Agenda Item: 3F2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Mosting Date: October 2, 2022							
Meeting Date: October 3, 2023	[X] Consent [] Regular [] Workshop [] Public Hearing	j					
Submitted By: Department of Airports							
		==					
I. EXECUTIVE BRIEF							
Motion and Title: Staff recommends motion charges commencing October 1, 2023 for the Operator Permit (Permit) at the Palm Beach Inter 2017-1020.	standard form Hotel-Motel Courtesy Shutt	le					
Summary: Commencing October 1, 2023, the annual fee for new or renewed Permits will increase by five percent (5%), from \$230 to \$242. Delegation of authority for increases to the annual fee not to exceed 5% per year without further action by the Board was approved in R2017-1020. Countywide (AH)							
Background and Justification: Resolution 2017-1020 initially established the Annual Permit Fee at \$200.00 and provided for adjustment up to 5% annually. The Annual Permit fee was last increased in 2022 to \$230 (R2022-0664). The Permit enables a hotel-motel facility to operate a courtesy shuttle to pick up passengers from a designated area at PBI.							
Attachments:							
1. Summary of Hotel-Motel Courtesy Shuttle fees and charges effective October 1, 2023.							
Recommended By: Recommended By: Department Direction	Suba 9-31-23 rector Date						
Approved By: County Adminis	$\frac{9}{30/2}$	3					

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fisc	al Impact:							
Fiscal Years	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	2028			
Capital Expenditures Operating Costs Operating Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT	(\$84)	\$-0-	\$-0-	\$-0-	\$-0-			
# ADDITIONAL FTE POSITIONS (Cumulative)			<u> </u>					
Is Item Included in Current Bu Does this item include the us	dget? Ye e of federal	es No funds? Yes	No <u>X</u>	-				
Budget Account No: Fund 4100 Department 120 Unit RSource Reporting Category								
B. Recommended Sources of Funds/Summary of Fiscal Impact:								
Seven (7) existing Permits are expected to renew automatically October 1, 2023. The fiscal impact of this increase is the receipt of an additional \$12 for each of the seven (7) current Permits for FY2024. Renewals for future years cannot be estimated and are not included above. C. Departmental Fiscal Review:								
III. REVIEW COMMENTS								
A. OFMB Fiscal and/or Contract Development and Control Comments:								
Juse Mastr 9/8	12023 1977 Gw	123	Contract	Dev. and Co	when 9/18			
B. Legal Sufficiency:								
Assistant County Attorney	<u>8/</u> 23							
C. Other Department Review:								
Department Director								

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)
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COUNTY ADMINISTRATOR
Verdenia C. Baker

DEPARTMENT OF AIRPORTS



HOTEL-MOTEL COURTESY SHUTTLE OPERATOR PERMIT AT THE

PALM BEACH INTERNATIONAL AIRPORT

(R-2017-1020)

SUMMARY OF FEES & CHARGES EFFECTIVE 10-1-2023

Fee/Charge Description	Permit Section	Current Fee/Charge	Fee/Charge Effective 10-1-2023
Airport Decal Fee*	Section 4.07	\$10.00	\$10.00
Application Fee	Section 5.01	\$250.00	\$250.00
Annual Permit Fee*	Section 5.02	\$230.00	\$242.00

*The Annual Permit Fee includes up to five (5) Airport Decals. The Airport Decal Fee pertains to each decal in excess of five,

Approved by Director of Airports

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PALM BEACH COUNTY GLADES AIRPORT Pahokee PALM BEACH COUNTY PARK AIRPORT Lantana NORTH COUNTY GENERAL AVIATION AIRPORT Palm Beach Gardens

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