

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

**Meeting Date:** October 3, 2023  
**Department:** Environmental Resources Management  
**Advisory Board:** Natural Areas Management Advisory Committee

**I. EXECUTIVE BRIEF**

**Motion and Title:** **Staff recommends motion to approve:** Appointments of two At-Large members to the Natural Areas Management Advisory Committee (NAMAC). Seat Nos. 1 and 2 are for a term of three years beginning October 3, 2023 through September 30, 2026.

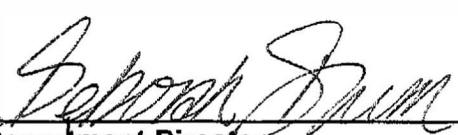
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
1	Andrew Flanner	Experience in Management of Natural Areas	09/30/2026	Mayor Weiss Comm. Marino Comm. Woodward Comm. Bernard Comm. Barnett
2	David Gillings	Biological Scientist	09/30/2026	Mayor Weiss Comm. Marino Comm. Woodward Comm. Bernard Comm. Barnett


**Summary:** Resolution No. R2013-1328 provides for a seven-member NAMAC. Membership consists of one member with experience in the management of natural areas, one biological scientist, one professional educator with knowledge of South Florida ecosystems, one representative of a local municipal government parks and recreation program, one member of the Palm Beach County Parks and Recreation Department staff, and two citizens having an interest in preservation and conservation of natural areas. With this appointment, all seven seats will be filled and diversity count of Caucasian: 6 (86%), and African American: 1 (14%). The gender ratio (female:male) is 4:3. Seat Nos. 1 and 2 nominees are Caucasian male. Staff continues to address the need for increased diversity within our boards and will encourage expansion of this Board's diversity. Countywide (SS)

**Background and Justification:** The purpose of NAMAC is to review and comment on management plans developed by staff for natural areas and conservation lands managed by the Palm Beach County Department of Environmental Resources Management, with a specific focus on proposed public uses of these sites and to make recommendations to staff on possible changes to each plan prior to making a recommendation to the Board of County Commissioners on approval of the plan. Mr. Flanner meets the criteria to fill seat No. 1 and would be serving his first term. Mr. Gillings meets the criteria to fill seat No. 2 and would be serving his first term. The appointments are for a three-year term expiring September 30, 2026.

**Attachments:**

1. Boards/Committees Application w/Resumes
2. Written Notice to the Board of County Commissioners
3. Current Membership
4. Attendance Record
5. Resolution No. R2013-1328

**Recommended by:**  8-29-2023 SAS 8/15/23  
 Department Director **Date**

**Legal Sufficiency:**  9/6/23  
 Assistant County Attorney **Date**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL, Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee Advisory [X] Not Advisory [ ]

[X] At Large Appointment or [ ] District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: October 3, 2023 To: September 30, 2026

Seat Requirement: One member with experience in the management of natural areas Seat #: 1

[ ] \*Reappointment or [X] New Appointment

or [ ] to complete the term of \_\_\_\_\_ Due to: [ ] resignation [ ] other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Flanner Andrew J
Last First Middle

Occupation/Affiliation: Park Manager
Owner [ ] Employee [X] Officer [ ]

Business Name: John D. MacArthur Beach State Park

Business Address: 10900 Jack Nicklaus Dr.

City & State: North Palm Beach, FL Zip Code: 33408

Residence Address: 10947 Jack Nicklaus Dr.

City & State: North Palm Beach, FL Zip Code: 33408

Home Phone: N/A Business Phone: 561-624-6950 Ext.

Cell Phone: 561-324-7984 Fax: ( ) N/A

Email Address: Andrew.flanner@floridadep.gov

Mailing Address Preference: [ ] Business [X] Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No [X] \_\_\_\_\_

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: [X] Male [ ] Female
[ ] Native-American [ ] Hispanic-American [ ] Asian-American [ ] African-American [X] Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12

(Attach Additional Sheet(s), if necessary)

OR NONE

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 By attending a live presentation given on \_\_\_\_\_, 20\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Andrew Flanner Date: 7-10-23  
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Return this FORM to:

2300 N Jog Road, West Palm Beach, FL 33412

Section III (Commissioner, if applicable):

10-3-2023

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 7/12/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

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Board Name: Natural Areas Management Advisory Committee Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
 9/  
 Term of Appointment: 3 Years. From: October 3, 2023 To: September 30, 2026  
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 Owner  Employee  Officer   
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 Cell Phone: 561-324-7984 Fax: ( )N/A  
 Email Address: Andrew.flanner@floridadep.gov

Mailing Address Preference:  Business  Residence

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 If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

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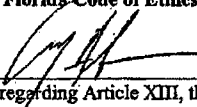
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10-3-2023

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Revised 08/01/2011

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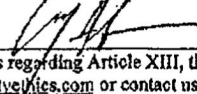
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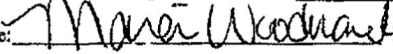
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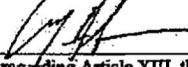
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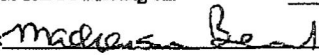
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Revised 08/01/2011

**Andrew Flanner**  
10947 Jack Nicklaus Dr  
North Palm Beach, FL 33408  
Evening Phone: 561-324-7984  
Day Phone: 561-324-7984  
Email: aflanner09@yahoo.com

## **WORK EXPERIENCE**

**Florida Park Service November 2014-Present**

**Job Title: Park Manager**

**Supervisor: Ken Troisi**

**(772) 402-9457**

-Oversee all aspects of park operations for John D. MacArthur Beach, St. Lucie Inlet and Seabranh Preserve State Parks.

- Directly supervise employee, AmeriCorps and volunteer positions. Plan daily work schedules and long term projects. Track employee performance and provide annual reviews.

-Administer and tracking of park budget. Including identifying vendors, supervising private contractors and purchase of park supplies.

- Coordination of facility maintenance, repair and construction. Keep all facilities in compliance with current ADA standards. Monitor and identify and safety concerns for park visitors and staff.

-Create and implement park resource management projects. Participate and conduct prescribed fire. Coordinate exotic plant removal projects with staff. Write and supervise exotic plant removal projects by private contractors. Participate in listed species monitoring including sea turtle and shorebird nesting.

-Create working relationships with other government and private groups for park project funding.

-Respond to all public comments and concerns about park operations.

-Facilitate volunteer program.

-Received above satisfactory performance evaluation in 2014, 2015, 2016, 2017, 2018, 2019, 2020 & 2021.

**Florida Park Service August 2006 – October 2014**

**Job Title: Environmental Specialist II**

**13798 SE Federal Highway**

**Hobe Sound, Florida 33455**

**(772) 402-9466**

**Supervisor: Ernie Cowan**

-Coordinated and supervised invasive exotic plant removal for 25 state parks in southeast Florida. Directed the inventory and mapping of the types and locations of exotic plants. Prioritized species by management criteria such as size of populations, impacts to threatened and endangered species, locations such as riparian zones, visitor use areas, and utility and transportation zones. Developed treatment strategies, by ranking the sites by eradication success and highest threats. Direct the implementation of eradication of exotic vegetation in these units.

-Directly supervised 5 full time employees and coordinated volunteer projects in mechanical, chemical and cultural methods of exotic vegetation removal. Coordinate all field activities including planning, scheduling, implementing and documenting resource projects. Planned long-term schedules by writing daily and annual work plans. Write research and grant proposals to request personnel and funding. Meet with Park Management to set area priorities and then implement manager's priorities, scheduling them in weekly work plans.

-Field work to manually remove and apply herbicide for exotic plant eradication.

-Administer the budget for exotic plant removal programs, including equipment, supplies, salaries, and contractual labor.

-Write and apply for grants, and administer grants for exotic removal projects.

-Conducted fish and wildlife surveys including: gopher tortoise surveys, scrub jay surveys, and small mammal surveys.

-Utilized GIS and GPS software and equipment to create maps of projects areas and survey areas. Proficient in GPS equipment and GIS software including the programs Arc View and Arc Map.

-Assist in trapping and removal of nuisance exotic animals including feral hogs, iguanas and Cuban tree frogs

-Write management plans for state parks in southeast Florida.

-Write exotic floral removal plans for 25 state parks in southeast Florida.

-Conduct fish surveys along the Loxahatchee River, compiling the field data.

- Conduct field applications, surveys, and assessments of trees in danger of contracting harmful diseases, including fungicide applications to Red Bay trees for prevention of Laurel wilt.
- Coordinate planting projects to replant areas with native vegetation where exotic plant removal has taken place.
- Participated on 143 prescribed fires at state parks in southeast Florida. Proficient in use of portable pumps, chainsaws, and engine operation.
- Create databases for vegetation surveys, wildlife surveys and exotic plant removal numbers.
- Develop interpretive brochures for restoration work on state park lands.
- Conduct annual coral reef fish surveys at state parks in Martin and Palm Beach Counties
- Received Davis Productivity Award 5 times
- Received above satisfactory performance evaluations in 2007, 2008, 2009, 2010, 2011, 2012 and 2013

**Coutleur and Hearing April 2006 – July 2006**

**Job Title: Field Biologist**

**1934 Commerce Lane**

**Jupiter, Florida 33458**

**(561) 747-6336**

**Supervisor: Camille Carroll**

- Developed vegetation transects and survey vegetation along transects to coordinate native vegetation restoration projects.
- Conducted surveys and relocation activities for federally listed wildlife i.e. Gopher tortoises, a federally listed species.
- Compiled data from vegetation and wildlife surveys to create status reports.
- Coordinate native vegetation replanting projects, selecting appropriate species and location.
- Conducted wetland delineation surveys, then applied for permits from the Army Corps of Engineers and South Florida Water Management District for wetland restoration projects.



**Palm Beach County Department of Environmental Resources Management**  
**July 2003 – April 2006**  
**Job Title: Environmental Technician II**  
**2300 North Jog Road**  
**West Palm Beach, Florida 33411**  
**(561) 233-2400**  
**Supervisor: Brenda Hovde**

- Supervised up to seven contract crews in the removal and control of invasive exotic plants on Palm Beach County lands.
- Coordinated daily activities of the crews including treatment techniques, species targeted, and inspections of work in the projects areas.
- Assisted in vegetation and endangered wildlife surveys specifically gopher tortoise and scrub jay surveys.
- Conducted restoration projects to restore native vegetation in disturbed areas to benefit endangered species.
- Coordinated volunteer projects in invasive plant removal and habitat restoration.
- Record quarterly water levels at staff gauges located throughout Palm Beach County preserve lands. Record data into spreadsheets.
- Participated on 5 prescribed burns on Palm Beach County lands.
- Assisted in wetland restoration projects

**Florida Park Service September 2002 – June 2003**  
**Job Title: Exotic Removal Technician**  
**13798 SE Federal Highway**  
**Hobe Sound, Florida 33455**  
**(772) 402--9457**  
**Supervisor: Phillip Myers**

- Worked on a crew to remove and control invasive exotic plants by various techniques including herbicide and mechanical treatments.
- Record data for exotic plant removal. Create and enter data in database for exotic plant removal numbers i.e. species, acres, stems treated, herbicide used.
- Participated on 6 prescribed fires

**EDUCATION: Florida State University**  
**Tallahassee, Florida US**  
**Bachelor's Degree – August 2002**  
**Major: Double major: Environmental Science and Geography**

Relevant courses taken:

- Map Analysis
- Natural Resources Assessment
- Environmentally Sensitive Lands
- Geographic Information Systems (GIS)
- Everglades Ecosystems
- Spatial Data Analysis
- Soils and Landforms
- Environmental Planning and Resource Management

**JOB RELATED TRAINING**

- Attended Airboat Training at Loxahatchee Wildlife Refuge January 2011

**Prescribed fire/firefighting training:**

- Florida Fire Behavior
  - S211: Portable Pumps and Water Use
  - Southern Area Engine Academy
  - S131: Firefighter, Type I
  - S133: Look-up, Look Down, Look Around
  - S215: Fire Operations in the Wildland Urban Interface
  - S130: Firefighter Training
  - S190: Intro to Fire Behavior
  - I100: Introduction to the Incident Command System
  - Inter-Agency Basic Prescribed Fire Training Course
  - S290: Intermediate Wildland Fire Behavior
  - S212: Wildland Fire Chainsaws
-

**Other Job Related Training:**

- Supervisor Apprenticeship Training from the Florida Institute of Government
- Fish identification classes conducted by REEF
- Boating Safety Course from the United States Coast Guard
- CPR and First Aid Certified

**AFFILIATIONS:** Treasure Coast Invasive Species Management Area Member since inception

**PROFESSIONAL PUBLICATIONS:** Wildland Weeds Spring 2010, Volume 13, Number 2. "Invasive Potential of Smooth Rattlebox in Southeast Florida" by Andrew J. Flanner and Richard E. Roberts

**REFERENCES:**

Robin Rossmannith Florida Park Service Biological Scientist II  
Phone Number: 772-402-9405  
Reference Type: Professional

Miranda Cunningham Florida Park Service Environmental Specialist II  
Phone Number: 772-402-9469  
Reference Type: Professional

**ADDITIONAL INFORMATION** -Proficient in GPS equipment and GIS software including the program ArcView and ArcMap

- Experienced giving presentations, both to the public and peers, on a variety of exotic species control subjects
- Participated on and coordinated numerous wildlife surveys including: gopher tortoise surveys, scrub jay surveys, small mammal trapping, freshwater fish surveys, coral reef fish surveys, and wading bird surveys
- Received Public Applicator's License from the Florida Department of Agriculture and Consumer Services. June 2008
- Proficient in all Microsoft office software including Access, Excel, and Powerpoint

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** Environmental Resources Management

Board Name: Natural Areas Management Advisory Committee Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: October 3, 2023 To: September 30, 2026

Seat Requirement: Biological scientist Seat #: 2

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

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**Section II (Applicant):** (Please Print)  
**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Gillings David Keith  
Last First Middle

Occupation/Affiliation: Retired Environmental Manager for PBC ERM  
Owner  Employee  Officer

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 1198 SW 5<sup>th</sup> Ave

City & State Boca Raton, FL Zip Code: 33432

Home Phone: (561) 393-8849 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (561) 866-4301 Fax: ( )

Email Address: deepdiverdave@att.net

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

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Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12

(Attach Additional Sheet(s), if necessary)

OR NONE

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 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: David Gillings Printed Name: DAVID GILLINGS Date: 6/16/2023

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Return this FORM to:  
 Steven Pisano  
 PBC ERM  
 2300 N Jog Road 4<sup>th</sup> Floor  
 West Palm Beach, FL 33411

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

10/3/2023

Commissioner's Signature: [Signature] Date: 7/18/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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Seat Requirement: Biological scientist Seat #: 2

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Last First Middle

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Owner  Employee  Officer

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 1198 SW 5<sup>th</sup> Ave

City & State Boca Raton, FL Zip Code: 33432

Home Phone: (561) 393-8849 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (561) 866-4301 Fax: ( )

Email Address: deepdiverdave@att.net

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
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_____	_____	_____	_____

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 2300 N Jog Road 4<sup>th</sup> Floor  
 West Palm Beach, FL 33411

**Section III (Commissioner, if applicable):**

10/3/2023

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Maria Y. Manico Date: 7/13/23

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Revised 08/01/2011

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 West Palm Beach, FL 33411

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: 10/3/2023

Commissioner's Signature: Marc Wadsworth Date: 7/12/23

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Revised 08/01/2011

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 PBC ERM  
 2300 N Jog Road 4<sup>th</sup> Floor  
 West Palm Beach, FL 33411

**Section III (Commissioner, if applicable):**

10/3/2023

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Mackenzie Beaudry Date: 7/27/2023

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Revised 03/01/2011

## RESUME

### DAVID KEITH GILLINGS

1198 SW 5th Avenue  
Boca Raton, Florida 33432  
(561) 866-4301 (cell)  
(561) 393-8849 (home)

- **GOALS:** To pursue a relaxed and happy retirement, while still supporting my strong interests in the protection, preservation, and/or restoration of all natural lands. This includes promoting the County's natural resources, including reef, beach, and aquatic or wetlands environmental restoration.

**EDUCATION:** B.S., Magna cum laude, Biology(Wildlife emphasis), University of Wisconsin-Eau Claire, 1971.  
Minors: Chemistry, Languages, International Political Science.

### WORK EXPERIENCE:

**5/3/2019 to Present** Retired from Palm Beach County

**4/96 to 5/3/2019** PALM BEACH COUNTY DEPARTMENT OF ENVIRONMENTAL RESOURCES  
MANAGEMENT - WEST PALM BEACH, FLORIDA

- 1/04 - 5/3/2019 - Environmental Manager - Natural Resources Stewardship Division - Responsible for the management oversight of the Planning and Support and Land Management and Monitoring Sections for Palm Beach County's 31,337-acre Natural Areas Program. Acted as staff liaison to the Natural Areas Management Advisory Committee (NAMAC). Also acted as County liaison with other County land management agencies and their staff, including working as part of the Florida Local Environmental Resource Agencies (FLERA) land conservation subcommittee. In this role, I was promoting legislative ideas for obtaining funds for land management activities for all local government land conservation programs.
- 4/98 - 1/04 Environmental Program Supervisor - Land Acquisition and Planning Section, Natural Resources Stewardship Division - Responsible for the program that bought conservation lands for Palm Beach County pursuant to two bond referendums passed by the voters in 1991 and 1999. Lead staff liaison with both the Conservation Lands Acquisition Selection Committee (CLASC) and the Natural Areas Management Advisory Committee (NAMAC).
- 4/96 - 4/98 Environmental Program Supervisor - Wetlands Permitting and Compliance Program, Coastal and Wetlands Division - Responsible for the wetlands permitting program until it was reduced in scope by the County in 1998.

**3/90 to 4/96** ECOLOGY AND ENVIRONMENT, INC. (E & E) - FT LAUDERDALE, FLORIDA

Biologist/Ecologist. Prepared and performed vegetation and wildlife surveys (including threatened/endangered species surveys; with one such survey for Condors in the caldera of an extinct volcano in the high Andes of Columbia, S. A.) and wetland delineations, using the 1987 Federal Manual for Identifying and Delineating Jurisdictional Wetlands, in support of the preparation of environmental assessments and reports. Have experienced skills in off-site wetland delineation methods utilizing aerial photointerpretation techniques in conjunction with United States Geological Survey maps, county soil surveys, hydric map unit lists, and National Wetlands Inventory (NWI) maps. Biological field team leader for field surveys supporting the preparation of environmental siting, management and construction plans for a 223-mile proposed natural gas pipeline (ngp) in Louisiana and Mississippi, and again for a proposed 230-mile ngp in Mississippi, Alabama, and Florida. In Florida, I led biological surveys for crossings of several major rivers, (designated as Outstanding Florida Waters) for another proposed 800-

mile npp. On that same 2-year project, I was named E & E's Field Office Manager and Field Team Coordinator (responsible for four field teams) for the Lakeland, Florida field office. In this role, I assisted in the development of field survey techniques (utilizing Global Positioning System (GPS) and Geographical Information Systems (GIS) technology) and post-field quality control methodology for the data generated. Author of major portions of the vegetation and wildlife, and routing alternatives sections of the 12 volume pipeline siting application filed with the state of Florida. Project manager for environmental audits conducted at 12 sites in Dade County, FL under a contract with the Dade County Aviation Department. Member of dive teams which performed contamination assessments on the sediments of Pensacola Bay, and impacts from a coal barge spill on seagrass beds within the Gulf Islands National Seashore. Other experience includes field work and report writing in support of contamination assessment reports for several Underground Storage Tank (UST) sites in southern Florida; several natural gas compressor station sites in MS and KY; and several sites as part of Superfund site screening efforts by the Environmental Protection Agency (EPA).

1/88 to 3/90

**CAPITOL LIGHTING - BOCA RATON, FLORIDA**

Warehouse manager of a 30,000 square foot warehouse with over \$3 million in inventory. Direct supervision of 5 staff members, all receiving and shipping of merchandise, and scheduling of deliveries. Developed a computerized inventory and delivery tracking system.

9/74 to 12/87

**HOLIDAY PET INN, INC. - BOCA RATON, FLORIDA**

Vice-President and Co-owner of a very successful boarding kennel and pet grooming shop; Charter member of the American Boarding Kennels Association (ABKA); Co-chairperson of ABKA committee that drafted and formulated a worldwide program for accreditation of boarding kennels (a four-year project). This ABKA Boarding Kennel Facilities Accreditation Program is currently serving the industry and has been recognized and commended as a superior program by the American Veterinary Medical Association.

6/72 to 7/85

**PAN AMERICAN WORLD AIRWAYS**

Flight attendant '72 to '74. Became an in-flight purser in '74. First in command of aircraft after cockpit crew. Responsibilities included supervision of cabin crew which ranged from 3 (727s) to 15 (747s); security of all airline monies collected and carried on board; inventory of all airline in-bond duty free items on board; preparation of all international documentation required for the aircraft and passengers. Conducted preflight safety briefings for the flight attendant crew before every flight. This work included extensive international travel to South and Central America, Southern Europe and to the South Pacific, Australia, and Japan; involved considerable knowledge of many different customs and cultures.

**ADDITIONAL TRAINING/CERTIFICATIONS/AWARDS:**

1. Twice a recipient of the Palm Beach County Administrator's Golden Palm Award -2002- for meritorious work in obtaining over \$35 million in grant dollars for the County's Land Acquisition Program, and in -2009- for innovative work on establishing cost-saving partnership agreements for the construction of the Department of Environmental Resources Management's largest freshwater wetland creation project- the Winding Waters Natural Area.
2. A three-time recipient of the Palm Beach County Department of Environmental Resources Management's Employee of the Quarter in 1998 and 1999, and 2017.
3. Certified Wetlands Delineator, Wetlands Training Institute; with courses on Florida wetlands and identification of wetlands and botany of sub-tropical and temperate zones.

4. Training from Ecology and Environment, Inc. in the use of Trimble Navigation's MC-V GPS rover units and PFINDER software; including data dictionary creation, mission pre-planning, differential correction, data editing, and preparation of the data in the arc-info/info format for use on GIS systems.
5. YMCA and NASDS certified Advanced Scuba Diver for open water, including NITROX certification; courses on drift diving, wreck diving, night diving, ice diving and underwater photography. Received training from the Palm Beach County Reef Research Team on underwater mapping with the use of towed surface-mounted GPS units. Lead the Research Team's map team for approximately 4 years.
6. Licensed Captain by the U.S. Coast Guard for a vessel up to 50 tons navigated in the waters off Southeast Florida (License currently inactive).
7. Recipient of top service award from ABKA.
8. Airline reservations and passenger service training from Airline Schools Pacific (graduated top of class) 1972.

**LANGUAGES:** Brazilian Portuguese and some Spanish.

**AFFILIATIONS:** National Association of Environmental Professionals (NAEP)  
Florida Association of Environmental Professionals (FAEP)  
Palm Beach County Reef Research Team  
The Cousteau Society  
Florida Audubon Society  
Florida Wildlife Federation  
The Nature Conservancy  
Environmental Defense Fund  
Union of Concerned Scientists  
Phi Kappa Phi (Honors Fraternity)

**REFERENCES:** AVAILABLE UPON REQUEST



**INTEROFFICE MEMORANDUM  
Palm Beach County  
Environmental Resources Management**

**DATE:** July 11, 2023

**TO:** Commissioner Gregg Weiss, Mayor  
and Board of County Commissioners

**FROM:**  Deborah Drum, Director   
Environmental Resources Management

**SUBJECT: APPOINTMENTS TO NATURAL AREAS MANAGEMENT ADVISORY  
COMMITTEE**

Staff requests that the BCC submit a nomination for these NAMAC seats. Seat descriptions are as follows:

APPOINTMENT: For Seat #1 representing management of natural areas. A potential candidate, Mr. Andrew Flanner, has expressed interest in filling this seat. A nomination for appointment to Seat #1 is hereby submitted from ERM staff to the BCC for consideration.

APPOINTMENT: For Seat #2 representing a biological scientist. A potential candidate, Mr. David Gillings, has expressed interest in filling this seat. A nomination for appointment to Seat #2 is hereby submitted from ERM staff to the BCC for consideration.

The following information is provided:

1. Board Appointment Information Forms
2. Resumes
3. Current Membership
4. Attendance Record
5. Resolution No. R-2013-1328

Please return the nominations, on the attached Palm Beach County Board of County Commissioners Boards/Committees Application, to Mrs. Allison Spall, Senior Environmental Analyst, no later than July 25, 2023. An agenda item will be prepared for the Board appointments at the October 3, 2023 meeting of the BCC.

DD:AS  
Attachments

cc: Patrick Rutter

**NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE MEMBERS REPORT**

**June 16, 2023**

Seat ID	Current Member	Role Type	Race Code	Gender	Contact Info	Seat Requirement	Appoint Date	Reappoint Date	Expire Date
Seat 1	Mike Cheek	Member	CA	F	SFWMD 3301 Gun Club Road West Palm Beach, FL 33406 <a href="mailto:mcheek@sfwmd.gov">mcheek@sfwmd.gov</a> 561-682-6616 Cell: 561-214-2674	Management of Natural Areas	2/7/2023		9/30/2024
Seat 2	Richard Moyroud	Member	CA	F	Mesozoic Landscapes, Inc 7667 Park Lane Road Lake Worth, FL 33449 <a href="mailto:moyroud@prodigy.net">moyroud@prodigy.net</a> 561-967-2630(C)	Biological Scientist	11/1/1999	6/8/2021	9/30/2023
Seat 7	Jessica Miles	Member	CA	F	Palm Beach State College 3160 PGA Blvd, MS #45 Palm Beach Gardens, FL 33410 <a href="mailto:milesj@palmbeachstate.edu">milesj@palmbeachstate.edu</a> 561-207-5220(O)	Professional Educator	8/17/2021		9/30/2023
Seat 4	Michele Thompson	Member	CA	F	City of Greenacres 501 Swain Blvd Greenacres, FL 33463 <a href="mailto:MThompson@greenacresfl.gov">MThompson@greenacresfl.gov</a> 561-236-5988(C)	Local Municipal Government Parks and Recreation Program	10/1/2017	6/8/2021	9/30/2023
Seat 5	Jennifer Cirillo	Member	CA	F	Palm Beach County Parks and Recreation Department 27090 6 <sup>th</sup> Ave South Lake Worth, FL 33461 <a href="mailto:JCirillo@pbcgov.org">JCirillo@pbcgov.org</a> 561-963-6732(O); 561-906-9687(C)	Palm Beach County Parks and Recreation Department Staff	10/16/2018	10/5/2021	9/30/2024
Seat 7	Don Marchetto	Member	CA	F	7929 159 <sup>th</sup> Court North Palm Beach Gardens, FL 33418 <a href="mailto:dmarchetto@bellsouth.net">dmarchetto@bellsouth.net</a> 561-379-6637	Citizen having an interest in preservation and conservation of natural areas	3/17/2021		9/30/2024
Seat 7	Andrea McMillan	Member	AA	F	4251 Tazewell Court West Palm Beach, FL 33409 <a href="mailto:adm@amcmillanlaw.com">adm@amcmillanlaw.com</a> 561-612-5700(O)	Citizen having an interest in preservation and conservation of natural areas	3/17/2021		9/30/2024



# NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE

## Attendance 2023

Seat - Name - Representing	1/27	2/24	3/24	4/21	5/19	6/16	7/21	8/18	9/15	10/20	11/17	12/15
1 - Steve Coughlin - Mgr of Natural Area Retired 2/3/2023												
1 - Mike Cheek - Mgr of Natural Area Appointed 2/6/2023	-	C	A	I	C	C						
2 - Richard Moyroud - Biological Scientist	I	C	P	I	C	C						
3 - Jessica Miles - Professional Educator	I	C	P	I	C	C						
4 - Michele Thompson - Mun Govt Public Rec Program	I	C	P	I	C	C						
5 - Jennifer Cirillo - PBC Parks & Rec Dept	I	C	A	I	C	C						
6 - Don Marchetto - Citizen Appointed 4/12/2022	I	C	P	I	C	C						
7 - Andrea McMillan - Citizen	I	C	P	I	C	C						

A = Absent  
 P = Present  
 C = Cancelled Meeting  
 I = Information Gathering Field Trip

RESOLUTION NO. R-2013-1328

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION 2009-0319; PROVIDING FOR ESTABLISHMENT OF THE NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR CONDITIONS OF APPOINTMENT; PROVIDING FOR MEETINGS AND ORGANIZATION; PROVIDING FOR DUTIES AND FUNCTIONS; PROVIDING THAT COMMITTEE ACTION IS ADVISORY ONLY; PROVIDING FOR ASSISTANCE TO THE COMMITTEE; PROVIDING FOR RATIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Palm Beach County (the "Board") created the Natural Areas Management Advisory Committee by adoption of Resolution 94-1051, on August 16, 1994, to review and comment on management plans developed by staff for environmentally sensitive lands purchased or leased by the County and to hold public hearings on these plans prior to final adoption by the Board; and

**WHEREAS**, Resolution 94-1051 was amended by Resolutions 95-1455, 99-1188 and 2003-0713; and

**WHEREAS**, the aforementioned Resolutions were repealed and replaced by Resolution 2009-0319; and

**WHEREAS**, and over the course of time and changing directives from the Board, certain portions of the Resolution 2009-0319 have become obsolete, and the Board wishes to repeal the existing Resolution pertaining to the Natural Areas Management Advisory Committee in order to remove the obsolete provisions and to provide term limits for committee members consistent with Board direction in the Uniform Policies and Procedures for Palm Beach County Advisory Boards, Resolution 2013-0193.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

Section 1. Creation. Upon adoption of this Resolution by the Board, there is created and established a committee to be known as the Palm Beach County Natural Areas Management Advisory Committee (the "Advisory Committee" or "Committee").

Section 2. Purpose. The purpose of the Advisory Committee is to review and comment on management plans developed by staff for natural areas and conservation lands managed by the Palm Beach County Department of Environmental Resources Management ("ERM"), with a

specific focus on proposed public uses of these sites, and to make recommendations to staff on possible changes to each plan prior to making a recommendation to the Board on approval of the plan.

Section 3. Membership.

A. The Advisory Committee shall have seven (7) members who shall be appointed at large by the Board according to the provisions set forth herein. The composition of the Committee shall be as follows:

1. One (1) member with experience in the management of natural areas.
2. One (1) biological scientist.
3. One (1) professional educator with knowledge of South Florida ecosystems.
4. One (1) representative of a local municipal government parks and recreation program.
5. One (1) member of the Palm Beach County Parks and Recreation Department staff.
6. Two (2) citizens having an interest in preservation and conservation of natural areas.

B. Appointment of individuals to the Advisory Committee.

1. The Board, acting as a whole, shall appoint seven (7) individuals to fulfill the requirements of subparagraphs A.1-6 of this section.
2. The Board shall make its appointments from a list of nominees submitted by Board members or by ERM, which shall solicit nominees in order to fulfill the requirements of subparagraph A.1-6 of this section.
3. All members of the Advisory Committee except the citizen representatives shall have expertise in biology/ecology, conservation of natural resources, environmental education, environmental land management, or public recreation. Each nominee, except nominees for a citizen advisory position, shall submit to ERM written evidence of his or her expertise in any of the above.

C. All appointments except for a vacancy shall be for a term of three (3) years. Terms shall commence on October 1<sup>st</sup> of the year appointed and terminate on September 30<sup>th</sup> three years later. Existing members' terms shall expire on September 30<sup>th</sup> of the year in which their term expires. A member appointed to fill the remaining term of a vacancy shall serve until the expiration of the unfulfilled term and this service shall not count toward the member's term limits. No member shall be reappointed without approval by the Board at one of its regular meetings.

Section 4. Conditions of Appointment.

A. Beginning on or after March 1, 2013, no person shall be appointed or reappointed to the Advisory Committee for more than three consecutive three year terms.

B. County employees shall not be appointed to the Advisory Committee, except that an employee of the School District of Palm Beach County may be appointed as a representative of the education community, as specified in subparagraph A.3. of Section 3 of this Resolution, and that an employee of the Palm Beach County Department of Parks and Recreation shall serve on the Advisory Committee, as specified in subparagraph A.5 of Section 3 of this Resolution.

C. An Advisory Committee member who is an employee of a local government shall not represent specific interests of the local government on Advisory Committee issues.

D. Resolution 2013-0193, as amended or replaced by other uniform policies and procedures pertaining to all advisory boards established by the Board of County Commissioners, is incorporated in this Resolution by reference.

Section 5. Meetings and Organization.

A. The Advisory Committee shall establish a regular time and place to hold business meetings. Reasonable public notice of all Advisory Committee business meetings, field trips and public hearings shall be provided, and all such business meetings, field trips and public hearings shall be open to the public at all times and shall allow public comment.

B. A quorum must be present for the conduct of Advisory Committee business meetings. A majority of the members appointed shall constitute a quorum. All business meetings shall be governed by Robert's Rules of Order.

C. The Advisory Committee shall adopt any rules of organization and procedures that may be required. The Advisory Committee may elect a chairperson and vice chairperson, may establish subcommittees for specific subjects or tasks, and may invite participation in a subcommittee by nonmembers in order to obtain input from other sectors of the public interested in the management of natural areas and the duties of the Advisory Committee.

Section 6. Duties and Functions. The Advisory Committee shall have the following duties and functions:

A. To review and comment on initial and revised management plans developed by staff for natural areas and conservation lands managed by ERM, in accordance with the requirements of the Palm Beach County Natural Areas Ordinance (No. 94-13), as may be amended from time to time.

B. To hold a public hearing on each management plan, as required, to solicit input from the public.

C. To consider oral and written public comments at hearings and at Advisory Committee business meetings.

D. To make a recommendation to the Board regarding the approval of each management plan reviewed by the Advisory Committee.

E. To review and comment on conceptual site plans prepared by staff as part of grant applications for funding for acquisition and/or management of natural areas.

F. To review and comment on staff-proposed interim changes to management plans.

G. To review the results of ongoing monitoring of natural areas to determine whether management goals are being met.

H. To make recommendations to staff regarding policies related to the management of the natural areas.

I. To periodically review management plans for possible modification.

Section 7. Assistance to the Committee. The Advisory Committee may call upon any department or other agency of the County, regional, state, federal or local governments for information or advice in the performance of its work. Staff from ERM shall provide administrative support to the Advisory Committee. The County Attorney's Office shall act as

legal counsel to the Advisory Committee at all its meetings and shall provide such legal advice and assistance as may be requested by the Advisory Committee.

Section 8. Committee Action Advisory Only. The actions, decisions and recommendations of the Advisory Committee are advisory only and shall not be binding on the Board or County staff.

Section 9. Ratification. Notwithstanding anything contained herein, this Resolution also hereby acknowledges, ratifies, and confirms all actions of the Advisory Committee known as the Natural Areas Management Advisory Committee as was previously approved and organized by the Board of County Commissioners prior to the formal adoption of this Resolution. This Resolution hereby acknowledges, ratifies, and confirms the appointment of each currently-serving member of the Advisory Committee appointed pursuant to Resolution 2009-0319, and each such member shall continue to serve on the Advisory Committee until September 30<sup>th</sup> of the final year of such member's three (3)-year term established under the previously existing Resolution 2009-0319.

Section 10. Severability. If any section, sentence, clause, phrase, or word of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holdings shall in no way affect the validity of the remaining portions of the Resolution.

Section 11. Repeal of Resolution 2009-0319.

This Resolution expressly repeals and supersedes Palm Beach County Resolution 2009-0319, except to the extent that certain actions taken thereunder are ratified as provided herein.

Section 12. Effective Date. The provisions of this Resolution shall become effective upon approval by the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Vana, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, Mayor	<u>Aye</u>
Commissioner Priscilla A. Taylor, Vice Mayor	<u>Aye</u>
Commissioner Hal R. Valeche	<u>Aye</u>
Commissioner Paulette Burdick	<u>Aye</u>
Commissioner Shelley Vana	<u>Aye</u>
Commissioner Mary Lou Berger	<u>Aye</u>
Commissioner Jess R. Santamaria	<u>Aye</u>

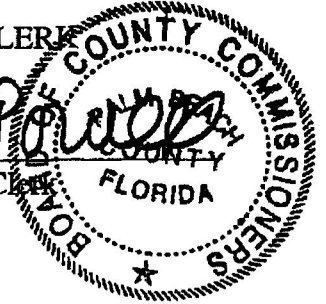
The Mayor thereupon declared the Resolution duly passed and adopted this 1st day of October, 2013.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: [Signature]  
County Attorney

SHARON R. BOCK, CLERK  
By: [Signature]  
Deputy Clerk



STATE OF FLORIDA, COUNTY OF PALM BEACH  
I, SHARON R. BOCK, Clerk & Comptroller certify  
this to be a true and correct copy of the original  
filed in my office on Oct 01 2013  
dated at West Palm Beach, FL on 10-2-13  
By: [Signature]  
Deputy Clerk

