

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 19, 2023

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) **ratify** the signature of the Mayor on an Urban & Community Forestry (UCF) Program grant application submitted to the U.S. Department of Agriculture (USDA) on May 30, 2023, requesting \$2M to fund 50% invasive exotic vegetation removal and planting native trees which will begin upon grant contract execution and end after five (5) years;
- B) **authorize** the County Administrator or designee to execute the forthcoming grant project agreement and all future time extensions, task assignments, certifications, and other forms associated with the forthcoming grant agreement and any necessary minor amendments that do not substantially change the scope of work, or conditions of the forthcoming grant agreement, if funding is awarded; and
- C) **authorize** the Director of the Parks and Recreation Department to serve as designee and liaison agent for this project.

**Summary:** The Parks and Recreation Department applied for a USDA, UCF grant to fund removal of invasive exotic vegetation from Palm Beach County Parks and plant trees to increase tree canopy to reduce extreme heat, mitigate stormwater flooding, and reduce utility costs. The grant request is for \$2M and requires a \$2M (50%) match of current Park and Recreation Department staff costs. To meet the grant application deadline, the emergency signature process was utilized because there was insufficient time to submit this application through the regular agenda process. Mayor Weiss approved the authorization of the County Administrator or designee to act as an Authorized Organization Representative and to sign the grant application on behalf of the Board of County Commissioners (BCC) as authorized by Palm Beach County Administrative Code, Section 309.00. The code requires the grant application be presented to the BCC for approval at the next available meeting after signature by the Mayor. Due to grant-related items requiring timely execution by the County; staff is requesting BCC approval for the County Administrator or designee to approve grant documents and for the Parks and Recreation Director to act as the Liaison Agent for this project, if this grant is approved by USDA. Countywide (AH)

**Background and Justification:** The Department manages over 8,000 acres of land containing approximately 3,500 acres of natural ecosystem. Leveraging our limited natural area section resources with this grant helps us achieve natural ecosystem maintenance and resiliency goals.

Attachment: USDA Grant Application

Recommended by:   
Department Director

8/23/2023  
Date

Approved by:   
Assistant County Administrator

9/7/2023  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

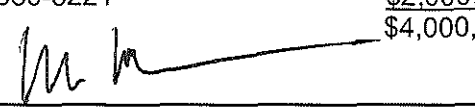
Is Item Included in Current Budget: Yes \_\_\_\_\_ No X  
 Does this item include use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**


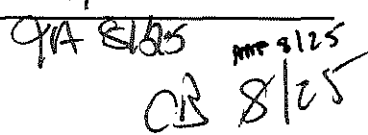
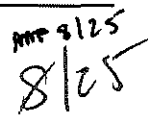
There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be presented to the Board for approval. The additional funding sources for this project are identified as follows:

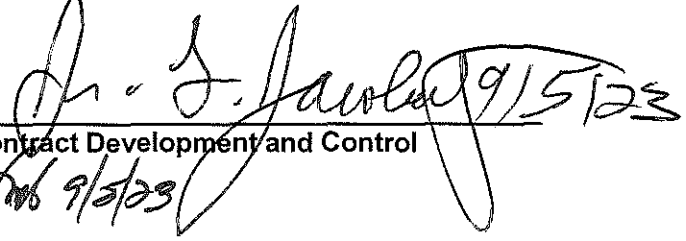
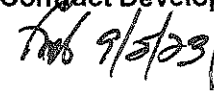
USDA UCF Grant	3600-582-TBD	\$2,000,000
Staff Costs	0001-580-5221	<u>\$2,000,000</u>
Total		\$4,000,000

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

 8/25/23  
 OFMB  8/25  8/25

 9/15/23  
 Contract Development and Control  9/15/23

**B. Legal Sufficiency:**

Anne Delgant 9/6/23  
 Assistant County Attorney

C. Other Departmental Review:  
 \_\_\_\_\_

REVISED 09/2003  
 ADM FORM 01

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



**Parks and Recreation  
Department**  
2700 6th Avenue South  
Lake Worth, FL 33461  
(561) 966-6600  
Email: pbcparcs@pbcgov.org  
www.pbcparcs.com



**Palm Beach County  
Board of County  
Commissioners**  
  
Gregg K. Weiss, Mayor  
  
Maria Sachs, Vice Mayor  
  
Maria G. Marino  
  
Michael A. Barnett  
  
Marci Woodward  
  
Sara Baxter  
  
Mack Bernard

**County Administrator**  
  
Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

Official Electronic Letterhead

**TO:** Gregg Weiss, Mayor  
Board of County Commissioners

**THRU:** Verdenia Baker, County Administrator *RWB for*

**THRU:** *DM* Deritt Miller, Assistant County Administrator  
County Administration

**THRU:** Lauren Magierowski, Budget Manager  
Financial Management and Budget

**THRU:** Anne Helfant, Senior Assistant County Attorney  
County Attorney Office

**FROM:** Jennifer Cirillo, Director *JFC*  
Parks and Recreation Department

**DATE:** May 22, 2023

**RE:** Authorization to Submit Grant Application

Pursuant to Section 309 of the Administrative Code, your authorization is requested for an online submittal and electronic signature on a grant application for the USDA Forest Service Urban & Community Forestry Program Inflation Reduction Act grant. If awarded this grant will pay for the services of a contractor to remove exotic vegetation from the Parks and Recreation Department's natural areas and assist with tree planting and maintenance for a period of five years from the date of award. The Parks and Recreation Department is requesting \$2,000,000 which will be matched with \$2,000,000 from Park Operations Division staff costs. The grant, if awarded, will commence at date of execution and end five (5) years after grant execution.

The emergency signature process is being utilized because there is not sufficient time to submit this funding request through the regular Board of County Commissioners' agenda process before the application due date on June 1, 2023. Staff will submit the application for the Board's review at the next available meeting scheduled for August 22, 2023.

If you have any questions regarding this grant application, please contact Jean Matthews, Senior Planner with the Parks and Recreation Department at 561-966-6652.

**Reviewed and Recommended for Authorization:**

<i>Jennifer Cirillo</i> Department Director	<i>Lauren Magierowski</i> OFMB
<i>Anne Helfant</i> Senior Assistant County Attorney	<i>Deritt Miller</i> Assistant County Administrator

**Authorization Approved**  
*Gregg K. Weiss*  
Gregg K. Weiss, Mayor  
Palm Beach County Board of County Commissioner

Attachments

Forest Service Use Only  
Online Tracking ID: [ira-59168](#)  
Revision: 0.015 DRAFT

## APPLICATION PACKAGE

USDA Forest Service Urban and Community Forestry  
Inflation Reduction Act Notice of Funding Opportunity (NOFO)  
**Proposals are due by June 1<sup>st</sup>, 2023 11:59 PM EST**

### APPLICATION SUMMARY

**Palm Beach County Parks and Recreation**  
Tammy Burton  
[tburton@pbcgov.org](mailto:tburton@pbcgov.org)

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Forest Service Use Only  
Online Tracking ID: [ira-59168](#)  
Revision: 0.015 DRAFT

## COVER SHEET

USDA Forest Service Urban and Community Forestry  
Inflation Reduction Act Notice of Funding Opportunity (NOFO)  
**Proposals are due by June 1<sup>st</sup>, 2023 11:59 PM EST**

### GRANT CATEGORY

Inflation-Reduction-Act-Urban-and-Community-Forestry: Inflation Reduction Act - Urban and Community Forestry

### PROJECT TITLE

Palm Beach County Parks and Recreation

### PROJECT CONTACT INFORMATION

Primary Contact:

**Tammy Burton**

Government

Environmental Manager

5020 S Congress Ave

Lake Worth, FL 33461

Phone: (561) 963-6737

Email: [tburton@pbcgov.org](mailto:tburton@pbcgov.org)

Secondary Contact:

**Jean Matthews**

Government

Senior Planner

Email: [jmatthew@pbcgov.org](mailto:jmatthew@pbcgov.org)

**PROPOSAL ABSTRACT**

(100 word maximum)

Palm Beach County Parks and Recreation Department is requesting \$2 million in grant funding which will be matched with \$2 million in in-kind services. The project will be located throughout Palm Beach County in areas identified as severely disturbed by invasive exotic vegetation. The project focuses on removing invasive exotic vegetation and planting native trees, while providing educational opportunities for the community. The Department expects to increase the community's access to native ecosystems and enhance Parks natural areas.

**NON-FEDERAL FUNDS MATCH WAIVER**

Applicant is not seeking non-federal funds match waiver

**FUNDING REQUEST AND MATCH**

(Non-Federal Matching Funds MUST be equal to or greater than the Federal Funds Requested unless the applicant has requested a Non-Federal Funds Match Waiver.)

REQUESTED: \$2,000,000.00 + MATCHING: \$2,000,000.00 = TOTAL PROJECT:  
\$4,000,000.00

**REQUESTING ADMINISTRATIVE / TECHNICAL ASSISTANCE**

Applicant has not requested to to receive administrative and technical assistance from a designated Sub-Award Partner.

**PASS-THROUGH FUNDING (SUB-AWARDS) PARTNER REQUEST**

Applicant has not requested to be considered as a Pass-Through (Sub-Awards) partner.

— *End of Cover Sheet* —

## PROJECT NARRATIVE TEMPLATE

**NOTE: Do NOT rename or rearrange the sections in this template.**

**INSTRUCTIONS:** Edit this document and complete each of the numbered sections below. Once your project narrative is completed, save this file as an Adobe Acrobat PDF file and upload it to the Grant Portal under the appropriate Project Narrative document workflow step.

The text in this narrative must be single spaced typed in standard typeface (e.g., Times New Roman, Arial, Calibri) with no smaller than 12-point font. Do NOT modify the page layout, margins, header, or footer in the document as each page must be numbered and have one-inch margins.

**NOTE: This completed project narrative document is NOT to exceed 7 single spaced pages.**

### **1. Project Scope Alignment:**

Describe the issues this project is seeking to address and how the project will contribute to the goals in this funding opportunity, including congressional, Justice40, State Forest Action Plans, and Ten-Year Urban and Community Forestry Action Plan (2016-2026) priorities.

Palm Beach County Parks and Recreation Department (the Department) currently manages over 8,000 acres of land containing approximately 3,500 acres of natural ecosystems. The Department strives to achieve a maintenance goal of 5% or less of invasive exotic vegetation, for 50% of our natural ecosystems. In addition to maintaining invasive exotics the Department also maintains and plants trees throughout the County Parks system. As a result of budget cuts in 2008 the Department lost multiple positions and staff members that have never been replaced. The decrease in staffing forced the Department to focus on maintenance of natural areas already cleared of invasive exotics, and did not allow for expansion into areas heavily impacted by invasive exotic vegetation. Due to the level of disturbance from invasive exotic vegetation the Department has identified multiple areas throughout the County Parks system that are not able to be adequately addressed by our current staff. A significant amount of time and work is required to clear these areas of invasive exotics and plant native trees, before they are able to be maintained by Parks staff. Many of the areas identified by the Department are currently so overgrown with invasive exotic vegetation that public access is not possible. The project will focus on removing non-native invasive exotics from highly disturbed areas, planting native trees, and providing access for the community. Removing the invasive exotic vegetation and planting natives will allow the ecosystem to function more naturally. This will provide increased diversity and enhanced habitat, while also providing access for the community to enjoy. Enhancing these natural areas will improve our Departments resilience to climate change and increase native tree canopy. Whenever possible the Department will host volunteer and outreach events to educate the community about invasive exotic vegetation and the importance of diversity and native ecosystems. Progress will be documented and provided to the local communities through outreach events and presentations to educate them on urban forest planning. The project is consistent with the Florida Forest Action Plan to address non-native invasive pests.

**2. Implementation Strategy/Methodology/Timeline:**

Provide a detailed explanation of the proposed approach, methodology, operations strategies, project schedule/timeline with goals/milestones, expected accomplishments or measurable outcomes, and project assessment/evaluation methods.

In order to address the areas identified as severely disturbed with invasive exotic vegetation the Department will hire a contractor to remove the existing exotic vegetation. Priority will be given to the areas that will have the greatest impact on the community and Parks staff maintenance. Once the initial removal is complete the contractor will be responsible for maintaining the area for the life of the project. Invasive exotic treatment schedules will vary in frequency depending on the exotic vegetation present. Vegetation with shorter sprout to seed times will be prioritized in order to eliminate the seed source. Success will be achieved when an area is able to be maintained at 5% or less of invasive exotic vegetation. In addition, once the invasive exotic vegetation has been removed the Department will host tree planting events for areas in need of increased native vegetation and tree canopy. Additional, education and outreach events will be planned at various stages of the project to demonstrate how urban forestry planning is implemented. These events will educate the community about native vegetation, proper tree planting, and provide access to our natural ecosystems. All trees planted come with a 1 year warranty. Once the project is complete the Department will assume the maintenance of these areas at 5% or less of invasive exotic vegetation and implement them into the existing Natural Areas Management Plan.

**The milestones for the project will be as follows:**

<u>Activity</u>	<u>Timeline</u>
Site evaluation	Within 3 months of award
Initial clearing of invasive-exotic vegetation	Within 12 months of award
Maintenance; eliminate seed sources	Continuous
Planting of Native Vegetation	Once major seed sources have been removed
Community Outreach and Education Events	Continuous after initial clearing

**3. Capability and Capacity:**

Describe how each contributing organization is suited for (mission) and qualified to deliver the project. Provide the names, titles, and organization affiliation and specific roles of key personnel for the project. Include qualifications and experience of key personnel to implement, monitor, and assess/report project outcome.

Palm Beach County Parks and Recreation will be responsible for managing the project and securing and monitoring all contractors. Palm Beach County complies with all federal, state, and local regulations on procurement, fiscal responsibility, financial accountability, and grant



reconciliation. Staff are experienced in managing grant expenditures and reporting requirements to ensure that all expenses are reasonable and justified.

The project will be managed by Department staff including:

**Tammy Burton – Environmental Manager**

Environmental Manager for the Department's Park Operations Division. Oversees the management of Parks natural areas and natural areas maintenance crews. Organizes maintenance scheduling including tree trimming, exotic treatment, and fertilizer. 7 years experience in environmental permitting and regulation in Miami-Dade County.

- Education: Bachelor of Science – Marine and Atmospheric Science – University of Miami
- Affiliations: Palm Beach County Environmental Cross Departmental Team.
- Extracurricular activities: Gardening, Exercising, Nature Photography, Travel.

**Casey Franckun – Landscape Architect**

Over 14 years of experience in the park planning and design process.

- Education: Master of Landscape Architecture, Florida International University; B.A. Communications, B.S. Psychology, Palm Beach Atlantic University.
- Affiliations: ASLA, FLASLA, CPSI, PBC Countywide Community Revitalization Team Member
- Extracurricular activities: Camping, Paddle Boarding, Boating, Cross Training, Gardening.

**Bob Hamilton – Division Director I**

Director for the Department's Planning, Research and Development Division. Directly manage 11 employees and supervises a total of 14 positions. Manages land acquisitions, provides design oversight and is directly involved in the construction of all new park related facilities and infrastructure. Oversees a variety of research initiatives and provides recommendations for the long-term planning of capital improvements.

- Education: PhD in Geography (Real Estate Market Analysis) Minor in Urban Planning (No Degree Awarded) - University of Florida, M.A. in Geography - Major Emphasis in Urban Geography - Florida Atlantic University, B.A. in Biology - Double Minor in Geography and Geology - Drake University
- Extracurricular activities: Football Coach, Cross Country Coach, Boating, Saltwater Fishing.

**Jean Matthews, Senior Planner**

Over 20 years of experience in park planning, real estate acquisition and grant writing.

- Education: B.S. Business Administration - Real Estate and Urban Planning, University of Florida
- Affiliations: PBC Transportation Planning Agency, PBC Zoning – Development Review Officer

- Extracurricular activities: Gardening, Swimming, Travel, Reading.

**Mike Szakacs – Financial Analyst III**

Over 20 years of experience as a financial analyst.

- Education: MBA – Edinburgh University; BS Economics – University of Bridgeport
- Professional Certifications: Certified Park and Recreation Professional (CPRP)
- Extracurricular activities: Bee keeping/ Apitherapy, Travel, Soccer Coach, Biking.

The Department has received over 35 million dollars in grant funding since 1987. Including federal, state, special taxing districts, and foundation grants. The Department is recognized in the State of Florida for their ability to manage grants and completed capitol and programming grants on time and within budget.

**4. Communications Plan:**

Share your plans for communication on the project, including plans for 1) signage acknowledging the source of funding at project locations 2) inclusion of funding information in press and promotional materials.

The Palm Beach County Parks and Recreation Department is the 11<sup>th</sup> largest Park and Recreation agency in the country, operating more than 110 parks and recreational facilities, spanning more than 8,500 acres. The County's parks system serves over 1.4 million residents and over six million visitors annually.

The Department's Office of Public Engagement is responsible for disseminating information on the benefits of parks and the departments' services and facilities. The Office of Public Engagement uses PBC Parks TV on YouTube, a redesigned website, 'Power of Parks' Podcast, video blog series featuring park destinations, social media including daily posts to Instagram, Facebook and Twitter. A wide variety of printed and digital publications which are distributed internal and externally. Leisure Times Magazine is a seasonal magazine, repurposing stories from different formats into articles, particularly for older demographics. *What's Happening in PBC Parks* is a monthly email newsletter and the Department publishes an annual report highlight our facilities and accomplishments.

If funding is awarded, acknowledgement signs will be installed in parks in which substantial grant funded work was completed. In addition, the USDA participation in the project will be recognized on the Department's website, in press releases and on social media.

**5. Evidence of Disadvantaged Community Status for projects requesting Match Waiver (if applicable):**

Clearly describe the scope of work to be performed in disadvantaged communities, and identify online vulnerability and environmental justice equity data and/or tools referenced to support a disadvantaged community designation, (e.g., White House Council on Environmental Quality Climate and Economic Justice Screening Tool (CEJST), EPA Environmental Justice and Screening Mapping Tool (EJScreen), EPA EnviroAtlas Interactive Map, Opportunity Zones, or other vulnerability data/tools applicable to the scope of work). Multiple tools may be used. **All work must be tracked at the level that designates disadvantaged communities.**

Primary applicants receiving cost-match waiver approval that pass-through funding (sub-award) for work in disadvantaged communities must pass through the cost match waiver to sub-awardees performing the work.

Not Applicable.

**BUDGET**

**Applicant: Palm Beach County**

**Project: Palm Beach County Re-greening & Exotic Removal**

	Federal Funds (Requested)	Non-Federal Match		Total	Source of Non-Federal Matching In-Kind Funds
		Cash	In-Kind		
Personnel			\$ 1,526,720.00	\$ 1,526,720.00	Palm Beach County
Fringe Benefits			\$ 473,280.00	\$ 473,280.00	Palm Beach County
Travel				\$ -	
Equipment				\$ -	
Supplies				\$ -	
Contractual	\$ 2,000,000.00			\$ 2,000,000.00	
Other (sub-grants only)				\$ -	
Sub-Total	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	\$ 4,000,000.00	\$ -
Indirect Cost:				\$ -	
<b>Total Cost:</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ 2,000,000.00</b>	<b>\$ 4,000,000.00</b>	<b>\$ -</b>

# BUDGET NARRATIVE

**Applicant:** Palm Beach County

**Project:** Palm Beach County Re-greening & Exotic Removal

<u>Description</u>	<u>Hours</u>	<u>Labor</u>	<u>Fringe</u>	<u>Total</u>
Aquatic Spraying	1450.0	\$ 40,730.50	\$ 12,626.46	\$ 53,356.96
Burning, Prescribed	40.0	\$ 1,123.60	\$ 348.32	\$ 1,471.92
Exotic Plant Control	21151.0	\$ 594,132.00	\$ 184,177.72	\$ 778,309.72
Natural Areas, Inspection	575.0	\$ 16,151.75	\$ 5,007.04	\$ 21,158.79
Mowing/Batwing/Brush-hog	2525.0	\$ 70,927.25	\$ 21,987.45	\$ 92,914.70
Restoration/Enhancement	5700.0	\$ 160,113.00	\$ 49,635.03	\$ 209,748.03
Trash Hauling, Misc. Debris	3925.0	\$ 110,253.25	\$ 34,178.51	\$ 144,431.76
Tree, Brush Chipping	14000.0	\$ 393,260.00	\$ 121,910.60	\$ 515,170.60
Tree, Felling	2750.0	\$ 77,247.50	\$ 23,946.73	\$ 101,194.23
FWC Aquatic Spraying	85.0	\$ 2,387.65	\$ 740.17	\$ 3,127.82
Monitoring Contractors	775.0	\$ 21,769.75	\$ 6,748.62	\$ 28,518.37
Erosion Repair	1375.0	\$ 38,623.75	\$ 11,973.36	\$ 50,597.11
<b>Total</b>	<b>54,351.00</b>	<b>\$ 1,526,720.00</b>	<b>\$ 473,280.00</b>	<b>\$ 2,000,000.00</b>

Labor rate: \$28.09

Fringe: 31% (or \$8.71)

# BUDGET NARRATIVE

Applicant: Palm Beach County

Project: Palm Beach County Re-greening & Exotic Removal

## Personnel:

Personnel required to carry out the following activities for project success:

Aquatic Spraying: 1,450 hours @ \$28.09 per hour = \$40,730.50  
Burning, Prescribed: 40 hours @ \$28.09 per hour = \$1,123.60  
Exotic Plant Control: 21,151 hours @ \$28.09 per hour = \$594,132  
Natural Areas, Inspection: 575 hours @ \$28.09 per hour = \$16,151.75  
Mowing/Batwing/Brush-hog: 2,525 hours @ \$28.09 per hour = \$70,927.25  
Restoration/Enhancement: 5,700 hours @ \$28.09 per hour = \$160,113  
Trash Hauling, Misc. Debris: 3,925 hours @ \$28.09 per hour = \$110,253.25  
Tree, Brush Chipping: 14,000 hours @ \$28.09 per hour = \$393,260  
Tree, Felling: 2,750 hours @ \$28.09 per hour = \$77,247.50  
FWC Aquatic Spraying: 85 hours @ \$28.09 per hour = \$2,387.65  
Monitoring Contractors: 775 hours @ \$28.09 per hour = \$21,769.75  
Erosion Repair: 1,375 hours @ \$28.09 per hour = \$38,623.75

## Fringe Benefits:

All benefits based on an expected benefit rate of 31%

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> Completed by Grants.gov upon submission.	<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="County of Palm Beach"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="59-6000785"/>	<b>* c. Organizational DUNS:</b> <input type="text" value="XL2DNFMPCR44"/>	
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="301 N. Olive Avenue"/>	<input type="text"/>	
<b>Street2:</b> <input type="text"/>	<input type="text"/>	
<b>* City:</b> <input type="text" value="West Palm Beach"/>	<input type="text"/>	
<b>County/Parish:</b> <input type="text"/>	<input type="text"/>	
<b>* State:</b> <input type="text" value="FL: Florida"/>	<input type="text"/>	
<b>Province:</b> <input type="text"/>	<input type="text"/>	
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
<b>* Zip / Postal Code:</b> <input type="text" value="33401-4700"/>	<input type="text"/>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text" value="Parks and Recreation"/>	<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text"/>	<b>* First Name:</b> <input type="text" value="Tammy"/>	
<b>Middle Name:</b> <input type="text"/>	<input type="text"/>	
<b>* Last Name:</b> <input type="text" value="Burton"/>	<input type="text"/>	
<b>Suffix:</b> <input type="text"/>	<input type="text"/>	
<b>Title:</b> <input type="text" value="Environmental Manager"/>		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> <input type="text" value="561-963-6737"/>	<b>Fax Number:</b> <input type="text"/>	
<b>* Email:</b> <input type="text" value="tburton@pbcgov.org"/>		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Agriculture - U.S. Forest Service

**11. Catalog of Federal Domestic Assistance Number:**

10.727

CFDA Title:

Inflation Reduction Act - Urban & Community Forestry

**\* 12. Funding Opportunity Number:**

USDA-FS-2023-UCF-IRA-01

\* Title:

Category: Inflation Reduction Act - Urban and Community Forestry

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Palm Beach County

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Palm Beach County Regreening & Exotic Removal

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



<b>Application for Federal Assistance SF-424</b>	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input style="width: 100px;" type="text" value="FL-022"/>	* b. Program/Project: <input style="width: 100px;" type="text" value="FL-022"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input style="width: 300px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input style="width: 100px;" type="text" value="01/01/2024"/>	* b. End Date: <input style="width: 100px;" type="text" value="12/31/2028"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input style="width: 150px;" type="text" value="2,000,000.00"/>
* b. Applicant	<input style="width: 150px;" type="text" value="2,000,000.00"/>
* c. State	<input style="width: 150px;" type="text" value="0.00"/>
* d. Local	<input style="width: 150px;" type="text" value="0.00"/>
* e. Other	<input style="width: 150px;" type="text" value="0.00"/>
* f. Program Income	<input style="width: 150px;" type="text" value="0.00"/>
* g. TOTAL	<input style="width: 150px;" type="text" value="4,000,000.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input style="width: 300px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 200px;" type="text" value="Jennifer"/>
Middle Name: <input style="width: 300px;" type="text"/>	
* Last Name: <input style="width: 600px;" type="text" value="Cirillo"/>	
Suffix: <input style="width: 100px;" type="text"/>	
* Title: <input style="width: 450px;" type="text" value="Director - PBC Parks and Recreation Department"/>	
* Telephone Number: <input style="width: 250px;" type="text" value="561-966-6613"/>	Fax Number: <input style="width: 200px;" type="text"/>
* Email: <input style="width: 600px;" type="text" value="jcirillo@pbcgov.org"/>	
* Signature of Authorized Representative: <input style="width: 200px;" type="text" value="Completed by Grants.gov upon submission."/>	* Date Signed: <input style="width: 200px;" type="text" value="Completed by Grants.gov upon submission."/>

### Budget Information - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. USDA-FS-2023-UCF-IRA-01	10.727			\$2,000,000	\$2,000,000	\$4,000,000
2.						\$0
3.						\$0
4.						\$0
5. Totals		\$0	\$0	\$2,000,000	\$2,000,000	\$4,000,000

SECTION B - BUDGET CATEGORIES				
6. Object Class Categories	Grant Program, Function or Activity			Total (5)
	USDA-FS-2023-UCF-IRA-01 (2)	(3)	(4)	
a. Personnel	\$1,526,720			\$1,526,720
b. Fringe Benefits	\$473,280			\$473,280
c. Travel	\$0			\$0
d. Equipment	\$0			\$0
e. Supplies	\$0			\$0
f. Contractual	\$0			\$0
g. Construction	\$0			\$0

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h. Other	\$0				\$0
i. Total Direct Charges (sum of 6a-6h)	\$2,000,000	\$0	\$0	\$0	\$2,000,000
j. Indirect Charges	\$0				\$0
k. Totals (sum of 6i-6j)	\$2,000,000	\$0	\$0	\$0	\$2,000,000
7. Program Income					\$0

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**SECTION C - NON-FEDERAL RESOURCES**

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) Totals
8. USDA-FS-2023-UCF-IRA-01	\$2,000,000			\$2,000,000
9.				\$0
10.				\$0
11.				\$0
12. Total (sum of lines 8 - 11)	\$2,000,000	\$0	\$0	\$2,000,000

**SECTION D - FORECASTED CASH NEEDS**

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th quarter
13. Federal	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000
14. Non-Federal	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000
15. Total (sum of lines 13 and 14)	\$800,000	\$200,000	\$200,000	\$200,000	\$200,000

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program	Future Funding Periods (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. USDA-FS-2023-UCF-IRA-01	\$400,000	\$400,000	\$400,000	\$400,000
17.				
18.				
19.				
20. Total (sum of lines 16-19)	\$400,000	\$400,000	\$400,000	\$400,000

**SECTION F - OTHER BUDGET INFORMATION**

21. Direct Charges	2000000	22. Indirect Charges	0
23. Remarks All funding from this grant will be matched by the recipient agency's labor. See attached detailed budget and budget narrative for a breakdown of all costs.			
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### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director, Parks & Recreation
APPLICANT ORGANIZATION County of Palm Beach	DATE SUBMITTED 05/23/2023