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Agenda Item #: 31-3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	October 3, 2023	[X] Consent [] Ordinance	[] Regular [] Public Hearing		
Department:	Housing and Economic Development				
	I. <u>EXEC</u>	UTIVE BRIEF			

Motion and Title: Staff recommends motion to receive and file: Nine (9) CDBG Public Service Agreements to provide services under the Fiscal Year 2023-2024 Community Development Block Grant (CDBG) Program, in the amount of \$242,678, for the period October 1, 2023 to September 30, 2024:

- A) Aid to Victims of Domestic Abuse, Inc. in the amount of \$29,125 for transitional housing and supportive services;
- **B)** Family Promise of North Central Palm Beach County, Inc. in the amount of \$21,710 for emergency housing and services to the homeless;
- C) Healthy Mothers/Healthy Babies Coalition of Palm Beach County, Inc. in the amount of \$16,020 for assistance to uninsured low income pregnant women and their families in order to access health care, secure payer sources and other services for prenatal care;
- D) Legal Aid Society of Palm Beach County, Inc. in the amount of \$46,415 for fair housing education, outreach, advocacy and enforcement activities;
- E) Palm Beach Food Bank, Inc. in the amount of \$32,500 for assistance to seniors to qualify for SNAP benefits;
- F) Pathways to Prosperity, Inc. in the amount of \$28,390 for assistance to persons transitioning out of poverty;
- **G)** Redlands Christian Migrant Association, Inc. in the amount of \$9,633 for child care and development services in the Glades area;
- H) Urban League of Palm Beach County, Inc. in the amount of \$17,777 for foreclosure mitigation counseling, homebuyer education classes, and pre-purchase homebuyer counseling services; and
- I) Vita Nova, Inc. in the amount of \$41,108 for supportive housing and life skills training for youths who have aged out of foster care.

Summary: On July 11, 2023 the BCC approved the Palm Beach County Action Plan for Fiscal Year 2023-2024 (R2023-1013), which included \$242,678 in CDBG funds allocated to these non-profit agencies to provide various public services. Kimberly Rommel-Enright, an employee of the Legal Aid Society of Palm Beach County, Inc., serves on the HIV CARE Council, a County Advisory Board. Patrick Franklin, an employee of the Urban League of Palm Beach County, Inc., serves on the HIV CARE Oversight County, Inc., serves on the Infrastructure Surtax Independent Citizens Oversight Committee. These boards provide no regulatory oversight, management, or policy-setting recommendations regarding their agency contracts. Disclosure of these contractual relationships at a duly noticed public meeting are being provided in accordance with the provisions of Sect. 2-443, of the Palm Beach County Code of Ethics. **Continued on Page 3**

Background and Justification: Continued on Page 3

Attachments:

- 1. Summary of Agreements/Scope of Services
- 2. Agreements as listed in A through I

Recommended By:	Department Director	9/19/2023
	Department Director	Date
Approved By:	look M. Mille	9/25/2023
	Assistant County Administrator	D⁄ate (

II. FISCAL IMPACT ANALYSIS

Α. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Grant Expenditures	\$242,678				
Operating Costs					
External Revenues	(\$242,678)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				
# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				

Is Item Included In Current Budget? Yes No Does this item include the use of Federal funds? Yes No

Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object 8201/8101 Program Code/Period Various

Β. **Recommended Sources of Funds/Summary of Fiscal Impact:**

	Agency	Revenues	Expenses
A	Aid to Victims of Domestic Abuse, Inc.	\$29,125	\$29,125
B	Family Promise of North Central Palm Beach County, Inc.	\$21,710	\$21,710
ĮC	Healthy Mothers Healthy Babies Coalition of PBC, Inc.	\$16,020	\$16,020
ĺ <u>p</u>	Legal Aid Society of Palm Beach County, Inc.	\$46,415	\$46,415
ĺΕ_	Palm Beach Food Bank, Inc.	\$32,500	\$32,500
F	Pathways to Prosperity, Inc.	\$28,390	\$28,390
G	Redlands Christian Migrant Association, Inc.	\$9,633	\$9,633
Ή	Urban League of Palm Beach County, Inc.	\$17,777	\$17,777
1	Vita Nova, Inc.	\$41,108	\$41,108
	Total:	\$242,678	\$242,678

Funding will be provided by the Community Development Block Grant Program.

C. **Departmental Fiscal Review:**

Valerie Allyene, Division Director II Finance and Administrative Services, DHED

III. REVIEW COMMENTS

Α. **OFMB Fiscal and/or Contract Development and Control Comments:**



Β. Legal Sufficiency Aśsiśtańt Younty Attorney

C. **Other Department Review:**

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

elopment and Control

Summary: (Continued from Page 1)

The nine (9) Agreements have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 6D-3 (R2023-1013) as approved by the BCC on July 11, 2023 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Action Plan, CDBG, HOME and ESG activities. County PPM CW-O-051, provides that all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. <u>These are Federal CDBG funds which require no local match.</u> Countywide (HJF)

Background and Justification: (Continued from Page 1)

The Department of Housing and Economic Development receives CDBG funding from the U.S. Department of Housing and Urban Development (HUD). HUD's regulations limit the amount of funds that may be allocated to public service activities to no more than 15% of the total CDBG allocation. For Fiscal Year 2023-2024, the amount allocated for public services was \$970,710 or 15% of the total CDBG allocation. Of this amount, the BCC directed that 75%, or \$728,032, of the eligible public service allocation, be used to fund the Senator Philip D. Lewis Center (\$628,032) and the County's Family Emergency Shelter (\$100,000), and that the remaining 25%, or \$242,678 be awarded to non-profit agencies to carry out public service activities. On January 8, 2023, DHED issued an RFP to select Public Service agencies for the Fiscal Year 2023-2024 funding allocations to serve the Consolidated Plan priority needs. On July 11, 2023 the BCC approved the subrecipients who were awarded through the RFP for CDBG funding in Fiscal Year 2023-2024, shall undertake public service activities as part of the 2023-2024 Action Plan. A summary of the agencies receiving CDBG funding with a description of the activities to be funded is attached.

The proposed public service activities being performed by the Agencies are CDBG eligible under 24 CFR 570.201(e) - Public Services, and will meet the National Objective of benefitting low-and-moderate-income persons per 24 CFR 570.208(a)(2) – Limited Clientele.

Summary of Agreements/Scope of Services

BENEFICIARIES

- A. Aid to Victims of Domestic Abuse, Inc. \$29,125 for transitional housing and supportive services for up to twenty (20) duplicated clients per month and 26 unduplicated persons on an annual basis.
- **B.** Family Promise of North Central Palm Beach County, Inc. \$21,710 for emergency housing and assistance for up to twenty (20) unduplicated homeless families on an annual basis.
- C. Healthy Mothers/Healthy Babies Coalition of Palm Beach County, Inc. \$16,020 for assistance for up to two hundred (200) unduplicated low income, uninsured, pregnant women on an annual basis.
- D. Legal Aid Society of Palm Beach County, Inc. \$46,415 for fair housing enforcement education and outreach activities in Palm Beach County through the Agency's Fair Housing Project. Specifically, a minimum of twenty (20) unduplicated individuals will be provided with enforcement or counseling services annually and a minimum of six (6) education and outreach events will be conducted.
- E. Palm Beach County Food Bank, Inc \$32,500 for assistance to approximately eight hundred (800) unduplicated seniors annually to qualify for SNAP benefits; and
- F. Pathways to Prosperity, Inc. \$28,390 for assistance to up to seventy-five (75) unduplicated client or Circel Leaders on an annual basis who are transitioning out of poverty; and
- **G.** Redlands Christian Migrant Association, Inc. \$9,633 for child care and development services in the Glades area to forty (40) children on a monthly basis and sixty (60) unduplicated children annually; and
- H. Urban League of Palm Beach County, Inc. \$17,777 for foreclosure mitigation counseling, homebuyer education classes, and pre-purchase homebuyer counseling services to one hundred (100) unduplicated households annually; and
- I. Vita Nova, Inc. \$41,108 for supportive housing and life skills training services to an average of nineteen (19) unduplicated youths per month and twenty-five (25) unduplicated youths annually, from ages 18 to 25, who have aged out of the foster care system.