIONAL FTE POSITIONS (CUMULATIVE)					

Is Item Included in Proposed Budget? Yes X No
 Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund	Agency	Organization	Object
<u>0001</u>	<u>310</u>	<u>3001</u>	<u>8101</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funds have been budgeted in FY 2024 Budget Account "Contributions to Other Governmental Agencies" as listed above.

C. Departmental Fiscal Review:

ECB

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

<p><i>ASD</i> 8/24/23 <u>OFMB</u> MD 8/23</p>	<p><i>Debra J. Jurek</i> 8/28/23 <u>Contract Dev. & Control</u> 8/28/23</p>
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B. Legal Sufficiency

Anne Delaney 8/29/23
Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

(Background and Justification Cont'd)

Background and Justification: The District has been supported by the Board of County Commissioners (BCC) since 1979, providing soil and water conservation services to rural, agricultural, and urban communities in Palm Beach County. More than ever, the importance of water quality and conservation is crucial. County funding helps support vital services such as free conservation education to students and adults who learn about Urban and Agriculture BMPs, water use reduction, and natural resource conservation. Growers receive free technical assistance, which saves millions of gallons of water annually and reduces pesticide use and rainfall runoff. The District conducts monthly farm audits to assess the correct design/implementation of agricultural pest control, fertilizer use, and water management BMPs that are documented in the farm's "Notice of Intent to Implement BMPs" filed with the Florida Department of Agriculture and Consumer Services (FDACS). Any deficiencies identified are reported for corrective action to ensure that these Palm Beach County properties (leased to farmers) are in compliance with FDACS state water quality standards.

The Agriculture Mobile Irrigation Lab offers free irrigation technical assistance to reduce water consumption and phosphorus loading in the EAA. Over 260 growers are serviced annually and quantified irrigation improvements are documented with FDACS.

The Nursery Overhead Efficiency Project helps nursery growers by replacing over 9,000 irrigation heads with more efficient mini wobbler heads. Improved water use efficiencies were quantified/documentated with FDACS and the South Florida Water Management District (SFWMD).

The Ambassador of the Wetlands promotes wetland stewardship, water conservation, and Everglades environmental education. The 2-day program includes classroom instruction and a 1-day field trip for hands-on activities at the Mounts Botanical Garden. Bus transportation and lunch is provided at no cost. Pre/post tests quantify student knowledge gain.

The Envirothon is a nationally recognized, field-oriented educational program that encourages high school students to use critical thinking skills to answer technical questions and conduct hands-on investigations that address aquatics, soils, forestry, wildlife and the environment. Monetary prizes are earned by the top student teams.

The BCC funds only a portion of the District's budget. The remaining contributions for the District's \$530,400 budget comes from USDA/NRCS, FDACS, SFWMD, City of West Palm Beach, grants and various Palm Beach Soil and Water Conservation District programs and services. Since FY 1991, BCC direction provided that the program be funded under "Contributions to Other Government Agencies".

This Agreement for FY 2024, in accordance with previous BCC directives, includes language which provides for the District to make good faith efforts to include small business enterprises for procurement opportunities. Monitoring responsibilities have been assigned to the Palm Beach County Cooperative Extension Service Department.

**AGREEMENT BETWEEN PALM BEACH COUNTY AND
PALM BEACH SOIL AND WATER CONSERVATION DISTRICT**

THIS AGREEMENT is made as of the ___ day of _____, 2023 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners hereinafter referred to as the "COUNTY", and Palm Beach Soil and Water Conservation District hereinafter referred to as the "DISTRICT", a political subdivision of the State of Florida, whose address is:

420 S. State Road 7, Suite 162
Royal Palm Beach, Florida 33414

In consideration of the mutual promises contained herein, the COUNTY and the DISTRICT agree as follows:

ARTICLE 1. SERVICES TO BE PROVIDED BY THE DISTRICT

The DISTRICT shall, during the term of this Agreement, provide within Palm Beach County, soil and water resource conservation services, as more specifically set forth in the Scope of Work, attached hereto and made a part hereof as Exhibit "A".

The DISTRICT shall coordinate its services with the Palm Beach County Cooperative Extension Service Department and shall submit all invoices, reports and records to the Palm Beach County Finance Department as specifically set forth in this Agreement and the Scope of Work.

ARTICLE 2. PAYMENTS TO DISTRICT/REIMBURSABLE

The COUNTY shall pay to the DISTRICT as reimbursement of the DISTRICT'S expenses for services rendered, including payment of insurance benefits, an amount not to exceed Seventy-Nine Thousand Dollars (\$79,000.00). The DISTRICT will bill the COUNTY on a monthly basis, or as otherwise provided, for expenses actually incurred and paid for, as provided in the Scope of Work.

All invoices for payment under the terms of this Agreement shall include copies of paid receipts, canceled checks, invoices, or other documents acceptable to the Palm Beach County Finance Department. Any travel authorized for reimbursement must meet the conditions set forth in Section 112.061, Florida Statutes. Any amounts not billed or submitted in time for payment by the end of the COUNTY'S fiscal year (September 30, 2024) shall remain the COUNTY'S and the COUNTY shall have no further obligation with respect to such amount.

The County reserves the right to determine if an expense is reasonable, and may reject expenses which are excessive or represent costs of a personal nature.

ARTICLE 3. AVAILABILITY OF FUNDS

The obligations of the COUNTY under this Agreement are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of Palm Beach County.

ARTICLE 4. INSURANCE

DISTRICT is a political sub-division of the State of Florida subject to the limitations of Florida Statutes 768.28 as amended. DISTRICT shall maintain a fiscally prudent liability program with regard to its obligations under this Agreement, and provide evidence of coverage to DISTRICT upon request. DISTRICT shall notify DISTRICT within thirty (30) days of any change in its insurance status. Nothing herein shall serve as a waiver of sovereign immunity.

Should DISTRICT contract with a third-party to perform any services related to this Agreement, DISTRICT shall require the third-party to provide the following minimum insurance:

- a. Commercial General Liability insurance with minimum limits of \$1,000,000 combined single limit for property damage and bodily injury per occurrence. Such policy shall be endorsed to include DISTRICT and COUNTY as Additional Insureds.
- b. Business Automobile Liability insurance with minimum limits of \$1,000,000 combined single limit for property damage and bodily injury per occurrence.

- c. Workers' Compensation insurance in compliance with Chapter 440, Florida Statutes, and which shall include coverage for Employer's Liability.

When requested, the DISTRICT shall provide an affidavit or Certificate of Insurance evidencing financial responsibility upon a request by COUNTY.

ARTICLE 5. INDEMNIFICATION

The DISTRICT shall indemnify and save harmless and defend the COUNTY, its agents, servants, and employees from and against any and all claims, liability, losses, and/or cause of action which may arise from any negligent act or omission of the DISTRICT, its agents, servants, or employees in the performance of this Agreement.

The DISTRICT further agrees to indemnify, save harmless and defend the COUNTY, its agents, servants, and employees from and against any claim, demand or cause of action of whatsoever kind or nature arising out of any conduct or misconduct of the DISTRICT not included in the paragraph above and for which the COUNTY, its agents, servants or employees are alleged to be liable. The DISTRICT also agrees that funds made available pursuant to this Agreement shall not be used by the DISTRICT for the purpose of initiating or pursuing litigation against the COUNTY.

ARTICLE 6. WARRANTY/PERSONNEL

The DISTRICT warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field. Any changes or substitutions in the DISTRICT'S key personnel as may be listed herein must be made known to the COUNTY'S representative prior to execution, and written approval granted by the COUNTY'S representative before said charges or substitutions can become effective.

The DISTRICT further represents that it has, or will secure at its own expenses, all necessary personnel required to perform the services under this Agreement, and that they shall be fully qualified and, if required, authorized, permitted and/or licensed under State and local law to perform such services. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.

If DISTRICT'S employees or subcontractors are required under this Agreement to enter a "critical facility" as identified in Resolution R2003-1274, the DISTRICT shall comply with the provisions of Chapter 2, Article IX of the Palm Beach County Code ("Criminal History Records Check" section). The DISTRICT acknowledges and agrees that all employees and subcontractors who are to enter a "critical facility" will be subject to a fingerprint based criminal history records check. Although COUNTY agrees to pay for all applicable FDLE/FBI fees required for criminal history record checks, the DISTRICT shall be solely responsible for the financial, schedule, and staffing implications associated in complying with this section of the Palm Beach County Code. All of DISTRICT'S personnel while on COUNTY premises will comply with all COUNTY requirements governing conduct, safety, and security.

ARTICLE 7. NONDISCRIMINATION

The DISTRICT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.

The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the DISTRICT warrants and represents that throughout the term of the Agreement, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of this Agreement.

ARTICLE 8. DISTRICT'S PROGRAMMATIC AGREEMENTS

The DISTRICT further agrees:

- (1) To allow COUNTY through its Palm Beach County Cooperative Extension Service Department to monitor DISTRICT to assure that its goals and conduct are met as outlined in the Scope of Work.

- (2) To maintain books, records, documents, and other evidence which sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement.
- (3) That all records shall be subject to the Public Records Law, Chapter 119, Florida Statutes.
- (4) That Schedule of Payments provides for monthly submission of expense reports for reimbursement for monies expended for goods and services according to the terms of this Agreement.
- (5) That the COUNTY shall be promptly reimbursed for any funds which are misused or misspent.
- (6) To submit a Utilization Report to the Palm Beach County Cooperative Extension Service Department, in such form and detail as may be specified by COUNTY, within 15 days of the COUNTY'S fiscal year midpoint (not later than April 15th) and end point (not later than October 15th) that reflects the DISTRICT'S progress in attaining its goals as outlined in the Scope of Work.
- (7) To submit an Annual Audit by any independent certified public accountant completed within one hundred twenty (120) days after the end of the DISTRICT'S fiscal year.
- (8) Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 – 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the DISTRICT, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interference or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 – 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

Copies of the required forms have been provided to the DISTRICT. Failure to submit completed reports will result in a delay in payment and/or termination of this Agreement. The DISTRICT shall maintain books, records, documents, and other evidence which sufficiently and properly reflect all costs and provisions of services to individuals of any nature expended in the performance of this Agreement for a period of not less than seven (7) years.

ARTICLE 9. TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Agreement by the DISTRICT shall also act as the execution of a truth-in-negotiation certificate certifying that the wage rates, over-head charges, and other costs used to determine the compensation provided for in this Agreement are accurate, complete and current as of the date of this Agreement and no higher than those charged the DISTRICT'S most favored customer for the same or substantially similar service.

The said rates and costs shall be adjusted to exclude any significant sums should the COUNTY determine that the rates and costs were increased due to inaccurate, incomplete or noncurrent wage rates or due to inaccurate representations of fees paid to outside consultants. The COUNTY shall exercise its rights under this Article within three (3) years following final payment.

ARTICLE 10. ENTIRETY OF CONTRACTUAL AGREEMENT

The DISTRICT agrees that the Scope of Work has been developed from the DISTRICT'S funding application and that the COUNTY may expect performance by the DISTRICT in accordance with such application. In the event of a conflict between the application and this Agreement, this Agreement shall control.

The COUNTY and the DISTRICT both further agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

ARTICLE 11. EFFECTIVE TERM

1. This Agreement shall begin on October 1, 2023.

2. This Agreement shall end on September 30, 2024.

ARTICLE 12. TERMINATION

This Agreement may be terminated at will by either party upon no less than thirty (30) days written notice, as provided in Article 13.

Termination of this Agreement by the DISTRICT must be based on a super majority vote of no less than four (4) out of five (5) Supervisors.

ARTICLE 13. NOTICES

All notices required in this Agreement shall be sent by certified mail, return receipt requested, and if sent to the COUNTY shall be mailed to:

Director
Cooperative Extension Service
559 North Military Trail
West Palm Beach, FL 33415-1311

and if sent to the DISTRICT shall be mailed to:

Chairman
Palm Beach Soil and Water Conservation District
420 South State Road 7, Suite 162
Royal Palm Beach, FL 33414

ARTICLE 14. SUBCONTRACTING

The COUNTY reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Contract. The DISTRICT is encouraged to seek additional small business enterprises for participation in subcontracting opportunities. If the DISTRICT uses any subcontractors on this project the following provisions of this Article shall apply:

If a subcontractor fails to perform or make progress, as required by this Contract, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the DISTRICT shall promptly do so, subject to acceptance of the new subcontractor by the COUNTY.

ARTICLE 15. INDEPENDENT CONTRACTOR RELATIONSHIP

The DISTRICT is, and shall be, in the performance of all work, services and activities under this Agreement, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the DISTRICT'S sole direction, supervision, and control. The DISTRICT shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the DISTRICT'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

The DISTRICT does not have the power or authority to bind the COUNTY in any promise, agreement, or representation.

ARTICLE 16. AUTHORITY TO PRACTICE

The DISTRICT hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY'S representative upon request.

ARTICLE 17. REMEDIES

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

ARTICLE 18. ARREARS

The DISTRICT shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The DISTRICT further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this contract.

ARTICLE 19. SEVERABILITY

If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 20. PUBLIC ENTITY CRIMES

As provided in F.S. 287.132-133, by entering into this Agreement or performing any work in furtherance hereof, the DISTRICT certifies that it, its affiliates, suppliers, subcontractors, and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty-six (36) months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

ARTICLE 21. THIRD PARTY BENEFICIARY

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including, but not limited to, any citizen or employees of the COUNTY and/or DISTRICT.

ARTICLE 22. PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the DISTRICT: (i) provides a service; and (ii) acts on behalf of the COUNTY as provided under Section 119.011(2) F.S., the DISTRICT shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The DISTRICT is specifically required to:

- A. Keep and maintain public records required by the COUNTY to perform services as provided under this AGREEMENT.
- B. Upon request from the COUNTY'S Custodian of Public Records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The DISTRICT further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this Agreement, if the DISTRICT does not transfer the records to the public agency.
- D. Upon completion of this Agreement the DISTRICT shall transfer, at no cost to the COUNTY, all public records in possession of the DISTRICT unless notified by

COUNTY's representative/liaison, on behalf of the COUNTY's Custodian of Public Records, to keep and maintain public records required by the COUNTY to perform the service. If the DISTRICT transfers all public records to the COUNTY upon completion of this Agreement, the DISTRICT shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the DISTRICT keeps and maintains public records upon completion of this Agreement, the DISTRICT shall meet all applicable requirements for retaining public records. All records stored electronically by the DISTRICT must be provided to COUNTY, upon request of the COUNTY's Custodian of Public Records, in a format that is compatible with the information technology systems of COUNTY, at no cost to COUNTY.

Failure of the DISTRICT to comply with the requirements of this article shall be a material breach of this Agreement. COUNTY shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. The DISTRICT acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE DISTRICT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE DISTRICTS'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST@PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

(Remainder of page intentionally left blank)

IN WITNESS WHEREOF, the parties or their duly authorized representatives hereby execute this **AGREEMENT** on the date first written above.


ATTEST:
JOSEPH ABRUZZO, CLERK OF THE
CIRCUIT COURT & COMPTROLLER

BY: _____
Deputy Clerk

PALM BEACH COUNTY BOARD
OF COUNTY COMMISSIONERS

BY: _____
Gregg K. Weiss, Mayor

PALM BEACH SOIL & WATER
CONSERVATION DISTRICT

BY:  _____
Eva Webb, Secretary/Treasurer
Board of Governing Supervisors

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

BY:  _____
Anne Helfant
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

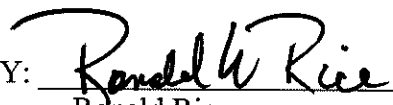
BY:  _____
Ronald Rice
Department Director

EXHIBIT "A"

SCOPE OF WORK

PALM BEACH SOIL AND WATER CONSERVATION DISTRICT

2023 - 2024

Annual Plan of Operations Fiscal Year 2024

PALM BEACH SOIL & WATER CONSERVATION DISTRICT

I. CONSERVATION PROGRAMS

A. Nursery Overhead Efficiency Project

The District is dedicated to conserving water in Palm Beach County and recently completed round 3 of the Nursery Overhead Efficiency Project, which was partially funded by the South Florida Water Management District. Funding to continue the program for FY 2024 has been submitted. The program assists local nurseries with replacing inefficient irrigation heads with efficient mini wobbler heads, at no cost to the grower. With an estimated water savings of 356 million gallons per year for over a five-year period (FY 22/23 and 9,000 heads replaced), it is an extremely cost effective program at only \$.23 per gallon saved.

B. Agriculture Mobile Irrigation Laboratory (Ag MIL)

The Ag MIL will provide a minimum of 264 agriculture container nurseries with a free evaluation of their irrigation system, which greatly reduces water consumption as well as phosphorus in the Everglades Agricultural Area. Pump calibrations, recommendations for improved irrigation efficiency, water quality, Best Management Practice (BMP) implementation and cost-share assistance are also part of the program. The District's staff works closely with USDA/Natural Resources Conservation Service to help develop, plan, design and draft irrigation systems for the grower, free of charge. During the 21/22 fiscal year, the lab assisted 244 growers and documented actual water savings of 374 million gallons of water. Each year thereafter the potential water savings estimates at over 1,102 million gallons. The evaluation documentation and water savings are recorded monthly through the State Irrigation Information Management System, provided by FDACS.

C. PBC-BCC Ag Reserve Land Management

The District provides land management services on lands purchased by the BCC with funds from the March 1999 Conservation Lands Bond. Approximately 2,205 acres of land are leased for agricultural production and the District works with the lessee to prepare a plan implementing BMPs agreed to by the lessee. The District works as a liaison for the County and visits the farms and growers on a monthly basis. Verification of BMP implementation as well condition of the pumps and land is reported. Reports and photos are sent to the County quarterly and a detailed report including crop detail is

prepared annually.

D. Urban Irrigation Efficiency Program

The District partnered with the City of West Palm Beach to bring the Urban Irrigation Efficiency Program, at no cost, to their customers with high water usage. The District evaluates the homeowner's irrigation system performance, identifies opportunities for improvement, and provides recommendations on how to reduce water use. Qualified customers also receive a free installed component such as a smart controller or soil moisture sensor. The program was designed to reduce water consumption and educate residence on how to maintain a healthy landscape while reducing runoff.

E. Urban Mobile Irrigation Lab (MIL)

The District works with Home Owner Associations, Municipalities and Towns providing comprehensive irrigation evaluations (fee based) and free presentations to HOAs, local clubs and other county residence, as well as participates in Master Gardener classes.

II. EDUCATION

A. Ambassador of the Wetlands - The District partnered with the Mounts Botanical Garden to provide a free hands-on environmental education program to high schools throughout Palm Beach County. The program promotes wetland stewardship, water conservation and environmental education. The two-day experience consists of a visit to the school, where students learn how to use a dichotomous key and identify macroinvertebrates, followed by a hands-on field trip to Mounts. During the field experience students learn about the Everglades, dip-net in Lake Orth, practice on-site water testing and interact with a working aquifer model. Charter bus transportation and lunch is arranged by the District and provided to the schools free of charge. Pre and post-tests are given to assess what the students learn and the data is calculated and recorded for comparison. During the 2023 school year, the program facilitated over 1600 student engagements in the classroom and the field.

B. Regional, State and National "ENVIROTHON" - This is a Regional, State and Nationally recognized competitive environmental education program targeted to high school students. The Envirothon involves critical thinking and problem solving in natural resource areas (soils, forestry, aquatics, wildlife and a current issue). Local winners go on to the State Envirothon and compete to continue on to the National level.

III. TECHNICAL INFORMATION

A. Technical Assistance

The District provides technical assistance to the general public in the form of Palm Beach County Soil Surveys, Plat Directories, and information on soil and water conservation as well as other resource conservation issues such as Farm Bill cost-share programs and Best Management Practices assistance. In addition the original 1953 Historic Aerials, some of the oldest aerials available of Palm Beach County, are available for review at the District office.

B. Advisory Assistance

District supervisors and employees participate and serve on several local and statewide committees such as National Association of Conservation Districts, Palm Beach County and Central Palm Beach County Chambers, Florida Association of Conservation Districts, Florida Conservation District Employees Association, Irrigation Conservation Committee, Florida Nursery Growers Landscape Association, South Florida Fair, Palm Beach County Farm Bureau, Florida Farm Bureau and the Brownfield Environmental Justice committee.

IV. EDUCATIONAL OUTREACH PROGRAMS

A. South Florida Fair

B. Earth Day

C. South Florida Agriculture Congressional Tours

D. Sweet Corn Fiesta

E. City of West Palm Beach Green Business Challenge

F. Ag. Literacy Day

G. Farm City Luncheon

H. Congressional Roundtable Ag. Discussions

I. Central PBC and Palm Beach Chamber of Commerce Leadership programs

J. Coalition of Boynton West Residential Association Annual Meeting

K. Presentations

In cooperation with the South Florida Fair, the District provides conservation educational presentations to elementary and middle school students. The presentations are a fun interactive way to teach students about soil and water and local agriculture. The District also gives outreach presentations to the general public (HOAs, local clubs and organizations). As well as being educational, these presentations assist the District in promoting their services to the general public and growers throughout the County.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER		CONTACT NAME: Susan Newport	
Egis Insurance & Risk Advisors		PHONE (A/C, No, Ext): (561) 717-2927	FAX (A/C, No):
250 International Parkway		E-MAIL ADDRESS: snewport@egisadvisors.com	
Suite 260		INSURER(S) AFFORDING COVERAGE	
Lake Mary FL 32746		INSURER A : Florida Insurance Alliance	NAIC # 11111
INSURED		INSURER B : FIA WC	
Palm Beach Soil & Water Conservation District		INSURER C :	
420 South State Road 7		INSURER D :	
Suite 162		INSURER E :	
Royal Palm Beach FL 33414		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** Master Liability **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	100122920	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Included MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ Included Employee Benefits Liab \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			100122920	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	WC100122920	10/01/2022	10/01/2023	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Public Officials and EPLI (Claims Made)			100122920	10/01/2022	10/01/2023	Per Claim \$1,000,000 Aggregate \$2,000,000 Deductible \$0

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is included as an Additional Insured with respects to general liability. Note: The most we will pay is further limited by the limitation set forth in Section 768.28(5), Florida Statutes (2010) or equivalent limitations of successor law which are applicable at the time of loss.

CERTIFICATE HOLDER	CANCELLATION
Palm Beach Board of County Commissioners 301 N Olive Avenue West Palm Beach FL 33401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
01/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Egis Insurance & Risk Advisors 250 International Parkway Suite 260 Lake Mary FL 32746		CONTACT NAME: Susan Newport PHONE (A/C, No, Ext): (561) 717-2927 E-MAIL ADDRESS: snewport@egisadvisors.com PRODUCER CUSTOMER ID: 00001284		FAX (A/C, No):
INSURED Palm Beach Soil & Water Conservation District 420 South State Road 7 Suite 162 Royal Palm Beach FL 33414		INSURER(S) AFFORDING COVERAGE INSURER A : Florida Insurance Alliance INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :		NAIC # 37540

COVERAGES **CERTIFICATE NUMBER:** Master Property **REVISION NUMBER:**


LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 402 S SR 7, Ste 162, Royal Palm Beach, FL 33414

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS	
A	<input checked="" type="checkbox"/> PROPERTY	100122920	10/01/2022	10/01/2023	<input checked="" type="checkbox"/> BUILDING	\$	
	CAUSES OF LOSS				DEDUCTIBLES	<input checked="" type="checkbox"/> PERSONAL PROPERTY	\$ 25,000
	BASIC				BUILDING	BUSINESS INCOME	\$
	BROAD				CONTENTS	EXTRA EXPENSE	\$
	<input checked="" type="checkbox"/> SPECIAL				\$500	RENTAL VALUE	\$
	<input checked="" type="checkbox"/> EARTHQUAKE				\$500	BLANKET BUILDING	\$
	<input checked="" type="checkbox"/> WIND				5% of TV NS	BLANKET PERS PROP	\$
				BLANKET BLDG & PP	\$		
					\$		
A	<input checked="" type="checkbox"/> INLAND MARINE	TYPE OF POLICY	10/01/2022	10/01/2023	<input checked="" type="checkbox"/> Limit	\$ 25,000	
	CAUSES OF LOSS	Other Inland Marine			<input checked="" type="checkbox"/> Deductible	\$ 1,000	
	NAMED PERILS	POLICY NUMBER				\$	
		100122920				\$	
A	<input checked="" type="checkbox"/> CRIME	100122920	10/01/2022	10/01/2023	<input checked="" type="checkbox"/> Limit	\$ 500,000	
	TYPE OF POLICY				<input checked="" type="checkbox"/> Deductible	\$ 500	
						\$	
						\$	
	BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$	
						\$	
						\$	

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Wind/Hail Deductible: 5% of Property coverage limit. Per Lease Contract the Owner of the Building is responsible for insuring the Building and currently maintains Property Coverage. A minimum 30 days notice will be provided to the Certificate Holder for coverage cancellation.

CERTIFICATE HOLDER Palm Beach Board of County Commissioners 301 N Olive Avenue West Palm Beach FL 33401		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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