

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date: **October 3, 2023**       Consent       Regular  
    Ordinance       Public Hearing

Department: **Housing and Economic Development**

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to receive and file:** Three (3) CDBG Code Enforcement Agreements to provide code enforcement services under the Fiscal Year 2023-2024 Community Development Block Grant (CDBG) Program, in the amount of \$218,438, for the period October 1, 2023 to September 30, 2024:

- A) City of Belle Glade in the amount of \$166,616 towards the salary, benefits, vehicle lease and related electronic equipment of one (1) full-time Lead Code Enforcement Officer and two (2) Code Enforcement Officers;
- B) Town of Mangonia Park in the amount of \$14,833 towards the salary and benefits of one (1) part-time Code Enforcement Officer; and
- C) City of South Bay in the amount of \$36,989 towards the salary and benefits of one (1) full-time Code Enforcement Officer.

**Summary:** The three (3) Agreements have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 6D-3 (R2023-1013) as approved by the BCC on July 11, 2023 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Action Plan, CDBG, HOME and ESG activities. County PPM CW-O-051, provides that all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** Districts 6 & 7 (HJF)

**Background and Justification:** The City of Belle Glade, the Town of Mangonia Park and the City of South Bay have executed Inter-local Agreements with Palm Beach County to participate in the CDBG Program as funded by the U.S. Department of Housing and Urban Development. (Continued on Page 3)

**Attachment(s):**

- 1. Agreement with the City of Belle Glade
- 2. Agreement with the Town of Mangonia Park
- 3. Agreement with the City of South Bay

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Recommended By: Jonathan Basen      9/18/2023  
   Department Director      Date

Approved By: Donna M. Miller      9/25/2023  
   Assistant County Administrator      Date

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**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Grant Expenditures	\$218,438				
Operating Costs					
External Revenues	(\$218,438)				
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>-0-</b>				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes X No       
 Does this Item include the use of Federal funds? Yes X No     

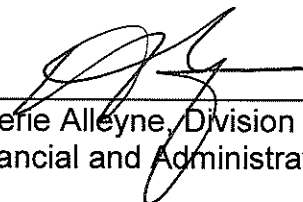
Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object 8101 Program Code/Period various

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

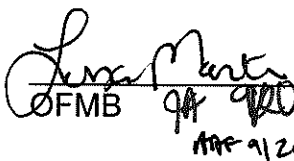
Funding will be provided by the Community Development Block Grant Program

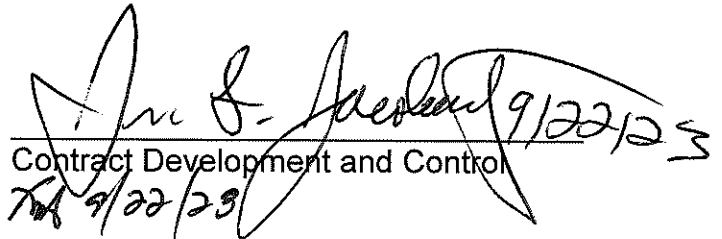
**C. Departmental Fiscal Review:**

  
 Valerie Alleyne, Division Director II  
 Financial and Administrative Services, DHED

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 Lina M. Martinez 9/20/2023  
 OFMB 9/20/2023  
 AMF 9/20

  
 Julie S. Jacobson 9/22/23  
 Contract Development and Control  
 TMS 9/22/23

**B. Legal Sufficiency:**

  
 9/25/23  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

**Background and Justification: (Continued from Page 1)**

The U. S. Department of Housing and Urban Development provides Palm Beach County an annual formula-based allocation of CDBG funds. The CDBG program supports efforts to provide decent affordable housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate incomes. The proposed program activities are CDBG eligible under 24 Code of Federal Regulations (CFR) 570.202(c)- Rehabilitation and Preservation Activities – Code Enforcement. These activities will benefit Low- and Moderate- Income Persons on an Area-Wide Basis and meet the National Objective as defined in 24 CFR 570.208(a)(1)(i).

Federal regulations 24 CFR Part 570 establish requirements associated with the use of CDBG funds for code enforcement activities, including:

- Code enforcement cannot be undertaken municipality-wide, but only within an identified area that is primarily residential; has a population of at least 51% low and moderate income; meets the definition of slum, blighted, or deteriorated under State or local law; and wherein at least 25% of properties have physical deterioration. Municipalities must identify a CDBG code enforcement area that meets this criteria.
- Code enforcement must be undertaken together with other public or private improvements, rehabilitation, or services which are expected to arrest the decline of the identified code enforcement area. Municipalities must report on such efforts which may include, but are not limited to: housing rehabilitation; commercial revitalization; infrastructure improvements; and neighborhood beautification.
- Eligible CDBG expenses are limited to those attributable to code enforcement activities in the identified code enforcement area. Costs of correcting code violations are not eligible. Municipal requests for CDBG reimbursement must document that expenses were for activities within the identified area.
- CDBG funds are subject to the general prohibition on supplanting non-Federal funds with Federal funds. Municipalities must not apply CDBG funds to costs which are already funded with non-Federal funds in an approved municipal budget.