# AGENDA ITEM 3.B.3

### PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

# AGENDA ITEM SUMMARY

Meeting Date: September 19, 2023

(X) Consent ) Regular ( () Workshop (

) Public Hearing

#### Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

#### I. EXECUTIVE BRIEF

## Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$268,000.00

#### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

#### **Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

## Attachments:

Lists identifying contracts:

| TOTAL |                             | \$<br>268,000.00 |  |
|-------|-----------------------------|------------------|--|
| 3)    | RISK MANAGEMENT             | \$<br>.00        |  |
| 2)    | TOURIST DEVELOPMENT COUNCIL | \$<br>.00        |  |
| 1)    | PURCHASING                  | \$<br>268,000.00 |  |

Liana Figueroa, Manager - Finance Services

Date

Approved by: \_

**Recommended by:** 

Assistant County Administrator

N/A

Date

# II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

| Fiscal Years                                    | <u>2023</u> | <u>2024</u> | 2025               | <u>2026</u> | <u>2027</u> |
|-------------------------------------------------|-------------|-------------|--------------------|-------------|-------------|
| Capital Expenditures                            |             |             |                    |             |             |
| Operating Costs                                 |             |             |                    |             |             |
| External Revenues                               |             |             |                    |             |             |
| Program Income (County)                         |             |             |                    | <u></u>     | <u>111.</u> |
| In-Kind Match (County)                          |             | <u> </u>    |                    |             |             |
| NET FISCAL IMPACT                               |             |             |                    |             |             |
| Number of additional FTE positions (Cumulative) |             |             |                    |             |             |
| Is Item Included In Current E                   | Budget?     |             | Ye                 | s           | No          |
| Budget Account No.: Fund                        | <u> </u>    | Dept        | Unit               | Obje        | ect         |
|                                                 |             |             | Reporting Category |             |             |

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

# III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

**Contract Dev. and Control** 

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

**Department Director** 

#### PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

09/19/2023

| Contractor(s)    | Project                                          | Contract Amount<br>Total Contract Authorized Amount<br>S/M/WBE Dollar Amount/Percentage of<br>Participation<br>Original Contract Amount | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|------------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|----------|-----------|
| EXHIBIT A        |                                                  |                                                                                                                                         |                                                       |          |           |
| Mola Delivery &  | New term contract for Sod, Pick Up, Delivery,    | Contract Amount: \$268,000.00                                                                                                           | Countywide                                            | Thelwell |           |
| Nursery Inc; and | Furnish And Install or Replace for the period of | S/M/WBE: \$0.00                                                                                                                         |                                                       |          |           |
| Odums Sod, Inc.  | 09/19/2023 through 09/18/2023, per Master        |                                                                                                                                         | Accounting Lines:                                     |          |           |
|                  | Agreement #23075.                                |                                                                                                                                         | Various                                               |          |           |
|                  | C C                                              |                                                                                                                                         |                                                       |          |           |
|                  |                                                  |                                                                                                                                         | Lead Department:                                      |          |           |

Water Utilities

The County has encumbered \$134,916 (\$11,243 /month) during the previous twelve (12) month term contract. The Water Utilities Department, as lead department, requests \$268,000.00 to meet the County's requirements through the expiration of this new twelve (12) month term contract due to various Countywide sod restoration projects. This term contract has four (4) twelve (12) month renewal options remaining. There are two (2) recommended awardees. One (1) awardee is located in Palm Beach County and one (1) awardee is located outside Palm Beach County, in the city of Miami, Florida. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

TOTAL AMOUNT OF ALL AWARDS: \$268,000.00