Agenda Item#: 344-4

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS - AGENDA ITEM SUMMARY

Meeting Date: October 3, 2023	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department: Facilities Development & Op-	erations	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for annual Indoor Air Quality (IAQ) remediation services on an as-needed basis through August 21, 2028.

Contractor

Status

SBE or Non-SBE

J. Ruderman & Co. LLC

dba Servpro of South Palm Beach

Local

Non-SBE

Summary: On August 22, 2023, the Board of County Commissioners (Board) approved the annual IAQ remediation services contract. The work consists of indoor air quality, infectious disease and blood borne pathogen remediation services on an as needed basis. The Contractor now joins the list of six (6) prequalified contractors for a total of seven (7) prequalified contractors with a contract expiration date of August 21, 2028. The specific requirements of the work will be determined by individual work orders issued against this annual IAQ remediation services contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual IAQ remediation services contract before the term ends. Projects less than \$100,000 are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$100,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual IAQ remediation services contract was presented to the Goal Setting Committee on March 15, 2023 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or an SBE contractor will be given a price preference for projects \$100,000 or greater if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. (Capital Improvements) Countywide (MWJ)

Background and Justification: The pre-qualification for this contract was advertised on April 23, 2023. The Contractor has met the established criteria and now joins the list of six (6) contractors already pre-qualified for the contract. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Projects less than \$100,000 are bid among the pool of certified SBE contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the VSS website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$100,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Contractors may qualify at any time and be added to this annual IAQ remediation services contract before the term ends.

Attachments:

J.	Contract	Ruderman				Beach	
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Recommended By:

Approved By:

Department Director

County Administrator

Date

Date /

II. FISCAL IMPACT ANALYSIS

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures Operating Costs External Revenues In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)	***************************************				
Is Item Included in Current Does this items include use o		. —	x No No		
Budget Account No: Fund	Dept _	Unit _	Object	Progra	am
. Recommended Source		v	_		
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This summary is not to be used as a basis for payment.

Department Director