

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: September 19, 2023

Department: Fire Rescue

Advisory Board: Fire Code Board of Appeals and Adjustments

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** One (1) appointment to the Fire Code Board of Appeals and Adjustments beginning September 19, 2023 through September 30, 2026.




<u>Nominee</u>	<u>Category</u>	<u>Seat No.</u>	<u>Nominated By</u>
Michael Crawford	Fire Sprinkler Contractor	5	Mayor Weiss Commissioner Marino

**Summary:** The Fire Code Board of Appeals and Adjustments is maintained in accordance with the Palm Beach County Local Amendments to the Florida Fire Prevention Code (Section 12-57, Palm Beach County Code). On August 1, 2023 a memo was distributed to the Commissioners requesting nominations to this eight (8) - member board (At-Large). This board is appointed by the Board of County Commissioners and members serve no more than three (3) consecutive three (3) year terms. No other nominations were received. The Board consists of eight (8) members. Upon approval of this item, four (4) seats will be filled with a diversity count of Caucasian: 4 (100%) , and a gender ratio (male: female) of 4:0. The candidate nominated for reappointment is a Caucasian male. Staff will continue to address the need to increase diversity on our boards. **Countywide (RM)**

**Background and Justification:** The Fire Code Board of Appeals and Adjustments requires the appointment by the County Commission of individuals working in specific, related fields that are knowledgeable to make decisions on Fire Code appeals, and to make recommendations for changes to the Fire Code to the Board of County Commissioners and Fire-Rescue. There is still a vacant position for the General Contractor, Seat 1, Architect, Seat 4, and Mechanical Engineer, Seat 7, and nominations are being pursued.

**Attachments:**

1. Board/Committees Application Form
2. Bio/Resume for Nominee
3. Current List of Board Members
4. Section 12-57 Amendments to the Florida Fire Prevention Code, Palm Beach County Code, subsection 1.10 Board of Appeals and Adjustments
5. Memo dated August 1, 2023 to Commissioners requesting nominations
6. Current meeting date schedule

<b>Recommended by:</b>		8-21-2023
	Assistant Fire Chief	Date
<b>Approved by:</b>		8-21-2023
	Fire Rescue Administrator	Date
<b>Approved by:</b>		8/22/2023
	Assistant County Attorney	Date

## II. REVIEW COMMENTS

### A. Other Department Review:

\_\_\_\_\_  
Department Director

**Attachment 1**

**Board/Committees Application Form (4 pages)**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Fire Code Board of Appeals and Adjustments Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 2023 To: 2026

Seat Requirement: Fire Sprinkler Contractor Seat #: 5

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Crawford Michael Lee  
Last First Middle

Occupation/Affiliation: SE Service and Alarm Design Manager  
 Owner  Employee  Officer

Business Name: Wayne Automatic Fire Sprinklers, Inc.

Business Address: 1500 S. Powerline Road Suite A

City & State: Deerfield Beach, Florida Zip Code: 33442

Residence Address: 18170 Murcott Blvd  
 City & State: Loxahatchee, Florida Zip Code: 33470

Home Phone: 904-487-5152 Business Phone: 954-917-3030 Ext. \_\_\_\_\_

Cell Phone: 904-487-5152 Fax: ( )

Email Address: mcrawford@waynefire.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes  No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  Asian-American  African-American  Caucasian  
 Native-American  Hispanic-American

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	(Attach Additional Sheet(s), if necessary) OR		_____
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 5/30 2023  
By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *Michael Crawford* Printed Name: Michael Crawford Date: 5/30/2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Michael Crawford* Date: 8/3/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
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Residence Address: 18170 Murcott Blvd

City & State: Loxahatchee, Florida Zip Code: 33470

Home Phone: 904-487-5152 Business Phone: 954-917-3030 Ext. \_\_\_\_\_

Cell Phone: 904-487-5152 Fax: ( )

Email Address: mcrawford@waynefire.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes  No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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By watching the training program on the Web, DVD or VHS on 5/30 2023  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Michael Crawford Date: 5/30/2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 8/14/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**Attachment 2**  
**Bio/Resume for Nominee (1 page)**

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# Michael Crawford

Loxahatchee, FL | (904) 487-5152 | [mcrawford@waynefire.com](mailto:mcrawford@waynefire.com)

## Summary:

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I've been in the fire sprinkler/alarm industry for approximately 25 years; I love seeing my passion for fire safety come to fruition in the form of saving lives.

## Experience

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**Wayne Automatic Fire Sprinklers, Inc. 1500 S. Powerline Road, Suite A Deerfield Beach, FL 33442**

**SE Service & Alarm Design Manager** **2007 - Present**

- Manage multiple designers in the fire sprinkler and fire alarm industry.
- Overlook each designer's work before plans are permitted and then installed.
- Designed new construction and retrofit sprinkler and alarm projects with no supervision.

**Great Lakes Plumbing & Heating Co. 4521 W. Diversey Ave. Chicago, IL 60639**

**Fire Sprinkler Designer** **1998 - 2007**

- Designed fire sprinkler projects from beginning to end with little to no supervision.
- Utilized AutoCAD & HydraCAD to put together fire sprinkler plans, calculations and stock lists.
- Trained other designers in AutoCAD & HydraCAD as well as designing sprinkler systems.

## Certifications / License

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**Florida Contractor II License** **2022 - Present**

Licensed to layout, fabricate, install, inspect water sprinkler systems, water spray systems, foam water sprinkler systems, foam-water spray systems, standpipes, combination standpipes and sprinkler risers.

**NICET (National Institute for Certification in Engineering Technologies)** **2004 – Present**

Water-Based Systems Layout – Level III

**FASA/BASA** **2014 – Present**

Florida Certified

## Skills & abilities

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- Problem Solving
- Leadership
- Communication
- Management

**Attachment 3**  
**Current List of Board Members (4 pages)**

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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
FIRE CODE BOARD OF APPEALS & ADJUSTMENTS**

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**I. AUTHORITY :**

Ordinance No. 92-18; amended by Ordinance No. 94-12; amended by Ordinance 96-13; amending by Ordinance 98-29; amended by Ordinance No. 2001-101; amended by Ordinance No. 2004-073; amended by Ordinance 2008-045; amended by Ordinance No. 2011-038; amended by Ordinance 2014-002; amended by Ordinance 2014-042; amended by Ordinance 2017-043.

**II. APPOINTING BODY :**

Board of County Commissioners

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

The Board is comprised of eight members who are qualified by training and experience to vary the application and provisions of the Fire Code, and act on related matters, and to perform such other duties as established. The composition of the Board is as follows: One registered engineer, practicing in the mechanical field; one Florida or Palm Beach County certified general contractor; one certified fire alarm contractor; one certified fire sprinkler contractor; one citizen of Palm Beach County, not eligible under other membership categories; one registered architect; one Palm Beach County municipal building official; and one Palm Beach County municipal fire service representative. Where a member is required to be registered or certified, same shall be issued by the State of Florida unless otherwise specified. The members shall serve no more than three consecutive three year terms. Members' terms shall begin on October 1 and end on September 30. All members must reside within Palm Beach County at the time of the appointment and while serving on the Board and shall be qualified electors of Palm Beach County. A majority of the members appointed shall constitute a quorum. \* NOTE: When sitting solely in its advisory capacity, the Board shall be known as the Fire Code Advisory Board and shall be composed of the same members as the Board of Appeals & Adjustments. The members of the Fire Code Board of Appeals and Adjustments shall serve ex-officio as members of the Fireworks Board of Appeals and perform the functions of that Board as set forth in Ordinance No. 2004-020, as may be amended.

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

Meetings are scheduled on a monthly basis, or as needed for resolution of pending appeals. Upon receipt of the notice of appeal, a hearing shall be held at the next regularly scheduled meeting of the Board, with notice to the appellant, the AHJ, and the members of the Board, at least five (5) working days prior to said hearing. Special meetings may also be called by the Board provided that five (5) working days' notice is given to both parties.

**V. FUNCTIONS :**

1) Provide for reasonable interpretation of the provision of the Fire Code, rule on appeals from decisions of the AHJ and approve equivalent alternatives; 2) Review the Fire Code and recommend specific Code amendments to the Board of County Commissioners for the purposes of clarification, applicability, public safety, and changes in technology, so as to maintain the Code as an effective and responsive document; 3) Rule on appeals of conflict decisions made jointly by the local AHJ and the local building official, and resolve conflicts between the building code and the fire code where the local AHJ and local building official are unable to agree; 4) Rule on appeals from orders of the AHJ in Local Amendment challenges; 5) Rule on appeals from decisions of the AHJ relating to false alarms.

\* indicates a member having an action pending

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

Fire Rescue

CONTACT PERSON

David DeRita

ADDRESS

405 Pike Rd  
West Palm Beach FL 33411  
Phone # 561-616-7030

\* *indicates a member having an action pending*



FIRE CODE BOARD OF APPEALS & ADJUSTMENTS

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
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Appointed By : At-Large/Palm Beach County Board of County Commissioners

1	Vacant	Member				General Contractor			/
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NOMINATED BY :

2	Peter LeDuc pledue@wpb.org NONE	Member	CA	M	--	Municipal Fire Representative	07/11/2023		09/30/2026
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NOMINATED BY :

3	Roger C. Held rogerh@jupiter.fl.us Town of Jupiter 210 Military Trl Jupiter FL 33458	Member	CA	M	561-741-2669	Building Official	04/04/2023		04/30/2026
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NOMINATED BY :

4	Vacant	Member				Architect			
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NOMINATED BY :

\* indicates a member having an action pending

**Appointed By : At-Large/Palm Beach County Board of County Commissioners**

5 Vacant Member Fire Sprinkler Contractor /

**NOMINATED BY :**

6 Anthony Caliendo Member CA M -- Fire Alarm Contractor 04/04/2023 04/30/2026  
TC@knightcorporations.com  
Knight Fire & Security  
7513 Central Industrial Dr  
Riviera Beach FL 33404

**NOMINATED BY :**

7 Vacant Member Mechanical Engineer /

**NOMINATED BY :**

8 Martin Perrone Member CA M -- Resident of Palm Beach County 04/04/2023 04/30/2026  
  
7855 Willow Spring Dr Apt 715  
Lake Worth FL 33467

**NOMINATED BY :**

\* indicates a member having an action pending

**Attachment 4**

**Section 12-57 Amendments to the Florida Fire Prevention Code, Palm Beach County Code,  
subsection 1.10 Board of Appeals and Adjustments (4 pages)**

**Sec. 12-57 Amendments to the Florida Fire Prevention Code.**

**1.10 Fire Code Board of Appeals.** Section 10.1 is amended and replaced in its entirety to read as set forth herein.

**1.10.1 Fire Code Board of Appeals Created.** There is hereby created a Fire Code Board of Appeals, herein after referred to as the "Fire Code Board", consisting of eight (8) members who are qualified by training and experience to vary the application of the provisions of this Code, and act on related matters, and to perform such other duties as established herein. The Board shall be appointed by the Board of County Commissioners. All members must reside within Palm Beach County at the time of appointment and while serving on the Fire Code Board and shall be qualified electors of Palm Beach County. The Fire Code Board shall adopt rules and regulations for conducting its business. The AHJ shall designate a representative to act as Secretary to the Fire Code Board. Public Notice of all Fire Code Board meetings shall be provided. All Fire Code Board meetings shall be open to the public and shall comply with the applicable requirements of the Florida "Government in the Sunshine" and "Public Records" laws. Minutes shall be taken at each meeting. The Fire Code Board shall be subject to the uniform policies and procedures established by the Board of County Commissioners as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners. All Fire Code Board meetings shall be governed by Robert's Rules of Order. Fire Code Board members shall be governed by the applicable provisions of the state Ethics Code and the applicable provisions of the Palm Beach County Code of Ethics.

**1.10.1.1 Membership.** The membership of the Fire Code Board of Appeals shall be as follows:

1. One (1) Florida or Palm Beach County certified general contractor.
2. One (1) Palm Beach County municipal fire service representative.
3. One (1) Palm Beach County municipal building official.
4. One (1) registered architect.
5. One (1) certified fire sprinkler contractor.
6. One (1) certified fire alarm contractor.
7. One (1) registered engineer, practicing in the mechanical field.
8. One (1) citizen of Palm Beach County, not eligible under other membership categories.

Where a member is required to be registered or certified, same shall be issued by the State of Florida unless otherwise specified.

**1.10.1.1.1 Term.** The members shall serve no more than three (3) consecutive three (3) year terms. Any vacancy occurring during a term shall be filled for the unexpired portion of the term and shall not count towards the member's term limits. The member's terms



shall begin on October 1 and end on September 30. Current members' terms shall expire on September 30 of the year in which their term expires.

**1.10.1.1.2 Removal/Absences.** All members shall be subject to the rules, adopted by the Board of County Commissioners, governing Board participation and attendance.

**1.10.1.1.3 Vote Calculation.** Each member shall have a full vote.

**1.10.1.1.4 Chair.** The Fire Code Board shall select one of its members to serve as chair and one member to serve as vice chair.

## **1.10.2 Review of Code.**

**1.10.2.1 Recommendations to the Board of County Commissioners.** The Fire Code Board shall review this Code and make recommendations, in the form of specific amendments, to the Board of County Commissioners for corrections, additions, substitutions or deletions to said Code for the purposes of clarification, applicability, public safety, and changes in technology, so as to maintain this Code as an effective and responsive document.

**1.10.2.2 Fire Code Advisory Board.** When sitting solely in its advisory capacity, the Fire Code Board shall be known as the Fire Code Advisory Board and shall be composed of the same members as the Fire Code Board. Persons appointed to the Fire Code shall be deemed to be likewise appointed to the Fire Code Advisory Board.

## **1.10.3 Appeals**

**1.10.3.1 Means of Appeal.** Whenever it is claimed that the provisions of this Code do not apply or have been misapplied, or when it is claimed that the true intent and meaning of this Code or any of the regulations there under have been misconstrued or misapplied, or when it is claimed that a decision is unreasonable or arbitrary as it applies to alternatives, the owner or his duly authorized agent may appeal the decision of the AHJ to the Fire Code Board of Appeals. Notice of appeal shall be in writing and filed with the AHJ within thirty (30) days after the decision is rendered by the AHJ. Appeals shall be on forms provided by the AHJ.

### **1.10.3.2 Procedures on Appeal.**

**1.10.3.2.1 Hearing.** Upon receipt of the notice of appeal by the AHJ, a hearing shall be held at the next regularly scheduled meeting of the Fire Code Board, with notice to the appellant, the AHJ, and the members of the Fire Code Board, at least five (5) working days' prior to said hearing. Special meetings may also be called by the Board provided that five (5) working day notice is given to both parties. If the applicant requires a special meeting to be called, the appeal fee shall be One Hundred Dollars (\$100.00). Both the appellant and the AHJ, or their representatives, shall attend the hearing and

may present evidence at same. The Fire Code Board shall consider each appeal on its own merits and shall base its decision only on the evidence presented at said hearing.

**1.10.3.2.2 Fire Code Board Action.** The Fire Code Board, upon an affirmative vote of a majority of the votes present, shall either 1) affirm the decision of the AHJ; 2) modify the decision of the AHJ; or 3) reverse the decision of the AHJ and affirm the appellant's position. The Board's decision, with the reasons therefore, shall be transcribed in writing and a copy shall be mailed, by certified mail, to the appellant, within ten (10) days after the hearing. All such decisions shall be final, subject to judicial review as provided by law.

**1.10.3.2.3 Tie Vote.** In the event the Fire Code Board is deadlocked in a tie vote, the appellant may request the Fire Code Board to defer final action until the next regular meeting date or a specific date certain. The appellant shall be entitled to one (1) such deferral as of right. The matter shall be deferred and heard de novo, unless the majority then present at the time deferral is requested vote for the matter to be determined upon the record only at the upcoming hearing after deferral.

#### **1.10.3.3 Decisions.**

**1.10.3.3.1** The Fire Code Board shall provide for reasonable interpretation of the provisions of this Code and rule on appeals from decisions of the AHJ. The Fire Code Board may approve an equivalent alternative in accordance with Section 1.4 of this Code.

**1.10.3.3.2 Action.** The Fire Code Board shall, in every case, reach a decision without unreasonable or unnecessary delay. If a decision of the Fire Code Board reverses or modifies a refusal, order, or disallowance of the AHJ, the AHJ shall immediately take action in accordance with such decision.

**1.10.3.3.3 AHJ Order Stayed, Exception.** Pending the disposition of an appeal scheduled for hearing, the order or decision of the AHJ sought to be appealed shall be stayed unless the AHJ certifies under oath, based upon available data, that an extreme danger to life or property exists, warranting immediate compliance under this Code. Said certification must be included in the order and be filed with the Fire Code Board within ten (10) days after the notice of appeal is filed.

#### **1.10.4 Conflict Resolution.**

**1.10.4.1** Any conflict between the Florida Building Code and the Florida Fire Prevention Code and Life Safety Code as applied to a specific project shall be resolved in accordance with Section 553.73(11), Florida Statutes.

**1.10.4.2** The Fire Code Board is hereby designated and authorized to perform the local administrative board functions set forth in Section 553.73(11), Florida Statutes. In

accordance with Section 553.73(11), Florida Statutes, the duties and functions of the Fire Code Board shall include the following:

1. To hear and render decisions in appeals of conflict decisions made jointly by the local AHJ and the local building official, in accordance with Section 553.73(11), Florida Statutes.
2. To resolve conflicts between the building code and the fire code, in accordance with Section 553.73(11), Florida Statutes, in those instances where the local AHJ and the local building official are unable to agree on a resolution of said conflict.

**1.10.4.3** If the County has, or does, designate another local board to perform the functions set out in Section 553.73(11), Florida Statutes, then said board and the Fire Code Board shall rotate the duty to fulfill the functions as set forth in this Section 1.10.4 and in Section 553.73(11), Florida Statutes, on an annual basis or as otherwise agreed to by the AHJ and the local building official.

**1.10.4.4** Any conflict between the Building Code and the Fire Code that involves the County's local amendments to either Code shall likewise be resolved in the manner set forth in Section 553.73(11), Florida Statutes, and this Section 1.10.4.

**1.10.5 Additional Powers and Functions.** The Fire Code Board is hereby authorized and empowered to: 1) hear and rule upon appeals from orders of the AHJ in Local Amendment challenges brought pursuant to Section 633.208(3)(d), Florida Statutes, and in accordance with Section 1.7.21 of this Code; 2) hear and rule upon appeals from decisions of the AHJ relating to false alarms as set forth in Section 10.6.6 of this Code; 3) perform any other functions authorized for the Fire Code Board by this Code.

**1.10.6 Fireworks Board of Appeals.** The members of the Fire Code Board shall serve ex-officio as members of the Fireworks Board of Appeals and perform the functions of that Board, all as set forth in Chapter 12, Article III of the Palm Beach County Code, as it may be amended from time to time.

**1.10.7 Conduct of Quasi-Judicial Hearings.** Whenever the Fire Code Board is acting in a quasi-judicial capacity, the County's Procedures for Conduct of Quasi-Judicial Hearings shall apply, as set forth in Resolution 2018-0198, as may be amended from time to time, to the extent not inconsistent with this Section 1.10 or other legal requirements.

**1.10.8** Any decision of the Fire Code Board shall be final and reviewable in the manner prescribed by law.

**Attachment 5**

**Memo dated August 1, 2023 to Commissioners requesting nominations (1 page)**



**Fire Rescue**  
 Chief Patrick J. Kennedy  
 405 Pike Road  
 West Palm Beach, FL 33411  
 (561) 616-7000  
 www.pbcgov.com



**Palm Beach County  
 Board of County  
 Commissioners**

- Gregg K. Weiss, Mayor
- Maria Sachs, Vice Mayor
- Maria G. Marino
- Michael A. Barnett
- Marci Woodward
- Sara Baxter
- Mack Bernard

**County Administrator**  
 Verdenia C. Baker

*"An Equal Opportunity  
 Affirmative Action Employer"*

Official Electronic Letterhead

**Date:** August 1, 2023

**To:** Gregg K Weiss, Mayor  
 Board of County Commissioners

**From:** Patrick J. Kennedy, Fire Administrator  
 Fire-Rescue Department

**Subject:** Fire Code Board of Appeals and Adjustments

The Fire Code Board of Appeals and Adjustments is an advisory board appointed by the County Commission to review the Fire Code, hear appeals, and make recommendations to the Commission on fire and life safety issues. This Board, established in 1984, is required by the County Fire Code, Palm Beach County Ordinance 2020-027.

Each position on the Board is representative of a segment of the fire protection community. I would like to appoint the following member to the at-large Fire Sprinkler Contractor position.

Name	Industry	Term
Michael Crawford	Fire Sprinkler Contractor	3 years

Mr. Crawford's term will expire on September 30, 2026. He has agreed to sit on the Board to fill this position. He has completed training on the Palm Beach County Code of Ethics and has signed and acknowledged his training and understanding of the Guide to the Sunshine Amendment.

If you would like to nominate the above listed applicant, please sign the attached Board/Committee Application Form. If you would like to make a nomination for appointment of this position, please forward the information to the office of David DeRita, Division Chief, Community Risk Reduction Division. Please submit your nominations by August 15, 2023.

Thank you for your interest and assistance in this appointment process. If you should have any questions, please contact David DeRita at 616-7030, or my office at 616-7001.

**Attachments:** Board/Committee Application Form  
 Member Resume

**cc:** David DeRita, Division Chief  
 Reginald K. Duren, Assistant County Administrator

**Attachment 6**

**Current meeting date schedule (1 page)**



**Palm Beach County Fire Rescue**  
**405 Pike Rd. West Palm Beach, FL 33411**  
**Fire Code Board of Appeals and Adjustments**



**Meeting Schedule**

\*All Meeting are scheduled to take place at Fire Rescue Headquarters\*

Date	Time	Room
Wednesday, September 20, 2023	10:00 AM – 12:00 PM	Everglades Room
Wednesday, October 18, 2023	10:00 AM – 12:00 PM	Everglades Room
Wednesday, November 15, 2023	10:00 AM – 12:00 PM	Everglades Room
Wednesday, December 20, 2023	10:00 AM – 12:00 PM	Everglades Room